



**Department of Homeland Security**  
**Emergency Preparedness and Response**  
**Mitigation Division-FEMA IV**  
**3003 Chamblee-Tucker Road**  
**Atlanta, GA 30341**

**The following is provided to assist you with the submission to the Federal Emergency Management Agency of a withdrawal notice from the National Flood Insurance Program. Please read thoroughly. Transfer to your Community's official stationary and fill in the items enclosed in (parenthesis) as appropriate.**

**RESOLUTION OF INTENT**

**(example)**

WHEREAS, this body recognizes that certain areas of **(COMMUNITY)** are subject to periodic flooding, or flood-related erosion, causing serious damages to properties within these areas; and

WHEREAS, relief has been provided to **(COMMUNITY)** since **(DATE OF ENTRY)** in the form of Federally subsidized flood insurance as authorized by the National Flood Insurance Act of 1968; and

WHEREAS, it is the intent of this **(BOARD, COUNCIL, etc.)** to no longer require mitigating design and construction techniques to all developments proposed in Special (high hazard) Flood Hazard Areas (SFHA), or flood-related erosion hazard areas in all official actions relating to the development of lands in SFHAs; and

WHEREAS, this body has the legal authority to revoke and rescind all local Flood Damage Prevention Ordinances, pursuant to **(CITE APPROPRIATE SECTION OF STATE LAW AND OTHER RELEVANT AUTHORITY)**; and

WHEREAS, this **(BOARD, COUNCIL, etc.)** passes this resolution with the full knowledge of the consequences which this action will have on the **(NUMBER OF POLICIES)** flood insurance policy holders and potential victims of flood damage within the boundaries of the community; and

WHEREAS, the **(BOARD, COUNCIL, etc.)** will no longer maintain in force, in those areas having flood, or flood-related erosion hazards, a local Flood Damage Prevention Ordinance; and

WHEREAS, all enforcement provisions consistent with the Criteria set forth in Part 60 of the National Flood Insurance Program Regulations (Title 44 of the Code of Federal Regulations) are hereby revoked, repealed and/or rescinded as of **(DATE)**;

NOW, THEREFORE, BE IT RESOLVED, that the **(BOARD, COUNCIL, etc.)** will notify the Federal Emergency Management Agency of **(COMMUNITY'S)** intent to suspend all floodplain management regulatory activity and request of the Federal Insurance Administrator that **(COMMUNITY)** be immediately withdrawn from participating in the National Flood Insurance Program.

**DATE PASSED:**

**CERTIFICATION:**