

FIRST ADDENDUM TO
INVATION FOR BIDS NO. 10-06
NOTICE AND INSTRUCTIONS TO PROVIDE TRANSPORTATION SERVICES

The purpose of this addendum is to add language for clarification purposes only as set forth below in section(s) 1.b.vii. and in section 2. last paragraph. All other language remains as originally stated and is incorporated by reference herein.

1. Operational Requirements

b. Vendors Dock Management and Facility: Expected to be available seven days a week, 24 hours a day (if required) when vendor is notified of commodities purchased for disaster preparedness and shipped to vendor identified address. Vendor will not be required to maintain facility open 24 hours (unless this is vendor's normal operation) after state has received all purchased commodities and starts receiving federal commodities. Vendors dock management and facility must further meet these requirements:

- i. 24 hours availability during a crisis.
- ii. Centralized Management- Service provider with a director or manager of all operations during crisis period. Flexible labor force to receive vendor loads into cross dock facility.
- iii. Material handling equipment to move palletized shipments.
- iv. Trailer drop yard or space for inbound vendor loads – 50 trailers.
- v. Secure drop yard – fenced in facility – central entry point.
- vi. Facility must be a flow through operation – to efficiently process loads.
- vii. Ability to restack and configure a pallet of commodities that has been damaged or shifted in transit.**

2. Shuttle – Service provider will supply power units to shuttle loads between providers cross dock location (commodities purchased by the state), State staging facilities, to County Staging Area (CSA), to Point of Distribution (POD) site during crisis period. Provide up to 50 short-term lease trailers (trailers may be owned or leased from outside source) during crisis (mobilize and secure units within 48 hours of potential crisis when alerted by MEMA Logistics and purchase order provided to vendor).

Centralized Management Transportation – Communicate operational statuses of all equipment during crisis period.

P & D (Pick up & delivery) - Need to possess ability to efficiently stage/extract equipment from POD (Point of Distribution) locations.

FEMA will be providing trailers with commodities to the State Staging Area these commodities will be tracked and moved to County Staging Area and Point Of Distribution sites by shuttle power units.

Additionally, a vendor providing leased trailer through internal assets may not have the required number of trailers at local terminal. The vendor can identify the number of assets to the COR. The COR will validate the request and approve the cost as reimbursable expense. The vendor can submit on their invoice for mileage for repositioning trailers to terminal for cross docking operation. The vendor could utilize shuttle fleet operations to support this requirement if this does not affect current operations.

Attached is a revision of Appendix A to reflect the clarifications set forth herein.

Appendix A

Brokerage Services

1. Actual Cost of Line Haul Truck Service Plus: _____ Contract Fee: _____

Cross Docking Services

1. Cost per Trailer:

Price to include all labor, facilities, material and documentation: _____

2. Cost of movement from Contractors facility to State Staging Area: _____

3. Restacking pallet of commodities that has shifted in transit fee: _____

4. Mileage fee for repositioning leased trailers: _____

Lease Cost per Trailer

1. Daily Rate: _____

2. Weekly Rate: _____

3. Mileage Rate: _____

Lease cost per Trailer with GPS tracking (If Available)

1. Daily Rate: _____

2. Weekly Rate: _____

3. Mileage Rate: _____

Shuttle Services

1. Per Prime Mover per day: _____

2. Fuel Surcharge per mile: <Contractor to update cost by 1 June each year> _____

Accessorial Services

1. Dispatcher/Supervisor on site at Staging Area per hour: _____
Based on 24 hours a day 7 days a week

2. Per Diem per day: _____