

Security

Exercise 9 Overview—Unit 8

Purpose

The purpose of this exercise is for students to identify potential security issues for the plot plan they developed for the Charleston flood scenario, and describe ways to control them.

Objectives

Students will:

- Identify potential security issues and mitigation measures, in drawing and writing.
- Adapt security plan to instructor injects.

Exercise Structure

This exercise is scheduled to last approximately 1 hour, including small group and class discussion and individual documentation. It uses the continuing Charleston flood scenario. Students will use the map that they designed in Exercise 6 and what they know of the incident scenario to identify potential security issues and how to control them.

Rules, Roles, and Responsibilities

Participants will be divided into groups of 4–6. Following are the specific activities / instructions for your participation in the exercise:

1. **Day 3 – West Virginia - 1200 hrs:** Because of the pattern of extreme weather across the country, the flood has made national news. Volunteers have started arriving from neighboring states. They have not been checking in and therefore cannot be tracked. Many people have begun dropping off donations. Reporters are also showing up, and there have been several complaints of the reporters and their news vans getting in the way of incident personnel.
2. Using the facilities map that you drew in Exercise 6 and what you know of the incident situation, identify potential security issues and mitigation measures. Document these by drawing on your map and/or lists and descriptions.
3. Respond to instructor injects.
4. Present your list to the rest of the class.

Exercise 9 Schedule

Activity	Duration	Participation Type
Exercise Introduction and Overview	5 minutes	Classroom
Discussion/Documentation	30 minutes	Small Groups
Debrief/Review	30 minutes	Classroom

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GENERAL MESSAGE (ICS 213)

1. Incident Name (Optional):		
2. To (Name and Position):		
3. From (Name and Position):		
4. Subject:	5. Date:	6. Time
7. Message:		
8. Approved by: Name: _____ Signature: _____ Position/Title: _____		
9. Reply:		
10. Replied by: Name: _____ Position/Title: _____ Signature: _____		
ICS 213	Date/Time: _____	

ICS 213 General Message

Purpose. The General Message (ICS 213) is used by the incident dispatchers to record incoming messages that cannot be orally transmitted to the intended recipients. The ICS 213 is also used by the Incident Command Post and other incident personnel to transmit messages (e.g., resource order, incident name change, other ICS coordination issues, etc.) to the Incident Communications Center for transmission via radio or telephone to the addressee. This form is used to send any message or notification to incident personnel that requires hard-copy delivery.

Preparation. The ICS 213 may be initiated by incident dispatchers and any other personnel on an incident.

Distribution. Upon completion, the ICS 213 may be delivered to the addressee and/or delivered to the Incident Communication Center for transmission.

Notes:

- The ICS 213 is a three-part form, typically using carbon paper. The sender will complete Part 1 of the form and send Parts 2 and 3 to the recipient. The recipient will complete Part 2 and return Part 3 to the sender.
- A copy of the ICS 213 should be sent to and maintained within the Documentation Unit.
- Contact information for the sender and receiver can be added for communications purposes to confirm resource orders. Refer to 213RR example (Appendix B)

Block Number	Block Title	Instructions
1	Incident Name (Optional)	Enter the name assigned to the incident. This block is optional.
2	To (Name and Position)	Enter the name and position the General Message is intended for. For all individuals, use at least the first initial and last name. For Unified Command, include agency names.
3	From (Name and Position)	Enter the name and position of the individual sending the General Message. For all individuals, use at least the first initial and last name. For Unified Command, include agency names.
4	Subject	Enter the subject of the message.
5	Date	Enter the date (month/day/year) of the message.
6	Time	Enter the time (using the 24-hour clock) of the message.
7	Message	Enter the content of the message. Try to be as concise as possible.
8	Approved by <ul style="list-style-type: none"> • Name • Signature • Position/Title 	Enter the name, signature, and ICS position/title of the person approving the message.
9	Reply	The intended recipient will enter a reply to the message and return it to the originator.
10	Replied by <ul style="list-style-type: none"> • Name • Position/Title • Signature • Date/Time 	Enter the name, ICS position/title, and signature of the person replying to the message. Enter date (month/day/year) and time prepared (24-hour clock).

GENERAL MESSAGE (ICS 213)

1. Incident Name (Optional):		
2. To (Name and Position):		
3. From (Name and Position):		
4. Subject:	5. Date:	6. Time
7. Message:		
8. Approved by: Name: _____ Signature: _____ Position/Title: _____		
9. Reply:		
10. Replied by: Name: _____ Position/Title: _____ Signature: _____		
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