

INVITATION FOR BIDS
Emergency Standby Transportation Services
RFx #3160007732
OSSS Compliance Review

Bidder: Elite Service Recovery & Towing, LLC

Price(s): \$3,242.00

AGENCY MUST REVIEW BIDS AND CONFIRM

Please Initial to Confirm

Submission Compliance

	Requirement	Notes <small>(PDF Page Number)</small>
<input checked="" type="checkbox"/>	Bid Submitted Timely — 1:00PM January 6, 2026	January 6, 2026 10:28AM
<input checked="" type="checkbox"/>	Acknowledged Amendments <input checked="" type="checkbox"/> #1 <input checked="" type="checkbox"/> #2	p. 6 <i>Amendment 1 Transportation QA Acknowledgement</i> <i>Amendment 2 Transportation QA Acknowledgement</i>
<input checked="" type="checkbox"/>	Attachment A – Bid Cover Sheet Signed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	pp. 1-3 p. 1
<input checked="" type="checkbox"/>	Attachment B – Bid Form Signed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Release of Bid as Public Record Completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Redacted Copy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Included? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	pp. 4-6 p. 6 p. 5 N/A
<input checked="" type="checkbox"/>	Attachment A – Contract Cost Analysis and Breakdown Trailer Rental and Mileage Rate(s) Completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Dispatcher Rate(s) Completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No On-site Management Rate(s) Completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Cross-Dock Facility Operations Completed? <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No Other Transportation Equipment Costs - Optional <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, Signed and Dated? <input type="checkbox"/> Yes <input type="checkbox"/> No	pp. 7-8 p. 7 p. 7 p. 7 p. 8 p. 8 N/A
<input checked="" type="checkbox"/>	Attachment C - References At least 3? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	pp. 9-10 pp. 9-10
<input checked="" type="checkbox"/>	Appendix A – 44 C.F.R. Part 18 – Certification Regarding Lobbying Signed and dated? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	p. 18 p. 18

Minimum Requirements

Requirement	Notes
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INVITATION FOR BIDS
Emergency Standby Transportation Services
RFx #3160007732
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<input type="checkbox"/>	2 Trade References	Score:
<input type="checkbox"/>	Registered in MAGIC	No registration found.
<input type="checkbox"/>	Good Standing/Registered with MS SOS	No registration found.



BID COVER SHEET

Bids must be received via email at OSSS@dfa.ms.gov as listed below on or before 1:00 PM CST, January 6, 2026. Do **not** include pricing or any bid content in the body of the email.

PLEASE INCLUDE IN YOUR SUBJECT LINE:

SEALED BID – 1:00 PM CST, January 6, 2026– IFB # 3160007732 – Elite Service Recovery & Towing

Name of Company: Elite Service Recovery & Towing

Quoted By: Adrien Benoit

Signature: Adrien Benoit

Digitally signed by Adrien Benoit
Date: 2026.01.06 10:16:39 -0600

Address: 500 Mt Talbot St

City/State/Zip: Lake Charles LA 70615

Telephone: 337-433-3548

Fax Number: 337-497-0455

E-Mail Address: adrien@elitewrecker.com

Name and phone number of Company Representative to be contacted by Agencies seeking to contract for services pursuant to this IFB:

Ryan Christmas

9109159449

rchristmas@elitewrecker.com

In addition to providing the above contact information, please answer the following questions regarding your company:

What year was your company started?

1998

How many years has the firm been in business of performing the services called for in this IFB?

25 years

Please provide the physical location and mailing address of your company's home office, principal place of business, and place of incorporation.



500 MT. Talbot St. Lake Charles LA 70615

If your company is not physically located within the vicinity, how will you supply the necessary equipment and personnel to provide emergency standby transportation services for MEMA?

Elite and its team of partners are strategically placed throughout the southeast. Elite's team comprises salaried staff, response cadre, and partners that are prepared to respond at a moment's notice. We have the ability to respond rapidly due to the diverse location of assets, facilities, and personnel. To include facilities, equipment and personnel located in and around the state of Mississippi. We have a skilled team that is ready to work and integrate with the MEMA team. Our team has a detailed understanding of incident management and the roles our team will play within that structure. Elite has access to and agreements with multiple facilities throughout Mississippi to maintain effective coverage of all cross-docking operations that may occur outside of the State Staging Areas. Our response team has the ability to surge to whatever size MEMA may require and can run and/or support multiple sites simultaneously. For the major locations outlined in the IFB, our team can be onsite within 4 hours of activation. Our cross-decking facility Locations: 8090 Kiln Delisle Rd, Pass Christian, MS 39571, 753 N Bierdeman Rd, Pearl, MS 39208, and 113 W Urquhart St, Chalmette, LA 70043. Our team has owned assets and partner owned assets covering over 100 prime movers of varying sizes. This allows for a diversity of assets to meet the needs of the State, the conditions of the roads, and the capabilities of the facilities being delivered to. In addition to prime movers and carrier vehicles, Elite has over 200 trailers for supporting movements from SSA, CSA, PODs, and CPOD. We have agreements with equipment vendors that will make available any MHE that may be required to facilitate these movements. Elite and its team have in-house fuel storage options as well as additional fueling capacity in the form of agreements with multiple fueling companies that it maintains both in emergency operations and in day-to-day work. Due to the nature of the towing business Elite maintains a robust information management system for tracking assets, Drivers and equipment throughout its daily operations. This information system will transfer to an emergency and, has been utilized in the past, to keep emergency managers informed of the situation and location of resources.

Is your company currently for sale or involved in any transaction to expand or to become acquired by another business entity? If yes, please discuss the impact both in organizational and directional terms.

No. Elite is not currently for sale, involved in any transaction to expand, or to become acquired by another business entity.

Is your company licensed and/or certified to provide emergency standby transportation services as required by any and all applicable Federal and State law(s)?



Yes, Elite is properly licensed and certified to provide emergency standby transportation services and have certified personnel.

List all licenses or permits your company possesses that are applicable to perform the services required in this IFB.

USDOT:

805042, Towing and recovery License, Additional training through TRAA.

Describe any specific services that your company offers along with any specialized experience, certification, and/or education of your current staff.

Our team is composed of salaried staff, response cadre, and team partners who possess a wealth of experience and qualifications in Transportation Operations, Emergency Management Operations, Expeditionary Operations and Program Management. Our drivers have hazardous material certifications and the appropriate endorsements for transportation operations in an emergency. Additionally, our team possesses team members with Program Management Professional Certification, Masters in Program Management, Logistics Specialist, Bachelor's in Emergency Management, and are state certified Emergency Managers. In addition to education and certifications our Response Cadre has a background in doing logistics in the most austere environments. They have conducted 24hr/7 days a week logistics in emergencies and humanitarian situations throughout the globe.



Attachment B

BID FORM

Company: Elite Service Recovery & Towing

Contact Person: Ryan Christmas

Telephone Number: 9109159449

The evaluated contract price for emergency standby transportation shall include the total daily cost per prime mover truck, including the driver and the per diem. **Bidder shall also submit a Cost Analysis and Breakdown (as seen on page 25) detailing all professional fees and expenses in a manner that supports the total evaluated contract price submitted. The contract award will be based solely on the evaluated contract price submitted below. The Cost Analysis and Breakdown Sheet will be considered Attachment A with the contract.**

The awarded Contractor will be required to submit detailed invoices describing services completed at the time of payment request. Payment will be made in arrears (after the services have been provided) at the amount, and interval (i.e., monthly, quarterly, etc.) as agreed upon by the awarded contractor and MEMA prior to submission to PPRB for contract approval.

Total Cost per Prime Mover Truck: \$ 3,242 _____/Per Day

(Total cost should include daily cost of truck, driver, and per diem)

**The initial contract term will be one year. MEMA, at its sole discretion, may amend this contract and renew it for four (4) periods of twelve (12) months each under the same or amended terms and conditions as the original contract. **

By signing below, the company Representative certifies that he/she has authority to bind the company, and further acknowledges and certifies on behalf of the company:

1. That he/she has thoroughly read and understands the Invitation for Bids and Attachments thereto;
2. That the company meets all requirements and acknowledges all certifications contained in the Invitation for Bids and Attachments thereto;
3. That the company agrees to all provisions of the Invitation for Bids and Attachments thereto including, but not limited to, the clauses provided in the draft contract (Attachment E).
4. That the company will perform the services required at the prices quoted above;
5. That, to the best of its knowledge and belief, the cost or pricing data submitted is accurate, complete, and current as of the submission date;
6. **NON-DEBARMENT:** By submitting a bid, the bidder certifies that it is not currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi and that it is not an agent of a person or entity that is currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi.



7. **INDEPENDENT PRICE DETERMINATION:** By submitting a bid, the bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without any consultation, communication, or agreement with any other bidder or competitor for the purpose of restricting competition.
8. **BIDDER'S REPRESENTATION REGARDING CONTINGENT FEES:** By responding to the solicitation the bidder represents that it has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract. If the bidder cannot make such a representation, a full and complete explanation shall be submitted in writing with the bidder's response.
9. **REPRESENTATION REGARDING GRATUITIES:** Contractor represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of MEMA a gratuity or offer of employment in connection with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Contractor further represents that no employee or former employee of MEMA has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by contractor. Contractor further represents that it is in compliance with the Mississippi Ethics in Government laws, codified at Mississippi Code Annotated §§ 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.
10. **Release of Bid as Public Record.** The bidder shall acknowledge which of the following statements is applicable regarding the release of its bid as a public record. A bidder may be deemed non-responsive if the bidder does not acknowledge either statement, acknowledges both statements, or fails to comply with the requirements of the statement acknowledged.

CHOOSE ONE:

- Along with a complete copy of its bid, bidder has submitted a second copy of the bid in which all information bidder deems to be confidential commercial and financial information and/or trade secrets is redacted in black. Bidder acknowledges that it may be subject to exclusion pursuant to Chapter 15 of the PPRB OPSCR Rules and Regulations if MEMA or the Public Procurement Review Board determine redactions were made in bad faith in order to prohibit public access to portions of the bid which are not subject to Miss. Code Ann. §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. Bidder acknowledges and agrees that MEMA may release the redacted copy of the bid at any time as a public record without further notice to bidder. A bidder who selects this option but fails to submit a redacted copy of its bid may be deemed non-responsive.
- Bidder hereby certifies that the complete unredacted copy of its bid may be released as a public record by MEMA at any time without notice to bidder. The bid contains no information bidder deems to be confidential commercial and financial information and/or trade secrets in accordance with Miss. Code Ann. §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. *Bidder explicitly waives any right to receive notice of a request to inspect, examine, copy, or reproduce its bid as provided in Miss. Code Ann. § 25-61-9(1)(a).* A bidder who selects this option but submits a redacted copy of its bid may be deemed non-responsive.



Company Name: Elite Service Recovery & Towing

Printed Name of Representative: Adrien Benoit

Date: 1/6/2026

Signature: Adrien Benoit

Digitally signed by Adrien Benoit
Date: 2026.01.06 10:16:12 -06'00'

Note: Failure to sign the bid form may result in the bid being rejected as non-responsive. Modifications or additions to any portion of this bid document may be cause for rejection of the bid.

Receipt of Amendment #1 Acknowledged:

Company: Elite Service Recovery & Towing

By: Adrien Benoit

Digitally signed by Adrien Benoit
Date: 2026.01.06 10:16:01 -06'00'

Printed Name: Adrien Benoit

Title: VP

Receipt of Amendment #2 Acknowledged:

Company: Elite Service Recovery & Towing

By: Adrien Benoit

Digitally signed by Adrien Benoit
Date: 2026.01.06 10:15:50 -06'00'

Printed Name: Adrien Benoit

Title: VP



Amendment #1

Attachment A – Revised Contract Cost Analysis and Breakdown

Cost per Prime Mover <i>(Truck Only)</i>	\$2340 _____	Number Prime Mover Trucks	1 0 0 _____
Total Cost per Prime Mover Truck	\$3242 _____		
<i>(Total cost should include daily cost of truck, driver, and per diem)</i>			

The prices listed below will not be included in the bid evaluation; however, the vendor shall be bound by these prices for the duration of the contract, unless otherwise amended in writing by mutual agreement and approved by the PPRB. These amounts must be itemized on all applicable invoices for documentation and transparency.

TRAILER RENTAL AND MILEAGE

Trailer Rental	\$ 150 _____	Flat Rate/Per Day
<i>(GPS Tracking fees must be included in this cost)</i>		
Mileage Cost	\$.60 _____	

DISPATCHER

Regular Hour Rate	\$ 72 _____	Overtime Hour Rate	\$ 108 _____
Per Diem for On-Site Dispatcher	\$ 200 _____		

ON-SITE MANAGEMENT

Regular Hour Rate	\$ 100 _____	Overtime Hour Rate	\$ 150 _____
Per Diem for On-site Management	\$ 200 _____		



CROSS-DOCK FACILITY OPERATIONS

Cross-Dock Facility	<u>\$ 400 per month</u> <i>(The cost of the rental, operation, or management of a cross-dock facility)</i>
Hourly Forklift Cost	<u>\$ 43</u> <i>(Cost of fuel must be included)</i>
Staff Hourly Rate	<u>\$ 60</u>
Documentation Cost	<u>\$ 150 per week</u>

Other Transportation Equipment Costs – Optional *(check if page attached)*

This section is optional. **Information provided will not be considered during bid evaluation or award determination.** Bidders may submit costs related to additional transportation equipment they can provide, separate from the base bid, on a separate attachment.

If this section is completed, the bidder must sign and date the attachment. Submission of this information does not obligate MEMA to procure any additional equipment or services. MEMA may, at its sole discretion, use the information provided for internal planning or market research purposes only. Any future procurement of additional equipment or services will comply with applicable Mississippi procurement laws and regulations.



**Attachment C
REFERENCES**

Bidder may submit as many references as desired by submitting as many additional copies of Attachment C, References, as deemed necessary. References will be contacted in the order listed until two references have been interviewed and Reference Score Sheets completed for each of the two references. No further references will be contacted; however, bidders are encouraged to submit additional references to ensure that at least two references are available for interview. Agency staff must be able to contact two references within two (2) business days of bid opening or 48 hours of initial contact.

REFERENCE 1

Name of Company: United Rentals Power & HVAC

Dates of Service: Currently Active

Contact Person: Justin Bowles

Telephone Number: Office: 337-477-5613

Cell Number: 337-912-1567

E-mail: jbowles@ur.com

Alternative Contact Person (optional): Kevin Olsen

Telephone Number: 337-477-5613

Cell Number: 337-302-3499

E-mail: kolson2@ur.com

REFERENCE 2

Name of Company: Apple Towing Co.

Dates of Service: Currently Active

Contact Person: Jacob Scully

Telephone Number: 281-471-4285

Cell Number: N/A

E-mail: jacobscully@appletowing.com

Alternative Contact Person (optional): Todd Johnston

Telephone Number: 832-347-2627



Cell Number: 832-347-2627

E-mail: tjohnston@appletowing.com

REFERENCE 3

Name of Company: Macro Companies Inc

Dates of Service: Currently Active

Contact Person: Shannon Broussard

Telephone Number: 337-839-5000

Cell Number: N/A

E-mail: shannonb@macrocompanies.com

Alternative Contact Person (optional): Jordan Broussard

Telephone Number: 337-839-5000

Cell Number: N/A

E-mail: jordanb@macrocompanies.com

REFERENCE 4

Name of Company: Delta Fuel

Dates of Service: Currently Active

Contact Person: Blain Miller

Telephone Number: 337-274-8636

Cell Number: 337-274-8636

E-mail: bmiller@deltafuel.com

Alternative Contact Person (optional): Clint Vegas

Telephone Number: 318-757-7610

Cell Number: 318-757-7610

E-mail: info@deltafuel.com



Attachment E

Required Contract Clauses

1. Applicable Law

The contract shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflicts of laws provisions, and any litigation with respect thereto shall be brought in the courts of Mississippi.

2. Approval

It is understood that if this contract requires approval by the Public Procurement Review Board ("PPRB") and/or the Department of Finance and Administration Office of Personal Service Contract Review ("OPSCR"), and this contract is not approved by PPRB and/or OPSCR, it is void and no payment shall be made hereunder.

3. Availability of Funds

It is expressly understood and agreed that the obligation of MEMA to proceed under this agreement is conditioned upon the appropriation of funds by the Mississippi State Legislature and the receipt the appropriated funds. If the funds anticipated for the continuing time fulfillment of the agreement are, at any time, not forthcoming or insufficient, regardless of the source of funding, MEMA shall have the right upon 10 business days written notice to Contractor, to terminate this agreement without damage, penalty, cost of expense to MEMA of any kind whatsoever. The effective date of termination shall be as specified in the notice of termination.

4. Certification of Independent Price Determination

By submitting a bid, the bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without any consultation, communication, or agreement with any other bidder or competitor for the purpose of restricting competition.

5. Compliance with Equal Opportunity in Employment Policy

Contractor understands that MEMA is an equal opportunity employer and therefore, maintains a policy which prohibits unlawful discrimination based on race, color, creed, sex,



age, national origin, physical handicap, disability, genetic information, or any other consideration made unlawful by federal, state, or local laws. All such discrimination is unlawful, and Contractor agrees during the term of the agreement that Contractor will strictly adhere to this policy in its employment practices and provision of services.

6. Compliance with Laws

Contractor shall comply with, and all activities under this agreement shall be subject to, all applicable federal, state, and local laws and regulations, as now existing and as may be amended or modified.

7. E-Payment

Contractor agrees to accept all payments in United States currency via the State of Mississippi's electronic payment and remittance vehicle. The Agency agrees to make payment in accordance with Mississippi "Timely Payments for Purchases by Public Bodies" laws, which generally provide for payment of undisputed amounts by the Agency within 45 calendar days of receipt of invoice. Mississippi Code Annotated § 31-7-301, et seq.

8. E-Verification

If applicable, Contractor represents and warrants that it will ensure its compliance with the Mississippi Employment Protection Act and will register and participate in the status verification system for all newly hired employees. Mississippi Code Annotated §§ 71-11-1 and 71-11-3. Contractor agrees to provide a copy of each verification upon request of MEMA subject to approval by any agencies of the United State Government. Contractor further represents and warrants that any person assigned to perform services hereafter meets the employment eligibility requirements of all immigration laws.

The breach of this clause may subject Contractor to the following: (1) termination of this contract and exclusion pursuant to Chapter 15 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*; (2) the loss of any license, permit, certification or other document granted to Contractor by an agency, department, or Governmental entity for the right to do business in Mississippi; or (3) both. In the event of such termination, Contractor would also be liable for any additional costs incurred by the Agency due to Contract cancellation or loss of license or permit to do business in the state.

9. Contractor's Representation Regarding Contingent Fees

By executing the contract the contractor represents that it has not retained any person or



agency on a percentage, commission, or other contingent arrangement to secure this contract. If the contractor cannot make such a representation, a full and complete explanation shall be submitted in writing to the Agency prior to contract execution.

10. Paymode

Payments by MEMA using the state's accounting system shall be made and remittance information provided electronically as directed by the state and deposited into the bank account of Contractor's choice. MEMA may, at its sole discretion, require Contractor to electronically submit invoices and supporting documentation at any time during the term of this Agreement. Contractor understands and agrees that the Agency is exempt from the payment of Mississippi taxes. All payments shall be in United States currency.

11. Procurement Regulations

This contract shall be governed by the applicable provisions of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*, a copy of which is available on the Mississippi Department of Finance and Administration's website (www.dfa.ms.gov). Any bidder responding to a solicitation for personal and professional services and any contractor doing business with a state Agency is deemed to be on notice of all requirements therein.

12. Representation Regarding Gratuities

Contractor represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of MEMA a gratuity or offer of employment in connection with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Contractor further represents that no employee or former employee of MEMA has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by contractor. Contractor further represents that it is in compliance with the Mississippi Ethics in Government laws, codified at Mississippi Code Annotated §§ 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.

13. Required Public Records and Transparency

Upon execution of a contract, the provisions of the contract which contain the personal or professional services provided, the unit prices, the overall price to be paid, and the term of the contract shall not be deemed to be a trade secret or confidential commercial or financial information pursuant to Mississippi Code Annotated § 25-61-9(7). The contract shall be posted publicly on www.transparency.ms.gov and shall be available for at the Agency for examination, inspection, or reproduction by the public. The contractor acknowledges and agrees that MEMA and this contract are subject to the *Mississippi Public Records Act of 1983* codified at Mississippi Code Annotated §§ 25-61-1, *et seq.* and its exceptions, Mississippi



Code Annotated § 79-23-1, and the *Mississippi Accountability and Transparency Act of 2008*, codified at Mississippi Code Annotated §§ 27-104-151, *et seq.*

14. Stop Work Order

MEMA may, by written order to Contractor at any time, require Contractor to stop all or any part of the work called for by this contract. This order shall be for a period of time specified by MEMA. Upon receipt of such an order, Contractor shall forthwith comply with its terms and take reasonable steps to minimize any further cost to MEMA. Upon execution of the stop work order, unless MEMA has terminated that part of the agreement or terminated the agreement in its entirety. MEMA is not liable for payment for services which were not rendered due to the stop work order.

15. Termination

Termination for Convenience. MEMA may, when the interests of the Agency so require, terminate this contract in whole or in part, for the convenience of the Agency. MEMA shall give written notice of the termination to Contractor specifying the part of the contract terminated and when termination becomes effective. Contractor shall incur no further obligations in connection with the terminated work and on the date set in the notice of termination Contractor will stop work to the extent specified. Contractor shall complete the work not terminated by the notice of termination and may incur obligations as are necessary to do so.

Termination for Default. If MEMA gives the Contractor a notice that the personal or Professional services are being provided in a manner that is deficient, the Contractor shall have 30 days to cure the deficiency. If the Contractor fails to cure the deficiency, MEMA may terminate the contract for default and the Contractor will be liable for the additional costs to MEMA to procure the personal and professional services from another source. Termination under this paragraph could result in Contractor being excluded from future contract awards pursuant to Chapter 15 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*. Any termination wrongly labelled termination for default shall be deemed a termination for convenience.



APPLICABLE FEDERAL PROCUREMENT CLAUSES AS THIS CONTRACT MAY BE FUNDED BY FEDERAL FUNDS

1. Byrd Anti-Lobbying Amendment

Contractors shall file the required certification within Appendix A of this contract through which it certifies that it will not and has not used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Contractor and all authorized subcontractors shall also disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency (MEMA).

2. Clean Air and Water Acts Compliance

- (1) Contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et. seq. and the Federal Water Pollution Control Act, as amended, 33 U.S.C. § 1251 et. seq.
- (2) Contractor agrees to report each violation to MEMA and understands and agrees that MEMA will, in turn, report each violation as required to assure notification to the State of Mississippi, the applicable federal agency, and the appropriate Environmental Protection Agency Regional Office as applicable to this contract.
- (3) Contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with federal assistance if applicable.

3. Procurement of Recovered Materials

- (1) In the performance of this contract, Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired:
 - i. competitively within a timeframe providing for compliance with the contract performance schedule;
 - ii. meeting contract performance requirement; or,
 - iii. at a reasonable price.
- (2) Information about this requirement, along with the list of EPA-designate items, is available at EPA's Comprehensive Procurement Guidelines website, <http://www.epa.gov/smm/comprehensiveprocurement-guideline-cpg-program>.



(3) Contractor also agrees to comply with all other applicable requirements for Section 6002 of the Solid Waste Disposal Act.

4. Debarment and Suspension

(1) This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. Pt. 3000. As such Contractor is required to verify that none of Contractor, its principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

(2) Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

(3) This certification is a material representation of fact relied upon by MEMA. If it is later determined that Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to MEMA, the federal government may pursue available remedies, including by not limited to, suspension and/or debarment.

(4) The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

5. No Obligation by Federal Government

The federal government is not a party to this contract and is not subject to any obligations or liabilities to the non-federal entity, Contractor, or any other party pertaining to any matter resulting from the contract.

6. Program Fraud and False or Fraudulent Statements or Related Acts

Contractor acknowledges that 31 U.S.C Chap. 38 (Administrative Remedies for False Claims and Statements) applies to Contractor's actions pertaining to the contract.

7. Socioeconomic Affirmative Steps

If subcontracts are to be let, the prime contractor is required to take all necessary steps identified in 2 C.F.R. § 200.321(b)(1)-(5) to ensure that small and minority businesses, women's business enterprises, veteran-owned businesses, and labor surplus area firms are used when possible.



APPLICABLE FEDERAL PROCUREMENT CLAUSES IF THIS CONTRACT IS ELIGIBLE FOR REIMBURSEMENT SPECIFICALLY WITH FEMA FUNDING

1. Access to and Retention of Records

- 1) Contractor agrees to provide MEMA, the subgrantees (counties and communities), FEMA, the Comptroller General of the United States, and any of their duly authorized representatives access to any books, documents, papers, and records of Contractor, which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.
- 2) Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
- 3) Contractor agrees to provide the FEMA Administrator or his/her authorized representatives access to construction or other work sites pertaining to the work being completed under the contract.
- 4) In compliance with the Disaster Recovery Act of 2018, MEMA and Contractor acknowledge and agree that no language in this contract is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.
- 5) Contractor agrees to retain all records associated with this contract for three (3) years after MEMA or the subgrantees (counties and communities) make final payment and all other pending matters are closed.

2. DHS Seal, Logo, and Flags

Contractor shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.

3. Compliance with Federal Law, Regulations, and Executive Orders

This is an acknowledgment that should FEMA financial assistance be used to fund all or a portion of the contract. Contractor will comply with all applicable federal laws, regulations, executive orders, FEMA policies, procedures, and directives.



APPENDIX A
44 C.F.R. PART 18- CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

- 1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal Loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- 2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- 3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for such failure.

Contractor, Elite Service Recovery & Towing, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, Contractor understands and agrees that the provisions of 31 U.S.C Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

Adrien Benoit

Digitally signed by Adrien Benoit
Date: 2026.01.06 10:15:10 -06'00'

Contractor's Authorized Official's Signature

Date

Invitation for Bids
Emergency Standby Transportation Services
 IFB RFx# 3160007732

Amendment #1
Questions and Answers

	IFB Section, Page Number	Vendor/Contractor Question	Agency Response
1.	Deliverables 4.1.1, page 3	<p>“At the time a purchase order will be provided to the vendor to initiate the need of trailers and movement of equipment to State Staging Area (SSA).”</p> <p>Is there a specific trailer type to be provided (i.e., 53ft or 48ft Dry Van, Reefer, Flatbed)?</p>	53’ Dry Van
2.	Operational Requirements A, page 4	<p>The RFP states the vendor will provide a cross-dock facility, as well as equipment for loading and unloading operations of trailers.</p> <p>Will the state provide a line item on pricing sheet in the proposal for cross dock facility, labor and equipment?</p>	<p>The <i>Contract Cost Analysis and Breakdown</i> has been modified to include a line-item for the cross-dock facility operations cost. It is attached hereto as <i>Amendment #1-Revised Contract Cost Analysis and Breakdown</i>. This line item will not be considered during bid evaluation; however, the contractor will be required to honor these prices for the duration of the contract as specified.</p> <p>The cross docking will depend on the nature of the disaster.</p>
3.	Fuel Procurement, Section E, page 5	<p>“The contractor must possess the ability to provide fuel to support operations.”</p> <p>Will costs associated with the rental, operation, or management of a cross-dock facility (used for the transfer and staging of commodities as part of contract performance) be reimbursable by the State of Mississippi to the Contractor?</p>	<p>Costs associated with the rental, operation, or management of a cross-dock facility used for the transfer and staging of commodities is reimbursable.</p> <p>Accordingly, the <i>Contract Cost Analysis and Breakdown</i> has been revised to include a specific line item for cross-dock facility operations. It is attached hereto as <i>Amendment #1-Revised Contract Cost Analysis and Breakdown</i>. While the line item will not be considered during the bid evaluation, the contractor will be required to honor these</p>

Invitation for Bids
Emergency Standby Transportation Services
 IFB RFx# 3160007732

Amendment #1
Questions and Answers

IFB Section, Page Number	Vendor/Contractor Question	Agency Response
		<p>prices for the duration of the contract as specified.</p> <p>As a clarification related to previously stated operational requirements, the cost of fuel shall be included in the forklift hourly rate.</p>
4. Operational Requirements I, page 6	Is scheduled work hour assumption based on an 8-hour or 12-hour shift per day rate?	12-hour operations
5. Draft Agreement, Section 16, page 17	<p>“The bidder understands and agrees that any contract entered into with MEMA pursuant to this IFB shall only be the contract provided by MEMA.”</p> <p>Will there be a sample contract provided for review prior to submission?</p>	No; however, clauses located in <i>Attachment E – Required Contract Clauses</i> and the <i>Required Federal Contract Clauses</i> will be included in the contract. Bidders may review these clauses, but they cannot be edited or rewritten in any way.
6. Attachment A, page 25	If there are additional trailer types/sizes specified, will additional line items for pricing be included on the pricing sheet?	<p>Please note <i>Other Transportation Equipment Costs</i> section on <i>Amendment #1-Revised Contract Cost Analysis and Breakdown</i>.</p> <p>This option is provided for bidders who have additional trailer types/sizes and wish to list them separately, either on another sheet or on a form created by the bidder. Other transportation equipment costs will not be considered in the bid evaluation. They will be included as a separate attachment within the contract.</p>
MEMA IFB AMENDMENTS		
7. Attachment A – Contract Cost Analysis and Breakdown		The <i>Contract Cost Analysis and Breakdown</i> has been modified to include a line-item for the cross-dock facility, labor and

Invitation for Bids
Emergency Standby Transportation Services
IFB RFx# 3160007732

Amendment #1
Questions and Answers

IFB Section, Page Number	Vendor/Contractor Question	Agency Response
		equipment. It is attached hereto as <i>Amendment #1-Revised Contract Cost Analysis and Breakdown</i> . This line item will not be considered during bid evaluation; however, the contractor will be required to honor these prices for the duration of the contract as specified.

Receipt of Amendment #1 Acknowledged:

Company: Elite Service Recovery & Towing LLC

By: Adrien Benoit Digitally signed by Adrien Benoit
Date: 2026.01.06 09:52:54 -06'00'

Printed Name: Adrien S Benoit

Title: VP

Amendment #1

Attachment A – Revised Contract Cost Analysis and Breakdown

Cost per Prime Mover \$ _____ Number Prime Mover Trucks _____ <i>(Truck Only)</i>
Total Cost per Prime Mover Truck \$ _____ <i>(Total cost should include daily cost of truck, driver, and per diem)</i>

The prices listed below will not be included in the bid evaluation; however, the vendor shall be bound by these prices for the duration of the contract, unless otherwise amended in writing by mutual agreement and approved by the PPRB. These amounts must be itemized on all applicable invoices for documentation and transparency.

TRAILER RENTAL AND MILEAGE

Trailer Rental \$ _____ Flat Rate/Per Day
<i>(GPS Tracking fees must be included in this cost)</i>
Mileage Cost \$ _____

DISPATCHER

Regular Hour Rate \$ _____	Overtime Hour Rate \$ _____
Per Diem for On-Site Dispatcher \$ _____	

ON-SITE MANAGEMENT

Regular Hour Rate \$ _____	Overtime Hour Rate \$ _____
Per Diem for On-site Management \$ _____	

CROSS-DOCK FACILITY OPERATIONS

Cross-Dock Facility	\$ _____
<i>(The cost of the rental, operation, or management of a cross-dock facility)</i>	
Hourly Forklift Cost	\$ _____
<i>(Cost of fuel must be included)</i>	
Staff Hourly Rate	\$ _____
Documentation Cost	\$ _____

- Other Transportation Equipment Costs – Optional** *(check if page attached)* This section is optional. **Information provided will not be considered during bid evaluation or award determination.** Bidders may submit costs related to additional transportation equipment they can provide, separate from the base bid, on a separate attachment.

If this section is completed, the bidder must sign and date the attachment. Submission of this information does not obligate MEMA to procure any additional equipment or services. MEMA may, at its sole discretion, use the information provided for internal planning or market research purposes only. Any future procurement of additional equipment or services will comply with applicable Mississippi procurement laws and regulations.

Invitation for Bids
Emergency Standby Transportation Services
 IFB RFx# 3160007732

Amendment #2
Questions and Answers

	IFB Section, Page Number	Vendor/Contractor Question	Agency Response
1.	Section 4.1.1.B - Dock Mgmt and Facility, Page 4	Part B of Operational Requirements notes that vendor must provide a Facility and multiple drop yards. Must these be vendor owned or can they be leased/subcontracted. And does vendor need to possess and maintain the facility year round? Or just needs the access to it?	Contractor must provide access to leased, subcontracted, or vendor-owned facilities and drop yards, but only in the event of a state or federally declared emergency disaster.
2.	Section 4.1.1.B - Dock Mgmt and Facility, Page 4	Re the above section and question - how will facility, ancillary labor and equipment costs be priced into the contract? There is no price submission for these items despite them being an essential part of operations, according to Part B - Bidders Dock Mgmt and Facility	The agency published <i>Amendment #1-Revised Contract Cost Analysis and Breakdown</i> on December 9, 2025, which is available on the agency website. The addition of a line-item for cross-dock facility operations cost is included in this amendment. This line item will not be considered during bid evaluation; however, the contractor will be required to honor these prices for the duration of the contract as specified.
3.	Section 4.1.1.B - Dock Mgmt and Facility, Page 4	Is the "contractor's identified address" where state-purchased commodities are shipped the same physical location as the required cross-dock facility?	No, it does not have to be the same address. The cross-dock address can be identified by the vendor.
4.	Section 4.1.1.B - Dock Mgmt and Facility, Page 4	Must the cross-dock facility be located within the State of Mississippi, or may the facility be located in an adjacent state (e.g., Alabama, Louisiana, Tennessee) within reasonable proximity to the State Staging Areas?	The cross-dock facility should be located within reasonable proximity to the state staging areas.
5.	Section 4.1.1.B - Dock Mgmt and Facility, Page 4	If the cross-dock facility must be located within Mississippi, is there a required geographic area or maximum distance from the State Staging Areas?	There is not a required geographic area or maximum distance from the state staging areas for the cross-dock facility.

Invitation for Bids
Emergency Standby Transportation Services
 IFB RFx# 3160007732

Amendment #2
Questions and Answers

IFB Section, Page Number	Vendor/Contractor Question	Agency Response
6. Section 4.1.1.B - Dock Mgmt and Facility, Page 4	Must the cross-dock facility be a permanent structure, or may the contractor utilize a temporary structure (e.g., tensioned fabric building, portable warehouse) that meets all operational requirements?	No, as long as it meets the safety requirements of the vendor for the transfer of commodities.
7. Section 4.1.1.B - Dock Mgmt and Facility, Page 4	If a temporary structure is permitted, must the temporary facility be in place year-round for the duration of the contract, or may it be erected upon activation and demobilized after each event?	If temporary, the structure and operation will only be required during the declared disaster and may be erected upon activation and demobilized after each event.
8. Section 4.1.1.B - Dock Mgmt and Facility, Page 4	May the contractor lease or partner with a third-party facility provider to meet the cross-dock facility requirement, or must the contractor own or directly lease the facility?	Yes, the contractor can lease or partner with a third-party facility for cross docking.
9. Section 4.1.1.A - Transportation Network Ability, Page 4	What are the anticipated CSA locations, or what is the typical distance range from each SSA to its associated CSAs?	Anticipated support is based on the disaster, with an estimated radius of no more than 150 miles.
10. Section 4.1.1.A - Transportation Network Ability, Page 4	How many CPOD sites should the contractor anticipate servicing per activation?	With a major hurricane, the lower six (6) counties anticipate 30 or more CPODs.
11. Section 4.1.1.A - Transportation Network Ability, Page 4	Are CSA and CPOD locations pre-determined and published, or are they established dynamically based on the disaster's geographic impact?	CPODs are predetermined and will be provided to the contractor; however, the address may change based on damages.
12. Section 4.1.1.A - Transportation Network Ability, Page 4	If CSA and CPOD locations are established dynamically, what is the expected notification lead time before the contractor must begin deliveries to a newly designated CSA or CPOD?	Anticipated timeline to delivery to the CPODs is 72 hours after landfall. Some deliveries may be required at 48 hours.
13. Section 4.1.1 - Detailed Minimum Specs, Page 3	Will all three State Staging Areas be activated simultaneously during a disaster event, or will MEMA designate specific SSAs	MEMA will designate specific SSAs based on the disaster's geographic impact.

Invitation for Bids
Emergency Standby Transportation Services
 IFB RFx# 3160007732

Amendment #2
Questions and Answers

IFB Section, Page Number	Vendor/Contractor Question	Agency Response
	based on the disaster's geographic impact?	
14. Section 4.1.1 - Detailed Minimum Specs, Page 3	If multiple SSAs are activated, is the contractor expected to provide separate personnel and equipment at each active SSA concurrently?	Yes, if MEMA is operating an additional SSA staffing will need to be at each site for vendor continuity.
15. Section 4.1.1.D - Shuttle, Page 4	What criteria determine whether MEMA will require 50 trailers versus 100 trailers for a given activation?	Estimates will be made based on the storm's category, anticipated landfall, and population density.
16. Section 4.1.1.D - Shuttle, Page 4	Is the contractor required to have all 100 trailers available and mobilization-ready within 72 hours, or only the minimum of 50 trailers with the remaining 50 available on an as-needed basis with additional lead time?	The contractor will be part of the planning process when MEMA estimates the orders for the commodities. For example, 2025 estimate of bottled water for a Category 3 hurricane strike at Biloxi, MS with support to 13 counties initial is 57 trailers loads for 2 DOS. The current bottled water vendor per trailer load of 16.9 oz bottles is 38,304 bottles.
17. Section 4.1.1.D - Shuttle, Page 4	If MEMA initially requests 50 trailers and subsequently requires an additional 50 trailers during an ongoing activation, what is the expected mobilization timeframe for the additional units?	MEMA will order a minimum two-day supply; then, follow-up requests will be based on anticipated recovery of utilities in the disaster area.
18. Section 4.1.1.D - Shuttle, Page 4	What are the required trailer specifications, including length, type, and weight capacity?	Specific trailer specifications are not available. The Contractor should ensure that trailers are capable of transporting loads such as approximately 38,304 bottles of 16.9 oz bottled water or palletized shelf-stable meals averaging 1,100 lbs. per pallet. All pallets must remain accessible by pallet jack at the delivery endpoint.

Invitation for Bids
Emergency Standby Transportation Services
 IFB RFx# 3160007732

Amendment #2
Questions and Answers

IFB Section, Page Number	Vendor/Contractor Question	Agency Response
19. Section 4.1.1.D - Shuttle, Page 4	Are refrigerated trailers required for any portion of the 50–100 trailer fleet?	No
20. Section 4.1.1.D - Shuttle, Page 5	Will FEMA deliver all federal commodities directly and exclusively to the SSA, or may FEMA also deliver commodities to the contractor's cross-dock facility for consolidation and subsequent transport to the SSA?	MEMA will utilize FEMA commodities transported on FEMA trailers between the SSA and CPOD. The contractor will move trailers between the CPOD and SSA as needed. Returned FEMA trailers will be segregated at the SSA for pickup by FEMA prime movers at the conclusion of the disaster. No cross-docking of these trailers will occur.
21. Section 4.1.1.D - Shuttle, Page 5	When FEMA delivers trailers directly to the SSA, is the contractor responsible for any handling, unloading, or cross-docking of FEMA trailer contents at the SSA?	No, but cross docking of FEMA trailers will be required. The contractor's responsibility is limited to transporting FEMA or contractor trailers between the CPOD and SSA; responsibility for the contents of the trailers is excluded.
22. Section 4.1.1.D - Shuttle, Page 5	If the contractor is not responsible for handling FEMA trailer contents at the SSA, is the contractor's sole responsibility to provide power units to shuttle intact FEMA trailers to CSA and CPOD sites?	Correct, the contents will remain in the FEMA trailer and will be transported by the vendor's prime mover to the established CPOD by the IMAT.
23. Section 4.1.1.D - Shuttle, Page 5	Do FEMA trailers and their associated tracking, documentation, and reporting requirements follow the same procedures as contractor-leased trailers, or do separate procedures apply?	The state will sign for the FEMA commodities. The vendor will track and deliver the trailers using the same accountability procedures.
24. Section 4.1.1.D - Shuttle, Page 5	If separate procedures apply to FEMA trailers, please provide the FEMA-specific requirements.	Once received at the SSA, the trailer will be state property and accountable. FEMA trailers will be returned to the SSA from the CPOD by the vendor's prime movers for FEMA pick up.

Invitation for Bids
Emergency Standby Transportation Services
IFB RFx# 3160007732

Amendment #2
Questions and Answers

IFB Section, Page Number	Vendor/Contractor Question	Agency Response
25. Section 4.1.1.D - Shuttle, Page 5	For billing purposes, are shuttle movements of FEMA trailers compensated at the same daily prime mover rate as movements of contractor-leased trailers?	Yes, they will be considered MEMA assets and billed at the vendors established prime mover rate.

Receipt of Amendment #2 Acknowledged:

Company: Elite Service Recovery & Towing LLC

By: Adrien Benoit Digitally signed by Adrien Benoit
Date: 2026.01.06 10:10:22 -06'00'

Printed Name: Adrien S Benoit

Title: VP

INVITATION FOR BIDS
Emergency Standby Transportation Services
RFx #3160007732
OSSS Compliance Review

Bidder: Estes Express Lines

Price(s): \$1950.00

AGENCY MUST REVIEW BIDS AND CONFIRM

Please Initial to Confirm

Submission Compliance

	Requirement	Notes <small>(PDF Page Number)</small>
<input checked="" type="checkbox"/>	Bid Submitted Timely — 1:00PM January 6, 2026	January 5, 2026 8:07PM
<input checked="" type="checkbox"/>	Acknowledged Amendments <input checked="" type="checkbox"/> #1 <input checked="" type="checkbox"/> #2	pp. 38-47
<input checked="" type="checkbox"/>	Attachment A – Bid Cover Sheet Signed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	pp. 1-3 p. 1
<input checked="" type="checkbox"/>	Attachment B – Bid Form Signed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Release of Bid as Public Record Completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Redacted Copy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Included? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	pp. 4-6 p. 24 pp. 23-24 Attachment
<input checked="" type="checkbox"/>	Attachment A – Contract Cost Analysis and Breakdown Trailer Rental and Mileage Rate(s) Completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Dispatcher Rate(s) Completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No On-site Management Rate(s) Completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Cross-Dock Facility Operations Completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Other Transportation Equipment Costs - Optional <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, Signed and Dated? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	pp. 41-42 p. 41 p. 41 p. 41 p. 42 pp. 35-37 IFB 3160007732 - Estes Express Lines - Complete Bid File Unredacted - Other Transportation Equipment Costs
<input checked="" type="checkbox"/>	Attachment C - References At least 3? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	pp. 9-11 pp. 9-11
<input checked="" type="checkbox"/>	Appendix A – 44 C.F.R. Part 18 – Certification Regarding Lobbying Signed and dated? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	p. 21 p. 21

Minimum Requirements

	Requirement	Notes
<input type="checkbox"/>	2 Trade References	Score:

INVITATION FOR BIDS
Emergency Standby Transportation Services
RFx #3160007732
OSSS Compliance Review

<input checked="" type="checkbox"/>	Registered in MAGIC	3102094851
<input checked="" type="checkbox"/>	Good Standing/Registered with MS SOS	Attached.

INVITATION FOR BIDS
Emergency Standby Transportation Services
RFx #3160007732
OSSS Compliance Review



Michael Watson
SECRETARY OF STATE

This is not an official certificate of good standing.

Name History

Name	Name Type
Estes Express Lines	Legal
Estes Express Lines Corporation	Alias

Business Information

Business Type:	Profit Corporation
Business ID:	926520
Status:	Good Standing
Effective Date:	01/31/2008
State of Incorporation:	VA
Principal Office Address:	3901 West Broad Street Richmond, VA 23230

Registered Agent

Name
CORPORATION SERVICE COMPANY
109 Executive Drive, Suite 3
Madison, MS 39110

Officers & Directors

Name	Title
Robey W. Estes Jr 3901 West Broad Street Richmond, VA 23230	Director, President
Kelly L. Samuel 3901 West Broad Street Richmond, VI 23230	Treasurer
Stephen E. Hupp 3901 West Broad Street Richmond, VA 23230	Secretary, Chief Financial Officer
Martha E. Grover 3901 West Broad Street Richmond, VA 23230	Director
Patricia A. Garland 3901 West Broad Street Richmond, VA 23230	Director
William T. Hupp 3901 West Broad Street Richmond, VA 23230	Director

Invitation for Bids
Emergency Standby Transportation Services
 IFB RFx# 3160007732

Amendment #2
Questions and Answers

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Invitation for Bids
Emergency Standby Transportation Services
 IFB RFx# 3160007732

Amendment #2
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Amendment #2
Questions and Answers

IFB Section, Page Number	Vendor/Contractor Question	Agency Response
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20. Section 4.1.1.D - Shuttle, Page 5	Will FEMA deliver all federal commodities directly and exclusively to the SSA, or may FEMA also deliver commodities to the contractor's cross-dock facility for consolidation and subsequent transport to the SSA?	MEMA will utilize FEMA commodities transported on FEMA trailers between the SSA and CPOD. The contractor will move trailers between the CPOD and SSA as needed. Returned FEMA trailers will be segregated at the SSA for pickup by FEMA prime movers at the conclusion of the disaster. No cross-docking of these trailers will occur.
21. Section 4.1.1.D - Shuttle, Page 5	When FEMA delivers trailers directly to the SSA, is the contractor responsible for any handling, unloading, or cross-docking of FEMA trailer contents at the SSA?	No, but cross docking of FEMA trailers will be required. The contractor's responsibility is limited to transporting FEMA or contractor trailers between the CPOD and SSA; responsibility for the contents of the trailers is excluded.
22. Section 4.1.1.D - Shuttle, Page 5	If the contractor is not responsible for handling FEMA trailer contents at the SSA, is the contractor's sole responsibility to provide power units to shuttle intact FEMA trailers to CSA and CPOD sites?	Correct, the contents will remain in the FEMA trailer and will be transported by the vendor's prime mover to the established CPOD by the IMAT.
23. Section 4.1.1.D - Shuttle, Page 5	Do FEMA trailers and their associated tracking, documentation, and reporting requirements follow the same procedures as contractor-leased trailers, or do separate procedures apply?	The state will sign for the FEMA commodities. The vendor will track and deliver the trailers using the same accountability procedures.
24. Section 4.1.1.D - Shuttle, Page 5	If separate procedures apply to FEMA trailers, please provide the FEMA-specific requirements.	Once received at the SSA, the trailer will be state property and accountable. FEMA trailers will be returned to the SSA from the CPOD by the vendor's prime movers for FEMA pick up.

Invitation for Bids
Emergency Standby Transportation Services
IFB RFx# 3160007732

Amendment #2
Questions and Answers

IFB Section, Page Number	Vendor/Contractor Question	Agency Response
25. Section 4.1.1.D - Shuttle, Page 5	For billing purposes, are shuttle movements of FEMA trailers compensated at the same daily prime mover rate as movements of contractor-leased trailers?	Yes, they will be considered MEMA assets and billed at the vendors established prime mover rate.

Receipt of Amendment #2 Acknowledged:

Company: Estes Express Lines

By: *Kevin Mathews*

Printed Name: Kevin Mathews

Title: ESA Manager of Pricing & Contracts

Attachment A

BID COVER SHEET

Bids must be received via email at OSSS@dfa.ms.gov as listed below on or before 1:00 PM CST, January 6, 2026. Do not include pricing or any bid content in the body of the email.

PLEASE INCLUDE IN YOUR SUBJECT LINE:

SEALED BID – 1:00 PM CST, January 6, 2026– IFB # 3160007732 – [Bidding Company Name]

Name of Company: Estes Express Lines

Quoted By: Kevin Mathews

Signature: *Kevin Mathews*

Address: 3901 West Broad St

City/State/Zip: Richmond, VA 23230

Telephone: 804-353-1900

Fax Number: _____

E-Mail Address: Kevin.Mathews@estes-express.com

Name and phone number of Company Representative to be contacted by Agencies seeking to contract for services pursuant to this IFB: Wray Brawley - 804-291-7747, John Hurley - 804-400-3463, Kevin Mathews - 804-467-4055

In addition to providing the above contact information, please answer the following questions regarding your company:

What year was your company started? 1931

How many years has the firm been in business of performing the services called for in this IFB?
Specific to Disaster Response - 18 Years. Our Business involves crossdocking, so commercially 95 Years

Please provide the physical location and mailing address of your company's home office, principal place of business, and place of incorporation. 3901 West Broad St Richmond, VA 23230

If your company is not physically located within the vicinity, how will you supply the necessary equipment and personnel to provide emergency standby transportation services for MEMA?

We have 3 Terminals within MS and more than a dozen terminals in adjacent states. We have a nationwide network of terminals, drivers and staff that can respond immediately to any need that arises.

Is your company currently for sale or involved in any transaction to expand or to become acquired by another business entity? If yes, please discuss the impact both in organizational and directional terms. No

Is your company licensed and/or certified to provide emergency standby transportation services as required by any and all applicable Federal and State law(s)?

Yes

List all licenses or permits your company possesses that are applicable to perform the services required in this IFB. Every Driver has a CDL.

Describe any specific services that your company offers along with any specialized experience, certification, and/or education of your current staff. Our staff are all trained logistics professionals
Crossdocking and Logistics is our primary business. Please see the attached documents
for more details regarding our primary staff.

Attachment B

BID FORM

Company: Estes Express Lines

Contact Person: Kevin Mathews

Telephone Number: 804-467-4055

The evaluated contract price for emergency standby transportation shall include the total daily cost per prime mover truck, including the driver and the per diem. **Bidder shall also submit a Cost Analysis and Breakdown (as seen on page 25) detailing all professional fees and expenses in a manner that supports the total evaluated contract price submitted. The contract award will be based solely on the evaluated contract price submitted below. The Cost Analysis and Breakdown Sheet will be considered Attachment A with the contract.**

The awarded Contractor will be required to submit detailed invoices describing services completed at the time of payment request. Payment will be made in arrears (after the services have been provided) at the amount, and interval (i.e., monthly, quarterly, etc.) as agreed upon by the awarded contractor and MEMA prior to submission to PPRB for contract approval.

Total Cost per Prime Mover Truck: \$ 1950.00 /Per Day

(Total cost should include daily cost of truck, driver, and per diem)

**The initial contract term will be one year. MEMA, at its sole discretion, may amend this contract and renew it for four (4) periods of twelve (12) months each under the same or amended terms and conditions as the original contract. **

By signing below, the company Representative certifies that he/she has authority to bind the company, and further acknowledges and certifies on behalf of the company:

1. That he/she has thoroughly read and understands the Invitation for Bids and Attachments thereto;
2. That the company meets all requirements and acknowledges all certifications contained in the Invitation for Bids and Attachments thereto;
3. That the company agrees to all provisions of the Invitation for Bids and Attachments thereto including, but not limited to, the clauses provided in the draft contract (Attachment E).
4. That the company will perform the services required at the prices quoted above;

5. That, to the best of its knowledge and belief, the cost or pricing data submitted is accurate, complete, and current as of the submission date;
6. **NON-DEBARMENT:** By submitting a bid, the bidder certifies that it is not currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi and that it is not an agent of a person or entity that is currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi.
7. **INDEPENDENT PRICE DETERMINATION:** By submitting a bid, the bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without any consultation, communication, or agreement with any other bidder or competitor for the purpose of restricting competition.
8. **BIDDER'S REPRESENTATION REGARDING CONTINGENT FEES:** By responding to the solicitation the bidder represents that it has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract. If the bidder cannot make such a representation, a full and complete explanation shall be submitted in writing with the bidder's response.
9. **REPRESENTATION REGARDING GRATUITIES:** Contractor represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of MEMA a gratuity or offer of employment in connection with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Contractor further represents that no employee or former employee of MEMA has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by contractor. Contractor further represents that it is in compliance with the Mississippi Ethics in Government laws, codified at Mississippi Code Annotated §§ 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.
10. **Release of Bid as Public Record.** The bidder shall acknowledge which of the following statements is applicable regarding the release of its bid as a public record. A bidder may be deemed non-responsive if the bidder does not acknowledge either statement, acknowledges both statements, or fails to comply with the requirements of the statement acknowledged.

CHOOSE ONE:

- Along with a complete copy of its bid, bidder has submitted a second copy of the bid in which all information bidder deems to be confidential commercial and financial information and/or trade secrets is redacted in black. Bidder acknowledges that it may be subject to exclusion pursuant to Chapter 15 of the PPRB OPSCR Rules and Regulations

if MEMA or the Public Procurement Review Board determine redactions were made in bad faith in order to prohibit public access to portions of the bid which are not subject to Miss. Code Ann. §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. Bidder acknowledges and agrees that MEMA may release the redacted copy of the bid at any time as a public record without further notice to bidder. A bidder who selects this option but fails to submit a redacted copy of its bid may be deemed non-responsive.

- Bidder hereby certifies that the complete unredacted copy of its bid may be released as a public record by MEMA at any time without notice to bidder. The bid contains no information bidder deems to be confidential commercial and financial information and/or trade secrets in accordance with Miss. Code Ann. §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. *Bidder explicitly waives any right to receive notice of a request to inspect, examine, copy, or reproduce its bid as provided in Miss. Code Ann. § 25-61-9(1)(a).* A bidder who selects this option but submits a redacted copy of its bid may be deemed non-responsive.

Company Name: Estes Express Lines

Printed Name of Representative: Kevin Mathews

Date: 1/5/2026

Signature: Kevin Mathews

Note: Failure to sign the bid form may result in the bid being rejected as non-responsive. Modifications or additions to any portion of this bid document may be cause for rejection of the bid.

Attachment A – Contract Cost Analysis and Breakdown

Cost per Prime Mover \$ ██████████	Number Prime Mover Trucks <u>75</u>
<i>(Truck Only)</i>	
Total Cost per Prime Mover Truck \$ ██████████	
<i>(Total cost should include daily cost of truck, driver, and per diem)</i>	

The prices listed below will not be included in the bid evaluation; however, the vendor shall be bound by these prices for the duration of the contract, unless otherwise amended in writing by mutual agreement and approved by the PPRB. These amounts must be itemized on all applicable invoices for documentation and transparency.

TRAILER RENTAL AND MILEAGE

Trailer Rental \$ ██████████	Flat Rate/Per Day
<i>(GPS Tracking fees must be included in this cost)</i>	
Mileage Cost \$ ██████████	

DISPATCHER

Regular Hour Rate \$ ██████████	Overtime Hour Rate \$ ██████████
Per Diem for On-Site Dispatcher \$ ██████████	

ON-SITE MANAGEMENT

Regular Hour Rate \$ ██████████	Overtime Hour Rate \$ ██████████
Per Diem for On-site Management \$ ██████████	

Other Transportation Equipment Costs – Optional *(check if page attached)* This section is optional. **Information provided will not be considered during bid evaluation or award determination.** Bidders may submit costs related to additional transportation equipment they can provide, separate from the base bid, on a separate attachment.

If this section is completed, the bidder must sign and date the attachment. Submission of this information does not obligate MEMA to procure any additional equipment or services. MEMA may, at its sole discretion, use the information provided for internal planning or market research purposes only. Any future procurement of additional equipment or services will comply with applicable Mississippi procurement laws and regulations.

Attachment C
REFERENCES

Bidder may submit as many references as desired by submitting as many additional copies of Attachment C, References, as deemed necessary. References will be contacted in the order listed until two references have been interviewed and Reference Score Sheets completed for each of the two references. No further references will be contacted; however, bidders are encouraged to submit additional references to ensure that at least two references are available for interview. Agency staff must be able to contact two references within two (2) business days of bid opening or 48 hours of initial contact.

REFERENCE 1

Name of Company: Virginia Department of Emergency Management

Dates of Service: 2016 to Present

Contact Person: [REDACTED] – VDEM Logistics Support and Coordination Division Director

Telephone Number: [REDACTED]

Cell Number: [REDACTED]

E-mail: [REDACTED]

Alternative Contact Person (optional): _____

Telephone Number: _____

Cell Number: _____

E-mail: _____

REFERENCE 2

Name of Company: North Carolina Emergency Management

Dates of Service: 2016 to Present

Contact Person: [REDACTED] – Assistant Director Logistics

Telephone Number: [REDACTED]

Cell Number: [REDACTED]

E-mail: [REDACTED]

Alternative Contact Person (optional): _____

Telephone Number: _____

Cell Number: _____

E-mail: _____

REFERENCE 3

Name of Company: California Office of Emergency Services

Dates of Service: 2016 to Present

Contact Person: [REDACTED] - CalOES Disaster Logistics Branch Manager

Telephone Number: [REDACTED]

Cell Number: [REDACTED]

E-mail: [REDACTED]

Alternative Contact Person (optional): _____

Telephone Number: _____

Cell Number: _____

E-mail: _____

REFERENCE 4

Name of Company: South Carolina Emergency Management Division

Dates of Service: 2016 to Present

Contact Person: [REDACTED] - SCEMD Logistics Manager

Telephone Number: [REDACTED]

Cell Number: [REDACTED]

E-mail: [REDACTED]

Alternative Contact Person (optional): _____

Telephone Number: _____

Cell Number: _____

E-mail: _____

REFERENCE 5

Name of Company: Federal Emergency Management Agency

Dates of Service: 2008 to Present

Contact Person: [REDACTED] - Director, Transportation Management Division

Telephone Number: [REDACTED]

Cell Number: [REDACTED] _____

E-mail: [REDACTED] _____

Alternative Contact Person (optional): _____

Telephone Number: _____

Cell Number: _____

E-mail: _____

Attachment D

References Score Sheet

IFB RfX #3160007732

IFB for Emergency Standby Transportation Services

TO BE COMPLETED BY MEMA STAFF ONLY

Bidder Name: _____

Reference Name: _____

Person Contacted, Title/Position: _____

Date/Time Contacted: _____

Service From/To Dates: _____

Able to provide emergency transportation services when you called?	Yes	No
Satisfied with the services provided and final product? If no, please explain.	Yes	No
Vendor easy to work with in scheduling services?	Yes	No
Was the project completed on time and within budget?	Yes	No
Vendor listened when you had an issue and readily offered a solution? (If never had an issue, please check here ____.)	Yes	No
Would you enter into a contract with them again?	Yes	No
Would you recommend them?	Yes	No

Bidder must have a minimum of 6 "yes" answers on the questions above from two references (total of 12 "yes" answers) to be considered responsible and for its bid to be considered.

Score: Pass / Fail

Do you have any business, professional or personal interest in the vendor's organization? If yes, please explain.	Yes	No
---	-----	----

A "yes" to the above question may result in an automatic disqualification of the provided reference; therefore, resulting in a score of zero as responses to previous questions become null and void.

Notes:

Called by:

Name, Title

Date

Signature

Attachment E

Required Contract Clauses

1. Applicable Law

The contract shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflicts of laws provisions, and any litigation with respect thereto shall be brought in the courts of Mississippi.

2. Approval

It is understood that if this contract requires approval by the Public Procurement Review Board ("PPRB") and/or the Department of Finance and Administration Office of Personal Service Contract Review ("OPSCR"), and this contract is not approved by PPRB and/or OPSCR, it is void and no payment shall be made hereunder.

3. Availability of Funds

It is expressly understood and agreed that the obligation of MEMA to proceed under this agreement is conditioned upon the appropriation of funds by the Mississippi State Legislature and the receipt of the appropriated funds. If the funds anticipated for the continuing time fulfillment of the agreement are, at any time, not forthcoming or insufficient, regardless of the source of funding, MEMA shall have the right upon 10 business days written notice to Contractor, to terminate this agreement without damage, penalty, cost of expense to MEMA of any kind whatsoever. The effective date of termination shall be as specified in the notice of termination.

4. Certification of Independent Price Determination

By submitting a bid, the bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without any consultation, communication, or agreement with any other bidder or competitor for the purpose of restricting competition.

5. Compliance with Equal Opportunity in Employment Policy

Contractor understands that MEMA is an equal opportunity employer and therefore, maintains a policy which prohibits unlawful discrimination based on race, color, creed, sex, age, national origin, physical handicap, disability, genetic information, or any other consideration made unlawful by federal, state, or local laws. All such discrimination is unlawful, and Contractor agrees during the term of the agreement that Contractor will strictly adhere to this policy in its employment practices and provision of services.

6. Compliance with Laws

Contractor shall comply with, and all activities under this agreement shall be subject to, all applicable federal, state, and local laws and regulations, as now existing and as may be amended or modified.

7. E-Payment

Contractor agrees to accept all payments in United States currency via the State of Mississippi's electronic payment and remittance vehicle. The Agency agrees to make payment in accordance with Mississippi "Timely Payments for Purchases by Public Bodies" laws, which generally provide for payment of undisputed amounts by the Agency within 45 calendar days of receipt of invoice. Mississippi Code Annotated § 31-7-301, et seq.

8. E-Verification

If applicable, Contractor represents and warrants that it will ensure its compliance with the Mississippi Employment Protection Act and will register and participate in the status verification system for all newly hired employees. Mississippi Code Annotated §§ 71-11-1 and 71-11-3. Contractor agrees to provide a copy of each verification upon request of MEMA subject to approval by any agencies of the United State Government. Contractor further represents and warrants that any person assigned to perform services hereafter meets the employment eligibility requirements of all immigration laws.

The breach of this clause may subject Contractor to the following: (1) termination of this contract and exclusion pursuant to Chapter 15 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*; (2) the loss of any license, permit, certification or other document granted to Contractor by an agency, department, or Governmental entity for the right to do business in Mississippi; or (3) both. In the event of such termination, Contractor would also be liable for any additional costs incurred by the Agency due to Contract cancellation or loss of license or permit to do business in the state.

9. Contractor's Representation Regarding Contingent Fees

By executing the contract the contractor represents that it has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract. If the contractor cannot make such a representation, a full and complete explanation shall be submitted in writing to the Agency prior to contract execution.

10. Paymode

Payments by MEMA using the state's accounting system shall be made and remittance information provided electronically as directed by the state and deposited into the bank account of Contractor's choice. MEMA may, at its sole discretion, require Contractor to electronically submit invoices and supporting documentation at any time during the term of this Agreement. Contractor understands and agrees that the Agency is exempt from the payment of Mississippi taxes. All payments shall be in United States currency.

11. Procurement Regulations

This contract shall be governed by the applicable provisions of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*, a copy of which is available on the Mississippi Department of Finance and Administration's website (www.dfa.ms.gov). Any bidder responding to a solicitation for personal and professional services and any contractor doing business with a state Agency is deemed to be on notice of all requirements therein.

12. Representation Regarding Gratuities

Contractor represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of MEMA a gratuity or offer of employment in connection with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Contractor further represents that no employee or former employee of MEMA has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by contractor. Contractor further represents that it is in compliance with the Mississippi Ethics in Government laws, codified at Mississippi Code Annotated §§ 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.

13. Required Public Records and Transparency

Upon execution of a contract, the provisions of the contract which contain the personal or professional services provided, the unit prices, the overall price to be paid, and the term of the contract shall not be deemed to be a trade secret or confidential commercial or financial information pursuant to Mississippi Code Annotated § 25-61-9(7). The contract shall be posted publicly on www.transparency.ms.gov and shall be available for at the Agency for examination, inspection, or reproduction by the public. The contractor acknowledges and agrees that MEMA and this contract are subject to the *Mississippi Public Records Act of 1983* codified at Mississippi Code Annotated §§ 25-61-1, *et seq.* and its exceptions, Mississippi Code Annotated § 79-23-1, and the *Mississippi Accountability and Transparency Act of 2008*, codified at Mississippi Code Annotated §§ 27-104-151, *et seq.*

14. Stop Work Order

MEMA may, by written order to Contractor at any time, require Contractor to stop all or any part of the work called for by this contract. This order shall be for a period of time specified by MEMA. Upon receipt of such an order, Contractor shall forthwith comply with its terms and take reasonable steps to minimize any further cost to MEMA. Upon execution of the stop work order, unless MEMA has terminated that part of the agreement or terminated the agreement in its entirety. MEMA is not liable for payment for services which were not rendered due to the stop work order.

15. Termination

Termination for Convenience. MEMA may, when the interests of the Agency so require, terminate this contract in whole or in part, for the convenience of the Agency. MEMA shall give written notice of the termination to Contractor specifying the part of the contract terminated and when termination becomes effective. Contractor shall incur no further obligations in connection with the terminated work and on the date set in the notice of termination Contractor will stop work to the extent specified. Contractor shall complete the work not terminated by the notice of termination and may incur obligations as are necessary to do so.

Termination for Default. If MEMA gives the Contractor a notice that the personal or Professional services are being provided in a manner that is deficient, the Contractor shall have 30 days to cure the deficiency. If the Contractor fails to cure the deficiency, MEMA may terminate the contract for default and the Contractor will be liable for the additional costs to MEMA to procure the personal and professional services from another source. Termination under this paragraph could result in Contractor being excluded from future contract awards pursuant to Chapter 15 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*. Any termination wrongly labelled termination for default shall be deemed a termination for convenience.

**APPLICABLE FEDERAL PROCUREMENT CLAUSES AS THIS CONTRACT MAY BE
FUNDED BY FEDERAL FUNDS**

1. Byrd Anti-Lobbying Amendment

Contractors shall file the required certification within Appendix A of this contract through which it certifies that it will not and has not used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Contractor and all authorized subcontractors shall also disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency (MEMA).

2. Clean Air and Water Acts Compliance

- (1) Contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et. seq. and the Federal Water Pollution Control Act, as amended, 33 U.S.C. § 1251 et. seq.
- (2) Contractor agrees to report each violation to MEMA and understands and agrees that MEMA will, in turn, report each violation as required to assure notification to the State of Mississippi, the applicable federal agency, and the appropriate Environmental Protection Agency Regional Office as applicable to this contract.
- (3) Contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with federal assistance if applicable.

3. Procurement of Recovered Materials

- (1) In the performance of this contract, Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired:
 - i. competitively within a timeframe providing for compliance with the contract performance schedule;
 - ii. meeting contract performance requirement; or,
 - iii. at a reasonable price.
- (2) Information about this requirement, along with the list of EPA-designate items, is available at EPA's Comprehensive Procurement Guidelines website, <http://www.epa.gov/smm/comprehensiveprocurement-guideline-cpg-program>.
- (3) Contractor also agrees to comply with all other applicable requirements for Section 6002 of the Solid Waste Disposal Act.

4. Debarment and Suspension

- (1) This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. Pt. 3000. As such Contractor is required to verify that none of Contractor, its principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).
- (2) Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
- (3) This certification is a material representation of fact relied upon by MEMA. If it is later determined that Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to MEMA, the federal government may pursue available remedies, including by not limited to, suspension and/or debarment.
- (4) The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

5. No Obligation by Federal Government

The federal government is not a party to this contract and is not subject to any obligations or liabilities to the non-federal entity, Contractor, or any other party pertaining to any matter resulting from the contract.

6. Program Fraud and False or Fraudulent Statements or Related Acts

Contractor acknowledges that 31 U.S.C Chap. 38 (Administrative Remedies for False Claims and Statements) applies to Contractor's actions pertaining to the contract.

7. Socioeconomic Affirmative Steps

If subcontracts are to be let, the prime contractor is required to take all necessary steps identified in 2 C.F.R. § 200.321(b)(1)-(5) to ensure that small and minority businesses, women's business enterprises, veteran-owned businesses, and labor surplus area firms are used when possible.

APPLICABLE FEDERAL PROCUREMENT CLAUSES IF THIS CONTRACT IS ELIGIBLE FOR REIMBURSEMENT SPECIFICALLY WITH FEMA FUNDING

1. Access to and Retention of Records

- 1) Contractor agrees to provide MEMA, the subgrantees (counties and communities), FEMA, the Comptroller General of the United States, and any of their duly authorized representatives access to any books, documents, papers, and records of Contractor, which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.
- 2) Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
- 3) Contractor agrees to provide the FEMA Administrator or his/her authorized representatives access to construction or other work sites pertaining to the work being completed under the contract.
- 4) In compliance with the Disaster Recovery Act of 2018, MEMA and Contractor acknowledge and agree that no language in this contract is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.
- 5) Contractor agrees to retain all records associated with this contract for three (3) years after MEMA or the subgrantees (counties and communities) make final payment and all other pending matters are closed.

2. DHS Seal, Logo, and Flags

Contractor shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.

3. Compliance with Federal Law, Regulations, and Executive Orders

This is an acknowledgment that should FEMA financial assistance be used to fund all or a portion of the contract. Contractor will comply with all applicable federal laws, regulations, executive orders, FEMA policies, procedures, and directives.

APPENDIX A
44 C.F.R. PART 18- CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

- 1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal Loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- 2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- 3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for such failure.

Contractor, Estes Express Lines, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, Contractor understands and agrees that the provisions of 31 U.S.C Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

Kevin Mathews

Contractor's authorized official's Signature

1/5/2026

Date

MEMA Transportation RFP Response

REDACTED VERSION

IFB RFX Number: 3160007732

Name of Company: Estes Express Lines

Home Office Address: 3901 West Broad St, Richmond, VA 23230

Locations within Mississippi:

TID	Alpha	Terminal Name	Address	City	State	Zip
075	JAM	Jackson	110 Interstate Drive	Richland	MS	39218
167	TPM	Tupelo	3493 Jeff Homan Blvd	Tupelo	MS	38801
501	OBM	Olive Branch	8100 W Sandidge Rd	Olive Branch	MS	38654

All 3 Terminals have a Paved Lot. All terminals are capable of handling the door and yard requirements necessary to crossdock 50-100 loads on a regular basis. Terminals can be manned and available 24/7 if needed by Mississippi.

Locations in adjoining states to Mississippi:

TID	Alpha	Terminal Name	Address	City	State	Zip
037	NAS	Nashville	123 Threet Industrial Blvd.	Smyrna	TN	37167
038	CHT	Chattanooga	2101 Polymer Drive	Chattanooga	TN	37421
039	GRT	Greeneville	1605 Industrial Road	Greeneville	TN	37745
074	KNX	Knoxville	7040 Strawberry Plains Pike	Knoxville	TN	37914
077	JAT	Jackson	1822 Hollywood Drive	Jackson	TN	38305
135	MEM	Memphis	3914 East Shelby Drive	Memphis	TN	38118
036	HTV	Huntsville	Finley Island Rd, Rt 1, Box 97C	Decatur	AL	35601
043	BHM	Birmingham	3901 16th Avenue North	Birmingham	AL	35234
073	OPE	Opelika	5361 County Road 388	Cusseta	AL	36852
109	MOB	Mobile	31081 County Road 49	Loxley	AL	36551
056	LRK	Little Rock	8105 Zeuber Road	Little Rock	AR	72206
105	FTS	Fort Smith	3212 Wheeler Avenue	Fort Smith	AR	72901
119	TEX	Texarkana	2902 Hwy 29 N.	Hope	AR	71801
057	AXL	Alexandria	504 Cenla Dr.	Pineville	LA	71360
085	HAM	Hammond	43311 South Airport Road	Hammond	LA	70403
102	NOL	New Orleans	163 Riverbend Drive	St. Rose	LA	70087

Estes Express Lines Overview

Founded in 1931 by W.W. Estes, Estes Express Lines has risen from the humble beginnings of a one-man, one-truck operation in southern Virginia, to a nationwide, 10,000 trucks, 40,000 trailers, 22,000+ employee, financially strong transportation services provider with annual revenues that exceed \$5 billion, and services that stretch globally. We celebrate 95 years in business next year!

Now in our tenth decade of transportation service, Estes stands strong in the face of challenging economic times. While some of our competitors are flush with debt and red ink, Estes carries virtually zero debt, is growing, and remains financially vibrant. In fact, Estes has used recent trying times to bolster our position with the proper facilities, machinery, and manpower to welcome the challenges and prepare to grasp the opportunities that will present themselves in the near future.

Currently, Estes is one of the largest LTL carriers in the United States, and it is THE largest privately held LTL carrier. With our base of more than 240 freight terminals spread throughout the continental United States, we offer excellent flexibility to provide for our clients transportation and logistics needs. We accomplish this through 5 core service offerings:

- Less-Than-Truckload
- Time Critical
- Volume and Truckload
- Global
- Custom Solutions

Less-than-Truckload is the heart of our business, and with our wide network and flexible operations, it can drive most any solution that our company devises for meeting a client's need. We offer interregional, regional, and even next-day service at highly competitive rates and service times.

Our Time Critical expedited service can be customized to meet shipper needs, whether they be day-definite, hour-definite, or somewhere between. We have a range of options at our disposal, including our LTL assets and contractual partners, to execute a successful solution.

We can also offer competitive Volume and Truckload service that can help our clients manage costs and delivery. We have several internal entities, including Estes Specialized and Estes Truckload Brokerage, in addition to our in-house Estes Truckload division. We also have an Estes Dedicated division that can deploy for a specific client.

Estes is not bound by the contiguous 48 states, as we have a strong service offering to Alaska, Hawaii, and the Caribbean, with multiple sailings each week departing from Long Beach, CA, Seattle, WA, and Jacksonville, FL. Estes offers a superior service product to Canada through our partnerships with Speedy and Pacific Coast Express. Likewise, we have excellent service to and from Mexico, through Estes Logistica LLC. Additionally, through our Estes Forwarding Worldwide (EFW) LLC, Estes can handle your FCL, LCL, and air shipment needs to over 100 countries globally.

Our Custom Solutions include Estes Strategic Accounts. This group specializes in non-traditional opportunities and challenges that our clients face and utilizes vast industry experience and technology to craft solutions to meet those challenges. These solutions include, Pool Distribution, Consolidation & De-Consolidation, postponement freight, final mile & white glove delivery services, and retail store replenishment programs.

Estes Strategic Accounts also manages our Estes relationship with FEMA and several State Emergency Management divisions. We are a primary logistics provider for FEMA, where we have provided disaster response transportation services since 2008. Our FEMA missions have included response to floods, tornadoes, hurricanes, and ice storms. In 2012, we were the lead logistics provider in NJ and NY in the aftermath of Hurricane Sandy. In 2017, FEMA contract Estes to go to Puerto Rico in response to Hurricane Maria, and we worked over there for 4 months. Estes is currently, or was very recently, a contracted provider of disaster response transportation services to the states of South Carolina, California, Virginia, Mississippi, and North Carolina. Most recently, we were awarded a contract with the

Maryland Department of Health to distribute various medications/vaccinations during a large scale event. We were also recently awarded a contract with MEMA to provide transportation and logistics services.

We provided service to North and South Carolina in the aftermath of the 2018 hurricanes, Florence and Michael as well as to California in response to the "CAMP" fire in Northern California. During the COVID-19 pandemic, the States of VA, NC, SC, FL, and CA contracted us to deliver PPE, Testing kits, ventilators, Medical Beds, and even vaccines in response to COVID-19. We have provided Emergency Transportation Services to various entities over the past 5 years in response to various disasters. In 2021, we contracted with the State of North Carolina for Hurricane IDA recovery. In 2022 we contracted with the State of Florida for Hurricane Ian where we had up to 900+ Tractors and drivers moving commodities and supplies to Survivors and Ground Crews. In 2023 we contracted with the State of Florida for Hurricane Idalia and as well as with California for Floods, Earthquake, and a major Winterstorm. In 2024 we supported Virginia, North Carolina and South Carolina through Hurricane Helene Recovery and Florida during Hurricane Milton Recovery. In all of these instances, we have provided the same services as are being requested in the Mississippi Emergency Transportation RFP.

Another area that Estes takes very seriously is its responsibility to be a good corporate citizen. Estes is proud to be a "SmartWay" carrier, and is very proactive in utilizing a number of "green" initiatives, including Bio Diesel, LED lighting, recycled parts, low-profile tires, and elimination of maintenance shop floor drains. Additionally, we are a TSA-approved carrier, with the associated clearances.

In summary, Estes is a multi-faceted, multi-capable, flexible, and financially sound transportation solutions provider. We are growing, and we will be here today, tomorrow, and for years to come. Having been a disaster response provider to North Carolina over the past three years, we want to continue and grow our relationship with the State of North Carolina, and we have the people, processes, facilities, and will, to do just that.

Owned Asset Overview

[REDACTED]

Claims Against Estes Express Lines

Estes Express Lines is a Less Than Truckload Carrier that handles over 50K shipments daily. At any given time, there are always active claims filed against Estes for Overages, Shortages, and Damages. Annually, Estes pays less than 1% of Revenue in claims and litigation.

Estes owns over 200+ Properties and employees 20K+ employees. At any given time there are may be active claims against Estes in one form or another. However, none of these claims against Estes would prevent Estes from performing the services outlined in the RFP.

Additionally, there are no outstanding SEC or Governmental Financial claims against Estes Express Lines.

Conflicts of Interest

Estes Express Lines does not engage in any business activities that would constitute a Conflict of Interest in performing the duties outlines in the RFP

Estes Express Lines Qualifications and Experience

Estes Express Lines entered the Disaster Response Transportation business in 2008, when we first contracted with FEMA Region IV. We have been active with Emergency Transportation almost every year since then, responding to various events around the country. In the past 5 years, we have provided Emergency Transportation Services to the following entities during the stated events:

2020

COVID-19 – NCEM, VDEM, SCEM, FDEM, CalOES, ASPAR
Hurricane Sally – FDEM
CAL Fires – CalOES

2021

COVID-19 – NCEM, VDEM, VDH, SCEM, FDEM, CalOES
Hurricane Ida – FEMA
Hurricane Elsa – FDEM

2022

COVID-19 – VDH, SCEM, FDEM, CalOES
Earthquake & Flood – CalOES
Hurricane Nicole – FDEM
Hurricane Ian – FEMA, FDEM, NCEM

2023

COVID-19 – VDH, CalOES
Floods & Winter Storm – CalOES
Hurricane Hillary – FDEM
Hurricane Idalia – FDEM

2024

COVID-19 – VDH, CalOES
CalEd Driver Outage – CalEd
Hurricane Debby – SCEM, VDEM
Hurricane Helene – VDEM, SCEM, NCEM
Hurricane Milton – FDEM, Army National Guard

2025

COVID-19 – VDH (Contract Ended in March 2025)
CalEd Driver Outage – CalEd
Hurricane Helene – NCEM
Winterstorm & Water Outage – VDEM

During these events we have provided a wide range of services, in various quantities. Hurricane Ian is the largest response effort we've had to date. At the height of this response, we had on mission at one time: 925 Tractor Trailers and Drivers, 45 Box Trucks and Drivers, 80 Site Staff and Ground Support, 14 Site Managers, 7 Director Level and above at various EOC's, 7 Remote Support Personnel, 700 Trailers, 15 Forklifts and 1 Crossdock Facility.

Utilizing those assets for Hurricane Ian, we ran two simultaneous, but distinctly separate missions. The Mission for the State of Florida and FDEM was the majority of the assets. For Florida, we ran distribution from multiple State Staging Areas to POD's, Base Camps and other various County Distribution Points. We had 10-15 staff at each Staging Area to coordinate the flow of commodities as well as maintain organization on the Yards, paperwork discipline and communication with the National Guard. In addition to the Staging Areas, we also ran their State Warehouse Operation with a team of experienced Estes Dock Workers. We coordinated mission control at their State EOC and ULOC locations to ensure open communication around mission and reporting needs.

The second mission we ran in conjunction with the State of Florida was the FEMA mission. For FEMA, we stood up and ran a fully functional Crossdock and Staging area in Valdosta, GA for the Federal side of the response. This included Drivers to shuttle loads back and forth to the State Staging areas, Estes Dock Staff to crossdock loads onto lease trailers, Yard Management to keep commodities staged and organized, as well as management staff to ensure paperwork flow and communication. All of these resources were kept separate and independent of the State mission.

Running both the State and Federal side of the mission helped on several fronts. First and foremost, it opened up communication and insight into what both sides were doing that the other side was often unaware of. Many times, the Feds were unaware of the plans that the State had in the works and would only find out once the plans were executed. With Estes working with both entities, it allowed us to open up that dialogue about plans and changes that otherwise fell through the cracks. The second major benefit was some amount of cross utilization of resources to optimize the response and reduce the overall cost expenditure. While the ledgers and resources were kept separate, by having open communication between both sides, we were often able to shift resources from one side to the other to expediate and optimize the response. Without this, they would've been forced to duplicate efforts, increasing the cost and decreasing the efficiency of the response.

Estes is a firm believer in Partnership during these missions. We understand that we are a vendor, and that we are contracted to do a specific job or task to help with the recovery effort. However, we also know trucking and freight distribution as it's what we do in our normal daily business. So, when we go into a mission, we are not simply "Yes" people, we are constantly trying to optimize any recovery effort to ensure that we have the right quantity of resources in the right places and will make recommendations on needed changes based on the changing scope of the mission. That means that if we see waste or something we believe can be done more efficiently in a different way, we will bring it to the attention of our Contract Rep.

Due to Estes' size as well as Top Level support within our organization, we are able to ramp up extremely quickly with Drivers, Equipment and Staffing. Estes does extensive year-round planning in determining available assets and staff at any given time to respond to an event. Mississippi is uniquely situated between several terminals within the Estes network that have large driver and equipment pools. Between Atlanta, Nashville, Memphis and Birmingham, we have a large pool of both drivers and trailers that can respond within hours of activation.

Within the Estes Organization, we do not force our employees to participate in our Emergency Management work. All employees that participate in these events have volunteered to work on these missions. So while they are being paid, we only utilize employees that have a drive to help those in need and don't mind working in adverse conditions. These employees utilize the skills and training gained through our normal business operations, plus supplemental training in Disaster Management to serve those in need before, during, and after a disaster.

Over-all, Estes stands ready to support whatever needs the State of Mississippi has during an Emergency. We have the resources, manpower, and experience to effectively deploy to support the needs of the citizens during a disaster recovery.

Reference Contact Information:

[Redacted text block]

[Redacted text block]

[Redacted text block]

Technical Proposal & Timeline:

Hurricane Response – Pre-Landfall Activation

- 120 Hours Pre-Landfall
 - Carrier put on Alert
 - Potential Needs Identified based on Projected Path and Intensity
- 96 Hours Pre-Landfall
 - Cost Estimate Provided based on anticipated needs
 - Carrier leans forward and begins Low Cost / No Cost preparations
- 72 Hours Pre-Landfall
 - Needs Adjusted based on Storm Changes
 - Carrier Activated and Contract Issued
 - Carrier begins moving assets into place – Trailers, Staff, Drivers, Equipment
- 48-72 Hours Pre-Landfall
 - Operation(s) Stood Up
 - Prepositioning of Commodities and Equipment begins
- 24-48 Hours Pre-Landfall
 - Prepositioning of Commodities and Equipment continues
- 12-24 Hours Pre-Landfall
 - Prepositioning of Commodities and Equipment Finalizes
 - Carrier Positions Drivers and Staff outside the direct strike path
- 0-12 Hours Pre-Landfall
 - No Movement
- 0-12 Hours Post-Landfall
 - Carrier Repositions drivers and staff back to Staging Locations awaiting orders
- 12-48 Hours Post-Landfall
 - State and County assessments are completed
 - Orders begin and Distribution of commodities and supplies commences

Post-Landfall Activation or Sudden Unanticipated Disaster

- 0-12 Hours Post Event
 - Needs Identified
 - Carrier Contacted
 - Quote Provided
- 12-24 Hours Post Event
 - Carrier Activated and Contract Issued
 - Carrier begins moving assets into place – Trailers, Staff, Drivers, Equipment
- 24-48 Hours Post Event
 - Operation(s) Stood Up
 - Orders begin and Distribution of commodities and supplies commences

Much of the timing in these events is dictated by when the contract is activated as well as the size and scope of the requirements. Typically speaking, Estes can begin small operations within 12 hours of activation (<25 Drivers and Trailers, Single Site, Minimal Staffing Requirements), moderate operations with 12-24 hours (25-75 Drivers, 1-2 Sites, <10 Staff Required), and major scale operations (75+ Drivers, Multiple Sites, 10+ Staffing required, EOC presence necessary) within 24-72 hours of activation depending on Size and Scope. Historically, Estes has utilized internal Estes resources on Small and Moderate missions exclusively. Larger missions may necessitate the utilization of resources from our strategic partners.

Proposed Staffing:

Estes employs over 22,000 employees across the nation. We have over 3,000 volunteers amongst those employees that wish to participate in our Disaster Response program. These are all people whom Estes has vetted, hired, and trained with various levels of experience and expertise in transportation and management. On top of their day-to-day experience with our LTL business, Estes conducts annual in-person training sessions based around Disaster Management. In addition, we have published several online training courses within our Estes Learning Center to help refresh and refine skills and knowledge that pertains to Disaster Management. This helps ensure that everyone that shows up to a mission has a baseline level of knowledge around Disaster Management and similar expectations of working conditions and workload.

We have identified 5 Key roles for Disaster Response Transportation Support, in addition to Drivers and Forklift Operators, and have assigned people from within our organization to those roles based on their experience and current job level. We do our best to ensure that we match up the skillsets and mindsets of our people with the positions needed to ensure that they succeed in their role on site.

When a mission comes up, we identify the closest people available to fill the necessary roles and send them in, ensuring that we have the appropriate skillsets for the response, in the quickest amount of time possible.

EOC POC – This role is to communicate, plan and liaison with Federal, State and County EOC's, on-site. This is typically an executive level role that we put decision makers into that have the authority within Estes to commit resources to fulfilling a request or contract. This helps streamline the decision making process and reduces "redtape".

Site Lead/Manager – This role coordinates all the activities at a particular site and involves coordinating with other sites and being the POC for various agencies to contact that site. We typically fill this role with Terminal Managers from within our LTL terminal network. These Managers run terminals within our LTL network coordinating hundreds of pickups and deliveries each day with dozens personnel reporting to them. Their skillset from running a terminal makes them uniquely qualified for this position.

Site Admin Support – These support people ensure the paperwork flow and organization of a particular site. They are also responsible for any Tracking and Tracing needed and system updates. We typically fill this role with admin staff from our LTL terminal network. These admin do this exact role at our terminals within the LTL network and are perfectly qualified to do this role during a mission

Site Driver Support – These support people ensure that drivers are dispatched timely and any concerns and needs the drivers may have are addressed. They also keep the drivers informed of the mission parameters, POC's for Road Conditions and Emergencies, and any upcoming potential changes. We typically fill this role with Assistant Terminal Manager, Operations Managers or Terminal Dispatchers from our LTL terminal network. ATM's, OM's and Dispatchers have the most contact with drivers of any of our terminal staff and are the best personnel suited to communicating with drivers and addressing any of their needs.

Site Yard Support – These support people ensure that the yard stays organized so that when a mission comes down, there is no confusion on what trailers to pull and where they are located. These staff also ensure that there is proper ingress and egress and that those traffic flows remain unimpeded. We typically fill this role with Operations Managers and Drivers from our LTL terminal network. OM's and Drivers manage our yards within our LTL network to ensure all trailers are accounted for and correctly positioned on the yard, making them uniquely qualified to do the same job during a Disaster Response.

There are other internal support roles that occur within every operation that are done remotely. We typically utilize our existing staff that already do these functions in their day-to-day work to support these roles. For example, if a site requires Wrap Around services, our real estate group within Estes who handles those services for our terminal network already would handle them for our Emergency Management missions. We match up the function with the staff or group within Estes that performs those functions regularly to ensure we have the most qualified people doing the work.

Staffing Rotations:

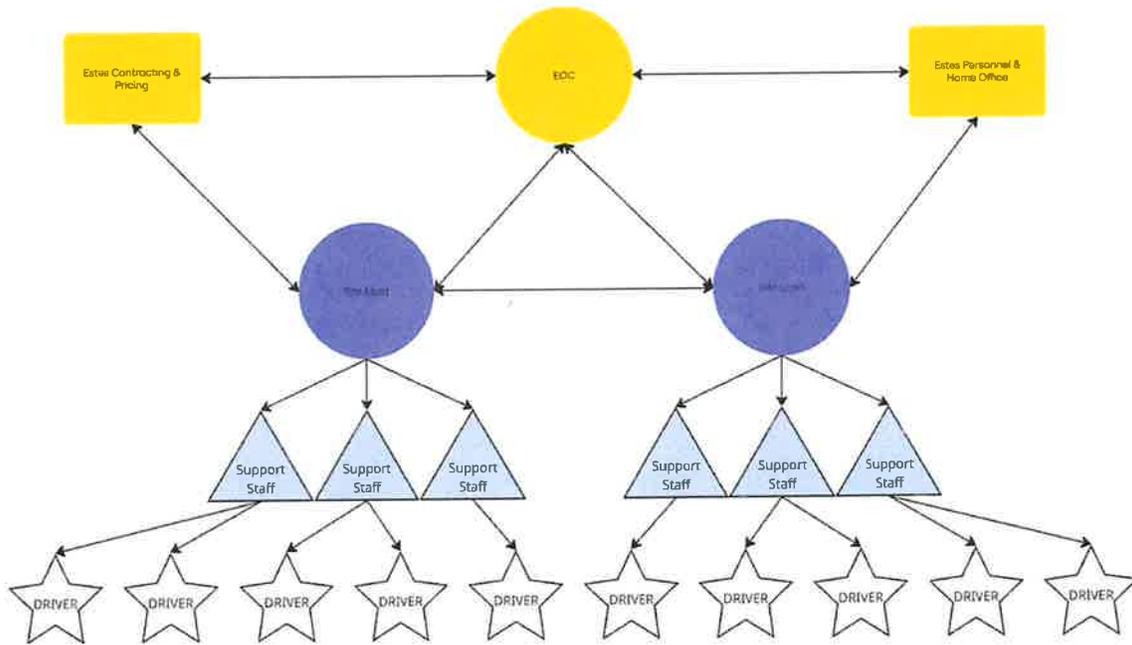
Estes typically rotates staff on mission every 3 weeks. This is to ensure that our people don't suffer burnout while working 12 hour shifts, 7 days a week with no time off. However, there are exceptions to this rule.

- 1) If someone wants to stay longer, we will consider it in our rotation planning
- 2) If someone needs to take care of something temporary, we may only rotate them out for a few days and bring them back.
- 3) We never rotate an entire site at one time, sometimes necessitating people to stay longer to ensure there is overlap in coverage between new to mission staff and exiting mission staff
- 4) If an agency requests a specific person to remain and that person is willing, we will keep them at their current post.

We are constantly balancing the needs of the mission with the needs and wellbeing of our staff on site. We will be as flexible as possible to the agency we are contracted with, without sacrificing the wellbeing of our people. On the flip side, we will be as flexible as possible with our staff, without sacrificing the mission and wellbeing of the citizens we are there to serve.

Emergency Management Org Flow:

During a Mission, proper chain of command and communication is key to a functioning mission. As such, we have designed our Organization Chart to have fewer bottle necks and empower the Personnel assigned to the EOC to make decisions and disseminate information out within the Estes Organization. The State EOC will communicate with our EOC Staff and our staff will disseminate to the correct people within the Estes Organization. The Site Leads will communicate with their State or Local counterparts directly and flow that information down to their staff, who will then communicate it down to the drivers. The site staff will be responsible for communicating with the drivers and updating the systems with the correct information to flow back upstream. Our system is accessible by anyone with a valid login and a View Only login can be created for State and Local employees to use if needed. Anything pertaining to Drivers is handled by the Support Staff and Site Leads. This includes trailer movements, Status & Location updates, Breakdowns, Driver Rotations and Resets, and Driver Shifts. Estes has a 24/7 Breakdown Service that we utilize through our normal business that we also utilize during Disaster Missions.



Additionally, during a Mission, Estes has brief mission update calls at 7a & 7p between the Site Leads, EOC, Contracting and the Home Office. We do these at Shift Change each day to ensure that everyone is on the same page with all of the current requirements and things that may have changed between shifts. This ensures continuity of the mission and that everyone is on the same page.

Information Management System:

[Redacted]

[Redacted]

[Redacted]

[Redacted]

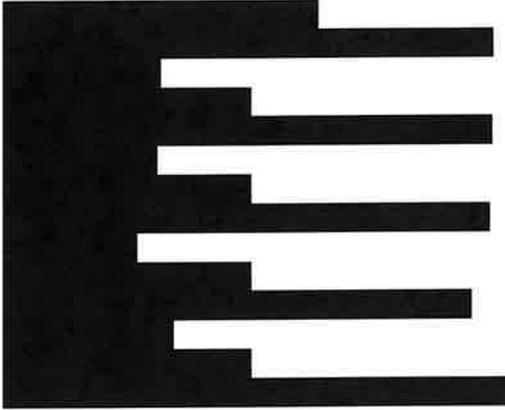
[Redacted]

[Redacted]

[Redacted]

Emergency Activation Contacts – Available 24/7

As required in the RFP, below are the POC's for the initial mission contact. One of these Estes personnel will be available to receive calls for activation 24 hours a day with a response within 1 hour.



Section B

Fees

**Estes Express Lines Disaster Response Services & Rates
2026 Contract RFP**

All Rates will be based on Days, Weeks or Months.
The Fuel Surcharge applies only to the Dedicated Fleet Drivers.

EQUIPMENT RENTAL	1-DAY	1-WEEK	1-MONTH
28" PUP TRAILER			
48" or 53" DRY VAN			
FLAT BED TRAILER			
LOW-BOY			
REFRIDGERATED TRAILER			
TRAILER WITH LIFTGATE			
FORKLIFT - Indoor standard warehouse forklift - 5K Capacity			
PALLET JACK - Standard Non-Electric			
YARD HOSSLER			
PORT-A-JOHN - Includes 3 Times a Week Cleaning			
WASH STATION - Includes 3 Times a Week Restock			
FLOOD LIGHTS			
DUMPSTER - Each Haul-Away Starts a New Rental Period			
ATV/UTV/GATOR			
MOBILE OFFICE - Space for 5 People, Includes Generator for Power			
* For Rental Equipment requiring fueling, Estes will not be responsible for Fueling			
PERSONNEL - Per 12-Hour Shift	1-DAY		
EOC MANAGEMENT			
SITE MANAGEMENT			
SITE SUPPORT			
OFF-SITE SUPPORT			
YARD HOSSLER OPERATOR			
FORKLIFT OPERATOR			
MECHANIC			
SECURITY GUARD			
* Personnel Rates include any necessary travel expenses and Estes IT expenses needed to work for the mission			

- *Real Estate - Spot Market Monthly Lease based on Operational Requirements
- **Pre-Position Trailer Parking at EXLA Non-Crossdock Terminal - [REDACTED]/Week
- **Other Services to be quoted at the time of an event.

Dedicated Shuttle Fleet

Fleet of Drivers fully dedicated to MEMA. Drivers to be managed and dispatched by the local Site Lead, or remotely if stationed at a site without an Estes Representative.

TRUCKS WITH DRIVER	SOLO	TEAM
Tractor w/ Driver		
Box Truck w/ Driver		
Moffit Truck w/ Driver		
Cargo Van w/ Driver		
Dually Pick-Up Truck w/ Driver		

**In the event that the DOT National Average of Diesel exceeds \$4.50/Gallon, the Dedicated Shuttle Fleet Rate will be subject to the below Fuel Surcharge Table. The DOT Fuel is pegged at the outset of the mission and will only change if there is an agreement during the mission that necessitates a change.

Dedicated Fleet Fuel Surcharge Scale

EIA Weekly PADD1 Fuel Price	FSC %	EIA Weekly PADD1 Fuel Price	FSC %	EIA Weekly PADD1 Fuel Price	FSC %

One-Way Brokerage Services

If MEMA opts to utilize Brokerage Services for Inbound Commodity Loads, instead of a dedicated shuttle fleet, Estes offers these services at Cost [REDACTED]. Estes will provide an estimate of the cost at the outset, but the final cost figure will be passed along in our invoice with a separate [REDACTED] line item charge for Brokerage Services. This Brokerage Services charge will only be applicable to the One-Way Brokerage Moves as requested by MEMA. Any moves moved by the dedicated shuttle fleet will not be subject to this surcharge.

Annualized Rate Increases

[REDACTED]
[REDACTED]
[REDACTED]

Estes will submit the proposed Increase no more than 30 days from the Contract Anniversary date each year. As needed, Estes will provide supporting documentation and reasoning for any increase requested.

Estes Quote Sheet Template

When quoting any event, below is an example of the Quote Sheet with Line Item details that Estes Express Lines will provide MEMA. This will provide MEMA the detailed information and description of services with rates that will allow the Contracting Officer or Procurement Personnel to put together the Purchase Order for the Mission Event.

TEMPLATE REDACTED

Invitation for Bids
Emergency Standby Transportation Services
 IFB RFx# 3160007732

Amendment #1
Questions and Answers

	IFB Section, Page Number	Vendor/Contractor Question	Agency Response
1.	Deliverables 4.1.1, page 3	<p>“At the time a purchase order will be provided to the vendor to initiate the need of trailers and movement of equipment to State Staging Area (SSA).”</p> <p>Is there a specific trailer type to be provided (i.e., 53ft or 48ft Dry Van, Reefer, Flatbed)?</p>	53’ Dry Van
2.	Operational Requirements A, page 4	<p>The RFP states the vendor will provide a cross-dock facility, as well as equipment for loading and unloading operations of trailers.</p> <p>Will the state provide a line item on pricing sheet in the proposal for cross dock facility, labor and equipment?</p>	<p>The <i>Contract Cost Analysis and Breakdown</i> has been modified to include a line-item for the cross-dock facility operations cost. It is attached hereto as <i>Amendment #1-Revised Contract Cost Analysis and Breakdown</i>. This line item will not be considered during bid evaluation; however, the contractor will be required to honor these prices for the duration of the contract as specified.</p> <p>The cross docking will depend on the nature of the disaster.</p>
3.	Fuel Procurement, Section E, page 5	<p>“The contractor must possess the ability to provide fuel to support operations.”</p> <p>Will costs associated with the rental, operation, or management of a cross-dock facility (used for the transfer and staging of commodities as part of contract performance) be reimbursable by the State of Mississippi to the Contractor?</p>	<p>Costs associated with the rental, operation, or management of a cross-dock facility used for the transfer and staging of commodities is reimbursable.</p> <p>Accordingly, the <i>Contract Cost Analysis and Breakdown</i> has been revised to include a specific line item for cross-dock facility operations. It is attached hereto as <i>Amendment #1-Revised Contract Cost Analysis and Breakdown</i>. While the line item will not be considered during the bid evaluation, the contractor will be required to honor these</p>

Invitation for Bids
Emergency Standby Transportation Services
 IFB RFx# 3160007732

Amendment #1
Questions and Answers

	IFB Section, Page Number	Vendor/Contractor Question	Agency Response
			<p>prices for the duration of the contract as specified.</p> <p>As a clarification related to previously stated operational requirements, the cost of fuel shall be included in the forklift hourly rate.</p>
4.	Operational Requirements I, page 6	Is scheduled work hour assumption based on an 8-hour or 12-hour shift per day rate?	12-hour operations
5.	Draft Agreement, Section 16, page 17	<p>“The bidder understands and agrees that any contract entered into with MEMA pursuant to this IFB shall only be the contract provided by MEMA.”</p> <p>Will there be a sample contract provided for review prior to submission?</p>	No; however, clauses located in <i>Attachment E – Required Contract Clauses</i> and the <i>Required Federal Contract Clauses</i> will be included in the contract. Bidders may review these clauses, but they cannot be edited or rewritten in any way.
6.	Attachment A, page 25	If there are additional trailer types/sizes specified, will additional line items for pricing be included on the pricing sheet?	<p>Please note <i>Other Transportation Equipment Costs</i> section on <i>Amendment #1-Revised Contract Cost Analysis and Breakdown</i>. This option is provided for bidders who have additional trailer types/sizes and wish to list them separately, either on another sheet or on a form created by the bidder. Other transportation equipment costs will not be considered in the bid evaluation. They will be included as a separate attachment within the contract.</p>
MEMA IFB AMENDMENTS			
7.	Attachment A – Contract Cost Analysis and Breakdown		The <i>Contract Cost Analysis and Breakdown</i> has been modified to include a line-item for the cross-dock facility, labor and

Invitation for Bids
Emergency Standby Transportation Services
IFB RFx# 3160007732

Amendment #1
Questions and Answers

	IFB Section, Page Number	Vendor/Contractor Question	Agency Response
			equipment. It is attached hereto as <i>Amendment #1-Revised Contract Cost Analysis and Breakdown</i> . This line item will not be considered during bid evaluation; however, the contractor will be required to honor these prices for the duration of the contract as specified.

Receipt of Amendment #1 Acknowledged:

Company: Estes Express Lines

By: Kevin Mathews

Printed Name: Kevin Mathews

Title: ESA Manager of Pricing & Contracts

Amendment #1

Attachment A – Revised Contract Cost Analysis and Breakdown

Cost per Prime Mover \$ 1950.00 Number Prime Mover Trucks 75 <i>(Truck Only)</i>
Total Cost per Prime Mover Truck \$1950.00 <i>(Total cost should include daily cost of truck, driver, and per diem)</i>

The prices listed below will not be included in the bid evaluation; however, the vendor shall be bound by these prices for the duration of the contract, unless otherwise amended in writing by mutual agreement and approved by the PPRB. These amounts must be itemized on all applicable invoices for documentation and transparency.

TRAILER RENTAL AND MILEAGE

Trailer Rental \$ 150.00 Flat Rate/Per Day <i>(GPS Tracking fees must be included in this cost)</i>
Mileage Cost \$ 0.00

DISPATCHER

Regular Hour Rate \$ 125.00	Overtime Hour Rate \$ 125.00
Per Diem for On-Site Dispatcher \$ 300.00	

ON-SITE MANAGEMENT

Regular Hour Rate \$ 150.00	Overtime Hour Rate \$ 150.00
Per Diem for On-site Management \$ 300.00	

CROSS-DOCK FACILITY OPERATIONS

Cross-Dock Facility	<u>\$ 250,000.00</u>	Cost TBD based on Mission Requirements
<i>(The cost of the rental, operation, or management of a cross-dock facility)</i>		
Hourly Forklift Cost	<u>\$ 75.00</u>	
<i>(Cost of fuel must be included)</i>		
Staff Hourly Rate	<u>\$ 125.00</u>	
Documentation Cost	<u>\$ 125.00</u>	

- Other Transportation Equipment Costs – Optional** *(check if page attached)* This section is optional. **Information provided will not be considered during bid evaluation or award determination.** Bidders may submit costs related to additional transportation equipment they can provide, separate from the base bid, on a separate attachment.

If this section is completed, the bidder must sign and date the attachment. Submission of this information does not obligate MEMA to procure any additional equipment or services. MEMA may, at its sole discretion, use the information provided for internal planning or market research purposes only. Any future procurement of additional equipment or services will comply with applicable Mississippi procurement laws and regulations.

Invitation for Bids
Emergency Standby Transportation Services
 IFB RFx# 3160007732

Amendment #2
Questions and Answers

	IFB Section, Page Number	Vendor/Contractor Question	Agency Response
1.	Section 4.1.1.B - Dock Mgmt and Facility, Page 4	Part B of Operational Requirements notes that vendor must provide a Facility and multiple drop yards. Must these be vendor owned or can they be leased/subcontracted. And does vendor need to possess and maintain the facility year round? Or just needs the access to it?	Contractor must provide access to leased, subcontracted, or vendor-owned facilities and drop yards, but only in the event of a state or federally declared emergency disaster.
2.	Section 4.1.1.B - Dock Mgmt and Facility, Page 4	Re the above section and question - how will facility, ancillary labor and equipment costs be priced into the contract? There is no price submission for these items despite them being an essential part of operations, according to Part B - Bidders Dock Mgmt and Facility	The agency published <i>Amendment #1-Revised Contract Cost Analysis and Breakdown</i> on December 9, 2025, which is available on the agency website. The addition of a line-item for cross-dock facility operations cost is included in this amendment. This line item will not be considered during bid evaluation; however, the contractor will be required to honor these prices for the duration of the contract as specified.
3.	Section 4.1.1.B - Dock Mgmt and Facility, Page 4	Is the "contractor's identified address" where state-purchased commodities are shipped the same physical location as the required cross-dock facility?	No, it does not have to be the same address. The cross-dock address can be identified by the vendor.
4.	Section 4.1.1.B - Dock Mgmt and Facility, Page 4	Must the cross-dock facility be located within the State of Mississippi, or may the facility be located in an adjacent state (e.g., Alabama, Louisiana, Tennessee) within reasonable proximity to the State Staging Areas?	The cross-dock facility should be located within reasonable proximity to the state staging areas.
5.	Section 4.1.1.B - Dock Mgmt and Facility, Page 4	If the cross-dock facility must be located within Mississippi, is there a required geographic area or maximum distance from the State Staging Areas?	There is not a required geographic area or maximum distance from the state staging areas for the cross-dock facility.

Invitation for Bids
Emergency Standby Transportation Services
 IFB RFx# 3160007732

Amendment #2
Questions and Answers

	IFB Section, Page Number	Vendor/Contractor Question	Agency Response
6.	Section 4.1.1.B - Dock Mgmt and Facility, Page 4	Must the cross-dock facility be a permanent structure, or may the contractor utilize a temporary structure (e.g., tensioned fabric building, portable warehouse) that meets all operational requirements?	No, as long as it meets the safety requirements of the vendor for the transfer of commodities.
7.	Section 4.1.1.B - Dock Mgmt and Facility, Page 4	If a temporary structure is permitted, must the temporary facility be in place year-round for the duration of the contract, or may it be erected upon activation and demobilized after each event?	If temporary, the structure and operation will only be required during the declared disaster and may be erected upon activation and demobilized after each event.
8.	Section 4.1.1.B - Dock Mgmt and Facility, Page 4	May the contractor lease or partner with a third-party facility provider to meet the cross-dock facility requirement, or must the contractor own or directly lease the facility?	Yes, the contractor can lease or partner with a third-party facility for cross docking.
9.	Section 4.1.1.A - Transportation Network Ability, Page 4	What are the anticipated CSA locations, or what is the typical distance range from each SSA to its associated CSAs?	Anticipated support is based on the disaster, with an estimated radius of no more than 150 miles.
10.	Section 4.1.1.A - Transportation Network Ability, Page 4	How many CPOD sites should the contractor anticipate servicing per activation?	With a major hurricane, the lower six (6) counties anticipate 30 or more CPODs.
11.	Section 4.1.1.A - Transportation Network Ability, Page 4	Are CSA and CPOD locations pre-determined and published, or are they established dynamically based on the disaster's geographic impact?	CPODs are predetermined and will be provided to the contractor; however, the address may change based on damages.
12.	Section 4.1.1.A - Transportation Network Ability, Page 4	If CSA and CPOD locations are established dynamically, what is the expected notification lead time before the contractor must begin deliveries to a newly designated CSA or CPOD?	Anticipated timeline to delivery to the CPODs is 72 hours after landfall. Some deliveries may be required at 48 hours.
13.	Section 4.1.1 - Detailed Minimum Specs, Page 3	Will all three State Staging Areas be activated simultaneously during a disaster event, or will MEMA designate specific SSAs	MEMA will designate specific SSAs based on the disaster's geographic impact.

Invitation for Bids
Emergency Standby Transportation Services
 IFB RFx# 3160007732

Amendment #2
Questions and Answers

	IFB Section, Page Number	Vendor/Contractor Question	Agency Response
		based on the disaster's geographic impact?	
14.	Section 4.1.1 - Detailed Minimum Specs, Page 3	If multiple SSAs are activated, is the contractor expected to provide separate personnel and equipment at each active SSA concurrently?	Yes, if MEMA is operating an additional SSA staffing will need to be at each site for vendor continuity.
15.	Section 4.1.1.D - Shuttle, Page 4	What criteria determine whether MEMA will require 50 trailers versus 100 trailers for a given activation?	Estimates will be made based on the storm's category, anticipated landfall, and population density.
16.	Section 4.1.1.D - Shuttle, Page 4	Is the contractor required to have all 100 trailers available and mobilization-ready within 72 hours, or only the minimum of 50 trailers with the remaining 50 available on an as-needed basis with additional lead time?	The contractor will be part of the planning process when MEMA estimates the orders for the commodities. For example, 2025 estimate of bottled water for a Category 3 hurricane strike at Biloxi, MS with support to 13 counties initial is 57 trailers loads for 2 DOS. The current bottled water vendor per trailer load of 16.9 oz bottles is 38,304 bottles.
17.	Section 4.1.1.D - Shuttle, Page 4	If MEMA initially requests 50 trailers and subsequently requires an additional 50 trailers during an ongoing activation, what is the expected mobilization timeframe for the additional units?	MEMA will order a minimum two-day supply; then, follow-up requests will be based on anticipated recovery of utilities in the disaster area.
18.	Section 4.1.1.D - Shuttle, Page 4	What are the required trailer specifications, including length, type, and weight capacity?	Specific trailer specifications are not available. The Contractor should ensure that trailers are capable of transporting loads such as approximately 38,304 bottles of 16.9 oz bottled water or palletized shelf-stable meals averaging 1,100 lbs. per pallet. All pallets must remain accessible by pallet jack at the delivery endpoint.

Invitation for Bids
Emergency Standby Transportation Services
 IFB RFx# 3160007732

Amendment #2
Questions and Answers

IFB Section, Page Number	Vendor/Contractor Question	Agency Response
19. Section 4.1.1.D - Shuttle, Page 4	Are refrigerated trailers required for any portion of the 50–100 trailer fleet?	No
20. Section 4.1.1.D - Shuttle, Page 5	Will FEMA deliver all federal commodities directly and exclusively to the SSA, or may FEMA also deliver commodities to the contractor's cross-dock facility for consolidation and subsequent transport to the SSA?	MEMA will utilize FEMA commodities transported on FEMA trailers between the SSA and CPOD. The contractor will move trailers between the CPOD and SSA as needed. Returned FEMA trailers will be segregated at the SSA for pickup by FEMA prime movers at the conclusion of the disaster. No cross-docking of these trailers will occur.
21. Section 4.1.1.D - Shuttle, Page 5	When FEMA delivers trailers directly to the SSA, is the contractor responsible for any handling, unloading, or cross-docking of FEMA trailer contents at the SSA?	No, but cross docking of FEMA trailers will be required. The contractor's responsibility is limited to transporting FEMA or contractor trailers between the CPOD and SSA; responsibility for the contents of the trailers is excluded.
22. Section 4.1.1.D - Shuttle, Page 5	If the contractor is not responsible for handling FEMA trailer contents at the SSA, is the contractor's sole responsibility to provide power units to shuttle intact FEMA trailers to CSA and CPOD sites?	Correct, the contents will remain in the FEMA trailer and will be transported by the vendor's prime mover to the established CPOD by the IMAT.
23. Section 4.1.1.D - Shuttle, Page 5	Do FEMA trailers and their associated tracking, documentation, and reporting requirements follow the same procedures as contractor-leased trailers, or do separate procedures apply?	The state will sign for the FEMA commodities. The vendor will track and deliver the trailers using the same accountability procedures.
24. Section 4.1.1.D - Shuttle, Page 5	If separate procedures apply to FEMA trailers, please provide the FEMA-specific requirements.	Once received at the SSA, the trailer will be state property and accountable. FEMA trailers will be returned to the SSA from the CPOD by the vendor's prime movers for FEMA pick up.

Invitation for Bids
Emergency Standby Transportation Services
IFB RFx# 3160007732

Amendment #2
Questions and Answers

IFB Section, Page Number	Vendor/Contractor Question	Agency Response
25. Section 4.1.1.D - Shuttle, Page 5	For billing purposes, are shuttle movements of FEMA trailers compensated at the same daily prime mover rate as movements of contractor-leased trailers?	Yes, they will be considered MEMA assets and billed at the vendors established prime mover rate.

Receipt of Amendment #2 Acknowledged:

Company: Estes Express Lines

By: *Kevin Mathews*

Printed Name: Kevin Mathews

Title: ESA Manager of Pricing & Contracts

INVITATION FOR BIDS
Emergency Standby Transportation Services
RFx #3160007732
OSSS Compliance Review

Bidder: Garner Environmental Services, Inc.

Price(s): \$2,900.00

AGENCY MUST REVIEW BIDS AND CONFIRM

Please Initial to Confirm

Submission Compliance

	Requirement	Notes <small>(PDF Page Number)</small>
<input checked="" type="checkbox"/>	Bid Submitted Timely — 1:00PM January 6, 2026	January 6, 2026 12:58PM
<input checked="" type="checkbox"/>	Acknowledged Amendments <input checked="" type="checkbox"/> #1 <input checked="" type="checkbox"/> #2	pp. 44-48 pp. 49-53
<input checked="" type="checkbox"/>	Attachment A – Bid Cover Sheet Signed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	pp. 20-24 p. 20
<input checked="" type="checkbox"/>	Attachment B – Bid Form Signed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Release of Bid as Public Record Completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Redacted Copy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Included? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	pp. 25-27 p. 27 p. 27 N/A
<input type="checkbox"/>	Attachment A – Contract Cost Analysis and Breakdown Trailer Rental and Mileage Rate(s) Completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Dispatcher Rate(s) Completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No On-site Management Rate(s) Completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Cross-Dock Facility Operations Completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Other Transportation Equipment Costs - Optional <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, Signed and Dated? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	pp. 47-48 p. 47 p. 47 p. 47 p. 48 p. 48 p. 43
<input checked="" type="checkbox"/>	Attachment C - References At least 3? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	pp. 30-32 pp. 30-32
<input checked="" type="checkbox"/>	Appendix A – 44 C.F.R. Part 18 – Certification Regarding Lobbying Signed and dated? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	p. 42 p. 42

Minimum Requirements

	Requirement	Notes
<input type="checkbox"/>	2 Trade References	Score:
<input checked="" type="checkbox"/>	Registered in MAGIC	3102063897
<input checked="" type="checkbox"/>	Good Standing/Registered with MS SOS	

INVITATION FOR BIDS
Emergency Standby Transportation Services
RFx #3160007732
OSSS Compliance Review



Michael Watson
SECRETARY OF STATE

This is not an official certificate of good standing.

Name History

Name	Name Type
GARNER ENVIRONMENTAL SERVICES, INC.	Legal

Business Information

Business Type:	Profit Corporation
Business ID:	649231
Status:	Good Standing
Effective Date:	11/14/1997
State of Incorporation:	TX
Principal Office Address:	952 Echo Lane, Suite 400 Houston, TX 77024

Registered Agent

Name
CORPORATION SERVICE COMPANY
109 Executive Drive, Suite 3
Madison, MS 39110

Officers & Directors

Name	Title
Todd A. Riddle 952 Echo Lane, Suite 400 Houston, TX 77024	Secretary, Chief Executive Officer
Russell W. Allen 952 Echo Lane, Suite 400 Houston, TX 77024	Director, President

INVITATION FOR BID

IFB RFx Number: 3160007732

Emergency Standby Transportation Services

Issued: November 17, 2025



CLOSING TIME AND DATE

Bids must be received by:

January 6, 1:00 PM CST

CLOSING LOCATION

Mississippi Department of Finance and Administration

501 North West Street, Suite 1301 C

Jackson, Mississippi 39201

BID COORDINATOR

April Burns, Bid Coordinator

Telephone: (601) 359-5286

E-mail: oss@dfa.ms.gov

SECTION 1

1.1 Purpose

The Office of Statewide Strategic Sourcing (hereinafter "OSSS"), on behalf of the Mississippi Emergency Management Agency (hereinafter "MEMA") has issued this solicitation for the purpose of soliciting sealed bids from qualified providers for emergency standby transportation services. The Contractor will perform all tasks and make all assurances outlined in Section 4 of this IFB entitled Scope of Work.

Additional information may be obtained by written request to April Burns, Bid Coordinator osss@dfa.ms.gov.

SECTION 2

2.1 Timeline

Invitation to Bid (IFB) Issue Date:	November 17, 2025
Bid Package Questions:	December 5, 2025, 3:00 PM CST
Question & Answer Deadline:	December 11, 2025, 1:00 PM CST
Bid Package Due:	January 6, 2026, 1:00 PM CST
Bid Opening:	January 6, 2026, 2:00 PM CST
Anticipated Notice of Intent to Award:	January 16, 2026, 2:00 PM CST

MEMA reserves the right to adjust this schedule as it deems necessary and change the dates of the initial contract term without amendment to this IFB.

2.2 This solicitation and any resulting contract shall be governed by the applicable provisions of the *Public Procurement Review Board (PPRB) Office of Personal Services Contract Review (OPSCR) Rules and Regulations*, a copy of which is available on the Mississippi Department of Finance and Administration's website (www.dfa.ms.gov). Any bidder responding to this solicitation is deemed to be on notice of all requirements therein.

2.3 Reconsideration for the Terms of the Solicitation: Any potential bidder may request that MEMA reconsider the terms of this solicitation. Such a request shall be filed with the Bid Coordinator and the Director of OPSCR within three (3) business days following the date of public notice as defined in Section 5.2.1. It is the sole responsibility of the requesting vendor to ensure the request is timely received by all required parties. Failure to timely request reconsideration in compliance with this section and Section 5.2.4 and Section 5.2.4.1 of the OPSCR Rules and Regulations results in a waiver of any claim regarding the terms of the solicitation.

SECTION 3
Contact and Questions/Requests for Clarification

3.1 Bidding vendors must carefully review this solicitation, required contract clauses, risk management provisions, and all attachments for defects, questionable, or objectionable material. Following review, vendors may have questions to clarify or interpret the IFB in order to submit the best bid possible. To accommodate the questions and requests for clarifications, vendors shall submit any such question via email by the deadline reflected in Section 2. All questions and requests for clarifications must be directed by email to:

April Burns, Bid Coordinator
E-mail: osss@dfa.ms.gov

3.2 Vendors should enter "IFB RFx Number 3160007732 - Questions" as the subject of the email. Question submittals should include a reference to the applicable IFB section and be submitted in the format shown below:

	IFB Section, Page Number	Vendor Question/Request for Clarification
1.		

3.3 Official responses will be provided only for questions submitted as described above and only to clarify information already included in the IFB. The identity of the organization submitting the question(s) will not be revealed. All questions and answers will be published on the Mississippi Contract/Procurement Opportunity Search Portal website and MEMA's website as an amendment to the IFB by the date and time reflected in Section 2.

3.4 MEMA will not be bound by any verbal or written information that is not contained within this IFB unless formally noticed and issued by the contact person as an IFB amendment. Vendors are cautioned that any statements made by MEMA personnel that materially change any portion of the bid document shall not be relied upon unless subsequently ratified by a formal written amendment to the bid document.

3.5 All vendor communications regarding this IFB must be directed to the Bid Coordinator. Unauthorized contact regarding the IFB with other MEMA employees may result in the vendor being disqualified, and the vendor may also be suspended or disbarred from the State.

3.6 Acknowledgement of Amendments: Bidders shall acknowledge receipt of any amendment to the IFB in writing. The acknowledgement shall be submitted by signing and returning the amendment with the bid package or by letter or email submission. Each bidder shall submit a written acknowledgement of every amendment to MEMA on or before the submission deadline. It is the bidder's sole responsibility to monitor the websites for any updates or amendments to the IFB.

3.7 Bidder must provide a signed Acknowledgment(s) of IFB Amendment(s) and Questions and Answer document(s) if any were issued/posted on the Mississippi Contract/Procurement Opportunity Search Portal website and MEMA's website.

3.8 The IFB is comprised of the base IFB document, any attachments, any amendments issued prior to the submission deadline, and any other documents released before the contract award.

SECTION 4

Scope of Work

The winning vendor ("contractor") shall provide in a timely and satisfactory manner all services and otherwise do all things necessary for or incidental to the performance of work as set forth below:

4.1 Deliverables

4.1.1 Detailed Minimum Specifications

As emergency situations occur, the need for transportation and logistics services into the area affected by a disaster are most critical. An efficient, reliable, and highly flexible operation is needed to provide the agency as well as local governments with the supplies needed to present relief to citizens in the affected area. The state, in conjunction with the vendor, will establish pre-disaster requirements during a known event. At the time a purchase order will be provided to the vendor to initiate the need of trailers and movement of equipment to the State Staging Area (SSA) as outlined in the agreed plan. The contractor must possess an adequate infrastructure as well as information technology to efficiently manage, communicate and process various levels of supplies to the "affected area". Staging area locations in the state are:

- Camp Shelby, Hattiesburg, Mississippi
- Grenada, Mississippi
- Lee County Agri Center, Tupelo, Mississippi.

The contractor should have knowledge of the state and locations of counties and municipalities as well as a well-established knowledge of the three (3) main coastal counties: Harrison, Hancock, and Jackson as well as South Mississippi. The contractor is responsible for supplying its own equipment, trailers and employees (drivers) in place within the company. MEMA will not provide any equipment, vehicles, or personnel, including drivers, in connection with these services. Additionally, the Contractor must ensure that GPS tracking/monitoring devices are installed on the trailers and/or equipment, so they are easily inventoried and monitored for return after the matters of the disaster are cleared for return to normalcy. The contractor must also appoint a lead contact for this contract that will be responsible for managing staff, meeting project goals

and objectives within the budget limits should the contractor be called on in the event of a disaster. Please see the following requirements below to complete your bid/proposal.

Operational Requirements

- A. Transportation Brokerage** Over the road truck or fleet truck, one-way service (provide the most cost-effective service) to a vendor provided cross dock facility. Commodities will be cross docked into trailers leased by the selected vendor. The bidder will provide documentation of commodities cross docked from over the road trucks into leased trailers.
- B. Bidders Dock Management and Facility** The contractor is expected to be available 7 days a week, 24 hours a day (if required) when the contractor is notified of commodities purchased for disaster preparedness and shipped to the contractor's identified address. The contractor will not be required to maintain the facility open 24 hours (unless this is the contractor's' normal operation) after the state has received all purchased commodities and starts receiving federal commodities. Dock management and facility must further meet these requirements:
- i. 24-hour availability during a crisis
 - ii. Centralized management service provider with a director or manager of all operations during crisis period.
 - iii. Flexible labor force to receive loads into a cross docked facility
 - iv. Material handling equipment to move palletized shipments
 - v. Trailer drop yard or space for inbound loads – 50 trailers
 - vi. Secure drop yard, fenced in facility and central entry point
 - vii. Facility must be a flow through operation to efficiently process loads
- C. Transportation Network Ability** The contractor must be able to move 10 – 75 shuttle loads daily from the State Staging Area (SSA) to designated County Staging Areas (CSA) with through put (as required) to Commodity Point of Distribution (CPOD) site within affected counties and drop trailer as required.
- D. Shuttle** The contractor shall supply power units to shuttle loads between cross dock location (commodities purchase by the state), state staging facilities, County Staging Areas (CSA) to Point of Distribution (POD) site during crisis period. Provide between 50 – 100 short-term lease trailers (trailers may be owned or leased from outside source) during crisis (mobilize and secure units within 72 hours of potential crisis when alerted by MEMA Logistics and purchase order provided to contractor).
- i. Utilize centralized management transportation and communicate operational statuses of all equipment during crisis period.
 - ii. P & D (pick-up & delivery) ability to efficiently stage/extract equipment from CPOD (Commodity Point of Distribution) locations.

- iii. Capability to track trailers when dropped at CSA or CPOD site.
- iv. FEMA will be providing trailers with commodities to the SSA (State Staging Area). These commodities will be tracked and moved to County Staging Area (CSA) and CPOD sites by shuttle power units.

E. Fuel Procurement The contractor must possess the ability to provide fuel to support operations.

F. Information Management System Information management system will be utilized to manage data/information flows back to MEMA Logistics at the State Emergency Operations Center and the SSA. System redundancy is a must. Information management backup systems would preferably be located outside the state. The information management system must also:

- i. Customize reports on status of goods at different stages of crisis period.
- ii. Provide a low-cost method of data transfer to MEMA.
- iii. Provide efficient reporting capability in an electronic format.
- iv. Provide Latitude/Longitude (i.e., 31.559894, -91.405316 format) data for trailer delivery.
- v. Maintain yard management asset tracking system.
- vi. Have ability to know current status of trailers in all locations known as CPODs (Commodity Point of Distribution), SSAs (State Staging Areas) and cross dock station.

G. Management Structure The contractor shall possess an operational management structure to be presented in an organization chart. This will be utilized as the chain of command between MEMA, Mississippi Forestry Commission (State Staging Area Manger) and the contractor. The management structure must provide the following:

- i. Liaison personnel at the SEOC (State Emergency Operations Center) and SSA who will coordinate and act as the transportation manager for commodity distribution in conjunction with MEMA Logistics Transportation Manager.
- ii. Status of all cross-docking matters of state purchased commodities, shuttle fleet, movement and locations of commodities.
- iii. Shuttle/line haul operations management transferred to/from the SSA to CSA through to CPOD sites as required.
- iv. Management that includes shuttle driver coordination, data/information management and load deliver documentation.
- v. Asset status and location.
- vi. Driver breakdown and emergency roadside service.
- vii. Rotation of drivers or off-site lodging facilities, driver meals and driver rest facilities provided by the contractor (use of GSA per diem rates).
- viii. If required, rental of van to shuttle drivers to dining facility, shower, etc.

H. Delivery Ticket All deliveries made under this contract must be accompanied with a delivery ticket and Bill of Laden (BOL). An automated version that is industry standard within the assessed tracking program used by the contractor can be utilized as a delivery ticket if agreed upon by the contract officer or the contract office representative. The following is the minimum amount of information needed that can be accomplished by paper or electronic method.

- i. Contractor name
- ii. Purchase order number
- iii. WebEOC reference number
- iv. Referenced BOL from FEMA or vendor
- v. Date of and time of delivery of shipment
- vi. Printed name and signature of individual receiving the order
- vii. GPS location of delivery (use of decimal, i.e., 31.559894, -91.405316)
- viii. BOL
- ix. Shipment and tracking information

I. 24 Hours of Service When performing under this contract, the contractor must provide qualified personnel 24 hours a day, 7 days a week, who are familiar with the contract terms and conditions. The contractor must provide customer service with the ability to respond within one hour to an order for service or request for assistance. The contractor shall accept orders for service arranged for shipment and perform pick-up and delivery 24 hours a day, 7 days a week. The contracting officer will determine the hours of services when other than 24-hour/7-day service is required.

J. Contractor Liability for Personal Injury and/or Property Damage The contractor assumes responsibility for all damage or injury to a person(s) or property associated with the use, maintenance and operation of the contractor's vehicles and other equipment, the action of the contractor and the contractor's employees and agents. The government will in no event be liable or responsible for damage or injury to any person(s) or property associated with the use, maintenance, operation of any vehicle, other equipment, the action of the contractor, or the contractor's employees and agents in performing under this contract. The State of Mississippi shall be indemnified and saved harmless against claims for damage or injury in such cases.

K. Tracking and Reporting Movement/Management Information System Technology
The contractor should provide a management information system (MIS) to provide in-transit visibility tracking and related tracing information. In addition, tracking and tracing information should be available to designated government agencies via a secure web site on the internet 24 hours a day, 7 days a week. The contractor will maintain the capability to exchange information with current government systems utilizing the internet, simple mail transfer protocol (SMTP), file transfer protocol (FTP), electronic data interchange (EDI), value added networks (VANs), or other methodology agreed to by the contracting officer. At a minimum, the contractor's database must contain shipment order

information, prices applied to each shipment, movement data and other shipment information the government deems necessary to generate the reports specified in this contract. The contractor's system should include screen print capability and a facility to download reports as either ASCII files or as database file (Microsoft Access or Excel). The contractor's database must be secure and accessible by the worldwide web or personal computer station. The contractor's database must be updated at least once every four (4) hours.

Unless otherwise directed by the contracting officer, the contractor must maintain on-line access to all database elements associated with each shipment for a period of ninety (90) calendar days from the date of shipment delivery. After ninety (90) calendar days, an electronic record of each shipment file should be archived for the life of the contract and turned over to the state upon contract completion. The archived data may be requested by the contract officer or the contract office representative. The archived data must be retrievable within two (2) calendar days of a state request for information, unless otherwise agreed to by the contract officer and the contractor. The contractor will not archive shipment files with claims, billing disputes or similar areas that are unresolved. These files must stay on-line until settlement is reached or full payment is obtained.

Report Requirement

A minimum of four (4) daily reports compiling detailed data for tracking information in routed shipments, completed shipments to CSA or final CPOD sites with receiver information. Leased trailer locations and returned dates back to contractor and cross docking reports of consignment or purchased commodities into leased trailers, (cross docking is not required for federal leased trailers) and trailers awaiting movement to CSA and CPOD sites.

- i. **Weekly Shipping Reports** Cumulative totals of trailers delivered and picked up by county to include dates of arrival and averaged shipping tonnage by commodity. The report should be based on the time of shipment and items delivered.
- ii. **Monthly Billing Report** A monthly billing report detailing shipment and accessorial services provided along with a complete breakdown of charges by percentage as they apply to contract items. The report is due on the 10th day of the month.
- iii. **Final Billing Report** The contractor will provide a final billing report within ninety (90) days after being released from an event by the contract officer. The report shall include documentation of a complete breakdown of charges utilizing a Driver & Government Rep Sign In & Sign Out sheet provided by the contracting officer or an equivalent form from the vendor or BOL approved by the contracting officer. Additional information to be provided will be a report containing at a minimum trailer number, GPS tracking number, date, stationary GPS location.

- iv. **Automated Identification Technology (AIT)** Government shippers frequently use AIT devices to facilitate the tracking and processing of shipments. When any of these devices are part of a package or shipment, tendered by the government under this agreement, the contractor is required to ensure that the device does not become separated from the package. AIT devices usually consist of one or more of the following: linear bar codes, 2D bar codes, radio frequency identification device or optical memory cards (also known as automated manifesting system cards).

Personnel Requirements

The contractor must designate a Contract Designated Representative (CDR) and alternate(s) who are responsible for the contract operations. The contractor will provide a dispatcher/operations officer to the SSA upon start of operation, based on the requirements and request of MEMA; to push commodities to CSA (estimated start of operation will begin at 36 hours after landfall) 24/7 until contract is complete or mission dictates a change of operations. The CDR alternate(s) and contractor employees who have contact with customers must be able to read, write, speak and understand English fluently. English will be the only language used for written correspondence, discussions and other business transactions.

Shipment Routing, Scheduling and Tailored Logistics Services

All shipments referred to the contractor will be routed, scheduled, managed and controlled from receipt of shipment request through delivery. Complete shipping documentation must be in accordance with acceptable commercial practices and applicable federal and state laws.

- i. **Safety** The contractor must comply with all federal, state and local authorities having jurisdiction and with safety and fire regulations promulgated by the Department of Labor (OSHA) under Title 29, Section 1910 of the Code of Federal Regulations. The contractor is solely responsible for compliance and cost of compliance with federal, state and local laws and regulations pertaining to environmental protection, occupational health and safety, transportation, storage and disposal of hazardous materials and waste.

In the event the contractor violates Environmental Protection Agency (EPA) or Occupational Safety and Health Administration (OSHA) regulations, the contractor will be held responsible and will hold the State of Mississippi harmless from any and all administrative and financial involvement. The contractor will perform and be responsible for all necessary cleanup and treatment costs.

- ii. **Permits and Licenses** The contractor will determine specific permitting and license requirements where the contract work is to be performed and provide for the effects, if any, that these requirements may have on the offer or contract

performance. Failure of the contractor to ascertain these requirements beforehand will not excuse noncompliance nor will it be the basis for modifying the contract after the award to compensate for adherence requirements.

- iii. **Transportation for Employees during Performance of the Contract** The contractor will rent or otherwise provide transportation for employees to purchase necessities as well as to and from meals during the performance of the contract. MEMA will not provide this transportation service; however, the actual costs of transportation will be a reimbursable expense and will be made in accordance with state law.

SECTION 5 Basis for Award

- 5.1 Only objectively measurable criteria set forth in the IFB shall be applied in the bid evaluation. Criteria not set forth in the IFB may not be used to evaluate the bid. Contract(s) may only be awarded to the lowest responsive and responsible bidder(s). In order to determine which bidder(s) is the lowest responsive and responsible bidder, the Agency shall evaluate: (1) whether each bidder was responsive and provided all required information in the format required by the IFB; (2) whether each bidder is responsible and objectively meets the minimum qualifications or other criteria listed in the IFB required to determine whether the bidder has the skills, experience, and/or qualifications to successfully provide the services; and (3) which of the responsive and responsible bidders submitted the lowest overall price.
- 5.2 **MINOR INFORMALITIES AND IRREGULARITIES** MEMA has the right to waive minor defects or variations of a bid from the exact requirements of the specifications that do not affect the price, quality, quantity, delivery, or performance time of the services being procured and if doing so does not create an unfair advantage for any bidder. If insufficient information is submitted by a bidder for MEMA to properly evaluate the bid, MEMA has the right to require such additional information as it may deem necessary after the submission deadline, provided that the information requested does not change the price, quality, quantity, delivery, or performance time of the services being procured and such a request does not create an unfair advantage for any bidder.
- 5.3 All bids that are determined to be responsive, responsible, and/or acceptable will continue on to the price bid or cost evaluation.
- 5.4 MEMA intends to award three (3) contracts to provide the services described in this IFB to the lowest responsible and responsive bidders. The contracts will be awarded in the following manner: the lowest most responsible, responsive, and cost will be the primary award winner, the next lowest most responsible, responsive, and cost will be the secondary award winner, and the next lowest most responsible, responsive, and cost will be the tertiary award winner.

SECTION 6
Minimum Bidder Qualifications

To win the bid and be awarded the contract, the vendor must have:

- 6.1** Bidder must devise a written plan that will illustrate its ability to work along with key MEMA personnel to provide a functional transportation system to support commodity distribution within the state during and after a natural or man-made disaster.
- 6.2 Prior Experience:** Vendor must have been in business and provided emergency transportation services similar in requirements and scale during a state declared emergency to those described in this IFB for a minimum of 5 years. Please provide a description of the emergency services you have provided in the past 5 years. Include the dates of service, contact information of the agency/or entity you worked for, including the smallest and largest agency/entity, as well as the services you provided.
- 6.3** A minimum score of six (6) on the Reference Score Sheet (Attachment D) from reference interviews by agency staff with two (2) bidder references (for a total minimum scoring requirement of twelve (12) points), as well as all other requirements of this IFB.
- 6.4** The bidder may be required before the award of any contract to show to the complete satisfaction of MEMA that it has the necessary facilities, ability, and financial resources to provide the service specified therein in a satisfactory manner. MEMA may make reasonable investigations deemed necessary and proper to determine the ability of the bidder to perform the work, and the bidder shall furnish to the agency all information for this purpose that may be requested. MEMA reserves the right to reject any bid if the evidence submitted by, or investigation of, the bidder fails to satisfy the agency that the bidder is properly qualified to carry out the obligations of the contract and to complete the work described therein.

SECTION 7
Duration

The estimated period of performance for this contract may begin upon the execution of the contract by both parties and end one year from contract execution. At the discretion of MEMA, this contract may be amended and renewed for four (4) periods of twelve (12) months each under the same or amended terms and conditions as the original contract.

SECTION 8
Bid Submission Requirements

8.1 Submission Format

8.1.1 Bid Cover Sheet (Attachment A)

8.1.2 Bid Form (Attachment B) - all pricing must be submitted on the bid form. Failure to complete and/or sign the bid form may result in the bidder being determined non-responsive.

8.1.3 References (Attachment C) - each bidder must furnish a listing of **at least three (3)** trade references along with the contact person, address, and phone number for each. These references must be familiar with the bidder's abilities in the areas involved with this solicitation. MEMA staff will use these references to determine the bidder's ability to perform the services. It is the responsibility of the bidder to ensure that the reference contact information is correct and current. MEMA staff will not track down references. Bidders should verify before submitting their bid that the contact person, phone number and email address are correct for each reference. **Agency staff must be able to reach two (2) references for a bidder within two (2) business days of bid opening or within 48 hours of initial contact to be considered responsive. Further, the bidder must score a minimum of six (6) points on each Reference Score Sheet which will be used by MEMA staff when interviewing the two (2) references (for a total minimum scoring requirement of twelve (12) points) to be considered responsive and/or responsible.** (See **Attachments C and D.**) Only bidders who are found responsive and responsible will have their bids considered for the award. Bidder may submit as many references as desired. MEMA staff will begin contacting references at the top of the list and will continue down the list until they have completed Reference Score Sheets for two (2) references. After two (2) score sheets are completed, the reference check process will end.

8.2 Submission Requirements

8.2.1 Bidder must submit:

- A. An electronic copy of the signed bid package, along with a redacted copy if applicable, emailed to OSSS@dfa.ms.gov. Files shall not be password protected, shall be in .PDF format, and shall be capable of being copied to other media including readable in Microsoft Word and/or Microsoft Excel. The total size of the email, including all attachments, must not exceed 25MB. Emails exceeding this limit may be rejected and considered late.

8.2.2 A bid shall be considered received when the email containing the bid is successfully delivered to the designated bid submission email address at the Department of

Finance and Administration (DFA), as indicated by the timestamp generated by DFA's email system. All time stamps shall be recorded in Central Standard Time (CST). The subject line of the bid submission email shall clearly state SEALED BID, the bid opening date and time, the Invitation for Bids (IFB) number (e.g., SEALED BID – 1:00 PM CST, January 6, 2026 – IFB #3160007732), and the name of the bidding company. Bids may be rejected if the email subject line does not contain the required information as outlined in the solicitation.

- 8.2.3** All bid packages must be received by OSSS no later than 1:00 PM CST, January 6, 2026. Bids submitted via facsimile (fax) machine, mail, MAGIC, or hand delivery **will not** be accepted. Bidders should ensure that their email system confirms successful delivery to the OSSS inbox and are encouraged to request a delivery or read receipt for verification. OSSS will not be responsible for email delivery failures or delays. The vendor bears full responsibility for ensuring that the bid is submitted to the designated email address on time. Any delay—whether due to technical issues, network problems, file size limitations, or incorrect email address may result in the bid being rejected as late. All vendors are urged to take the possibility of delay into account when submitting a bid.
- 8.2.4** Timely submission of the bid package is the responsibility of the bidder. Bids received after the specified time will be rejected and retained unopened for evaluation in the procurement file to the extent necessary to complete administrative processes, including printing or verification of receipt. A bid received at the place designated in the solicitation for receipt of bids after the exact time specified for receipt will not be considered unless it has been determined by OSSS that the late receipt was due solely to mishandling by OSSS after receipt at the specified address.
- 8.2.5** The time and date of receipt will be recorded by OSSS staff based on the timestamp generated by the designated bid submission email system. The only acceptable evidence to establish the time of receipt at the designated DFA email address is the official email timestamp and any related system-generated documentation used by OSSS to verify receipt.
- 8.2.6** Each page of the bid form and all attachments shall be identified with the name of the bidder.
- 8.2.7** Failure to submit a bid on the bid form provided will be considered cause for rejection of the bid. **Modifications or additions to any portion of the bid document may be cause for rejection of the bid.** MEMA reserves the right to decide, on a case-by-case basis, whether to reject a bid with modifications or additions as non-responsive.

8.2.8 A bid response that includes terms and conditions that do not conform to the terms and conditions in the bid document is subject to rejection as non-responsive. MEMA reserves the right to permit the bidder to withdraw nonconforming terms and conditions from its bid response prior to a determination by the agency of non-responsiveness based on the submission of nonconforming terms and conditions.

8.2.9 As a precondition to bid acceptance, the agency may request the bidder to withdraw or modify those portions of the bid deemed non-responsive that do not affect quality, quantity, price, or delivery of the service.

SECTION 9 Bidder Certification

The bidder agrees that the submission of a signed bid form is certification that the bidder will accept an award made to it as a result of the submission.

SECTION 10 Debarment

By submitting a bid, the bidder certifies that it is not currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi and that it is not an agent of a person or entity that is currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi.

SECTION 11 Registration with Mississippi Secretary of State

By submitting a bid, the bidder certifies that it is registered to do business in the State of Mississippi as prescribed by Mississippi law and the Mississippi Secretary of State or, if not already registered, that it will do so within seven (7) business days of being notified by MEMA that it has been selected for contract award.

SECTION 12 Insurance, Bonds, or Other Sureties

12.1 The successful bidder shall, at its own expense, obtain and maintain insurance, bond, or other surety which shall include the following types and coverage limits:

12.1.1 Insurance Contractor represents that it will maintain workers' compensation insurance in compliance with Mississippi law which shall insure to the benefit of all Contractor's personnel provided hereunder, comprehensive general liability insurance or professional liability insurance with minimum limits of \$1,000,000.00 per occurrence. All general liability and professional liability insurance will provide coverage to MEMA as an additional insured. MEMA reserves the right to request

from carriers, certificates of insurance regarding the required coverage. Insurance carriers shall be licensed or hold a Certificate of Authority from the Mississippi Department of Insurance.

12.1.2 The contractor is responsible for ensuring that any subcontractors provide adequate insurance and/or bond coverage for the activities arising out of subcontracts.

12.2 Additionally:

12.2.1 In no event shall the requirement for an insurance certificate or bond be waived.

12.2.2 All insurance policies will list the State of Mississippi as an additional insured.

12.2.3 All insurance policies shall be issued by companies authorized to do business under the laws of the State of Mississippi, meaning insurance carriers must be licensed or hold a Certificate of Authority from the Mississippi Department of Insurance.

12.2.4 Contractor shall submit to MEMA within 10 days of notification of intent to award, a certificate of insurance and/or bond which outlines the coverage and limits defined in the procurement and contract. There are no provisions for exceptions to this requirement. Failure to provide the certificates of insurance within the 10-day period may be cause for your bid to be declared non-responsive or for your contract to be cancelled.

12.2.5 Contractor shall obtain at Contractor's expense the insurance and/or bond requirements specified in the procurement and contract prior to performing under this Contract, and Contractor shall maintain the required insurance and/or bond coverage throughout the duration of this Contract and all warranty periods. There are no provisions for exceptions to this requirement.

12.2.6 Contractor shall not commence work under this contract until it obtains all insurance and/or bond required under this provision and furnishes a certificate or other form showing proof of current coverage to the State. After work commences, the Contractor will keep in force all required insurance and/or bond until the contract is terminated or expires.

12.2.7 Contractor shall submit renewal certificates as appropriate during the term of the contract.

12.2.8 Contractor shall instruct the insurers to provide MEMA 30 days advance notice of any insurance cancellation.

12.2.9 Contractor shall ensure that should any of the above-described policies be cancelled before the expiration date thereof, or if there is a material change, potential exhaustion of aggregate limits or intent not to renew insurance and/or bond coverage(s), that written notice will be delivered to the Agency Chief Procurement Officer.

12.2.10 There shall be no cancellation, material change, potential exhaustion of aggregate limits or non-renewal of insurance and/or bond coverage(s) to MEMA. Any failure to comply with the reporting provisions of this clause shall constitute a material breach of contract and shall be grounds for immediate termination of this contract by MEMA.

SECTION 13 Bid Opening

Bid opening will not be open to the public; however, this will include opening, reading, and listing the name of each bidder and the bid price of each bid only. No discussions will be entered into with any bidder as to the quality or provisions of the specifications and no award will be made either stated or implied at the bid opening.

SECTION 14 Award Notification

The award for this procurement will be posted on the Mississippi Contract/Procurement Opportunity Search Portal website and the agency website at <http://www.msema.org>. Bidders will be notified via e-mail of the awards.

SECTION 15 Procurement Methodology

15.1 Restrictions on Communications with Agency and Agency Staff

At no time shall any bidder or its personnel contact, or attempt to contact, any MEMA staff regarding this IFB except the contact person as set forth and in the manner prescribed in Section 3.

15.2 Expenses Incurred in Preparing Bid

All parties participating in the procurement process with regard to this solicitation shall bear their own costs of participation, pursuant to Section 1.4.4 of the Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations.

15.3 Independent Price Determination

By submitting a bid, the bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without any consultation, communication, or agreement with any other bidder or competitor, for the purpose of restricting competition.

The prices quoted shall be inclusive of all associated costs outlined in Attachment B. All pricing should include all associated costs with no additional or hidden fees.

15.4 Cancellation of Solicitation or Rejection of Individual Bids

At the Agency's sole discretion, an IFB may be canceled, all bids may be rejected, or individual bids may be rejected when the Agency determines that it is in the Agency's best interest to do so. A memorandum stating the reasons for the cancellation or rejection shall be made part of the Agency Procurement File.

The solicitation process requires expenditure of time and resources for both public Agencies and private businesses. Accordingly, solicitations should only be issued when there is a valid procurement need unless the solicitation states that it is for informational purposes only. However, nothing in the Section shall be construed as conferring any grievance right on any party when an Agency chooses to cancel a solicitation.

15.4.1 Notice of Cancellation of IFB When an IFB is canceled, a Notice of Cancellation shall be prepared. The Notice shall identify the solicitation being canceled and provide any information the Agency deems appropriate. The Notice of Cancellation shall: (1) be posted publicly on the Agency website; (2) be posted publicly on the procurement portal; *and* (3) be distributed to all potential bidders known to have received a copy of the IFB. A memorandum containing the reason for the cancellation shall be made part of the Agency Procurement File.

15.4.2 Rejection of Individual Bids Reasons for rejecting individual bids include but are not limited to:

- the bid was non-responsive to the solicitation;
- the bidder is deemed non-responsive;
- the Agency – in its sole discretion – determined the proposed price is unreasonable even if it was the lowest responsive and responsible bid;
- lack of competitiveness by reason of collusion or knowledge that reasonably available competition did not occur.

15.4.3 Disposition of Bids Where bids are individually rejected, or the solicitation is canceled after bids are received, the Agency shall have the sole discretion to determine whether to return bids to the bidder or retain the bids in the Agency

Procurement File. If the Agency chooses to return the bids to the bidders, the Agency shall ensure enough information is retained in the Agency Procurement File to support the decision to reject the bid.

15.5 Withdrawal of Bids

A bidder may withdraw a bid at any time by written notice to the Agency or the official designated in Section 1.1 of the IFB. If any such withdrawal occurs by the successful bidder(s) after the bid opening and/or issuance of the Notice of Intent to Award, the Agency may cancel the solicitation or proceed with award of a contract as if the withdrawn bid had not been submitted.

15.6 Confirmation of Bid

When MEMA knows or has reason to conclude that a mistake has been made, it may request the bidder to confirm the bid. Situations in which confirmation may be requested include obvious, apparent errors on the face of the bid or a bid which is unreasonably lower than the other bids submitted. If the bidder alleges a mistake, the bid shall be considered withdrawn unless correction meets the definition of a minor informality. The Agency shall have the sole discretion as to whether confirmation of a bid is warranted, but the Agency shall exercise that discretion in a manner that is fair to all bidders.

SECTION 16 Draft Agreement

The bidder understands and agrees that any contract entered into with MEMA pursuant to this IFB shall only be the contract provided by MEMA. MEMA will not accept agreements submitted by the bidder. Should MEMA and the winning bidder fail to enter into a contract, or MEMA ceases doing business with any Contractor selected through this IFB process, for any reason, MEMA reserves the right to contract with the next lowest priced Bidder.

SECTION 17 Contract Rights

Contract rights do not vest in any party until a contract is legally executed. MEMA is under no obligation to award a contract following issuance of this solicitation.

SECTION 18 Property Rights

Property rights do not inure to any Bidder until such time as services have been provided under a legally executed contract. No party responding to this IFB has a legitimate claim of entitlement to be awarded a contract or to the provision of work thereunder. MEMA is under no obligation to award a contract and may terminate a legally executed contract at any time.

SECTION 19
Agency Website

This IFB, questions and answers concerning this IFB, and the Notice of Intent to Award will be posted on the agency website at <http://www.msema.org> and on the Mississippi Contract/Procurement Opportunity Search Portal website.

SECTION 20
Attachments

The attachments to this IFB are made a part of this IFB as if copied herein in words and figures.

Attachment A

BID COVER SHEET

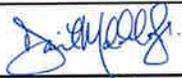
Bids must be received via email at OSSS@dfa.ms.gov as listed below on or before 1:00 PM CST, January 6, 2026. Do **not** include pricing or any bid content in the body of the email.

PLEASE INCLUDE IN YOUR SUBJECT LINE:

SEALED BID – 1:00 PM CST, January 6, 2026– IFB # 3160007732 – [Bidding Company Name]

Name of Company: Garner Environmental Services, Inc.

Quoted By: Danny Maldonado, Executive Vice President of Operations

Signature:  _____

Address: 952 Echo Lane Suite 400

City/State/Zip: Houston, Texas 77024

Telephone: (281) 930-1200

Fax Number: (281) 478-0296

E-Mail Address: DMaldonado@gamer-es.com

Name and phone number of Company Representative to be contacted by Agencies seeking to contract for services pursuant to this IFB: Danny Maldonado (713)904-5279

In addition to providing the above contact information, please answer the following questions regarding your company:

What year was your company started? 1980

How many years has the firm been in business of performing the services called for in this IFB?
40 years

Please provide the physical location and mailing address of your company's home office, principal place of business, and place of incorporation. 952 Echo Lane Suite 400 Houston, Texas 77024

Incorporated: State of Texas

If your company is not physically located within the vicinity, how will you supply the necessary equipment and personnel to provide emergency standby transportation services for MEMA? Garner Environmental Services (Garner), headquartered in Houston, TX, is not physically located within Mississippi but maintains a **pre-planned Gulf Coast deployment network** ensuring 72-hour mobilization of equipment and personnel for MEMA emergencies.

- **Equipment Supply:** Pre-positioned carrier MOUs secure 50–100 GPS-equipped dry van trailers and power units via vetted FMCSA carriers in Hattiesburg, Jackson, and coastal counties (Harrison/Hancock/Jackson); trailers staged at secure 50+ capacity yards near Camp Shelby/Grenada/Tupelo SSAs within 72 hours of PO.
- **Personnel Deployment:** Contract Designated Representative (CDR), dispatcher/operations officer, and driver teams (English-fluent, NIMS-trained) deploy within 36 hours to SSA/SEOC; rotations use GSA per diem with contractor-provided lodging/van shuttles for 24/7 coverage.
- **Local Infrastructure:** Partner cross-dock facilities (24/7 crisis access, fenced, flow-through ops) in South MS handle OTR unloading, commodity reload, and SSA→CSA→CPOD shuttles (10–75 loads/day).

This broker-led model leverages Garner's 44+ years of FEMA/Gulf disaster logistics (GSA GS-07F-0403X) for rapid, scalable MS response.

Is your company currently for sale or involved in any transaction to expand or to become acquired by another business entity? If yes, please discuss the impact both in organizational and directional terms.

No, Garner Environmental Services is not currently for sale or involved in any announced transactions for expansion or acquisition as of December 2025.

Organizational Stability

The 2019 acquisition by K-Solv LP integrated Garner with complementary environmental/maritime services under unified leadership (David A. Hovde, President), enhancing resource sharing and operational scale without disrupting federal contracts or disaster response capabilities. No subsequent M&A activity has been reported.

Directional Continuity

Garner maintains its core mission of emergency logistics, hazmat response, and FEMA-

aligned disaster services, evidenced by active GSA Schedule GS-07F-0403X (through 2026) and recent Gulf Coast hurricane deployments. Leadership stability supports reliable MEMA contract performance.

Is your company licensed and/or certified to provide emergency standby transportation services as required by any and all applicable Federal and State law(s)?

Yes, Garner Environmental Services Inc. is fully licensed and certified to provide emergency standby transportation services in compliance with all applicable federal and state laws.

- Federal Authority: Active SAM/UEI (NJSALSUD1EH4, valid through June 2026); GSA Schedule GS-07F-0403X (through March 2026) for disaster logistics; FMCSA-registered carrier network for interstate brokerage; PHMSA/DOT hazmat compliance for commodity transport; HAZWOPER/ICS/NIMS personnel certifications.
- State Readiness: Mississippi business registration (or within 7 days of award per Section 11); workers' compensation per MS law; \$1M/occurrence general liability naming MEMA/State as additional insured (MS-licensed carriers per Section 12).
- Transportation Compliance: Broker model utilizes FMCSA-authorized carriers (MC/DOT authority) meeting 49 CFR standards for SSA→CSA→CPOD shuttles; OSHA/EPA compliance for emergency operations.

GSA/federal contract vehicles confirm our qualification for MEMA's emergency standby requirements

List all licenses or permits your company possesses that are applicable to perform the services required in this IFB.

Garner Environmental Services Inc. possesses the following licenses, certifications, and federal authorizations applicable to IFB #3160007732 emergency standby transportation services:

Federal Licenses & Registrations

- SAM/UEI: NJSALSUD1EH4 (Valid through June 2026) – Federal contracting eligibility for disaster logistics.
- GSA Multiple Award Schedule GS-07F-0403X (Valid through March 2026) – Emergency response, logistics, transportation support (SINs covering disaster commodities).
- FMCSA Broker Authority – Interstate transportation brokerage via registered carriers (MC/DOT authority compliance).
- PHMSA/DOT Hazmat Certification – Hazardous materials transportation compliance (49

CFR Parts 100-185).

Certifications & Training

- HAZWOPER Certification – Personnel qualified for hazardous waste operations/emergency response (29 CFR 1910.120).
- ICS/NIMS Certifications – Incident Command System/National Incident Management System (FEMA-qualified personnel).
- OSHA Compliance – 29 CFR 1910 safety standards for transportation/emergency operations.

State & Insurance Readiness

- Mississippi Business Registration – Ready within 7 business days of award notification (Section 11).
- Mississippi Workers' Compensation – Statutory compliance (Section 12.1.1).
- \$1M General/Professional Liability Insurance – Per occurrence; MEMA/State additional insured; MS-licensed carriers (Section 12.1).

Transportation-Specific Permits

- DOT Hazmat Shipper/Carrier Compliance – Via FMCSA-registered subcontractors for SSA/CSA/CPOD shuttles.
- GPS Tracking Certification – Real-time lat/long trailer monitoring systems (Section 4.1.1). These credentials satisfy all federal/state licensing requirements for transportation brokerage, emergency logistics, and disaster response per Sections 4, 6, and 12

GarnerKsolv provides turnkey emergency transportation brokerage and shuttle operations linking State Staging Areas, County Staging Areas, and CPOD sites across Mississippi. Upon MEMA activation and issuance of a purchase order, GarnerKsolv mobilizes 50–100 GPS-equipped dry van trailers within 72 hours using its Gulf Coast carrier network and stages them at or near Camp Shelby (Hattiesburg), Grenada, and the Lee County Agri Center in Tupelo, supported by secure 24/7 cross-dock facilities with capacity for at least 50 trailers. During an event, NIMS-trained drivers and on-site dispatchers operate a scalable shuttle system capable of moving 10–75 loads per day from SSAs to CSAs and CPODs, with all trailers tracked in real time by GPS (latitude/longitude) and a redundant Management Information System that updates every four hours and provides MEMA Logistics with continuous web-based visibility, yard inventory, and required daily, weekly, and final billing reports.

Attachment B

BID FORM

Company: Garner Environmental Services, Inc.

Contact Person: Danny Maldonado, Executive Vice President of Operations

Telephone Number: (281) 930-1200

The evaluated contract price for emergency standby transportation shall include the total daily cost per prime mover truck, including the driver and the per diem. **Bidder shall also submit a Cost Analysis and Breakdown (as seen on page 25) detailing all professional fees and expenses in a manner that supports the total evaluated contract price submitted. The contract award will be based solely on the evaluated contract price submitted below. The Cost Analysis and Breakdown Sheet will be considered Attachment A with the contract.**

The awarded Contractor will be required to submit detailed invoices describing services completed at the time of payment request. Payment will be made in arrears (after the services have been provided) at the amount, and interval (i.e., monthly, quarterly, etc.) as agreed upon by the awarded contractor and MEMA prior to submission to PPRB for contract approval.

Total Cost per Prime Mover Truck: \$ 2900.00 /Per Day

(Total cost should include daily cost of truck, driver, and per diem)

****The initial contract term will be one year. MEMA, at its sole discretion, may amend this contract and renew it for four (4) periods of twelve (12) months each under the same or amended terms and conditions as the original contract. ****

By signing below, the company Representative certifies that he/she has authority to bind the company, and further acknowledges and certifies on behalf of the company:

1. That he/she has thoroughly read and understands the Invitation for Bids and Attachments thereto;
2. That the company meets all requirements and acknowledges all certifications contained in the Invitation for Bids and Attachments thereto;
3. That the company agrees to all provisions of the Invitation for Bids and Attachments thereto including, but not limited to, the clauses provided in the draft contract (Attachment E).
4. That the company will perform the services required at the prices quoted above;

Describe any specific services that your company offers along with any specialized experience, certification, and/or education of your current staff.

Garner Environmental Services offers specialized emergency standby transportation brokerage services with proven Gulf Coast disaster logistics experience, FMCSA-compliant carrier networks, and NIMS/HAZWOPER-certified staff.

Specific Services Offered

- **Transportation Brokerage:** OTR truck-to-cross-dock transfers; 50–100 GPS-tracked trailer mobilization within 72 hours; SSA→CSA→CPOD shuttles (10–75 loads/day).
- **24/7 Cross-Dock Operations:** Secure MS yards (50+ trailers, fenced), material handling, flow-through commodity processing near Camp Shelby/Grenada/Tupelo.
- **MIS/Tracking:** Real-time GPS (lat/long), 4x daily reports, WebEOC integration, automated BOL/delivery tickets.
- **Management:** CDR/SEOC liaison deployment, driver rotations (GSA per diem), fuel procurement, AIT handling.

Staff Certifications & Specialized Experience

Key Personnel	Role	Certifications	Disaster Experience
Danny Maldonado	EVP Operations	NIMS ICS-400, HAZWOPER	Helene/Milton/Idalia/Beryl logistics coordination (multi-state).
Curtis Galloway	Sr. Director Operations	NIMS ICS-300, HAZWOPER	30+ years POD/staging management (Hurricanes 2005–2024).
Jordan Nash	Operations Director	NIMS ICS-200, Geofencing Cert.	DSNAP logistics (Ian/Idalia/Helene/Milton – 15+ FL sites).
Morgan Bennett	Operations Manager	MS Trailer Tech Cert., NIMS	Helene/Milton DSNAP (15 sites), NYC shelter logistics (MS native).

Federal Credentials: GSA GS-07F-0403X (disaster logistics), SAM/UEI NJSALSUD1EH4, FMCSA broker authority, \$1M liability (MEMA insured).

Proven Scale: GSA/FEMA hurricane contracts demonstrate 200+ trailer operations matching MEMA requirements.

5. That, to the best of its knowledge and belief, the cost or pricing data submitted is accurate, complete, and current as of the submission date;
6. **NON-DEBARMENT:** By submitting a bid, the bidder certifies that it is not currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi and that it is not an agent of a person or entity that is currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi.
7. **INDEPENDENT PRICE DETERMINATION:** By submitting a bid, the bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without any consultation, communication, or agreement with any other bidder or competitor for the purpose of restricting competition.
8. **BIDDER'S REPRESENTATION REGARDING CONTINGENT FEES:** By responding to the solicitation the bidder represents that it has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract. If the bidder cannot make such a representation, a full and complete explanation shall be submitted in writing with the bidder's response.
9. **REPRESENTATION REGARDING GRATUITIES:** Contractor represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of MEMA a gratuity or offer of employment in connection with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Contractor further represents that no employee or former employee of MEMA has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by contractor. Contractor further represents that it is in compliance with the Mississippi Ethics in Government laws, codified at Mississippi Code Annotated §§ 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.
10. **Release of Bid as Public Record.** The bidder shall acknowledge which of the following statements is applicable regarding the release of its bid as a public record. A bidder may be deemed non-responsive if the bidder does not acknowledge either statement, acknowledges both statements, or fails to comply with the requirements of the statement acknowledged.

CHOOSE ONE:

- Along with a complete copy of its bid, bidder has submitted a second copy of the bid in which all information bidder deems to be confidential commercial and financial information and/or trade secrets is redacted in black. Bidder acknowledges that it may be subject to exclusion pursuant to Chapter 15 of the PPRB OPSCR Rules and Regulations

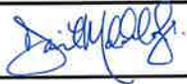
if MEMA or the Public Procurement Review Board determine redactions were made in bad faith in order to prohibit public access to portions of the bid which are not subject to Miss. Code Ann. §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. Bidder acknowledges and agrees that MEMA may release the redacted copy of the bid at any time as a public record without further notice to bidder. A bidder who selects this option but fails to submit a redacted copy of its bid may be deemed non-responsive.

- Bidder hereby certifies that the complete unredacted copy of its bid may be released as a public record by MEMA at any time without notice to bidder. The bid contains no information bidder deems to be confidential commercial and financial information and/or trade secrets in accordance with Miss. Code Ann. §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. *Bidder explicitly waives any right to receive notice of a request to inspect, examine, copy, or reproduce its bid as provided in Miss. Code Ann. § 25-61-9(1)(a).* A bidder who selects this option but submits a redacted copy of its bid may be deemed non-responsive.

Company Name: Garner Environmental Services, Inc.

Printed Name of Representative: Danny Maldonado, Executive Vice President of Operations

Date: January 6, 2025

Signature: 

Note: Failure to sign the bid form may result in the bid being rejected as non-responsive. Modifications or additions to any portion of this bid document may be cause for rejection of the bid.

See Attached Revised Attachment A

Attachment A – Contract Cost Analysis and Breakdown

Cost per Prime Mover \$ _____ <i>(Truck Only)</i>	Number Prime Mover Trucks _____
Total Cost per Prime Mover Truck \$ _____ <i>(Total cost should include daily cost of truck, driver, and per diem)</i>	

The prices listed below will not be included in the bid evaluation; however, the vendor shall be bound by these prices for the duration of the contract, unless otherwise amended in writing by mutual agreement and approved by the PPRB. These amounts must be itemized on all applicable invoices for documentation and transparency.

TRAILER RENTAL AND MILEAGE

Trailer Rental \$ _____	Flat Rate/Per Day
<i>(GPS Tracking fees must be included in this cost)</i>	
Mileage Cost \$ _____	

DISPATCHER

Regular Hour Rate \$ _____	Overtime Hour Rate \$ _____
Per Diem for On-Site Dispatcher \$ _____	

ON-SITE MANAGEMENT

Regular Hour Rate \$ _____	Overtime Hour Rate \$ _____
Per Diem for On-site Management \$ _____	

Other Transportation Equipment Costs – Optional *(check if page attached)* This section is optional. **Information provided will not be considered during bid evaluation or award determination.** Bidders may submit costs related to additional transportation equipment they can provide, separate from the base bid, on a separate attachment.

If this section is completed, the bidder must sign and date the attachment. Submission of this information does not obligate MEMA to procure any additional equipment or services. MEMA may, at its sole discretion, use the information provided for internal planning or market research purposes only. Any future procurement of additional equipment or services will comply with applicable Mississippi procurement laws and regulations.

**Attachment C
REFERENCES**

Bidder may submit as many references as desired by submitting as many additional copies of Attachment C, References, as deemed necessary. References will be contacted in the order listed until two references have been interviewed and Reference Score Sheets completed for each of the two references. No further references will be contacted; however, bidders are encouraged to submit additional references to ensure that at least two references are available for interview. Agency staff must be able to contact two references within two (2) business days of bid opening or 48 hours of initial contact.

REFERENCE 1

Name of Company: U.S. General Services Administration

Dates of Service: 2016-Present (Ongoing GSA Schedule

Contact Person: Garner GSA Contracting Officer -?

Telephone Number: 713-718-4700

Cell Number: 713-718-4700

E-mail: contracting@gsa.gov

Alternative Contact Person (optional): GSA region 6 Contracting Director

Telephone Number: 713-718-4700

Cell Number: N/A

E-mail: contracting@gsa.gov

REFERENCE 2

Name of Company: State of Florida – Florida Division of Emergency Management (FDEM)

Dates of Service: 1998-Present

Contact Person: Christina Goetzman, Deputy Bureau Chief, Response Bureau

Telephone Number: 850-815-4205

Cell Number: N/A

E-mail: Christina.Goetzman@em.myflorida.com

Alternative Contact Person (optional): _____

Telephone Number: _____

Cell Number: _____

E-mail: _____

REFERENCE 3

Name of Company: North Carolina Dept. of Public Safety and North Carolina Emergency Mgmt.

Dates of Service: 2024-Present

Contact Person: Melissa.Teen@ncdps.gov

Telephone Number: (919) 817-5290

Cell Number: N/A

E-mail: Melissa.Teen@ncdps.gov

Alternative Contact Person (optional): _____

Telephone Number: _____

Cell Number: _____

E-mail: _____

REFERENCE 4

Name of Company: New York City Office of Emergency Management (NYCEM)

Dates of Service: 08/2016- Present

Contact Person: Henry Jackson, Chief Operating Officer

Telephone Number: 716-422-4611

Cell Number: N/A

E-mail: hjackson@oem.nyc.gov

Alternative Contact Person (optional): _____

Telephone Number: _____

Cell Number: _____

E-mail: _____

REFERENCE 5

Name of Company: Louisiana Governor's Office of Emergency Preparedness (GOHSEP)

Dates of Service: 2006-Present

Contact Person: Stephen Buchholz, Logistics

Telephone Number: (225) 925-7500

Cell Number: N/A

E-mail: stephen.buchholz@la.gov

Alternative Contact Person (optional): _____

Telephone Number: _____

Cell Number: _____

E-mail: _____

Attachment D

References Score Sheet

IFB RFx #3160007732

IFB for Emergency Standby Transportation Services

TO BE COMPLETED BY MEMA STAFF ONLY

Bidder Name: _____

Reference Name: _____

Person Contacted, Title/Position: _____

Date/Time Contacted: _____

Service From/To Dates: _____

Able to provide emergency transportation services when you called?	Yes	No
Satisfied with the services provided and final product? If no, please explain.	Yes	No
Vendor easy to work with in scheduling services?	Yes	No
Was the project completed on time and within budget?	Yes	No
Vendor listened when you had an issue and readily offered a solution? (If never had an issue, please check here ____.)	Yes	No
Would you enter into a contract with them again?	Yes	No
Would you recommend them?	Yes	No

Bidder must have a minimum of 6 "yes" answers on the questions above from two references (total of 12 "yes" answers) to be considered responsible and for its bid to be considered.

Score: Pass / Fail

Do you have any business, professional or personal interest in the vendor's organization? If yes, please explain.	Yes	No
---	-----	----

A "yes" to the above question may result in an automatic disqualification of the provided reference; therefore, resulting in a score of zero as responses to previous questions become null and void.

Notes:

Called by:

Attachment E

Required Contract Clauses

1. Applicable Law

The contract shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflicts of laws provisions, and any litigation with respect thereto shall be brought in the courts of Mississippi.

2. Approval

It is understood that if this contract requires approval by the Public Procurement Review Board ("PPRB") and/or the Department of Finance and Administration Office of Personal Service Contract Review ("OPSCR"), and this contract is not approved by PPRB and/or OPSCR, it is void and no payment shall be made hereunder.

3. Availability of Funds

It is expressly understood and agreed that the obligation of MEMA to proceed under this agreement is conditioned upon the appropriation of funds by the Mississippi State Legislature and the receipt of the appropriated funds. If the funds anticipated for the continuing time fulfillment of the agreement are, at any time, not forthcoming or insufficient, regardless of the source of funding, MEMA shall have the right upon 10 business days written notice to Contractor, to terminate this agreement without damage, penalty, cost of expense to MEMA of any kind whatsoever. The effective date of termination shall be as specified in the notice of termination.

4. Certification of Independent Price Determination

By submitting a bid, the bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without any consultation, communication, or agreement with any other bidder or competitor for the purpose of restricting competition.

5. Compliance with Equal Opportunity in Employment Policy

Contractor understands that MEMA is an equal opportunity employer and therefore, maintains a policy which prohibits unlawful discrimination based on race, color, creed, sex, age, national origin, physical handicap, disability, genetic information, or any other consideration made unlawful by federal, state, or local laws. All such discrimination is unlawful, and Contractor agrees during the term of the agreement that Contractor will strictly adhere to this policy in its employment practices and provision of services.

6. Compliance with Laws

Contractor shall comply with, and all activities under this agreement shall be subject to, all applicable federal, state, and local laws and regulations, as now existing and as may be amended or modified.

7. E-Payment

Contractor agrees to accept all payments in United States currency via the State of Mississippi's electronic payment and remittance vehicle. The Agency agrees to make payment in accordance with Mississippi "Timely Payments for Purchases by Public Bodies" laws, which generally provide for payment of undisputed amounts by the Agency within 45 calendar days of receipt of invoice. Mississippi Code Annotated § 31-7-301, et seq.

8. E-Verification

If applicable, Contractor represents and warrants that it will ensure its compliance with the Mississippi Employment Protection Act and will register and participate in the status verification system for all newly hired employees. Mississippi Code Annotated §§ 71-11-1 and 71-11-3. Contractor agrees to provide a copy of each verification upon request of MEMA subject to approval by any agencies of the United State Government. Contractor further represents and warrants that any person assigned to perform services hereafter meets the employment eligibility requirements of all immigration laws.

The breach of this clause may subject Contractor to the following: (1) termination of this contract and exclusion pursuant to Chapter 15 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*; (2) the loss of any license, permit, certification or other document granted to Contractor by an agency, department, or Governmental entity for the right to do business in Mississippi; or (3) both. In the event of such termination, Contractor would also be liable for any additional costs incurred by the Agency due to Contract cancellation or loss of license or permit to do business in the state.

9. Contractor's Representation Regarding Contingent Fees

By executing the contract the contractor represents that it has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract. If the contractor cannot make such a representation, a full and complete explanation shall be submitted in writing to the Agency prior to contract execution.

10. Paymode

Payments by MEMA using the state's accounting system shall be made and remittance information provided electronically as directed by the state and deposited into the bank account of Contractor's choice. MEMA may, at its sole discretion, require Contractor to electronically submit invoices and supporting documentation at any time during the term of this Agreement. Contractor understands and agrees that the Agency is exempt from the payment of Mississippi taxes. All payments shall be in United States currency.

11. Procurement Regulations

This contract shall be governed by the applicable provisions of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*, a copy of which is available on the Mississippi Department of Finance and Administration's website (www.dfa.ms.gov). Any bidder responding to a solicitation for personal and professional services and any contractor doing business with a state Agency is deemed to be on notice of all requirements therein.

12. Representation Regarding Gratuities

Contractor represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of MEMA a gratuity or offer of employment in connection with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Contractor further represents that no employee or former employee of MEMA has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by contractor. Contractor further represents that it is in compliance with the Mississippi Ethics in Government laws, codified at Mississippi Code Annotated §§ 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.

13. Required Public Records and Transparency

Upon execution of a contract, the provisions of the contract which contain the personal or professional services provided, the unit prices, the overall price to be paid, and the term of the contract shall not be deemed to be a trade secret or confidential commercial or financial information pursuant to Mississippi Code Annotated § 25-61-9(7). The contract shall be posted publicly on www.transparency.ms.gov and shall be available for at the Agency for examination, inspection, or reproduction by the public. The contractor acknowledges and agrees that MEMA and this contract are subject to the *Mississippi Public Records Act of 1983* codified at Mississippi Code Annotated §§ 25-61-1, *et seq.* and its exceptions, Mississippi Code Annotated § 79-23-1, and the *Mississippi Accountability and Transparency Act of 2008*, codified at Mississippi Code Annotated §§ 27-104-151, *et seq.*

14. Stop Work Order

MEMA may, by written order to Contractor at any time, require Contractor to stop all or any part of the work called for by this contract. This order shall be for a period of time specified by MEMA. Upon receipt of such an order, Contractor shall forthwith comply with its terms and take reasonable steps to minimize any further cost to MEMA. Upon execution of the stop work order, unless MEMA has terminated that part of the agreement or terminated the agreement in its entirety. MEMA is not liable for payment for services which were not rendered due to the stop work order.

15. Termination

Termination for Convenience. MEMA may, when the interests of the Agency so require, terminate this contract in whole or in part, for the convenience of the Agency. MEMA shall give written notice of the termination to Contractor specifying the part of the contract terminated and when termination becomes effective. Contractor shall incur no further obligations in connection with the terminated work and on the date set in the notice of termination Contractor will stop work to the extent specified. Contractor shall complete the work not terminated by the notice of termination and may incur obligations as are necessary to do so.

Termination for Default. If MEMA gives the Contractor a notice that the personal or Professional services are being provided in a manner that is deficient, the Contractor shall have 30 days to cure the deficiency. If the Contractor fails to cure the deficiency, MEMA may terminate the contract for default and the Contractor will be liable for the additional costs to MEMA to procure the personal and professional services from another source. Termination under this paragraph could result in Contractor being excluded from future contract awards pursuant to Chapter 15 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*. Any termination wrongly labelled termination for default shall be deemed a termination for convenience.

**APPLICABLE FEDERAL PROCUREMENT CLAUSES AS THIS CONTRACT MAY BE
FUNDED BY FEDERAL FUNDS**

1. Byrd Anti-Lobbying Amendment

Contractors shall file the required certification within Appendix A of this contract through which it certifies that it will not and has not used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Contractor and all authorized subcontractors shall also disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency (MEMA).

2. Clean Air and Water Acts Compliance

- (1) Contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et. seq. and the Federal Water Pollution Control Act, as amended, 33 U.S.C. § 1251 et. seq.
- (2) Contractor agrees to report each violation to MEMA and understands and agrees that MEMA will, in turn, report each violation as required to assure notification to the State of Mississippi, the applicable federal agency, and the appropriate Environmental Protection Agency Regional Office as applicable to this contract.
- (3) Contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with federal assistance if applicable.

3. Procurement of Recovered Materials

- (1) In the performance of this contract, Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired:
 - i. competitively within a timeframe providing for compliance with the contract performance schedule;
 - ii. meeting contract performance requirement; or,
 - iii. at a reasonable price.
- (2) Information about this requirement, along with the list of EPA-designate items, is available at EPA's Comprehensive Procurement Guidelines website, <http://www.epa.gov/smm/comprehensiveprocurement-guideline-cpg-program>.
- (3) Contractor also agrees to comply with all other applicable requirements for Section 6002 of the Solid Waste Disposal Act.

4. Debarment and Suspension

- (1) This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. Pt. 3000. As such Contractor is required to verify that none of Contractor, its principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).
- (2) Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
- (3) This certification is a material representation of fact relied upon by MEMA. If it is later determined that Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to MEMA, the federal government may pursue available remedies, including by not limited to, suspension and/or debarment.
- (4) The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

5. No Obligation by Federal Government

The federal government is not a party to this contract and is not subject to any obligations or liabilities to the non-federal entity, Contractor, or any other party pertaining to any matter resulting from the contract.

6. Program Fraud and False or Fraudulent Statements or Related Acts

Contractor acknowledges that 31 U.S.C Chap. 38 (Administrative Remedies for False Claims and Statements) applies to Contractor's actions pertaining to the contract.

7. Socioeconomic Affirmative Steps

If subcontracts are to be let, the prime contractor is required to take all necessary steps identified in 2 C.F.R. § 200.321(b)(1)-(5) to ensure that small and minority businesses, women's business enterprises, veteran-owned businesses, and labor surplus area firms are used when possible.

**APPLICABLE FEDERAL PROCUREMENT CLAUSES IF THIS CONTRACT IS
ELIGIBLE FOR REIMBURSEMENT SPECIFICALLY WITH FEMA FUNDING**

1. Access to and Retention of Records

- 1) Contractor agrees to provide MEMA, the subgrantees (counties and communities), FEMA, the Comptroller General of the United States, and any of their duly authorized representatives access to any books, documents, papers, and records of Contractor, which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.
- 2) Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
- 3) Contractor agrees to provide the FEMA Administrator or his/her authorized representatives access to construction or other work sites pertaining to the work being completed under the contract.
- 4) In compliance with the Disaster Recovery Act of 2018, MEMA and Contractor acknowledge and agree that no language in this contract is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.
- 5) Contractor agrees to retain all records associated with this contract for three (3) years after MEMA or the subgrantees (counties and communities) make final payment and all other pending matters are closed.

2. DHS Seal, Logo, and Flags

Contractor shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.

3. Compliance with Federal Law, Regulations, and Executive Orders

This is an acknowledgment that should FEMA financial assistance be used to fund all or a portion of the contract. Contractor will comply with all applicable federal laws, regulations, executive orders, FEMA policies, procedures, and directives.

APPENDIX A
44 C.F.R. PART 18- CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

- 1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal Loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- 2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- 3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for such failure.

Garner Environmental
Contractor, Services, Inc., certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, Contractor understands and agrees that the provisions of 31 U.S.C Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.



Contractor's Authorized Official's Signature

January 6, 2025
Date



IFB RFx Number: 3160007732 - Emergency Standby Transportation
Services

Additional Trailer and Truck Pricing for Flatbed and Step Deck

- 48'-53" Flatbed (per/day) \$350.00
- 48'-53" Flatbed w/ Truck, driver and Per diem (per/der) \$2,500.00
- 53' Step Deck (per/day) \$450.00
- 53' Step Deck w/ Truck, driver and Per diem (per/day) \$3,300.00

Danny Maldonado

Executive Vice President, Operations

Garner Environmental Services, Inc.

Dmaldonado@garner-es.com

Direct: (713) 904-5279 | Office (281) 930-1200

(800) 4-GARNER 24/7 Emergency Hotline

Invitation for Bids
Emergency Standby Transportation Services
 IFB RFx# 3160007732

Amendment #1
Questions and Answers

IFB Section, Page Number	Vendor/Contractor Question	Agency Response
1. Deliverables 4.1.1, page 3	<p>“At the time a purchase order will be provided to the vendor to initiate the need of trailers and movement of equipment to State Staging Area (SSA).”</p> <p>Is there a specific trailer type to be provided (i.e., 53ft or 48ft Dry Van, Reefer, Flatbed)?</p>	53' Dry Van
2. Operational Requirements A, page 4	<p>The RFP states the vendor will provide a cross-dock facility, as well as equipment for loading and unloading operations of trailers.</p> <p>Will the state provide a line item on pricing sheet in the proposal for cross dock facility, labor and equipment?</p>	<p>The <i>Contract Cost Analysis and Breakdown</i> has been modified to include a line-item for the cross-dock facility operations cost. It is attached hereto as <i>Amendment #1-Revised Contract Cost Analysis and Breakdown</i>. This line item will not be considered during bid evaluation; however, the contractor will be required to honor these prices for the duration of the contract as specified.</p> <p>The cross docking will depend on the nature of the disaster.</p>
3. Fuel Procurement, Section E, page 5	<p>“The contractor must possess the ability to provide fuel to support operations.”</p> <p>Will costs associated with the rental, operation, or management of a cross-dock facility (used for the transfer and staging of commodities as part of contract performance) be reimbursable by the State of Mississippi to the Contractor?</p>	<p>Costs associated with the rental, operation, or management of a cross-dock facility used for the transfer and staging of commodities is reimbursable.</p> <p>Accordingly, the <i>Contract Cost Analysis and Breakdown</i> has been revised to include a specific line item for cross-dock facility operations. It is attached hereto as <i>Amendment #1-Revised Contract Cost Analysis and Breakdown</i>. While the line item will not be considered during the bid evaluation, the contractor will be required to honor these</p>

Invitation for Bids
Emergency Standby Transportation Services
 IFB RFx# 3160007732

Amendment #1
Questions and Answers

IFB Section, Page Number	Vendor/Contractor Question	Agency Response
		<p>prices for the duration of the contract as specified.</p> <p>As a clarification related to previously stated operational requirements, the cost of fuel shall be included in the forklift hourly rate.</p>
4. Operational Requirements I, page 6	Is scheduled work hour assumption based on an 8-hour or 12-hour shift per day rate?	12-hour operations
5. Draft Agreement, Section 16, page 17	<p>“The bidder understands and agrees that any contract entered into with MEMA pursuant to this IFB shall only be the contract provided by MEMA.”</p> <p>Will there be a sample contract provided for review prior to submission?</p>	No; however, clauses located in <i>Attachment E – Required Contract Clauses</i> and the <i>Required Federal Contract Clauses</i> will be included in the contract. Bidders may review these clauses, but they cannot be edited or rewritten in any way.
6. Attachment A, page 25	If there are additional trailer types/sizes specified, will additional line items for pricing be included on the pricing sheet?	<p>Please note <i>Other Transportation Equipment Costs</i> section on <i>Amendment #1-Revised Contract Cost Analysis and Breakdown</i>. This option is provided for bidders who have additional trailer types/sizes and wish to list them separately, either on another sheet or on a form created by the bidder. Other transportation equipment costs will not be considered in the bid evaluation. They will be included as a separate attachment within the contract.</p>
MEMA IFB AMENDMENTS		
7. Attachment A – Contract Cost Analysis and Breakdown		The <i>Contract Cost Analysis and Breakdown</i> has been modified to include a line-item for the cross-dock facility, labor and

Invitation for Bids
Emergency Standby Transportation Services
IFB RFx# 3160007732

Amendment #1
Questions and Answers

IFB Section, Page Number	Vendor/Contractor Question	Agency Response
		equipment. It is attached hereto as <i>Amendment #1-Revised Contract Cost Analysis and Breakdown</i> . This line item will not be considered during bid evaluation; however, the contractor will be required to honor these prices for the duration of the contract as specified.

Receipt of Amendment #1 Acknowledged:

Company: Garner Environmental Services, Inc.

By: 

Printed Name: Danny Maldonado

Title: Executive Vice President, Operations

Amendment #1

Attachment A – Revised Contract Cost Analysis and Breakdown

Cost per Prime Mover \$ 2,610 Number Prime Mover Trucks 75 <i>(Truck Only)</i>
Total Cost per Prime Mover Truck \$ 2,900 <i>(Total cost should include daily cost of truck, driver, and per diem)</i>

The prices listed below will not be included in the bid evaluation; however, the vendor shall be bound by these prices for the duration of the contract, unless otherwise amended in writing by mutual agreement and approved by the PPRB. These amounts must be itemized on all applicable invoices for documentation and transparency.

TRAILER RENTAL AND MILEAGE

Trailer Rental \$ 135.00 Flat Rate/Per Day <i>(GPS Tracking fees must be included in this cost)</i>
Mileage Cost \$.10

DISPATCHER

Regular Hour Rate \$ 195.00	Overtime Hour Rate \$ 300.00
Per Diem for On-Site Dispatcher \$ 253.75	

ON-SITE MANAGEMENT

Regular Hour Rate \$ 195.00	Overtime Hour Rate \$ 300.00
Per Diem for On-site Management \$ 253.75	

CROSS-DOCK FACILITY OPERATIONS

Cross-Dock Facility	<u> \$ 1500 </u>
<i>(The cost of the rental, operation, or management of a cross-dock facility)</i>	
Hourly Forklift Cost	<u> \$ 30 </u>
<i>(Cost of fuel must be included)</i>	
Staff Hourly Rate	<u> \$ 185.00 </u>
Documentation Cost	<u> \$ 40 </u>

- Other Transportation Equipment Costs – Optional** *(check if page attached)* This section is optional. **Information provided will not be considered during bid evaluation or award determination.** Bidders may submit costs related to additional transportation equipment they can provide, separate from the base bid, on a separate attachment.

If this section is completed, the bidder must sign and date the attachment. Submission of this information does not obligate MEMA to procure any additional equipment or services. MEMA may, at its sole discretion, use the information provided for internal planning or market research purposes only. Any future procurement of additional equipment or services will comply with applicable Mississippi procurement laws and regulations.

Invitation for Bids
Emergency Standby Transportation Services
 IFB RFx# 3160007732

Amendment #2
Questions and Answers

IFB Section, Page Number	Vendor/Contractor Question	Agency Response
1. Section 4.1.1.B - Dock Mgmt and Facility, Page 4	Part B of Operational Requirements notes that vendor must provide a Facility and multiple drop yards. Must these be vendor owned or can they be leased/subcontracted. And does vendor need to possess and maintain the facility year round? Or just needs the access to it?	Contractor must provide access to leased, subcontracted, or vendor-owned facilities and drop yards, but only in the event of a state or federally declared emergency disaster.
2. Section 4.1.1.B - Dock Mgmt and Facility, Page 4	Re the above section and question - how will facility, ancillary labor and equipment costs be priced into the contract? There is no price submission for these items despite them being an essential part of operations, according to Part B - Bidders Dock Mgmt and Facility	The agency published <i>Amendment #1-Revised Contract Cost Analysis and Breakdown</i> on December 9, 2025, which is available on the agency website. The addition of a line-item for cross-dock facility operations cost is included in this amendment. This line item will not be considered during bid evaluation; however, the contractor will be required to honor these prices for the duration of the contract as specified.
3. Section 4.1.1.B - Dock Mgmt and Facility, Page 4	Is the "contractor's identified address" where state-purchased commodities are shipped the same physical location as the required cross-dock facility?	No, it does not have to be the same address. The cross-dock address can be identified by the vendor.
4. Section 4.1.1.B - Dock Mgmt and Facility, Page 4	Must the cross-dock facility be located within the State of Mississippi, or may the facility be located in an adjacent state (e.g., Alabama, Louisiana, Tennessee) within reasonable proximity to the State Staging Areas?	The cross-dock facility should be located within reasonable proximity to the state staging areas.
5. Section 4.1.1.B - Dock Mgmt and Facility, Page 4	If the cross-dock facility must be located within Mississippi, is there a required geographic area or maximum distance from the State Staging Areas?	There is not a required geographic area or maximum distance from the state staging areas for the cross-dock facility.

Invitation for Bids
Emergency Standby Transportation Services
 IFB RFx# 3160007732

Amendment #2
Questions and Answers

	IFB Section, Page Number	Vendor/Contractor Question	Agency Response
6.	Section 4.1.1.B - Dock Mgmt and Facility, Page 4	Must the cross-dock facility be a permanent structure, or may the contractor utilize a temporary structure (e.g., tensioned fabric building, portable warehouse) that meets all operational requirements?	No, as long as it meets the safety requirements of the vendor for the transfer of commodities.
7.	Section 4.1.1.B - Dock Mgmt and Facility, Page 4	If a temporary structure is permitted, must the temporary facility be in place year-round for the duration of the contract, or may it be erected upon activation and demobilized after each event?	If temporary, the structure and operation will only be required during the declared disaster and may be erected upon activation and demobilized after each event.
8.	Section 4.1.1.B - Dock Mgmt and Facility, Page 4	May the contractor lease or partner with a third-party facility provider to meet the cross-dock facility requirement, or must the contractor own or directly lease the facility?	Yes, the contractor can lease or partner with a third-party facility for cross docking.
9.	Section 4.1.1.A - Transportation Network Ability, Page 4	What are the anticipated CSA locations, or what is the typical distance range from each SSA to its associated CSAs?	Anticipated support is based on the disaster, with an estimated radius of no more than 150 miles.
10.	Section 4.1.1.A - Transportation Network Ability, Page 4	How many CPOD sites should the contractor anticipate servicing per activation?	With a major hurricane, the lower six (6) counties anticipate 30 or more CPODs.
11.	Section 4.1.1.A - Transportation Network Ability, Page 4	Are CSA and CPOD locations pre-determined and published, or are they established dynamically based on the disaster's geographic impact?	CPODs are predetermined and will be provided to the contractor; however, the address may change based on damages.
12.	Section 4.1.1.A - Transportation Network Ability, Page 4	If CSA and CPOD locations are established dynamically, what is the expected notification lead time before the contractor must begin deliveries to a newly designated CSA or CPOD?	Anticipated timeline to delivery to the CPODs is 72 hours after landfall. Some deliveries may be required at 48 hours.
13.	Section 4.1.1 - Detailed Minimum Specs, Page 3	Will all three State Staging Areas be activated simultaneously during a disaster event, or will MEMA designate specific SSAs	MEMA will designate specific SSAs based on the disaster's geographic impact.

Invitation for Bids
Emergency Standby Transportation Services
 IFB RFx# 3160007732

Amendment #2
Questions and Answers

	IFB Section, Page Number	Vendor/Contractor Question	Agency Response
		based on the disaster's geographic impact?	
14.	Section 4.1.1 - Detailed Minimum Specs, Page 3	If multiple SSAs are activated, is the contractor expected to provide separate personnel and equipment at each active SSA concurrently?	Yes, if MEMA is operating an additional SSA staffing will need to be at each site for vendor continuity.
15.	Section 4.1.1.D - Shuttle, Page 4	What criteria determine whether MEMA will require 50 trailers versus 100 trailers for a given activation?	Estimates will be made based on the storm's category, anticipated landfall, and population density.
16.	Section 4.1.1.D - Shuttle, Page 4	Is the contractor required to have all 100 trailers available and mobilization-ready within 72 hours, or only the minimum of 50 trailers with the remaining 50 available on an as-needed basis with additional lead time?	The contractor will be part of the planning process when MEMA estimates the orders for the commodities. For example, 2025 estimate of bottled water for a Category 3 hurricane strike at Biloxi, MS with support to 13 counties initial is 57 trailers loads for 2 DOS. The current bottled water vendor per trailer load of 16.9 oz bottles is 38,304 bottles.
17.	Section 4.1.1.D - Shuttle, Page 4	If MEMA initially requests 50 trailers and subsequently requires an additional 50 trailers during an ongoing activation, what is the expected mobilization timeframe for the additional units?	MEMA will order a minimum two-day supply; then, follow-up requests will be based on anticipated recovery of utilities in the disaster area.
18.	Section 4.1.1.D - Shuttle, Page 4	What are the required trailer specifications, including length, type, and weight capacity?	Specific trailer specifications are not available. The Contractor should ensure that trailers are capable of transporting loads such as approximately 38,304 bottles of 16.9 oz bottled water or palletized shelf-stable meals averaging 1,100 lbs. per pallet. All pallets must remain accessible by pallet jack at the delivery endpoint.

Invitation for Bids
Emergency Standby Transportation Services
 IFB RFx# 3160007732

Amendment #2
Questions and Answers

IFB Section, Page Number	Vendor/Contractor Question	Agency Response
19. Section 4.1.1.D - Shuttle, Page 4	Are refrigerated trailers required for any portion of the 50–100 trailer fleet?	No
20. Section 4.1.1.D - Shuttle, Page 5	Will FEMA deliver all federal commodities directly and exclusively to the SSA, or may FEMA also deliver commodities to the contractor's cross-dock facility for consolidation and subsequent transport to the SSA?	MEMA will utilize FEMA commodities transported on FEMA trailers between the SSA and CPOD. The contractor will move trailers between the CPOD and SSA as needed. Returned FEMA trailers will be segregated at the SSA for pickup by FEMA prime movers at the conclusion of the disaster. No cross-docking of these trailers will occur.
21. Section 4.1.1.D - Shuttle, Page 5	When FEMA delivers trailers directly to the SSA, is the contractor responsible for any handling, unloading, or cross-docking of FEMA trailer contents at the SSA?	No, but cross docking of FEMA trailers will be required. The contractor's responsibility is limited to transporting FEMA or contractor trailers between the CPOD and SSA; responsibility for the contents of the trailers is excluded.
22. Section 4.1.1.D - Shuttle, Page 5	If the contractor is not responsible for handling FEMA trailer contents at the SSA, is the contractor's sole responsibility to provide power units to shuttle intact FEMA trailers to CSA and CPOD sites?	Correct, the contents will remain in the FEMA trailer and will be transported by the vendor's prime mover to the established CPOD by the IMAT.
23. Section 4.1.1.D - Shuttle, Page 5	Do FEMA trailers and their associated tracking, documentation, and reporting requirements follow the same procedures as contractor-leased trailers, or do separate procedures apply?	The state will sign for the FEMA commodities. The vendor will track and deliver the trailers using the same accountability procedures.
24. Section 4.1.1.D - Shuttle, Page 5	If separate procedures apply to FEMA trailers, please provide the FEMA-specific requirements.	Once received at the SSA, the trailer will be state property and accountable. FEMA trailers will be returned to the SSA from the CPOD by the vendor's prime movers for FEMA pick up.

Invitation for Bids
Emergency Standby Transportation Services
IFB RFx# 3160007732

Amendment #2
Questions and Answers

IFB Section, Page Number	Vendor/Contractor Question	Agency Response
25. Section 4.1.1.D - Shuttle, Page 5	For billing purposes, are shuttle movements of FEMA trailers compensated at the same daily prime mover rate as movements of contractor-leased trailers?	Yes, they will be considered MEMA assets and billed at the vendors established prime mover rate.

Receipt of Amendment #2 Acknowledged:

Company: Garner Environmental Services, Inc.

By: 

Printed Name: Danny Maldonado

Title: Executive Vice President, Operations

INVITATION FOR BIDS
Emergency Standby Transportation Services
RFx #3160007732
OSSS Compliance Review

Bidder: Gothams LLC

Price(s): \$2,000.00

AGENCY MUST REVIEW BIDS AND CONFIRM

Please Initial to Confirm

Submission Compliance

	Requirement	Notes <small>(PDF Page Number)</small>
<input type="checkbox"/>	Bid Submitted Timely — 1:00PM January 6, 2026	January 6, 2026 12:02PM
<input type="checkbox"/>	Acknowledged Amendments <input checked="" type="checkbox"/> #1 <input checked="" type="checkbox"/> #2	p. 38, p. 41
<input type="checkbox"/>	Attachment A – Bid Cover Sheet Signed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	p. 18-20 p. 18
<input type="checkbox"/>	Attachment B – Bid Form Signed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Release of Bid as Public Record Completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Redacted Copy? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Included? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	pp. 21-23 p. 23 p. 22 <i>MEMA Emergency Standby Transportation Services Proposal vFinal_Redacted</i>
<input checked="" type="checkbox"/>	Attachment A – Contract Cost Analysis and Breakdown Trailer Rental and Mileage Rate(s) Completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Dispatcher Rate(s) Completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No On-site Management Rate(s) Completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Cross-Dock Facility Operations Completed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	pp. 39-40 p. 39 p. 39 p. 39 <i>p. 40; Cross-docking services to be provided and corresponding pricing will be determined at the task-order level.</i>
	Other Transportation Equipment Costs - Optional <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, Signed and Dated? <input type="checkbox"/> Yes <input type="checkbox"/> No	p. 40 N/A
<input checked="" type="checkbox"/>	Attachment C - References At least 3? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	pp. 26-27 pp. 26-27
<input checked="" type="checkbox"/>	Appendix A – 44 C.F.R. Part 18 – Certification Regarding Lobbying Signed and dated? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	p. 37 p. 37

Minimum Requirements

	Requirement	Notes
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INVITATION FOR BIDS
Emergency Standby Transportation Services
RFx #3160007732
OSSS Compliance Review

<input type="checkbox"/>	2 Trade References	Score:
<input checked="" type="checkbox"/>	Registered in MAGIC	3102118260
<input checked="" type="checkbox"/>	Good Standing/Registered with MS SOS	Attached

INVITATION FOR BIDS
Emergency Standby Transportation Services
RFx #3160007732
OSSS Compliance Review



Michael Watson
SECRETARY OF STATE

This is not an official certificate of good standing.

Name History

Name	Name Type
Gothams LLC	Legal

Business Information

Business Type:	Limited Liability Company
Business ID:	1413274
Status:	Good Standing
Effective Date:	09/29/2023
State of Incorporation:	DE
Principal Office Address:	115 E. 5th Street, Suite 200 Austin, TX 78701

Registered Agent

Name
C T CORPORATION SYSTEM
8927 Lorraine Rd. Suite 204-A
Gulfport , MS 39503

Officers & Directors

Name	Title
Matt Michelsen 115 E. 5th Street, Suite 200 Austin, TX 78701	Manager



Emergency Standby Transportation Services

IFB: 3160007732

Mississippi Emergency Management Agency,

In response to the Mississippi Emergency Management Agency's Invitation for Bid, IFB No. 3160007732 for Emergency Standby Transportation Services, Gothams has shown throughout the proposal that we are a responsive and responsible contractor with fair and reasonable pricing.

Name of the Offeror: Gothams LLC

Federal Employer Identification Number: 84-3013020

Principal Address: 115 E 5th St, Ste. 200
Austin, Texas 78701
rfp@gothams.com | 512.537.0454

Authorized Negotiator: Jeffrey Crawford, Chief Financial Officer
115 E 5th St, Ste. 200 | Austin, Texas 78701
jeff@gothams.com | 512.537.0454

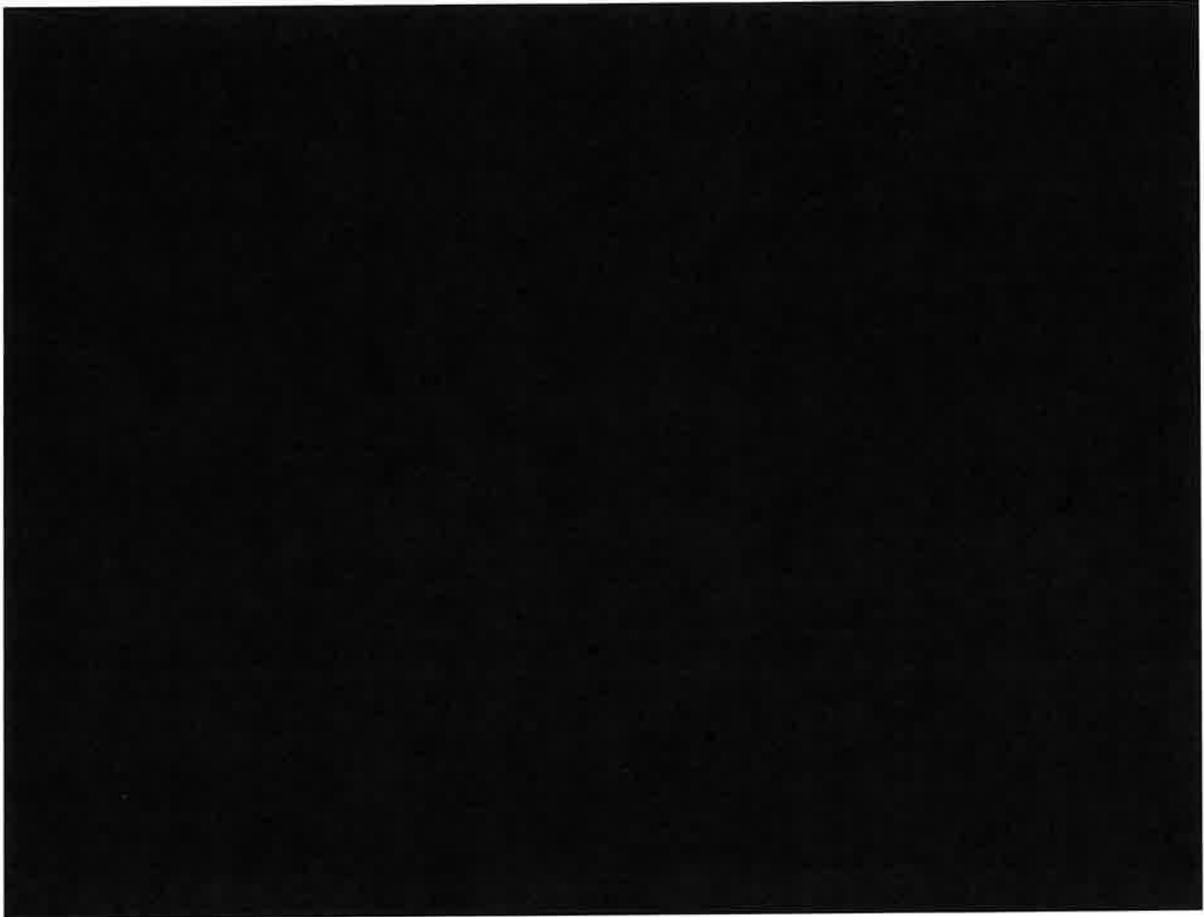
Gothams certifies that all prerequisites and addenda have been read and agreed to.

Gothams accepts the terms and conditions of the IFB.

Jeffrey Crawford
Chief Financial Officer

Cover Letter

Mississippi Emergency Management Agency,

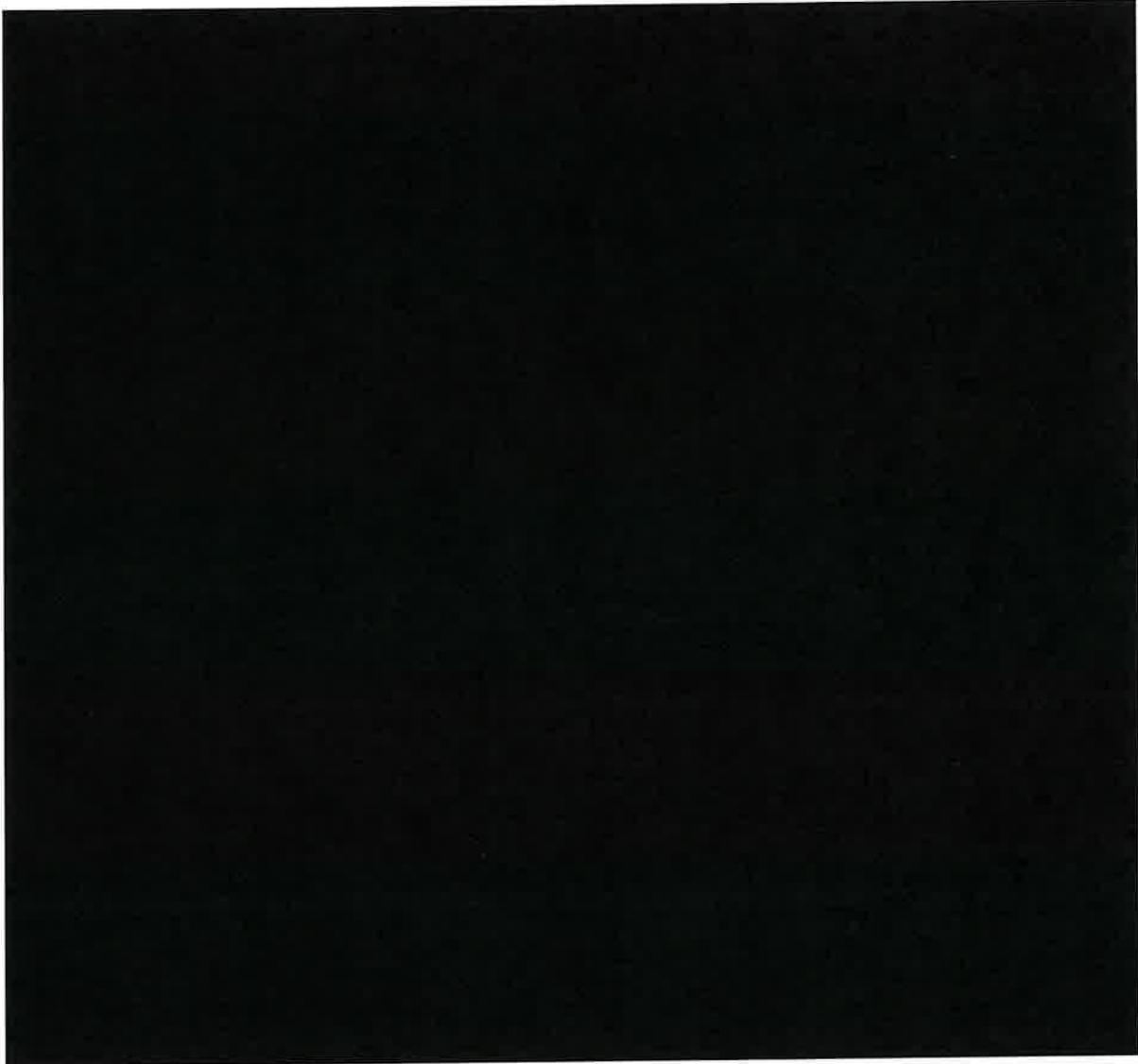


Sincerely,

A handwritten signature in black ink, appearing to read "Jeffrey Crawford", is written over the line.

Jeffrey Crawford
Chief Financial Officer
512.537.0454
Gothams LLC
115 E 5th St, Ste. 200
Austin, Texas 78701

Executive Summary



Thank you for your consideration.

Legal Name: Gothams LLC

Principal Business Address: 115 E 5th Street, Ste 200. Austin, Texas 78701

Contact Person: Jeffrey Crawford

Phone: 512.537.0454

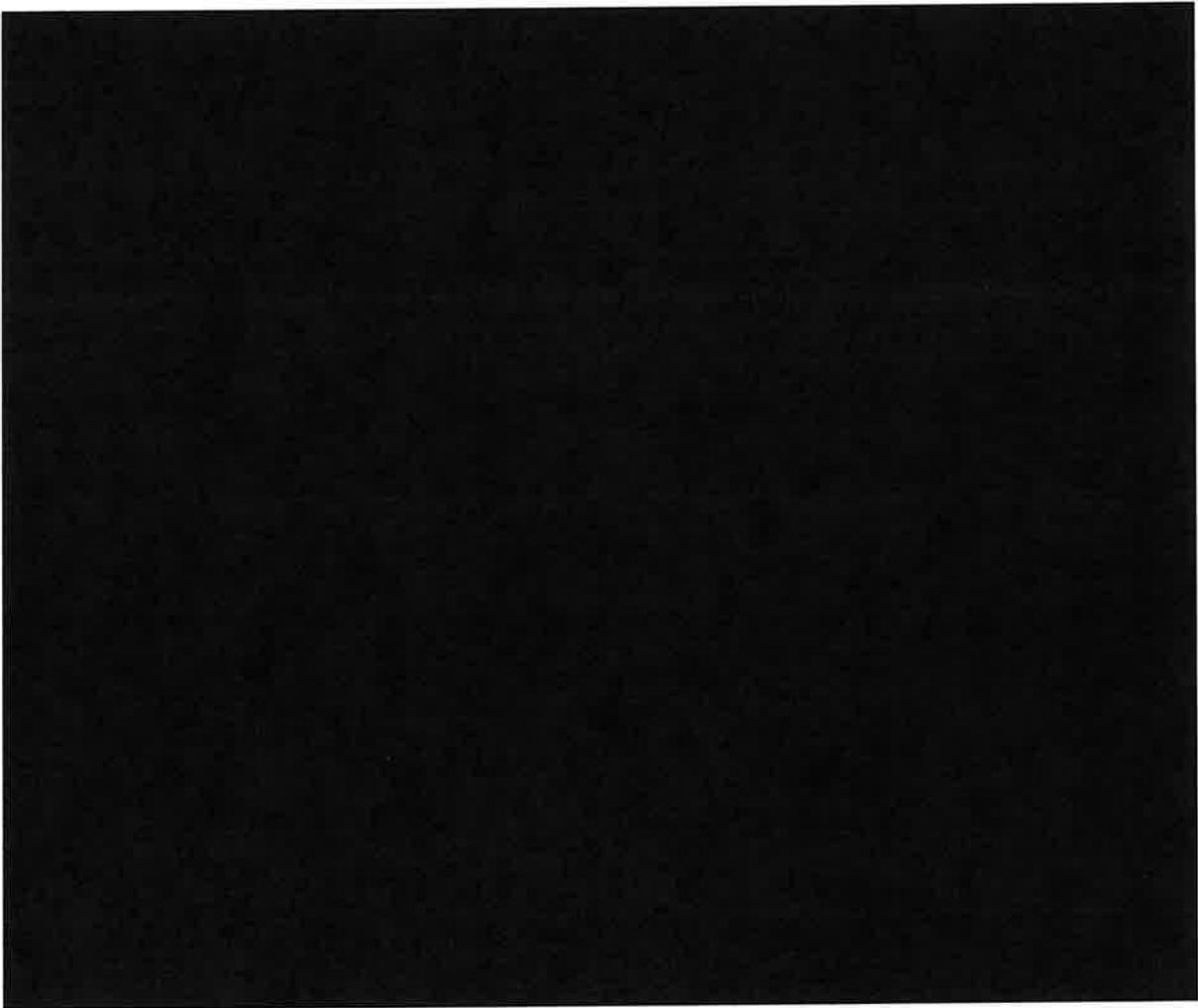
Email Address: rfp@gothams.com

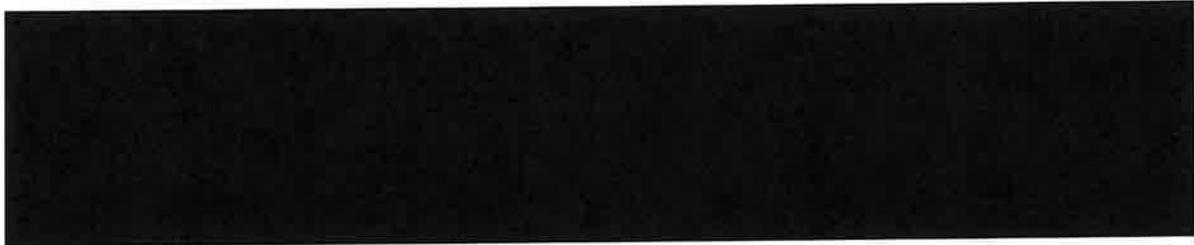
Technical Proposal

Relevant Work/Historical Contracts

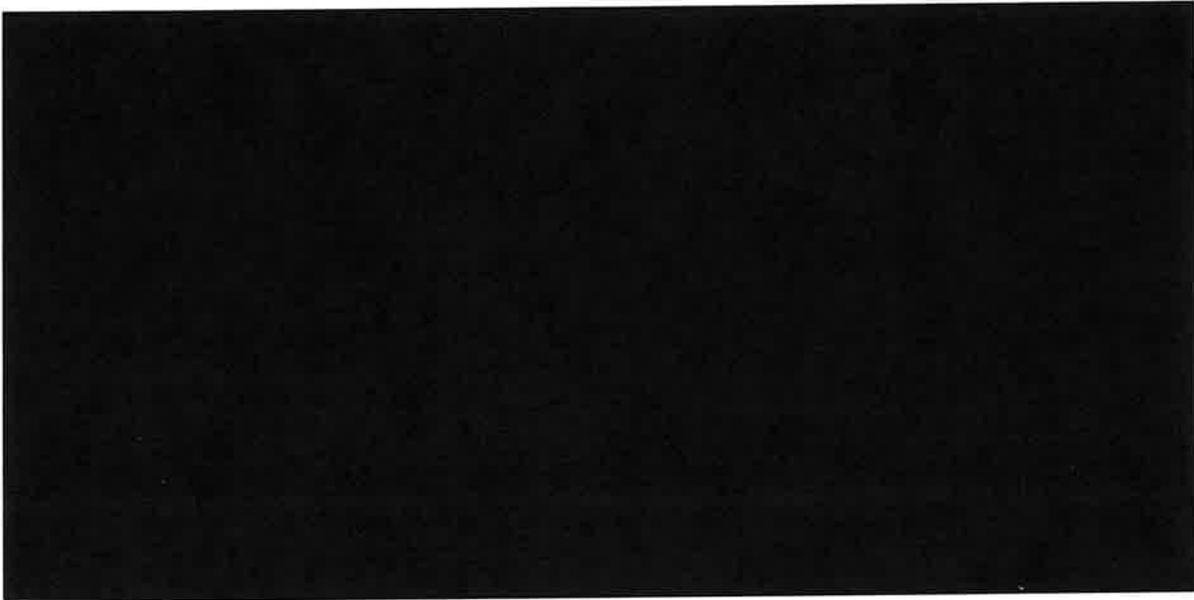
The following examples illustrate Gothams' ability to reliably staff and execute a wide spectrum of projects, engineer creative and flexible solutions, and **get the job done**. With 6+ years of experience, the diversity of projects that we have worked on demonstrates our extensive subcontractor network, our asset positioning and capabilities, and ability to solve complex problems.

Example 1: Hurricane Beryl – Emergency Basecamp, Ice and Transportation

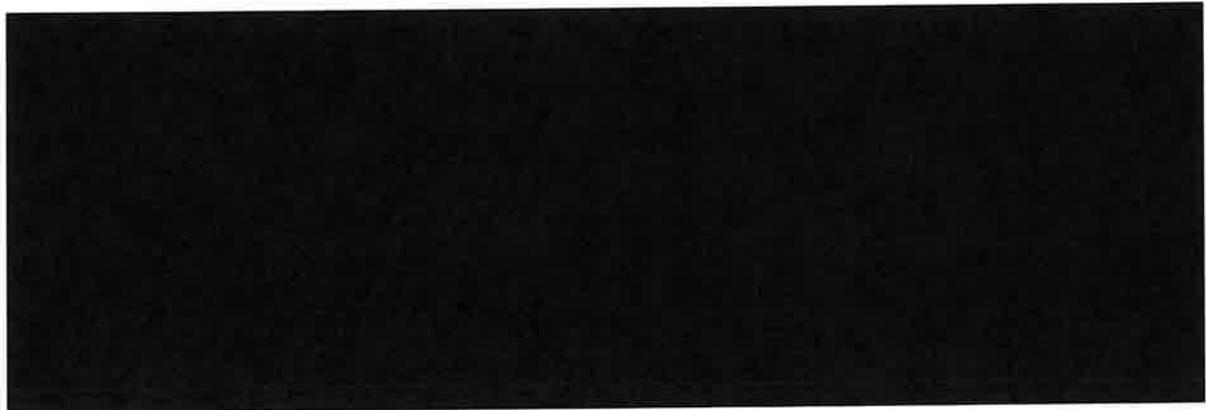


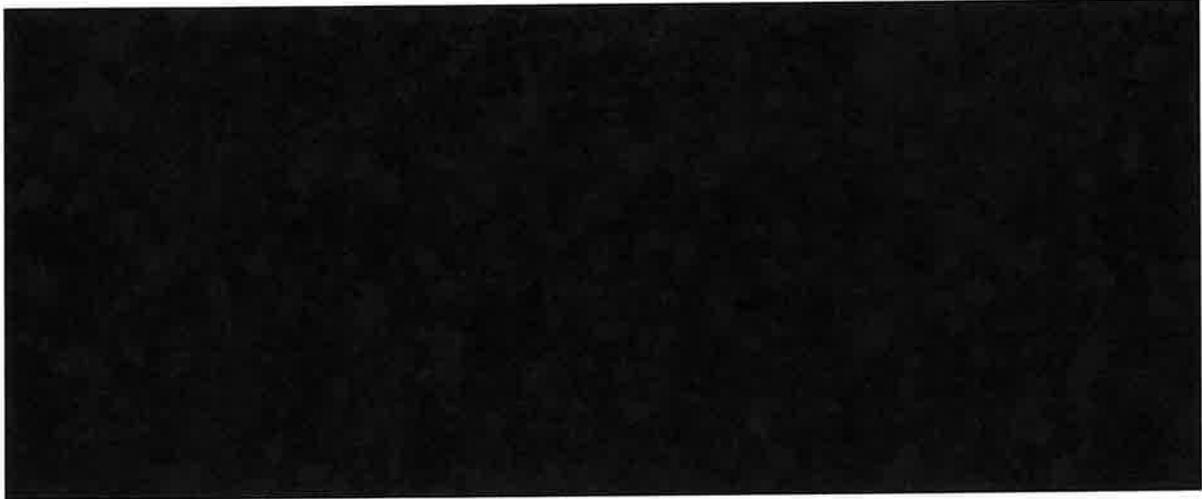


H-E-B Grocery Company, LP

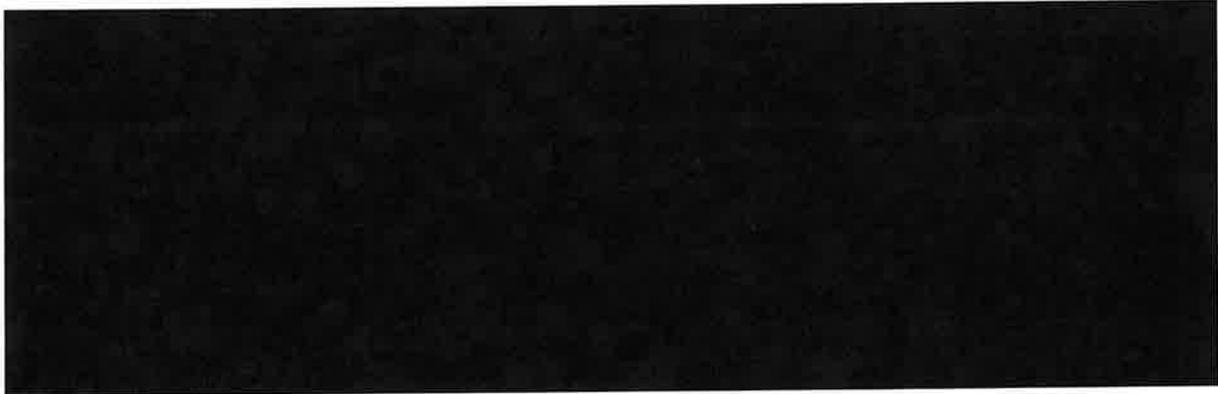


*Example 2: California Office of Emergency Services (CalOES) Warehouse and
Transportation Contract*

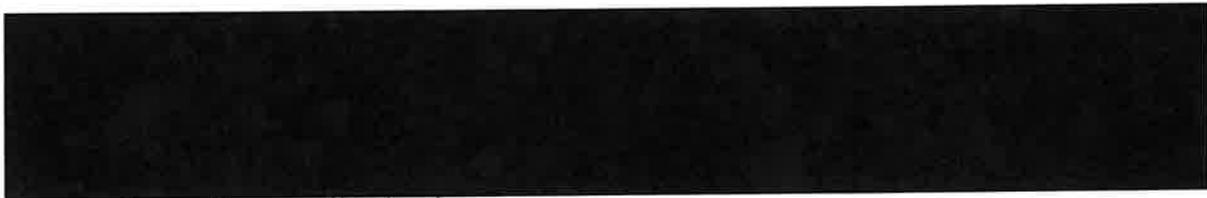




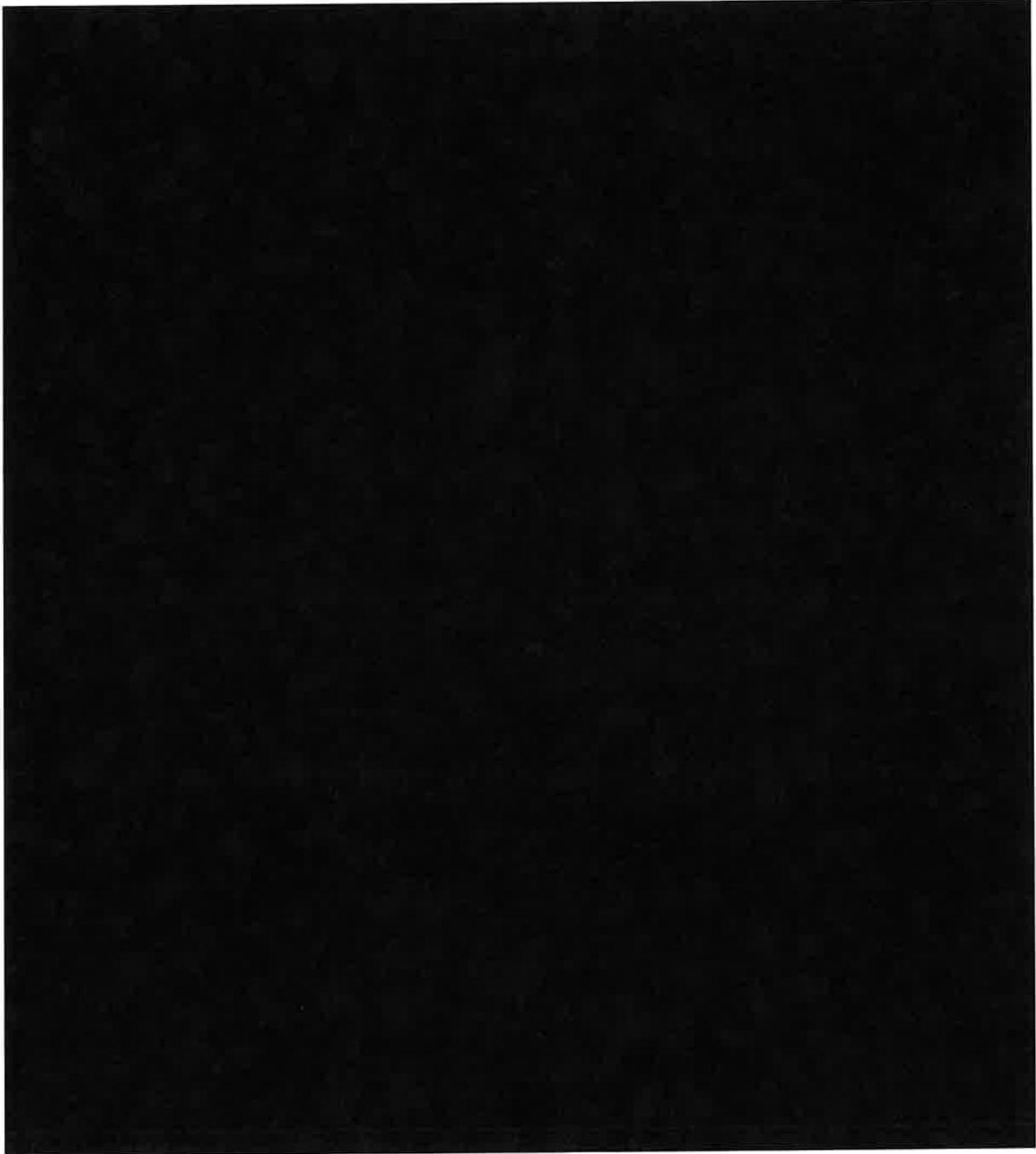
Example 3 : Florida Division of Emergency Management - Emergency Standby Material and Services Contract

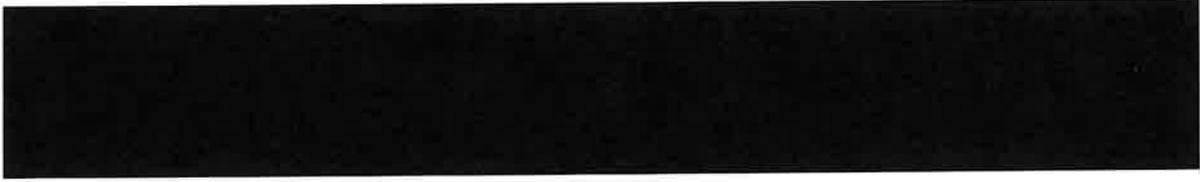


Example 4: State of Louisiana Emergency Truck Driver Rental Package - Statewide

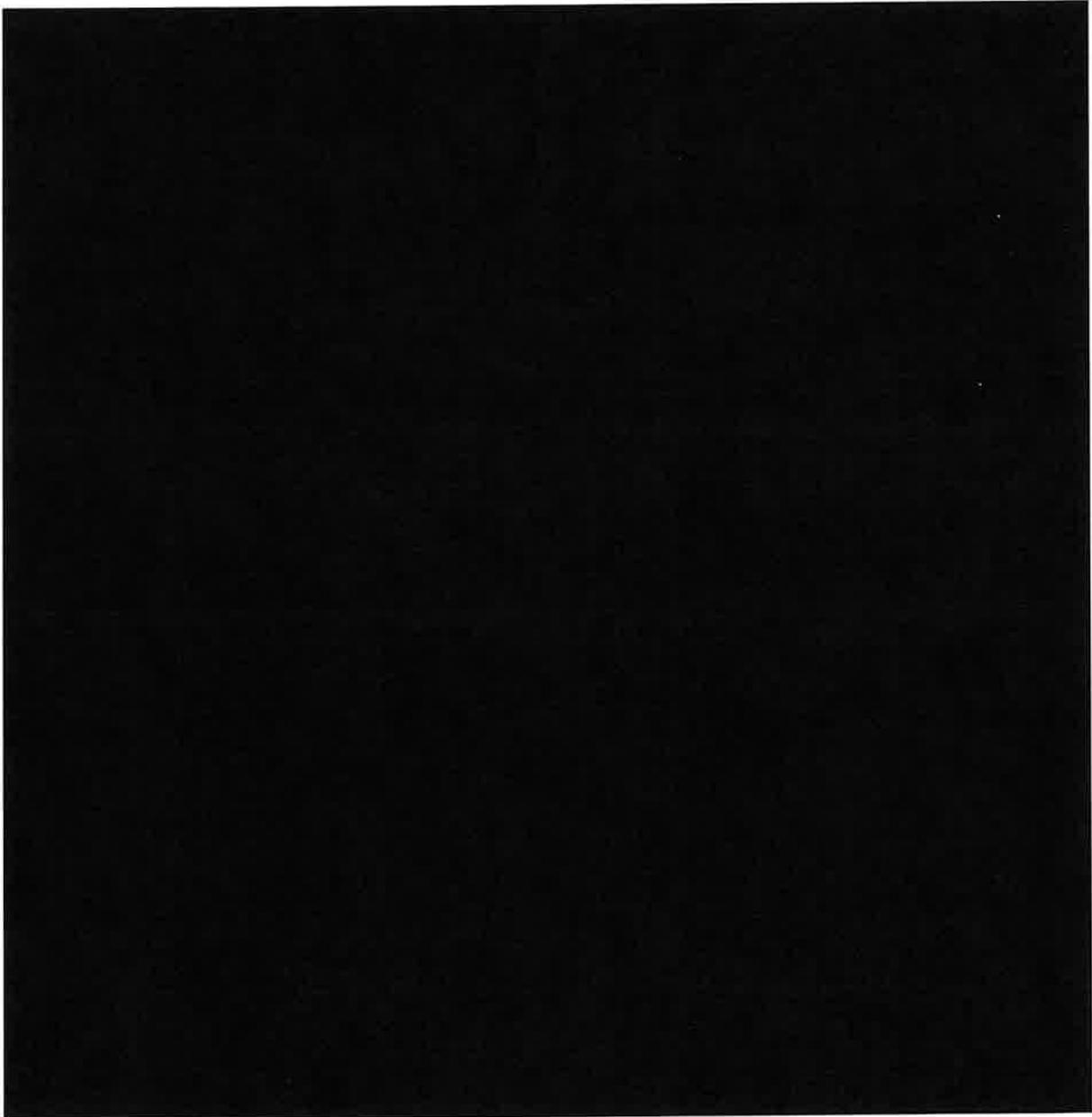


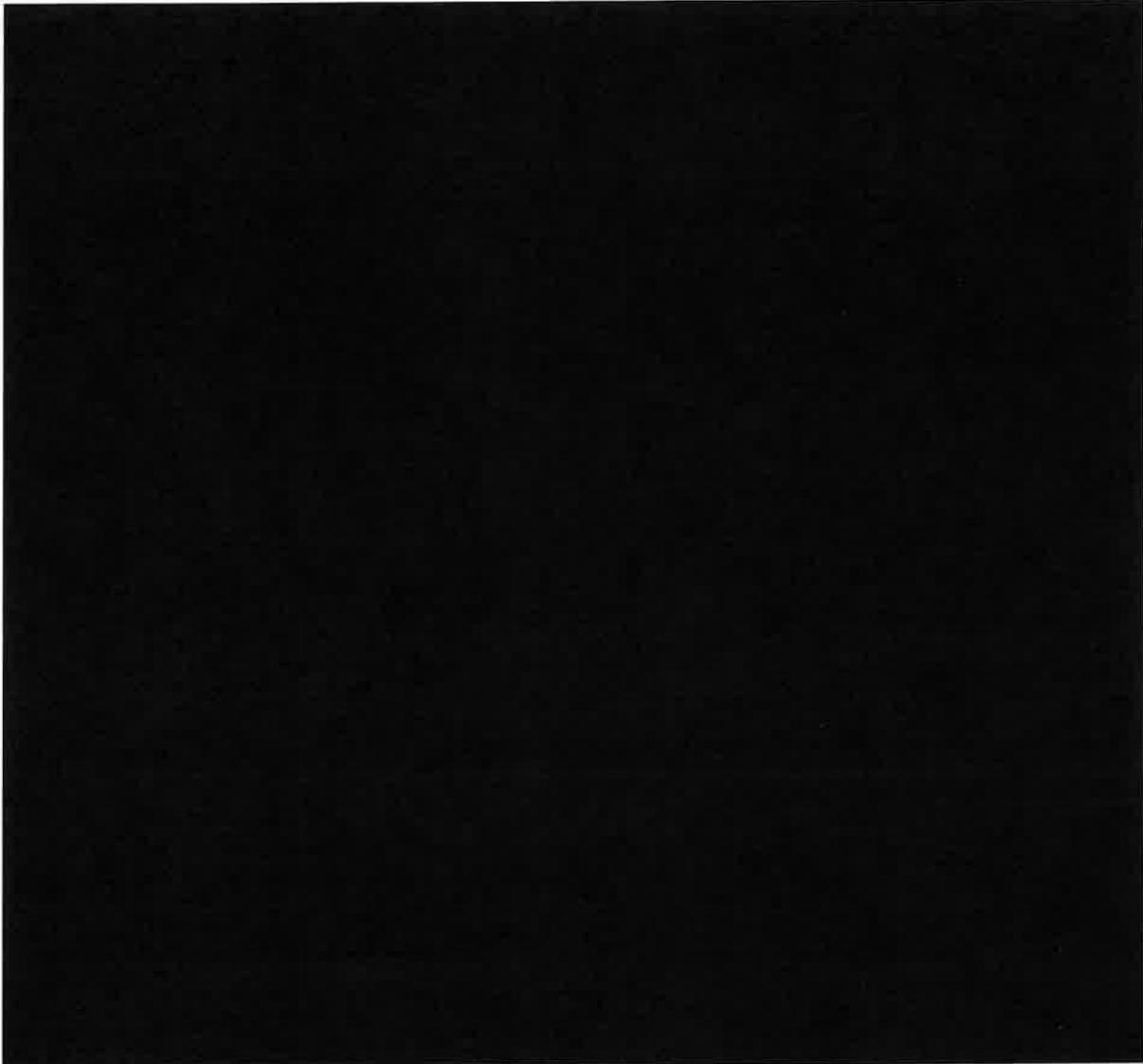
Contractor Liaison Services





Personnel Qualifications and Experience





Executive Team

Matt Michelsen, Founder

Matt Michelsen is an entrepreneur and strategic operator with decades of experience advising and scaling organizations in Silicon Valley. As founder of Gothams, he leads an elite response team specializing in emergency management, homeland security, and defense technology. Under his leadership, Gothams has supported some of the nation's most complex crisis responses.

Jeff Crawford, Chief Financial Officer

Jeff brings financial, strategic, and operational leadership honed across venture-backed and enterprise organizations in the technology, media, biotech, and healthcare sectors. A former CPA and CFO at the Los Angeles Times and San Diego Union-Tribune, he has successfully led organizations through large-scale digital and operational transformations. At Gothams, he oversees budgeting, financial strategy, and compliance for all major programs.

Pat McCauley

With over 33 years of leadership in U.S. Special Operations, Pat is a trusted advisor to senior government agencies and defense leaders. He has held high-level command roles, including over 20 years within the Joint Special Operations Command's elite Special Missions Unit. His strategic vision and operational expertise guide Gothams' high-consequence response efforts.

Project Delivery Team

Kenneth Uptain (Point of Contact)

Kenneth is an experienced IT leader with over 17 years of expertise in ERP implementation, network architecture, cloud-first strategies, and cybersecurity. He currently oversees warehouse operations under the California Office of Emergency Services contract and provides mission management support within State Emergency Operations Centers (EOCs), where he leads logistics coordination. Kenneth ensures the integrity and security of Gothams' field technology systems and maintains high standards for data accuracy and reporting quality across all operations.

Hagen Patterson

Hagen is a versatile emergency management professional known for innovative logistical solutions. He recently led the development of the largest basecamp in Texas history and has overseen the design and operation of emergency infrastructure, including the Jim Hogg Temporary Processing Center, COVID-19 alternate care sites, and basecamp operations. His diverse industry experience informs his agile problem-solving in critical situations.

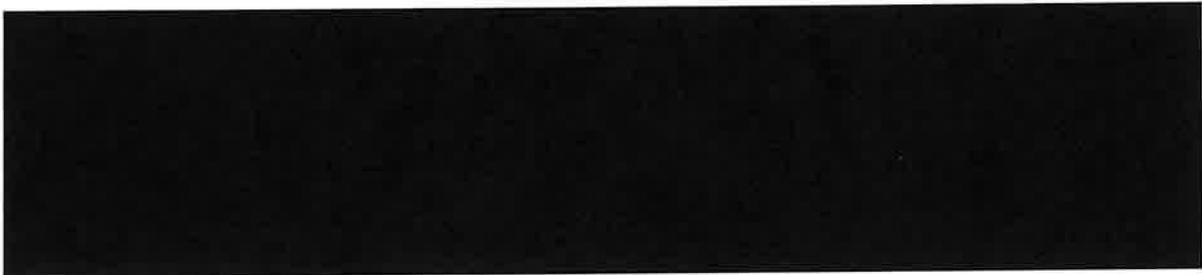
Luke Hutton

Luke has overseen numerous large-scale operations for Gothams, including serving as project lead for the monoclonal antibody infusion center network in Massachusetts, which scaled to over 24 teams and 300+ personnel across multiple sites. He has managed high-volume procurement and delivery of over 10 million pounds of ice, thousands of MREs, and critical emergency tarps across the U.S.

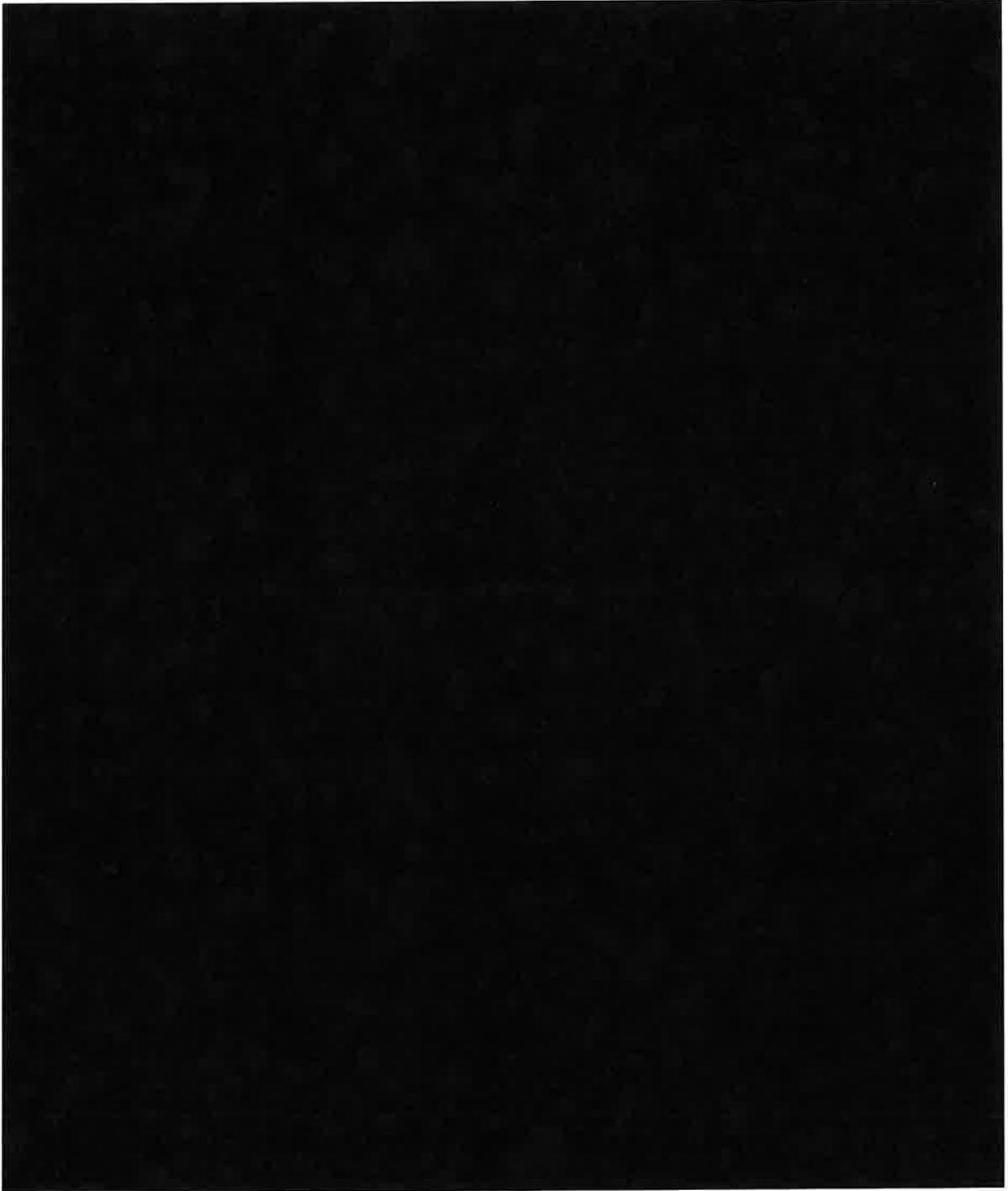
Chris Vanek

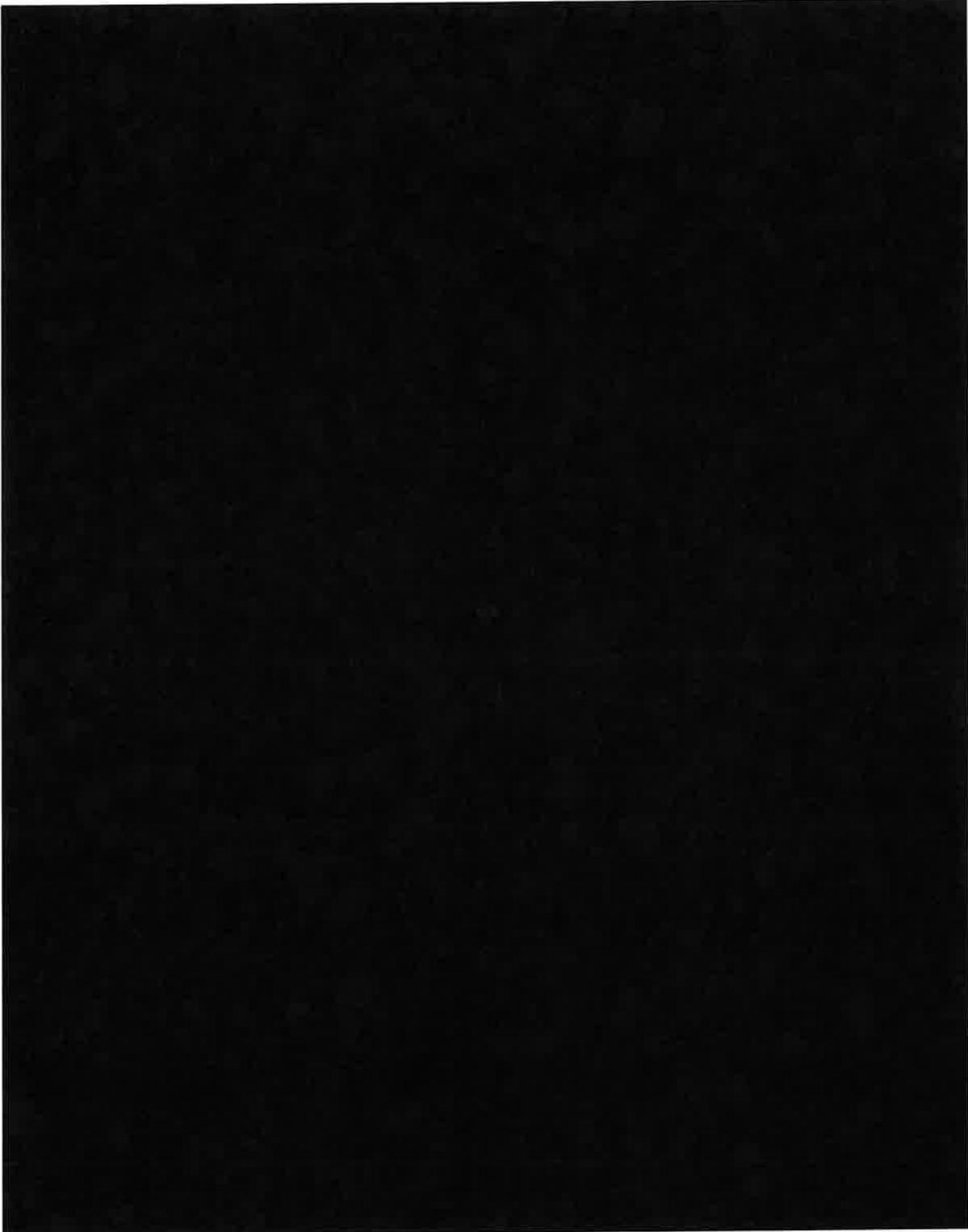
Chris brings 28 years of experience in U.S. Special Operations, including command of two brigade-level formations within the 75th Ranger Regiment. He led strategic national missions and crisis responses for the Department of Defense, contributing to operational planning at the highest levels. Chris applies this expertise to lead multi-agency coordination efforts and mission-critical response initiatives.

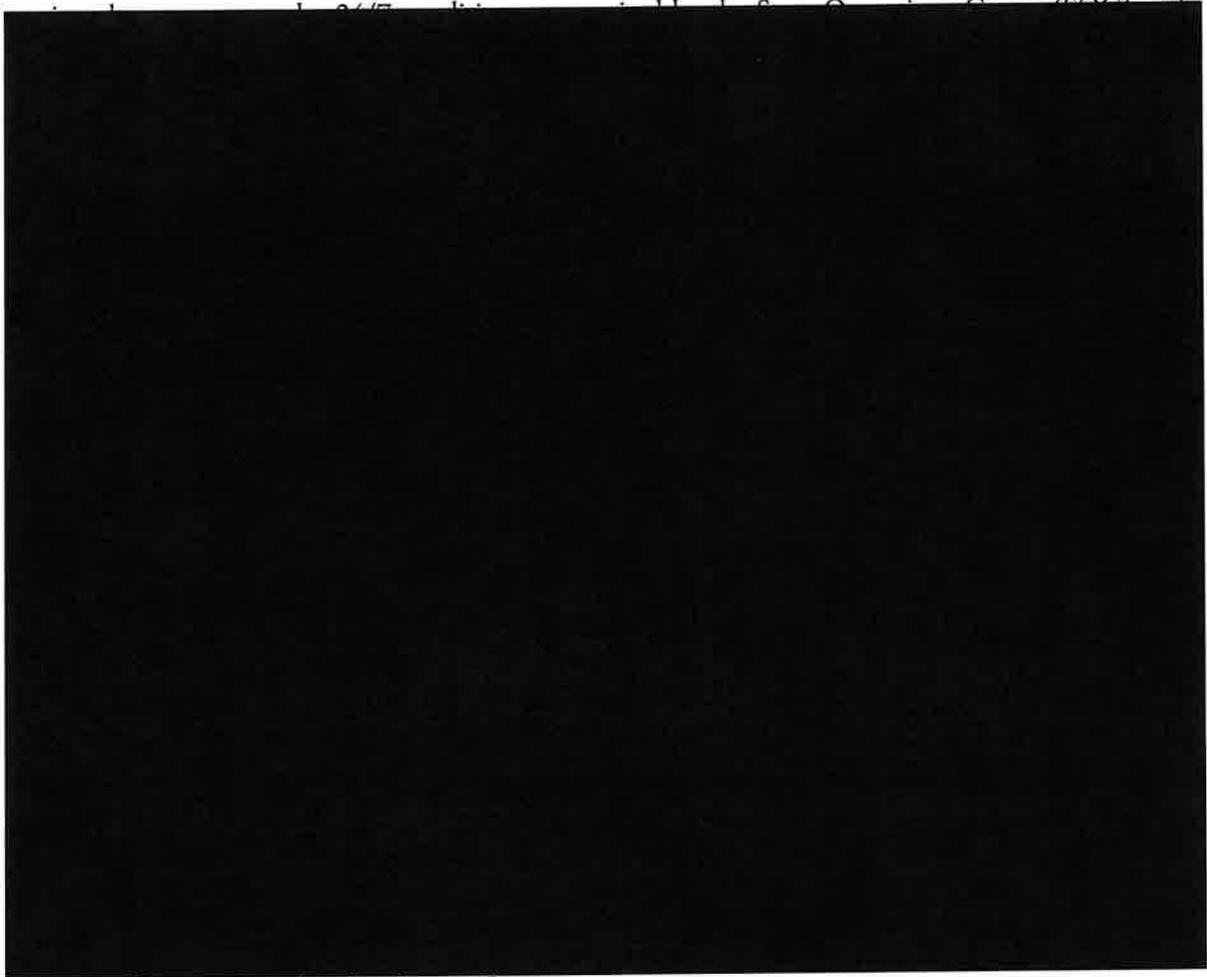
Management Structure and Oversight Approach



Operational Requirements (Section 4, A-E)



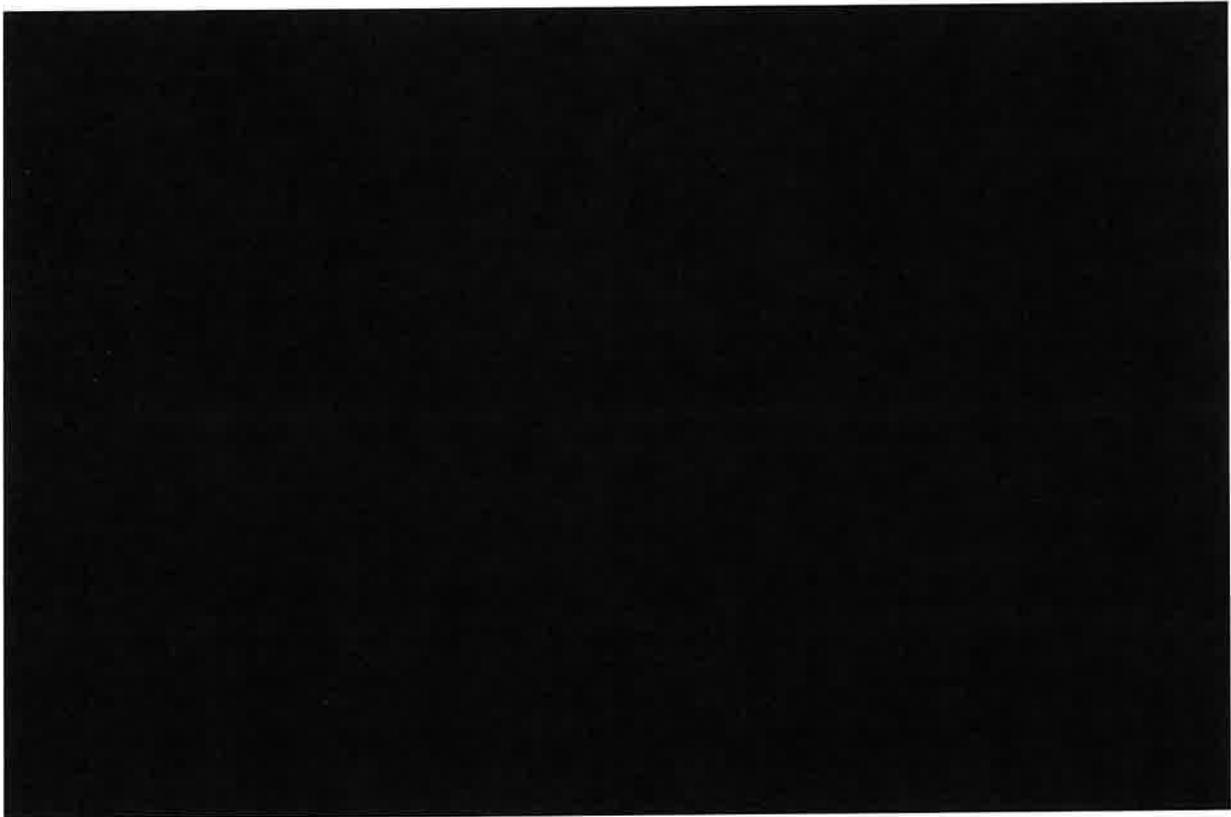




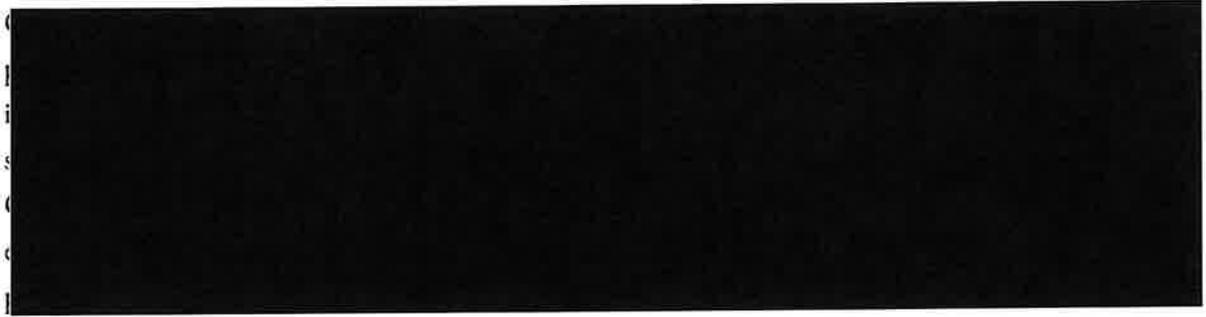
Ability to Perform & Proposed Methodology

Gothams has a proven track record of providing quality and reliable products and services during emergency situations and disaster responses. We deeply understand the ambiguity, high stakes, and urgency of rapid response protocol and have worked tirelessly to implement strong and adaptive processes to ensure accurate and punctual services/deployment in disastrous situations.

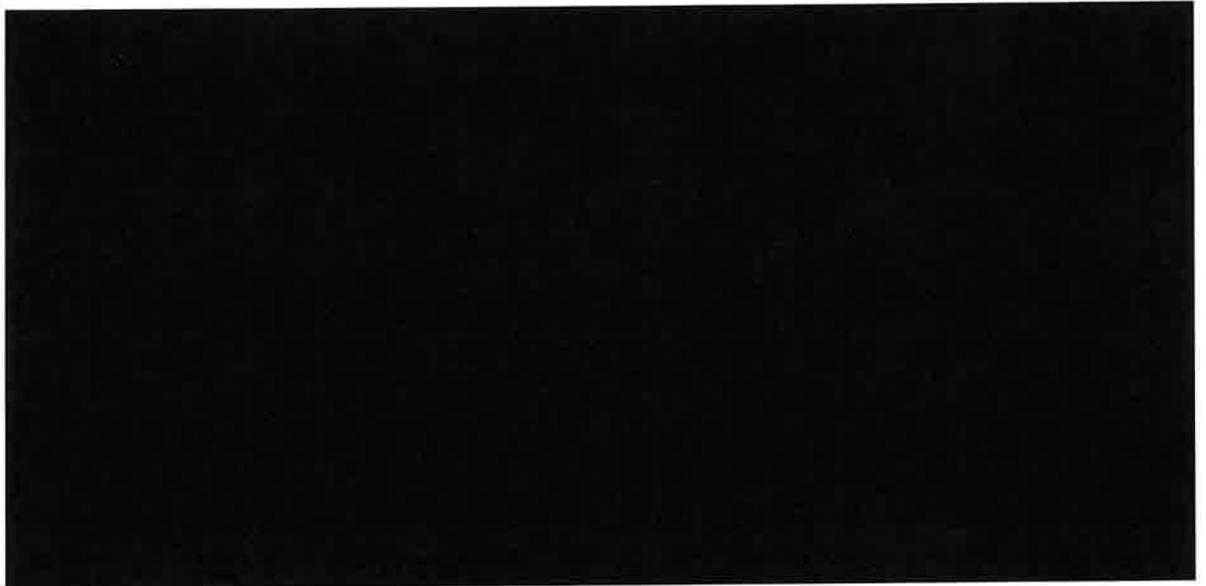
Program Management and Quality Assurance Approach



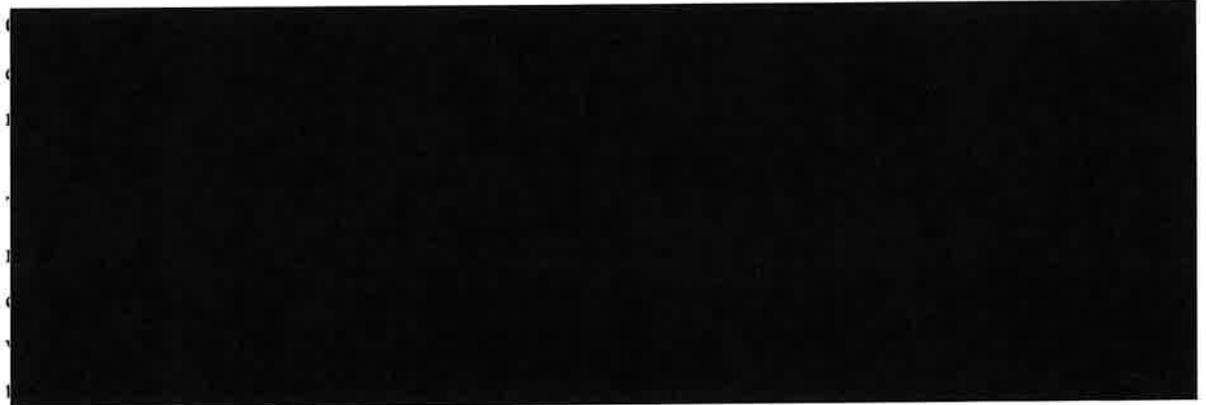
Quality Control Framework

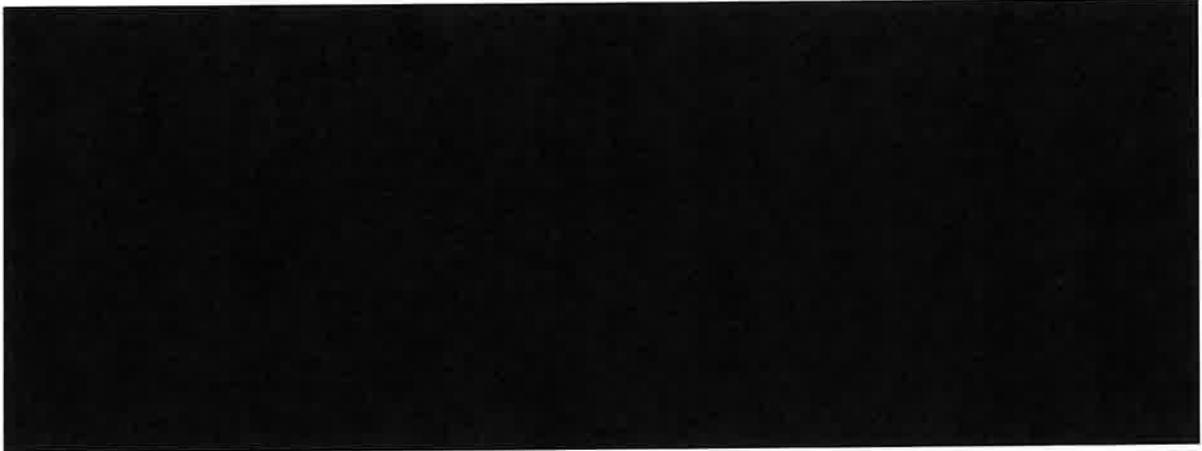


Subcontractor Integration and Quality Oversight

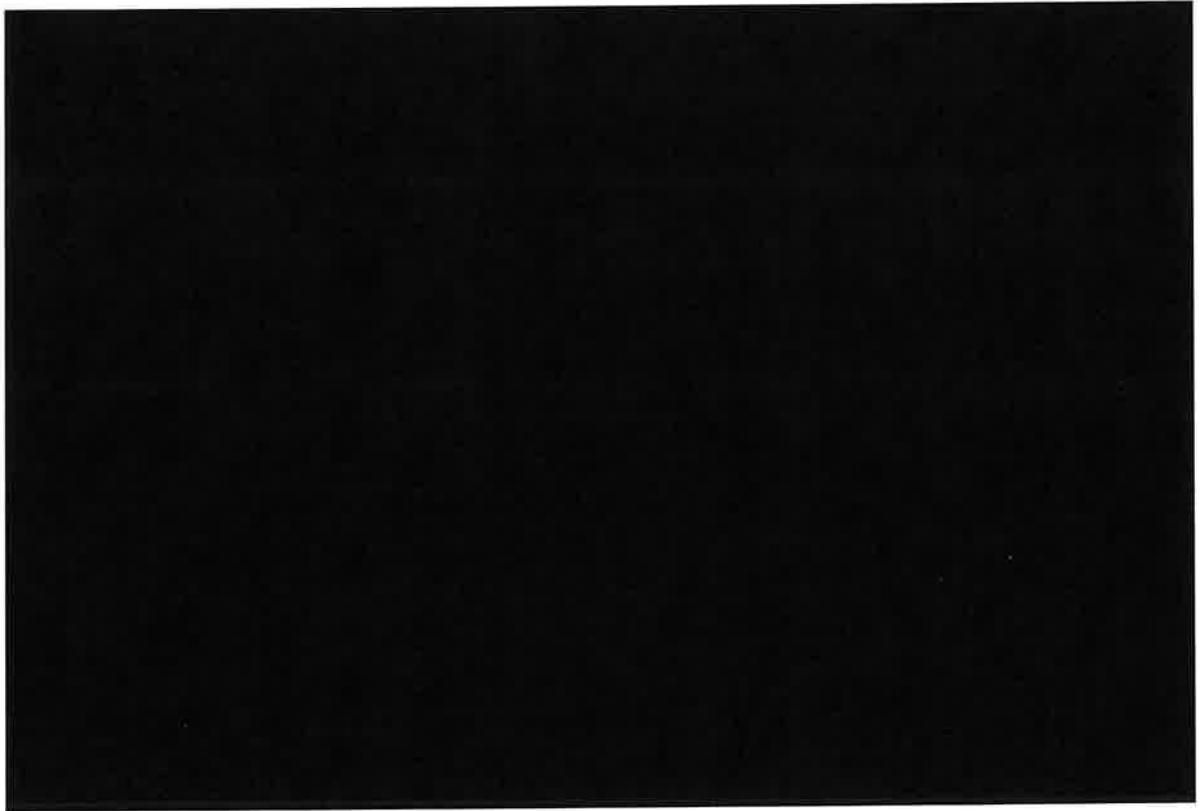


Reporting





Financial Capability



Attachment A

BID COVER SHEET

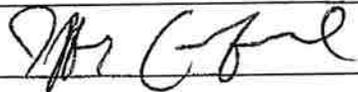
Bids must be received via email at OSSS@dfa.ms.gov as listed below on or before 1:00 PM CST, January 6, 2026. Do **not** include pricing or any bid content in the body of the email.

PLEASE INCLUDE IN YOUR SUBJECT LINE:

SEALED BID – 1:00 PM CST, January 6, 2026– IFB # 3160007732 – [Bidding Company Name]

Name of Company: Gothams LLC

Quoted By: Jeffrey Crawford

Signature: 

Address: 115 E 5th St.

City/State/Zip: Austin, TX 78701

Telephone: 512-537-0454

Fax Number: N/A

E-Mail Address: rfp@gothams.com

Name and phone number of Company Representative to be contacted by Agencies seeking to contract for services pursuant to this IFB: Kenneth Uptain, 512-537-0454

In addition to providing the above contact information, please answer the following questions regarding your company:

What year was your company started? 2019

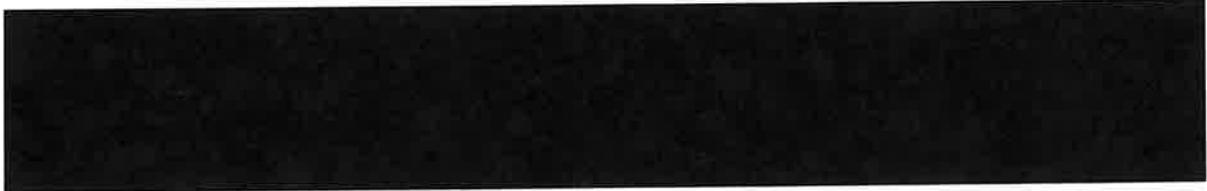
How many years has the firm been in business of performing the services called for in this IFB?
6

Please provide the physical location and mailing address of your company's home office, principal place of business, and place of incorporation. 115 E 5th St Austin, TX 78701

Principle place of business: Austin, TX

Place of incorporation: Delaware

If your company is not physically located within the vicinity, how will you supply the necessary equipment and personnel to provide emergency standby transportation services for MEMA?



Is your company currently for sale or involved in any transaction to expand or to become acquired by another business entity? If yes, please discuss the impact both in organizational and directional terms. No

Four horizontal lines for additional text.

Is your company licensed and/or certified to provide emergency standby transportation services as required by any and all applicable Federal and State law(s)?

Yes

Three horizontal lines for additional text.

List all licenses or permits your company possesses that are applicable to perform the services required in this IFB. CDL, NIMS, OSHA

Three horizontal lines for additional text.

Describe any specific services that your company offers along with any specialized experience, certification, and/or education of your current staff. _____

Gothams possesses the ability to perform any and all disaster logistics services, with relevant capabilities including transportation, warehousing, and commodity procurement and logistics. _____

Attachment B

BID FORM

Company: Gothams LLCContact Person: Jeffrey CrawfordTelephone Number: 512-537-0454

The evaluated contract price for emergency standby transportation shall include the total daily cost per prime mover truck, including the driver and the per diem. **Bidder shall also submit a Cost Analysis and Breakdown (as seen on page 25) detailing all professional fees and expenses in a manner that supports the total evaluated contract price submitted. The contract award will be based solely on the evaluated contract price submitted below. The Cost Analysis and Breakdown Sheet will be considered Attachment A with the contract.**

The awarded Contractor will be required to submit detailed invoices describing services completed at the time of payment request. Payment will be made in arrears (after the services have been provided) at the amount, and interval (i.e., monthly, quarterly, etc.) as agreed upon by the awarded contractor and MEMA prior to submission to PPRB for contract approval.

Total Cost per Prime Mover Truck: \$ 2,000.00 /Per Day

(Total cost should include daily cost of truck, driver, and per diem)

**The initial contract term will be one year. MEMA, at its sole discretion, may amend this contract and renew it for four (4) periods of twelve (12) months each under the same or amended terms and conditions as the original contract. **

By signing below, the company Representative certifies that he/she has authority to bind the company, and further acknowledges and certifies on behalf of the company:

1. That he/she has thoroughly read and understands the Invitation for Bids and Attachments thereto;
2. That the company meets all requirements and acknowledges all certifications contained in the Invitation for Bids and Attachments thereto;
3. That the company agrees to all provisions of the Invitation for Bids and Attachments thereto including, but not limited to, the clauses provided in the draft contract (Attachment E).
4. That the company will perform the services required at the prices quoted above;

5. That, to the best of its knowledge and belief, the cost or pricing data submitted is accurate, complete, and current as of the submission date;
6. **NON-DEBARMENT:** By submitting a bid, the bidder certifies that it is not currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi and that it is not an agent of a person or entity that is currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi.
7. **INDEPENDENT PRICE DETERMINATION:** By submitting a bid, the bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without any consultation, communication, or agreement with any other bidder or competitor for the purpose of restricting competition.
8. **BIDDER'S REPRESENTATION REGARDING CONTINGENT FEES:** By responding to the solicitation the bidder represents that it has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract. If the bidder cannot make such a representation, a full and complete explanation shall be submitted in writing with the bidder's response.
9. **REPRESENTATION REGARDING GRATUITIES:** Contractor represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of MEMA a gratuity or offer of employment in connection with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Contractor further represents that no employee or former employee of MEMA has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by contractor. Contractor further represents that it is in compliance with the Mississippi Ethics in Government laws, codified at Mississippi Code Annotated §§ 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.
10. **Release of Bid as Public Record.** The bidder shall acknowledge which of the following statements is applicable regarding the release of its bid as a public record. A bidder may be deemed non-responsive if the bidder does not acknowledge either statement, acknowledges both statements, or fails to comply with the requirements of the statement acknowledged.

CHOOSE ONE:

- Along with a complete copy of its bid, bidder has submitted a second copy of the bid in which all information bidder deems to be confidential commercial and financial information and/or trade secrets is redacted in black. Bidder acknowledges that it may be subject to exclusion pursuant to Chapter 15 of the PPRB OPSCR Rules and Regulations

if MEMA or the Public Procurement Review Board determine redactions were made in bad faith in order to prohibit public access to portions of the bid which are not subject to Miss. Code Ann. §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. Bidder acknowledges and agrees that MEMA may release the redacted copy of the bid at any time as a public record without further notice to bidder. A bidder who selects this option but fails to submit a redacted copy of its bid may be deemed non-responsive.

Bidder hereby certifies that the complete unredacted copy of its bid may be released as a public record by MEMA at any time without notice to bidder. The bid contains no information bidder deems to be confidential commercial and financial information and/or trade secrets in accordance with Miss. Code Ann. §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. Bidder explicitly waives any right to receive notice of a request to inspect, examine, copy, or reproduce its bid as provided in Miss. Code Ann. § 25-61-9(1)(a). A bidder who selects this option but submits a redacted copy of its bid may be deemed non-responsive.

Company Name: Gothams LLC

Printed Name of Representative: Jeffrey Crawford

Date: 1/6/26

Signature: 

Note: Failure to sign the bid form may result in the bid being rejected as non-responsive. Modifications or additions to any portion of this bid document may be cause for rejection of the bid.

SEE AMENDMENT 1 - Revised Contract Cost Analysis and Breakdown

Attachment A – Contract Cost Analysis and Breakdown

Cost per Prime Mover \$ _____ <i>(Truck Only)</i>	Number Prime Mover Trucks _____
Total Cost per Prime Mover Truck \$ _____ <i>(Total cost should include daily cost of truck, driver, and per diem)</i>	

The prices listed below will not be included in the bid evaluation; however, the vendor shall be bound by these prices for the duration of the contract, unless otherwise amended in writing by mutual agreement and approved by the PPRB. These amounts must be itemized on all applicable invoices for documentation and transparency.

TRAILER RENTAL AND MILEAGE

Trailer Rental \$ _____	Flat Rate/Per Day _____ <i>(GPS Tracking fees must be included in this cost)</i>
Mileage Cost \$ _____	

DISPATCHER

Regular Hour Rate \$ _____	Overtime Hour Rate \$ _____
Per Diem for On-Site Dispatcher \$ _____	

ON-SITE MANAGEMENT

Regular Hour Rate \$ _____	Overtime Hour Rate \$ _____
Per Diem for On-site Management \$ _____	

Other Transportation Equipment Costs – Optional *(check if page attached)* This section is optional. Information provided will not be considered during bid evaluation or award determination. Bidders may submit costs related to additional transportation equipment they can provide, separate from the base bid, on a separate attachment.

If this section is completed, the bidder must sign and date the attachment. Submission of this information does not obligate MEMA to procure any additional equipment or services. MEMA may, at its sole discretion, use the information provided for internal planning or market research purposes only. Any future procurement of additional equipment or services will comply with applicable Mississippi procurement laws and regulations.

**Attachment C
REFERENCES**

Bidder may submit as many references as desired by submitting as many additional copies of Attachment C, References, as deemed necessary. References will be contacted in the order listed until two references have been interviewed and Reference Score Sheets completed for each of the two references. No further references will be contacted; however, bidders are encouraged to submit additional references to ensure that at least two references are available for interview. Agency staff must be able to contact two references within two (2) business days of bid opening or 48 hours of initial contact.

REFERENCE 1

Name of Company: Texas Health and Human Services (THHS)

Dates of Service: 10/2023 - Present

Contact Person: Noel Lashbrook

Telephone Number: 512-915-6398

Cell Number: 512-915-6398

E-mail: noel.lashbrook@hhs.texas.gov

Alternative Contact Person (optional): _____

Telephone Number: _____

Cell Number: _____

E-mail: _____

REFERENCE 2

Name of Company: Florida Division of Emergency Management (FDEM)

Dates of Service: 2024 - Present

Contact Person: Tiffany Gary

Telephone Number: 448-229-2182

Cell Number: _____

E-mail: tiffany.gary@em.myflorida.com

Alternative Contact Person (optional): _____

Telephone Number: _____

Cell Number: _____

E-mail: _____

REFERENCE 3

Name of Company: California Governor's Office of Emergency Services (CalOES)

Dates of Service: 2022 - Present

Contact Person: Ron Williams

Telephone Number: 916-201-7752

Cell Number: _____

E-mail: ron.williams@caloes.ca.gov

Alternative Contact Person (optional): _____

Telephone Number: _____

Cell Number: _____

E-mail: _____

REFERENCE 4

Name of Company: _____

Dates of Service: _____

Contact Person: _____

Telephone Number: _____

Cell Number: _____

E-mail: _____

Alternative Contact Person (optional): _____

Telephone Number: _____

Cell Number: _____

E-mail: _____

REFERENCE 5

Name of Company: _____

Dates of Service: _____

Contact Person: _____

Telephone Number: _____

Attachment D

References Score Sheet

**IFB RFX #3160007732
IFB for Emergency Standby Transportation Services**

TO BE COMPLETED BY MEMA STAFF ONLY

Bidder Name: _____

Reference Name: _____

Person Contacted, Title/Position: _____

Date/Time Contacted: _____

Service From/To Dates: _____

Able to provide emergency transportation services when you called?	Yes	No
Satisfied with the services provided and final product? If no, please explain.	Yes	No
Vendor easy to work with in scheduling services?	Yes	No
Was the project completed on time and within budget?	Yes	No
Vendor listened when you had an issue and readily offered a solution? (If never had an issue, please check here ____.)	Yes	No
Would you enter into a contract with them again?	Yes	No
Would you recommend them?	Yes	No

Bidder must have a minimum of 6 "yes" answers on the questions above from two references (total of 12 "yes" answers) to be considered responsible and for its bid to be considered.

Score: Pass / Fail

Do you have any business, professional or personal interest in the vendor's organization? If yes, please explain.	Yes	No
---	-----	----

Attachment E**Required Contract Clauses****1. Applicable Law**

The contract shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflicts of laws provisions, and any litigation with respect thereto shall be brought in the courts of Mississippi.

2. Approval

It is understood that if this contract requires approval by the Public Procurement Review Board ("PPRB") and/or the Department of Finance and Administration Office of Personal Service Contract Review ("OPSCR"), and this contract is not approved by PPRB and/or OPSCR, it is void and no payment shall be made hereunder.

3. Availability of Funds

It is expressly understood and agreed that the obligation of MEMA to proceed under this agreement is conditioned upon the appropriation of funds by the Mississippi State Legislature and the receipt of the appropriated funds. If the funds anticipated for the continuing time fulfillment of the agreement are, at any time, not forthcoming or insufficient, regardless of the source of funding, MEMA shall have the right upon 10 business days written notice to Contractor, to terminate this agreement without damage, penalty, cost of expense to MEMA of any kind whatsoever. The effective date of termination shall be as specified in the notice of termination.

4. Certification of Independent Price Determination

By submitting a bid, the bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without any consultation, communication, or agreement with any other bidder or competitor for the purpose of restricting competition.

5. Compliance with Equal Opportunity in Employment Policy

Contractor understands that MEMA is an equal opportunity employer and therefore, maintains a policy which prohibits unlawful discrimination based on race, color, creed, sex, age, national origin, physical handicap, disability, genetic information, or any other consideration made unlawful by federal, state, or local laws. All such discrimination is unlawful, and Contractor agrees during the term of the agreement that Contractor will strictly adhere to this policy in its employment practices and provision of services.

6. Compliance with Laws

Contractor shall comply with, and all activities under this agreement shall be subject to, all applicable federal, state, and local laws and regulations, as now existing and as may be amended or modified.

7. E-Payment

Contractor agrees to accept all payments in United States currency via the State of Mississippi's electronic payment and remittance vehicle. The Agency agrees to make payment in accordance with Mississippi "Timely Payments for Purchases by Public Bodies" laws, which generally provide for payment of undisputed amounts by the Agency within 45 calendar days of receipt of invoice. Mississippi Code Annotated § 31-7-301, et seq.

8. E-Verification

If applicable, Contractor represents and warrants that it will ensure its compliance with the Mississippi Employment Protection Act and will register and participate in the status verification system for all newly hired employees. Mississippi Code Annotated §§ 71-11-1 and 71-11-3. Contractor agrees to provide a copy of each verification upon request of MEMA subject to approval by any agencies of the United State Government. Contractor further represents and warrants that any person assigned to perform services hereafter meets the employment eligibility requirements of all immigration laws.

The breach of this clause may subject Contractor to the following: (1) termination of this contract and exclusion pursuant to Chapter 15 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*; (2) the loss of any license, permit, certification or other document granted to Contractor by an agency, department, or Governmental entity for the right to do business in Mississippi; or (3) both. In the event of such termination, Contractor would also be liable for any additional costs incurred by the Agency due to Contract cancellation or loss of license or permit to do business in the state.

9. Contractor's Representation Regarding Contingent Fees

By executing the contract the contractor represents that it has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract. If the contractor cannot make such a representation, a full and complete explanation shall be submitted in writing to the Agency prior to contract execution.

10. Paymode

Payments by MEMA using the state's accounting system shall be made and remittance information provided electronically as directed by the state and deposited into the bank account of Contractor's choice. MEMA may, at its sole discretion, require Contractor to electronically submit invoices and supporting documentation at any time during the term of this Agreement. Contractor understands and agrees that the Agency is exempt from the payment of Mississippi taxes. All payments shall be in United States currency.

11. Procurement Regulations

This contract shall be governed by the applicable provisions of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*, a copy of which is available on the Mississippi Department of Finance and Administration's website (www.dfa.ms.gov). Any bidder responding to a solicitation for personal and professional services and any contractor doing business with a state Agency is deemed to be on notice of all requirements therein.

12. Representation Regarding Gratuities

Contractor represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of MEMA a gratuity or offer of employment in connection with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Contractor further represents that no employee or former employee of MEMA has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by contractor. Contractor further represents that it is in compliance with the Mississippi Ethics In Government laws, codified at Mississippi Code Annotated §§ 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.

13. Required Public Records and Transparency

Upon execution of a contract, the provisions of the contract which contain the personal or professional services provided, the unit prices, the overall price to be paid, and the term of the contract shall not be deemed to be a trade secret or confidential commercial or financial information pursuant to Mississippi Code Annotated § 25-61-9(7). The contract shall be posted publicly on www.transparency.ms.gov and shall be available for at the Agency for examination, inspection, or reproduction by the public. The contractor acknowledges and agrees that MEMA and this contract are subject to the *Mississippi Public Records Act of 1983* codified at Mississippi Code Annotated §§ 25-61-1, *et seq.* and its exceptions, Mississippi Code Annotated § 79-23-1, and the *Mississippi Accountability and Transparency Act of 2008*, codified at Mississippi Code Annotated §§ 27-104-151, *et seq.*

14. Stop Work Order

MEMA may, by written order to Contractor at any time, require Contractor to stop all or any part of the work called for by this contract. This order shall be for a period of time specified by MEMA. Upon receipt of such an order, Contractor shall forthwith comply with its terms and take reasonable steps to minimize any further cost to MEMA. Upon execution of the stop work order, unless MEMA has terminated that part of the agreement or terminated the agreement in its entirety, MEMA is not liable for payment for services which were not rendered due to the stop work order.

15. Termination

Termination for Convenience. MEMA may, when the interests of the Agency so require, terminate this contract in whole or in part, for the convenience of the Agency. MEMA shall give written notice of the termination to Contractor specifying the part of the contract terminated and when termination becomes effective. Contractor shall incur no further obligations in connection with the terminated work and on the date set in the notice of termination Contractor will stop work to the extent specified. Contractor shall complete the work not terminated by the notice of termination and may incur obligations as are necessary to do so.

Termination for Default. If MEMA gives the Contractor a notice that the personal or Professional services are being provided in a manner that is deficient, the Contractor shall have 30 days to cure the deficiency. If the Contractor fails to cure the deficiency, MEMA may terminate the contract for default and the Contractor will be liable for the additional costs to MEMA to procure the personal and professional services from another source. Termination under this paragraph could result in Contractor being excluded from future contract awards pursuant to Chapter 15 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*. Any termination wrongly labelled termination for default shall be deemed a termination for convenience.

APPLICABLE FEDERAL PROCUREMENT CLAUSES AS THIS CONTRACT MAY BE FUNDED BY FEDERAL FUNDS

1. Byrd Anti-Lobbying Amendment

Contractors shall file the required certification within Appendix A of this contract through which it certifies that it will not and has not used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Contractor and all authorized subcontractors shall also disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency (MEMA).

2. Clean Air and Water Acts Compliance

- (1) Contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et. seq. and the Federal Water Pollution Control Act, as amended, 33 U.S.C. § 1251 et. seq.
- (2) Contractor agrees to report each violation to MEMA and understands and agrees that MEMA will, in turn, report each violation as required to assure notification to the State of Mississippi, the applicable federal agency, and the appropriate Environmental Protection Agency Regional Office as applicable to this contract.
- (3) Contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with federal assistance if applicable.

3. Procurement of Recovered Materials

- (1) In the performance of this contract, Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired:
 - i. competitively within a timeframe providing for compliance with the contract performance schedule;
 - ii. meeting contract performance requirement; or,
 - iii. at a reasonable price.
- (2) Information about this requirement, along with the list of EPA-designate items, is available at EPA's Comprehensive Procurement Guidelines website, <http://www.epa.gov/smm/comprehensiveprocurement-guideline-cpg-program>.
- (3) Contractor also agrees to comply with all other applicable requirements for Section 6002 of the Solid Waste Disposal Act.

4. Debarment and Suspension

- (1) This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. Pt. 3000. As such Contractor is required to verify that none of Contractor, its principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).
- (2) Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
- (3) This certification is a material representation of fact relied upon by MEMA. If it is later determined that Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to MEMA, the federal government may pursue available remedies, including by not limited to, suspension and/or debarment.
- (4) The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

5. No Obligation by Federal Government

The federal government is not a party to this contract and is not subject to any obligations or liabilities to the non-federal entity, Contractor, or any other party pertaining to any matter resulting from the contract.

6. Program Fraud and False or Fraudulent Statements or Related Acts

Contractor acknowledges that 31 U.S.C Chap. 38 (Administrative Remedies for False Claims and Statements) applies to Contractor's actions pertaining to the contract.

7. Socioeconomic Affirmative Steps

If subcontracts are to be let, the prime contractor is required to take all necessary steps identified in 2 C.F.R. § 200.321(b)(1)-(5) to ensure that small and minority businesses, women's business enterprises, veteran-owned businesses, and labor surplus area firms are used when possible.

APPLICABLE FEDERAL PROCUREMENT CLAUSES IF THIS CONTRACT IS ELIGIBLE FOR REIMBURSEMENT SPECIFICALLY WITH FEMA FUNDING

1. Access to and Retention of Records

- 1) Contractor agrees to provide MEMA, the subgrantees (counties and communities), FEMA, the Comptroller General of the United States, and any of their duly authorized representatives access to any books, documents, papers, and records of Contractor, which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.
- 2) Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
- 3) Contractor agrees to provide the FEMA Administrator or his/her authorized representatives access to construction or other work sites pertaining to the work being completed under the contract.
- 4) In compliance with the Disaster Recovery Act of 2018, MEMA and Contractor acknowledge and agree that no language in this contract is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.
- 5) Contractor agrees to retain all records associated with this contract for three (3) years after MEMA or the subgrantees (counties and communities) make final payment and all other pending matters are closed.

2. DHS Seal, Logo, and Flags

Contractor shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.

3. Compliance with Federal Law, Regulations, and Executive Orders

This is an acknowledgment that should FEMA financial assistance be used to fund all or a portion of the contract. Contractor will comply with all applicable federal laws, regulations, executive orders, FEMA policies, procedures, and directives.

APPENDIX A
44 C.F.R. PART 18- CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

- 1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal Loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- 2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- 3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for such failure.

Contractor, GOTHAMS LLC, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, Contractor understands and agrees that the provisions of 31 U.S.C Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.


Contractor's Authorized Official's Signature

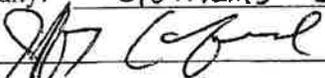
1/6/26
Date

Invitation for Bids
Emergency Standby Transportation Services
IFB RFx# 3160007732

Amendment #1
Questions and Answers

	IFB Section, Page Number	Vendor/Contractor Question	Agency Response
			equipment. It is attached hereto as <i>Amendment #1-Revised Contract Cost Analysis and Breakdown</i> . This line item will not be considered during bid evaluation; however, the contractor will be required to honor these prices for the duration of the contract as specified.

Receipt of Amendment #1 Acknowledged:

Company: Gothams LLC
By: 
Printed Name: JEFFREY CRAWFORD
Title: CHIEF FINANCIAL OFFICER

Amendment #1

Attachment A – Revised Contract Cost Analysis and Breakdown

Cost per Prime Mover (Truck Only)	\$ NA	Number Prime Mover Trucks	_____
Total Cost per Prime Mover Truck	\$ 2,000.00		
<i>(Total cost should include daily cost of truck, driver, and per diem)</i>			

The prices listed below will not be included in the bid evaluation; however, the vendor shall be bound by these prices for the duration of the contract, unless otherwise amended in writing by mutual agreement and approved by the PPRB. These amounts must be itemized on all applicable invoices for documentation and transparency.

TRAILER RENTAL AND MILEAGE

Trailer Rental	\$ 975	Flat Rate/Per Day	_____
<i>(GPS Tracking fees must be included in this cost)</i>			
Mileage Cost	\$ 7.50/mi		

DISPATCHER

Regular Hour Rate	\$ 75	Overtime Hour Rate	\$ 112.5
Per Diem for On-Site Dispatcher	\$ NA		

ON-SITE MANAGEMENT

Regular Hour Rate	\$ 150	Overtime Hour Rate	\$ 225
Per Diem for On-site Management	\$ NA		

NOTE: *Cross-docking services to be provided and corresponding pricing will be determined at the task-order level. Without known amounts of staff, equipment, square footage, hours, etc., Gothams cannot accurately price at this time. Gothams has access to cross-docking facilities in Purvis, Gluckstadt, and Meridian.*

CROSS-DOCK FACILITY OPERATIONS

Cross-Dock Facility	\$ See above note. <hr/>
<i>(The cost of the rental, operation, or management of a cross-dock facility)</i>	
Hourly Forklift Cost	\$ See above note. <hr/>
<i>(Cost of fuel must be included)</i>	
Staff Hourly Rate	\$ See above note. <hr/>
Documentation Cost	\$ See above note. <hr/>

- Other Transportation Equipment Costs – Optional** *(check if page attached)* This section is optional. **Information provided will not be considered during bid evaluation or award determination.** Bidders may submit costs related to additional transportation equipment they can provide, separate from the base bid, on a separate attachment.

If this section is completed, the bidder must sign and date the attachment. Submission of this information does not obligate MEMA to procure any additional equipment or services. MEMA may, at its sole discretion, use the information provided for internal planning or market research purposes only. Any future procurement of additional equipment or services will comply with applicable Mississippi procurement laws and regulations.

Invitation for Bids
Emergency Standby Transportation Services
IFB RFx# 3160007732

Amendment #2
Questions and Answers

IFB Section, Page Number	Vendor/Contractor Question	Agency Response
28, Section 4.1.1.D Shuttle Page 3	For billing purposes, are shuttle movements of MEMA trailers compensated at the same daily prime mover rate as movements of contractor leased trailers?	Yes they will be considered MEMA assets and billed at the vendor's established prime mover rate.

Receipt of Amendment #2 Acknowledged:

Company: Gothams LLC
By: [Signature]
Printed Name: JEFFREY CRAWFORD
Title: CHIEF FINANCIAL OFFICER



Emergency Standby Transportation Services

IFB: 3160007732

Mississippi Emergency Management Agency,

In response to the Mississippi Emergency Management Agency's Invitation for Bid, IFB No. 3160007732 for Emergency Standby Transportation Services, Gothams has shown throughout the proposal that we are a responsive and responsible contractor with fair and reasonable pricing.

Name of the Offeror: Gothams LLC

Federal Employer Identification Number: 84-3013020

Principal Address: 115 E 5th St, Ste. 200
Austin, Texas 78701
rfp@gothams.com | 512.537.0454

Authorized Negotiator: Jeffrey Crawford, Chief Financial Officer
115 E 5th St, Ste. 200 | Austin, Texas 78701
jeff@gothams.com | 512.537.0454

Gothams certifies that all prerequisites and addenda have been read and agreed to.

Gothams accepts the terms and conditions of the IFB.

Jeffrey Crawford
Chief Financial Officer

Cover Letter

Mississippi Emergency Management Agency,

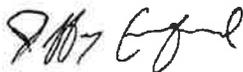
Gothams is writing to express our sincere interest in providing emergency transportation services to Mississippi Emergency Management Agency. After carefully reviewing the requirements outlined in the scope of work, Gothams is fully committed to meeting your needs and expectations. At Gothams, we recognize the critical nature of disaster response and the importance of effective communication throughout the procurement process. To ensure seamless coordination, we will assign a dedicated representative as a single point of contact for all activities. This representative will liaise with the State and communicate clearly and efficiently.

Once a potential threat of emergency is identified, our designated representative will be available 24/7 to promptly address any concerns or requirements from the State. We believe that timely communication and accessibility are crucial for delivering effective disaster response services. We understand the logistical challenges involved in disaster response and are prepared to make the necessary arrangements to facilitate the timely delivery of the contracted services.

Promptness is one of our core values in disaster response. We guarantee a response time of 4 hours or less from receipt of Notice to Proceed to mobilize trucks and crews to impacted areas. As a trusted partner of the States of Texas, Florida, Mississippi, Louisiana, and many more with a proven track record of quickly responding to emergencies in these States, we are positioned well to execute immediate support. We understand the urgency during emergency situations and are ready to mobilize assets and perform services quickly.

We are excited about the opportunity to work with the State of Mississippi and provide exemplary disaster response services. If you have any further inquiries or require additional information, please do not hesitate to contact us. Attachments A, B, and C from the IFB are attached at the end of this proposal.

Sincerely,



Jeffrey Crawford
Chief Financial Officer
512.537.0454
Gothams LLC
115 E 5th St, Ste. 200
Austin, Texas 78701

Executive Summary

Gothams' goal is to provide immediate and sustainable emergency management logistics services for the State of Mississippi during disaster events. Gothams is an innovative emergency response services provider, capable of providing holistic solutions to complex and dynamic problems. Importantly, Gothams has a demonstrable track record of executing resilient operations in the face of crises. Project experience includes but is not limited to natural disaster preparation, response, and recovery, alternate care site and field hospital construction, state processing and security infrastructure, supply chain logistics and data management, strategic defense consulting, and product procurement. Gothams is comprised of former special operators in the U.S. military rich with expertise in engineering, logistics, healthcare, food security, and advanced technology; and able to execute a full suite of disaster response services with operational military precision. Gothams' core team of twenty (20) alone has 400+ years of experience in this sector. The experience is amplified by hundreds of cross functional partners nationwide who are regular collaborators to ensure every possible asset, resource, and capability is accessible during a disaster.

Gothams has extensive experience and trusted partners in the emergency management space. Gothams is on over 30 contingency contracts across the United States, including the Florida Division of Emergency Management's Standby Emergency Materials and Services contract. Recent relevant work includes the delivery of ~400 truckloads of ice, the construction and operation of a 750 person basecamp, the daily operation of two California State emergency warehouses, and the construction and operation of a temporary detention facility.

Throughout this proposal, Gothams will show it has the personnel, resources, reporting capabilities, and experience to meet and exceed the State's expectation for all emergency transportation and logistics needs.

Gothams is thoroughly prepared to mobilize and operate various task orders quickly, efficiently, and effectively over an indefinite period of time. Through our network of subcontractors, equipment staging, and mobilization/operational plans, we can plug into relevant EOCs to support planning and Command and Control. Our full mission planning process enables anticipation of obstacles and appropriate preparation to act decisively.

Thank you for your consideration.

Legal Name: Gothams LLC

Principal Business Address: 115 E 5th Street, Ste 200. Austin, Texas 78701

Contact Person: Jeffrey Crawford

Phone: 512.537.0454

Email Address: rfp@gothams.com

Technical Proposal

Relevant Work/Historical Contracts

The following examples illustrate Gothams' ability to reliably staff and execute a wide spectrum of projects, engineer creative and flexible solutions, and **get the job done**. With 6+ years of experience, the diversity of projects that we have worked on demonstrates our extensive subcontractor network, our asset positioning and capabilities, and ability to solve complex problems.

Example 1: Hurricane Beryl – Emergency Basecamp, Ice and Transportation

In July of 2024, the Houston Greater Area in Texas suffered from a destructive early season hurricane. ~2 million people were without power for 10-14 days. The Texas Department of Emergency Management, Texas Health and Human Services, and H-E-B Grocery Company, LP quickly needed truckloads of Ice. Gothams was able to meet all needs that were diverse in nature simultaneously. Mission descriptions listed below.

Texas Health and Human Services

Gothams holds Contract No. HHS001365200001 for the provision of bagged, food-grade ice in response to declared state emergencies. Under this contract, Gothams supports Texas Health and Human Services by supplying ice and providing daily drop trailer rentals. Services include coordination of pickup from ice production facilities, transportation to TDEM Logistics Staging Areas, and asset retrieval upon TDEM's request. During this specific activation, Gothams successfully coordinated and delivered 75 truckloads of ice, with trailers remaining on rental for a period of over two weeks.

Texas Division of Emergency Management

Gothams was awarded an emergency purchase order by the Texas Division of Emergency Management (TDEM) to provide bagged, food-grade ice in response to a declared state emergency. Under this order, Gothams delivered comprehensive logistics support, including ice supply, driver detention, power unit deployment, and trailer rentals. Services encompassed coordination of pickups from ice production facilities, transportation to TDEM Logistics Staging Areas, forward movement to Points of Distribution (PODs), and asset retrieval as directed by TDEM. During this activation, Gothams successfully delivered and managed 85 truckloads of ice over a two-week duration.

Gothams was also awarded an emergency purchase order by the Texas Division of Emergency Management (TDEM) to establish a basecamp at NRG Stadium Parking Lot in support of first responders and the Texas Military Department. The mission required rapid deployment of over 150 towable trailers using hot shot 3500-class trucks. Gothams completed full delivery and setup within 48 hours, ensuring the basecamp was fully operational on schedule.

H-E-B Grocery Company, LP

Gothams was awarded an emergency purchase order by H-E-B Grocery Company, LP to supply food-grade ice to over 75 stores along the Texas Gulf Coast after H-E-B's primary provider was incapacitated by the storm. Gothams managed ice pickups from production facilities and executed multiple deliveries per truck across the affected region. Over a two-week period, Gothams deployed more than 100 trucks, completing over 300 movements to ensure timely distribution to a Texas community staple.

Gothams' rapid and coordinated response to Hurricane Beryl exemplifies its capability to execute complex, multi-agency logistics operations under emergency conditions. From supplying ice and establishing a fully operational basecamp to executing high-volume retail deliveries, Gothams met diverse and time-critical requirements with precision and reliability. This performance underscores the company's role as a trusted partner in statewide disaster response and its ability to support both public and private sector resilience efforts at scale, with a particular focus on logistics.

Example 2: California Office of Emergency Services (CalOES) Warehouse and Transportation Contract

In late 2022, the California Office of Emergency Services (CalOES) engaged Gothams to execute a complex logistics operation involving the relocation of over 11,000 pallets of personal protective equipment (PPE), the disposal of seven million pounds of expired PPE, and the provision of operational support for a newly established state warehouse. The project required more than 300 movements within a 30-day period.

To meet these demands, Gothams leveraged its established partnerships with premier staffing agencies to rapidly source and deploy skilled personnel, including warehouse managers, freight and fulfillment supervisors, and heavy equipment operators.

Gothams coordinated closely with its transportation subcontractors to manage the daily movement of trucks transporting expired and non-usable PPE to a disposal facility in Torrance, California. By utilizing the extensive resources of its logistics partners of both drivers and equipment, Gothams successfully navigated evolving operational demands while maintaining strict adherence to budget and timelines.

CalOES was highly impressed with Gothams' flexibility and responsiveness in managing dynamic, time-sensitive tasks. As a result, the state exercised the contract's option period and requested Gothams to continue operating the warehouse. Following the successful completion of the emergency contract, Gothams was subsequently awarded a competitive RFP to manage both of CalOES's emergency warehouse facilities in January of 2025.

Example 3: Florida Division of Emergency Management - Emergency Standby Material and Services Contract

Gothams has extensive experience supporting large-scale emergency logistics operations, including recent deployments for the State of Florida during the 2024 hurricane season in response to Hurricanes Debby, Helene, and Milton. Across these events, Gothams executed over 500 mission assignments involving more than 2,500 individual transportation movements. These included a range of assets such as 53-foot dry vans, 53-foot refrigerated trailers, hot shot 3500 trucks, and specialized trailers. These assets delivered the following items: 20,000 flood buckets, over 1 million sandbags, over 100 sleeper trailers, and close to 100,000 tarps. This operational capacity demonstrates Gothams' proven ability to scale and deliver mission-critical services in high-tempo, dynamic environments.

Example 4: State of Louisiana Emergency Truck Driver Rental Package - Statewide

In June 2024, Gothams was awarded the State of Louisiana Emergency Truck Driver Rental Package – Statewide Contract No. 4400029787. This contract encompasses all line items outlined in this invitation for bid (IFB). During Hurricane Francine, Gothams was activated to support the Louisiana Department of Health by transporting specialized loads of oxygen cylinders, ensuring critical supply continuity during the emergency response.

Contractor Liaison Services

Gothams LLC is fully prepared to meet the personnel and Contractor Liaison Services requirements outlined throughout the IFB. With a proven record of rapid deployment and deep experience in supporting emergency response operations across the Southeastern United States and Mississippi, Gothams offers a highly capable team to assist the Mississippi Emergency Management Agency (MEMA) during large-scale events. For each operational shift, Gothams will assign a dedicated Liaison to serve as the single point of contact to MEMA at the State Operations Center (SOC). Each representative will have the authority to make real-time decisions through our decentralized command structure and maintain a comprehensive understanding of all field activities conducted under the contract.

Our Liaison personnel reside in or near Austin, TX and Tallahassee, FL and are trained for immediate deployment, with the ability to report to the SOC within hours of receiving a purchase order or written notice from MEMA. Gothams maintains continuous coverage through a 24/7 staffing structure, utilizing two 12-hour shifts to align with SOC operations. This approach ensures consistent, uninterrupted support throughout the duration of a declared emergency. We are also prepared to scale the number of deployed Liaisons based on the size and complexity of any given incident and can promptly respond to MEMA's request for additional resources.

Each Liaison is responsible for coordinating mission assignments, communicating timely updates, and resolving logistical challenges as they arise. For transparency and operational efficiency, Gothams will provide MEMA with the names, contact information, and shift schedules of all assigned representatives in advance of deployment.

To support ongoing operational readiness and interagency collaboration, Gothams will ensure each Liaison attends a MEMA-sponsored training or planning event annually. Whether held in person or virtually, participation in these events will be prioritized and completed at Gothams' expense. Our Liaisons are seasoned professionals with expertise in truck hauling services, trailer storage rentals, logistics operations, contract compliance, and relevant state and federal regulations. Beyond technical capability, they are strong communicators who can operate effectively in high-pressure, multi-agency environments.

Gothams is committed to providing a reliable, responsive, and well-integrated Liaison team to support MEMA's mission at the SOC. Our operational framework, personnel qualifications, and readiness protocols are fully aligned with state requirements and designed to ensure effective coordination and mission success during emergency events.

Personnel Qualifications and Experience

Gothams is fully equipped to meet and exceed the personnel requirements outlined in the Scope of Work. We understand that continuity of communication, operational coordination, and personnel quality are fundamental to successful emergency response. To that end, Gothams employs robust systems and seasoned professionals to ensure seamless execution in the most challenging environments.

Our field operations are supported by a resilient communications infrastructure designed to remain functional even when local networks fail. In anticipation of disrupted landlines, cellular networks, or internet access, we deploy satellite communication systems and mobile command units capable of maintaining uninterrupted voice, and email capabilities. This ensures our teams remain connected and operational throughout the duration of any event.

Gothams also prioritizes real-time visibility and coordination of all transport activities. All vehicles used in our operations are GPS-enabled and linked to a centralized tracking platform. This allows our operations team and emergency management stakeholders to monitor routes, receive updates, and respond to service requests in real time. The result is a highly responsive logistics capability that can adapt immediately to evolving mission needs.

Our team includes experienced personnel designated to serve as liaisons within State Operations Centers (SOCs). These individuals possess both the authority and operational knowledge to represent Gothams effectively and make informed, immediate decisions. Each liaison has direct experience coordinating complex emergency logistics and is well-versed in multi-agency environments and incident command protocols. This ensures that Gothams integrates smoothly with the State's emergency management structure.

Across all levels of our organization, Gothams is committed to delivering quality service. Every team member whether in the field or in a management role is held to strict performance and service standards. Personnel are screened, vetted, and trained to operate in high-stakes environments and meet

the expectations of our state and local partners. We conduct comprehensive background checks in advance of deployment and support the Customer's right to review and approve all personnel.

Gothams takes full responsibility for the performance of all team members, including subcontractors. Our project managers oversee scheduling, task execution, and service delivery, ensuring that every aspect of the contract is completed on time and to standard. This includes the implementation of internal quality control measures and use of project management tools to monitor progress and resolve issues proactively.

Our organizational structure is clearly defined and tailored to meet the operational demands of each engagement. The team is led by a designated Program Manager who serves as the primary point of contact with the State's project leadership. Supporting the Program Manager is a cross-functional team of experts in logistics, procurement, IT, and field operations. Subcontractors operate under this same structure, with clear roles, reporting lines, and oversight protocols in place to maintain accountability and integration.

Finally, the qualifications and experience of our personnel speak to our ability to perform this work successfully. From executive leadership to operations leads, Gothams is staffed by professionals with decades of combined experience in emergency response, mission-critical logistics, warehouse operations, and infrastructure deployment. This team has supported disaster response at the federal, state, and local levels, consistently delivering under pressure and within scope.

In every aspect of personnel management from communication to accountability Gothams is structured to deliver reliable, high-performance results in support of the State's emergency preparedness and response efforts.

Executive Team

Matt Michelsen, Founder

Matt Michelsen is an entrepreneur and strategic operator with decades of experience advising and scaling organizations in Silicon Valley. As founder of Gothams, he leads an elite response team specializing in emergency management, homeland security, and defense technology. Under his leadership, Gothams has supported some of the nation's most complex crisis responses.

Jeff Crawford, Chief Financial Officer

Jeff brings financial, strategic, and operational leadership honed across venture-backed and enterprise organizations in the technology, media, biotech, and healthcare sectors. A former CPA and CFO at the Los Angeles Times and San Diego Union-Tribune, he has successfully led organizations through large-scale digital and operational transformations. At Gothams, he oversees budgeting, financial strategy, and compliance for all major programs.

Pat McCauley

With over 33 years of leadership in U.S. Special Operations, Pat is a trusted advisor to senior government agencies and defense leaders. He has held high-level command roles, including over 20 years within the Joint Special Operations Command's elite Special Missions Unit. His strategic vision and operational expertise guide Gothams' high-consequence response efforts.

Project Delivery Team

Kenneth Uptain (Point of Contact)

Kenneth is an experienced IT leader with over 17 years of expertise in ERP implementation, network architecture, cloud-first strategies, and cybersecurity. He currently oversees warehouse operations under the California Office of Emergency Services contract and provides mission management support within State Emergency Operations Centers (EOCs), where he leads logistics coordination. Kenneth ensures the integrity and security of Gothams' field technology systems and maintains high standards for data accuracy and reporting quality across all operations.

Hagen Patterson

Hagen is a versatile emergency management professional known for innovative logistical solutions. He recently led the development of the largest basecamp in Texas history and has overseen the design and operation of emergency infrastructure, including the Jim Hogg Temporary Processing Center, COVID-19 alternate care sites, and basecamp operations. His diverse industry experience informs his agile problem-solving in critical situations.

Luke Hutton

Luke has overseen numerous large-scale operations for Gothams, including serving as project lead for the monoclonal antibody infusion center network in Massachusetts, which scaled to over 24 teams and 300+ personnel across multiple sites. He has managed high-volume procurement and delivery of over 10 million pounds of ice, thousands of MREs, and critical emergency tarps across the U.S.

Chris Vanek

Chris brings 28 years of experience in U.S. Special Operations, including command of two brigade-level formations within the 75th Ranger Regiment. He led strategic national missions and crisis responses for the Department of Defense, contributing to operational planning at the highest levels. Chris applies this expertise to lead multi-agency coordination efforts and mission-critical response initiatives.

Management Structure and Oversight Approach

Our team is structured to ensure clear lines of authority, timely decision-making, and continuous communication with all stakeholders. Gothams enforces rigorous quality and performance standards for all personnel and subcontractors, supported by integrated project management systems and real-time reporting tools such as WebEOC. Each team member is prepared to operate effectively in both steady-state and emergency environments, ensuring uninterrupted support for the State's mission.

Operational Requirements (Section 4, A-E)

Gothams is fully prepared and well-positioned to meet all operational requirements outlined in the Scope of Work. With a dedicated team of qualified commercial drivers and a strong operational support system, Gothams is capable of delivering consistent, compliant, and scalable trucking services to support emergency operations across the State of Mississippi.

Our company currently maintains a pool of thousands of professional drivers, all of whom possess a valid Commercial Driver's License (CDL) with the necessary endorsements. Driver qualifications are verified and maintained according to all applicable state and federal standards. In addition, we have access to a reliable network of Hazardous Material (HazMat) certified drivers either directly employed or subcontracted ensuring we can fulfill any HazMat transportation requirements identified in purchase orders or change notices.

Every Gothams driver complies with licensing requirements from the U.S. Department of Transportation (DOT), the Federal Motor Carrier Safety Administration (FMCSA), and the Mississippi Department of Public Safety (MSDPS). All required documentation is carried on their person or in the vehicle and is also maintained in our records for immediate access if requested by CPA or Customer representatives.

Background checks are performed on all drivers upon hire, updated annually, and conducted as needed based on performance. These checks are always current within one year of activation, and records are kept on file and available for inspection throughout the contract period.

Gothams is also structured to provide full staffing coverage for 12-hour shifts and continuous 24-hour operations as required. Our driver teams are organized to support extended or round-the-clock deployments, and our logistics personnel ensure continuity of service by coordinating shift changes, rest periods, and backup personnel.

Emergency contact information for all drivers is collected, regularly updated, and stored in our industry standard emergency management platform (WebEOC) that is accessible to designated operational contacts. This ensures that designated parties can reach key personnel quickly during critical events.

Lastly, all drivers and operations strictly follow the regulations set forth by FMCSA and the MS Transportation Code. Ongoing training and oversight are conducted to keep staff informed of any changes to these rules and ensure ongoing compliance.

Gothams is ready and fully capable of delivering driver services that meet the requirements of this contract. Our qualified workforce, operational infrastructure, and commitment to regulatory standards ensure dependable support for Mississippi when needing emergency response operations.

Transportation Asset Requirements

Gothams, in close collaboration with its established network of transportation subcontractors, is fully equipped to meet and exceed the transportation asset requirements outlined in this solicitation. Leveraging longstanding sub-contractor partnerships with regional and national logistics providers, Gothams can deploy over 500 units of the line item required asset type within a 24-hour period (with the ability to provide many others), ensuring rapid mobilization in response to emergency events of any scale across the state of Mississippi. To ensure seamless, timely commodity transportation across the State, Gothams has cross-docking facilities located in Purvis, Gluckstadt, and Meridian, allowing for access to any point in the state and in close proximity to the coastal counties. Our team has extensive experience managing and operating cross-docking operations across a multitude of scopes, whether it be for standard EM commodities, medical PPE, or hazmat gear and equipment.

Through this integrated network, Gothams maintains real-time access to a diverse and scalable fleet that includes, but is not limited to, semi-tractors with dry van trailers, reefer and freezer units, lowboys, bobtails, and various configurations of light, medium, and heavy-duty trucks. This allows us to fulfill the full range of transportation categories listed in the IFB. Assets are subcontracted with verified availability, always ensuring deployment readiness. Gothams has also created redundancies in our subcontracting network with multiple vendors providing each line item – this ensures no single point of failure.

Each partner in our subcontractor network is vetted for regulatory compliance, insurance coverage, and operational reliability. Vehicles and trailers meet all specification requirements related to size, payload capacity, refrigeration needs, towing capabilities, and specialized usage (e.g., refrigerated body storage or PPE-contaminated material handling). All assets are DOT-compliant, regularly serviced, and

equipped to operate under 24/7 conditions as required by the State Operations Center (SOC) and MEMA.

In alignment with contract expectations, our team can set trailers in place on any terrain, maintain secure storage conditions, and support relocation to alternate sites as directed. All units used for refrigeration and freezing include self-sustaining power generation support, with fuel provided as part of the service and not billed separately to the Customer.

Our operations center coordinates with MEMA and state officials using live GPS tracking and real-time communications to confirm asset movements, verify deliveries, and support adaptive logistics. In addition, our dispatch team conducts daily checks of available inventory to ensure asset availability meets the surge demands typical of large-scale emergency activations.

Gothams' ability to deliver hundreds of each asset type with our subcontractor network within a single 24-hour window is grounded in experience managing high-volume, multi-state emergency logistics. Whether moving humanitarian aid, supporting disaster relief staging, or relocating refrigerated trailers for critical supplies, our network has consistently delivered under pressure.

Gothams, supported by a reliable and expansive subcontractor network, possesses the capacity, experience, and infrastructure to fulfill every transportation asset requirement under this contract. We are confident in our ability to provide the scale, speed, and dependability needed to support the State of Mississippi in its emergency response operations.

Ability to Perform & Proposed Methodology

Gothams has a proven track record of providing quality and reliable products and services during emergency situations and disaster responses. We deeply understand the ambiguity, high stakes, and urgency of rapid response protocol and have worked tirelessly to implement strong and adaptive processes to ensure accurate and punctual services/deployment in disastrous situations.

Program Management and Quality Assurance Approach

Gothams will assign a dedicated Program Lead and experienced logistics personnel to serve as the primary point of contact and manage execution. Our team brings proven expertise from comparable programs, ensuring reliable delivery from project initiation through closeout.

We will begin by establishing a comprehensive scope of services that clearly defines program components, stakeholder expectations, vendor roles, and the State's performance requirements. This scope will serve as the foundation for program execution and will align directly with proposed quantities and pricing. During the project kickoff, we will confirm all deliverables and milestones with State officials and implement program guidelines to define quality standards:

- Set supplier evaluation and selection criteria
- Establish measurable quality requirements
- Outline supplier monitoring protocols
- Support schedule and lead time adherence
- Implement inspection and compliance procedures
- Identify in-process controls
- Ensure documentation and traceability
- Promote continuous improvement

Quality Control Framework

Quality is embedded in our project management methodology. We apply a structured quality control process beginning with self-checks by the project team, followed by technical backchecks and interdisciplinary reviews. Each task manager conducts a final review of all deliverables before submission. Oversight by the technical review lead and project manager ensures compliance with the QA process across all team members, including subcontractors and vendors. This disciplined approach enhances consistency, fosters collaboration, and ensures client satisfaction through every phase of the project.

Subcontractor Integration and Quality Oversight

Our quality standards extend to our supplier network through structured engagement and performance verification. We implement processes to validate supplier readiness and material quality, ensuring alignment with project needs and the interests of the State of Mississippi residents and businesses. These efforts include:

- Defined cadence for supplier engagement and communication
- On-site inspections, sampling, and quality audits
- Evaluation of supply assurance and production capacity
- Assessment of supplier quality controls and risk management
- Ongoing identification of risk areas and improvement opportunities

This integrated approach ensures transparency, reliability, and the delivery of high-quality services and materials throughout the program lifecycle.

Reporting

Gothams understands that data integrity and timely reporting are critical to successful emergency operations. While we bring extensive field experience and operational readiness, our effectiveness is rooted in delivering accurate, transparent, and actionable information.

To support this, Gothams uses Juvare WebEOC as our primary platform for data entry, analysis, and reporting enabling us to align with the reporting requirements of state and local agencies. Our system offers tailored reports covering shipping activity, purchase order tracking, cost and inventory analysis, vendor performance, and operational metrics. Feedback from agency partners is routinely incorporated to refine and enhance reporting outputs.

We also utilize Juvare Exchange to integrate data sources and enable real-time collaboration via document sharing and live chat, ensuring alignment across all stakeholders.

To manage project execution, Gothams will deploy a customized WebEOC project management board for the State of MS, incorporating all requirements in Section F & K, including Dashboard views. These tools improve visibility, track milestones, and help stakeholders assess progress and vendor performance at a glance.

Our reporting and project management framework ensures transparency, supports informed decision-making, and enables effective coordination in high-tempo environments.

Financial Capability

Gothams' abundant financial resources allow us to execute large projects and ad-hoc assignments from the contracting agency without needing immediate reimbursement from them. This results in condensed timelines, high-quality service, minimal friction, and happy customers. For reference, in tandem to constructing and operating a basecamp from TDEM in response to Hurricane Beryl, Gothams also sourced 10 million+ pounds of ice for TDEM, HHSC, and H-E-B's use.

Gothams maintains a strong financial position anchored by stability and solvency. The company has consistently met its financial obligations and has a very strong liquidity position to support multiple ongoing operations. Since the company was founded, Gothams has demonstrated a consistent track record of profitability every year. Gothams' strong financial position allows it to respond rapidly to emergency situations, scale its operations, pay subcontractors in a timely manner and fund its own working capital prior to receiving any payments from its customers. The company's strong liquidity position allows its government customers to focus on emergency response without worrying whether its contractors have the ability to fund their own operations.

Gothams has not operated under a different name within the past 10 years, nor ever filed for bankruptcy. Gothams employees and its subcontractors are all physically in the United States. There are no current conditions which may impede Gothams' ability to complete the requested services.

Attachment A

BID COVER SHEET

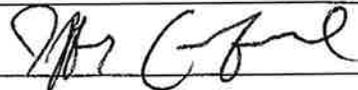
Bids must be received via email at OSSS@dfa.ms.gov as listed below on or before 1:00 PM CST, January 6, 2026. Do **not** include pricing or any bid content in the body of the email.

PLEASE INCLUDE IN YOUR SUBJECT LINE:

SEALED BID – 1:00 PM CST, January 6, 2026– IFB # 3160007732 – [Bidding Company Name]

Name of Company: Gothams LLC

Quoted By: Jeffrey Crawford

Signature: 

Address: 115 E 5th St.

City/State/Zip: Austin, TX 78701

Telephone: 512-537-0454

Fax Number: N/A

E-Mail Address: rfp@gothams.com

Name and phone number of Company Representative to be contacted by Agencies seeking to contract for services pursuant to this IFB: Kenneth Uptain, 512-537-0454

In addition to providing the above contact information, please answer the following questions regarding your company:

What year was your company started? 2019

How many years has the firm been in business of performing the services called for in this IFB?
6

Please provide the physical location and mailing address of your company's home office, principal place of business, and place of incorporation. 115 E 5th St Austin, TX 78701

Principle place of business: Austin, TX

Place of incorporation: Delaware

If your company is not physically located within the vicinity, how will you supply the necessary equipment and personnel to provide emergency standby transportation services for MEMA?

Gothams is equipped with a vast network of resources and partners that enable us to perform services all over the country. Gothams has previous experience performing transportation services in the state of MS and is currently on the standby emergency food-grade ice contract.

Is your company currently for sale or involved in any transaction to expand or to become acquired by another business entity? If yes, please discuss the impact both in organizational and directional terms. No

Is your company licensed and/or certified to provide emergency standby transportation services as required by any and all applicable Federal and State law(s)?
Yes

List all licenses or permits your company possesses that are applicable to perform the services required in this IFB. CDL, NIMS, OSHA

Describe any specific services that your company offers along with any specialized experience, certification, and/or education of your current staff. _____

Gothams possesses the ability to perform any and all disaster logistics services, with relevant capabilities including transportation, warehousing, and commodity procurement and logistics. _____

Attachment B

BID FORM

Company: Gothams LLCContact Person: Jeffrey CrawfordTelephone Number: 512-537-0454

The evaluated contract price for emergency standby transportation shall include the total daily cost per prime mover truck, including the driver and the per diem. **Bidder shall also submit a Cost Analysis and Breakdown (as seen on page 25) detailing all professional fees and expenses in a manner that supports the total evaluated contract price submitted. The contract award will be based solely on the evaluated contract price submitted below. The Cost Analysis and Breakdown Sheet will be considered Attachment A with the contract.**

The awarded Contractor will be required to submit detailed invoices describing services completed at the time of payment request. Payment will be made in arrears (after the services have been provided) at the amount, and interval (i.e., monthly, quarterly, etc.) as agreed upon by the awarded contractor and MEMA prior to submission to PPRB for contract approval.

Total Cost per Prime Mover Truck: \$ 2,000.00 /Per Day

(Total cost should include daily cost of truck, driver, and per diem)

**The initial contract term will be one year. MEMA, at its sole discretion, may amend this contract and renew it for four (4) periods of twelve (12) months each under the same or amended terms and conditions as the original contract. **

By signing below, the company Representative certifies that he/she has authority to bind the company, and further acknowledges and certifies on behalf of the company:

1. That he/she has thoroughly read and understands the Invitation for Bids and Attachments thereto;
2. That the company meets all requirements and acknowledges all certifications contained in the Invitation for Bids and Attachments thereto;
3. That the company agrees to all provisions of the Invitation for Bids and Attachments thereto including, but not limited to, the clauses provided in the draft contract (Attachment E).
4. That the company will perform the services required at the prices quoted above;

5. That, to the best of its knowledge and belief, the cost or pricing data submitted is accurate, complete, and current as of the submission date;
6. **NON-DEBARMENT:** By submitting a bid, the bidder certifies that it is not currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi and that it is not an agent of a person or entity that is currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi.
7. **INDEPENDENT PRICE DETERMINATION:** By submitting a bid, the bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without any consultation, communication, or agreement with any other bidder or competitor for the purpose of restricting competition.
8. **BIDDER'S REPRESENTATION REGARDING CONTINGENT FEES:** By responding to the solicitation the bidder represents that it has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract. If the bidder cannot make such a representation, a full and complete explanation shall be submitted in writing with the bidder's response.
9. **REPRESENTATION REGARDING GRATUITIES:** Contractor represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of MEMA a gratuity or offer of employment in connection with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Contractor further represents that no employee or former employee of MEMA has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by contractor. Contractor further represents that it is in compliance with the Mississippi Ethics in Government laws, codified at Mississippi Code Annotated §§ 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.
10. **Release of Bid as Public Record.** The bidder shall acknowledge which of the following statements is applicable regarding the release of its bid as a public record. A bidder may be deemed non-responsive if the bidder does not acknowledge either statement, acknowledges both statements, or fails to comply with the requirements of the statement acknowledged.

CHOOSE ONE:

- Along with a complete copy of its bid, bidder has submitted a second copy of the bid in which all information bidder deems to be confidential commercial and financial information and/or trade secrets is redacted in black. Bidder acknowledges that it may be subject to exclusion pursuant to Chapter 15 of the PPRB OPSCR Rules and Regulations

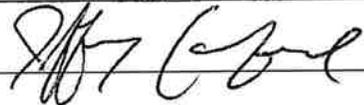
if MEMA or the Public Procurement Review Board determine redactions were made in bad faith in order to prohibit public access to portions of the bid which are not subject to Miss. Code Ann. §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. Bidder acknowledges and agrees that MEMA may release the redacted copy of the bid at any time as a public record without further notice to bidder. A bidder who selects this option but fails to submit a redacted copy of its bid may be deemed non-responsive.

- Bidder hereby certifies that the complete unredacted copy of its bid may be released as a public record by MEMA at any time without notice to bidder. The bid contains no information bidder deems to be confidential commercial and financial information and/or trade secrets in accordance with Miss. Code Ann. §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. Bidder explicitly waives any right to receive notice of a request to inspect, examine, copy, or reproduce its bid as provided in Miss. Code Ann. § 25-61-9(1)(a). A bidder who selects this option but submits a redacted copy of its bid may be deemed non-responsive.

Company Name: Gothams LLC

Printed Name of Representative: Jeffrey Crawford

Date: 1/6/26

Signature: 

Note: Failure to sign the bid form may result in the bid being rejected as non-responsive. Modifications or additions to any portion of this bid document may be cause for rejection of the bid.

SEE AMENDMENT 1 - Revised Contract Cost Analysis and Breakdown

Attachment A – Contract Cost Analysis and Breakdown

Cost per Prime Mover \$ _____ <i>(Truck Only)</i>	Number Prime Mover Trucks _____
Total Cost per Prime Mover Truck \$ _____ <i>(Total cost should include daily cost of truck, driver, and per diem)</i>	

The prices listed below will not be included in the bid evaluation; however, the vendor shall be bound by these prices for the duration of the contract, unless otherwise amended in writing by mutual agreement and approved by the PPRB. These amounts must be itemized on all applicable invoices for documentation and transparency.

TRAILER RENTAL AND MILEAGE

Trailer Rental \$ _____	Flat Rate/Per Day _____
<i>(GPS Tracking fees must be included in this cost)</i>	
Mileage Cost \$ _____	

DISPATCHER

Regular Hour Rate \$ _____	Overtime Hour Rate \$ _____
Per Diem for On-Site Dispatcher \$ _____	

ON-SITE MANAGEMENT

Regular Hour Rate \$ _____	Overtime Hour Rate \$ _____
Per Diem for On-site Management \$ _____	

Other Transportation Equipment Costs – Optional *(check if page attached)* This section is optional. Information provided will not be considered during bid evaluation or award determination. Bidders may submit costs related to additional transportation equipment they can provide, separate from the base bid, on a separate attachment.

If this section is completed, the bidder must sign and date the attachment. Submission of this information does not obligate MEMA to procure any additional equipment or services. MEMA may, at its sole discretion, use the information provided for internal planning or market research purposes only. Any future procurement of additional equipment or services will comply with applicable Mississippi procurement laws and regulations.

**Attachment C
REFERENCES**

Bidder may submit as many references as desired by submitting as many additional copies of Attachment C, References, as deemed necessary. References will be contacted in the order listed until two references have been interviewed and Reference Score Sheets completed for each of the two references. No further references will be contacted; however, bidders are encouraged to submit additional references to ensure that at least two references are available for interview. Agency staff must be able to contact two references within two (2) business days of bid opening or 48 hours of initial contact.

REFERENCE 1

Name of Company: Texas Health and Human Services (THHS)

Dates of Service: 10/2023 - Present

Contact Person: Noel Lashbrook

Telephone Number: 512-915-6398

Cell Number: 512-915-6398

E-mail: noel.lashbrook@hhs.texas.gov

Alternative Contact Person (optional): _____

Telephone Number: _____

Cell Number: _____

E-mail: _____

REFERENCE 2

Name of Company: Florida Division of Emergency Management (FDEM)

Dates of Service: 2024 - Present

Contact Person: Tiffany Gary

Telephone Number: 448-229-2182

Cell Number: _____

E-mail: tiffany.gary@em.myflorida.com

Alternative Contact Person (optional): _____

Telephone Number: _____

Cell Number: _____

E-mail: _____

REFERENCE 3

Name of Company: California Governor's Office of Emergency Services (CALOES)

Dates of Service: 2022 - Present

Contact Person: Ron Williams

Telephone Number: 916-201-7752

Cell Number: _____

E-mail: ron.williams@caloes.ca.gov

Alternative Contact Person (optional): _____

Telephone Number: _____

Cell Number: _____

E-mail: _____

REFERENCE 4

Name of Company: _____

Dates of Service: _____

Contact Person: _____

Telephone Number: _____

Cell Number: _____

E-mail: _____

Alternative Contact Person (optional): _____

Telephone Number: _____

Cell Number: _____

E-mail: _____

REFERENCE 5

Name of Company: _____

Dates of Service: _____

Contact Person: _____

Telephone Number: _____

Attachment D

References Score Sheet

IFB RfX #3160007732
IFB for Emergency Standby Transportation Services

TO BE COMPLETED BY MEMA STAFF ONLY

Bidder Name: _____

Reference Name: _____

Person Contacted, Title/Position: _____

Date/Time Contacted: _____

Service From/To Dates: _____

Able to provide emergency transportation services when you called?	Yes	No
Satisfied with the services provided and final product? If no, please explain.	Yes	No
Vendor easy to work with in scheduling services?	Yes	No
Was the project completed on time and within budget?	Yes	No
Vendor listened when you had an issue and readily offered a solution? (If never had an issue, please check here __.)	Yes	No
Would you enter into a contract with them again?	Yes	No
Would you recommend them?	Yes	No

Bidder must have a minimum of 6 "yes" answers on the questions above from two references (total of 12 "yes" answers) to be considered responsible and for its bid to be considered.

Score: Pass / Fail

Do you have any business, professional or personal interest in the vendor's organization? If yes, please explain.	Yes	No
---	-----	----

A "yes" to the above question may result in an automatic disqualification of the provided reference; therefore, resulting in a score of zero as responses to previous questions become null and void.

Notes:

Called by:

Name, Title

Date

Signature

Attachment E**Required Contract Clauses****1. Applicable Law**

The contract shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflicts of laws provisions, and any litigation with respect thereto shall be brought in the courts of Mississippi.

2. Approval

It is understood that if this contract requires approval by the Public Procurement Review Board ("PPRB") and/or the Department of Finance and Administration Office of Personal Service Contract Review ("OPSCR"), and this contract is not approved by PPRB and/or OPSCR, it is void and no payment shall be made hereunder.

3. Availability of Funds

It is expressly understood and agreed that the obligation of MEMA to proceed under this agreement is conditioned upon the appropriation of funds by the Mississippi State Legislature and the receipt of the appropriated funds. If the funds anticipated for the continuing time fulfillment of the agreement are, at any time, not forthcoming or insufficient, regardless of the source of funding, MEMA shall have the right upon 10 business days written notice to Contractor, to terminate this agreement without damage, penalty, cost of expense to MEMA of any kind whatsoever. The effective date of termination shall be as specified in the notice of termination.

4. Certification of Independent Price Determination

By submitting a bid, the bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without any consultation, communication, or agreement with any other bidder or competitor for the purpose of restricting competition.

5. Compliance with Equal Opportunity in Employment Policy

Contractor understands that MEMA is an equal opportunity employer and therefore, maintains a policy which prohibits unlawful discrimination based on race, color, creed, sex, age, national origin, physical handicap, disability, genetic information, or any other consideration made unlawful by federal, state, or local laws. All such discrimination is unlawful, and Contractor agrees during the term of the agreement that Contractor will strictly adhere to this policy in its employment practices and provision of services.

6. Compliance with Laws

Contractor shall comply with, and all activities under this agreement shall be subject to, all applicable federal, state, and local laws and regulations, as now existing and as may be amended or modified.

7. E-Payment

Contractor agrees to accept all payments in United States currency via the State of Mississippi's electronic payment and remittance vehicle. The Agency agrees to make payment in accordance with Mississippi "Timely Payments for Purchases by Public Bodies" laws, which generally provide for payment of undisputed amounts by the Agency within 45 calendar days of receipt of invoice. Mississippi Code Annotated § 31-7-301, et seq.

8. E-Verification

If applicable, Contractor represents and warrants that it will ensure its compliance with the Mississippi Employment Protection Act and will register and participate in the status verification system for all newly hired employees. Mississippi Code Annotated §§ 71-11-1 and 71-11-3. Contractor agrees to provide a copy of each verification upon request of MEMA subject to approval by any agencies of the United State Government. Contractor further represents and warrants that any person assigned to perform services hereafter meets the employment eligibility requirements of all immigration laws.

The breach of this clause may subject Contractor to the following: (1) termination of this contract and exclusion pursuant to Chapter 15 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*; (2) the loss of any license, permit, certification or other document granted to Contractor by an agency, department, or Governmental entity for the right to do business in Mississippi; or (3) both. In the event of such termination, Contractor would also be liable for any additional costs incurred by the Agency due to Contract cancellation or loss of license or permit to do business in the state.

9. Contractor's Representation Regarding Contingent Fees

By executing the contract the contractor represents that it has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract. If the contractor cannot make such a representation, a full and complete explanation shall be submitted in writing to the Agency prior to contract execution.

10. Paymode

Payments by MEMA using the state's accounting system shall be made and remittance information provided electronically as directed by the state and deposited into the bank account of Contractor's choice. MEMA may, at its sole discretion, require Contractor to electronically submit invoices and supporting documentation at any time during the term of this Agreement. Contractor understands and agrees that the Agency is exempt from the payment of Mississippi taxes. All payments shall be in United States currency.

11. Procurement Regulations

This contract shall be governed by the applicable provisions of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*, a copy of which is available on the Mississippi Department of Finance and Administration's website (www.dfa.ms.gov). Any bidder responding to a solicitation for personal and professional services and any contractor doing business with a state Agency is deemed to be on notice of all requirements therein.

12. Representation Regarding Gratuities

Contractor represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of MEMA a gratuity or offer of employment in connection with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Contractor further represents that no employee or former employee of MEMA has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by contractor. Contractor further represents that it is in compliance with the Mississippi Ethics in Government laws, codified at Mississippi Code Annotated §§ 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.

13. Required Public Records and Transparency

Upon execution of a contract, the provisions of the contract which contain the personal or professional services provided, the unit prices, the overall price to be paid, and the term of the contract shall not be deemed to be a trade secret or confidential commercial or financial information pursuant to Mississippi Code Annotated § 25-61-9(7). The contract shall be posted publicly on www.transparency.ms.gov and shall be available for at the Agency for examination, inspection, or reproduction by the public. The contractor acknowledges and agrees that MEMA and this contract are subject to the *Mississippi Public Records Act of 1983* codified at Mississippi Code Annotated §§ 25-61-1, *et seq.* and its exceptions, Mississippi Code Annotated § 79-23-1, and the *Mississippi Accountability and Transparency Act of 2008*, codified at Mississippi Code Annotated §§ 27-104-151, *et seq.*

14. Stop Work Order

MEMA may, by written order to Contractor at any time, require Contractor to stop all or any part of the work called for by this contract. This order shall be for a period of time specified by MEMA. Upon receipt of such an order, Contractor shall forthwith comply with its terms and take reasonable steps to minimize any further cost to MEMA. Upon execution of the stop work order, unless MEMA has terminated that part of the agreement or terminated the agreement in its entirety, MEMA is not liable for payment for services which were not rendered due to the stop work order.

15. Termination

Termination for Convenience. MEMA may, when the interests of the Agency so require, terminate this contract in whole or in part, for the convenience of the Agency. MEMA shall give written notice of the termination to Contractor specifying the part of the contract terminated and when termination becomes effective. Contractor shall incur no further obligations in connection with the terminated work and on the date set in the notice of termination Contractor will stop work to the extent specified. Contractor shall complete the work not terminated by the notice of termination and may incur obligations as are necessary to do so.

Termination for Default. If MEMA gives the Contractor a notice that the personal or Professional services are being provided in a manner that is deficient, the Contractor shall have 30 days to cure the deficiency. If the Contractor fails to cure the deficiency, MEMA may terminate the contract for default and the Contractor will be liable for the additional costs to MEMA to procure the personal and professional services from another source. Termination under this paragraph could result in Contractor being excluded from future contract awards pursuant to Chapter 15 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*. Any termination wrongly labelled termination for default shall be deemed a termination for convenience.

APPLICABLE FEDERAL PROCUREMENT CLAUSES AS THIS CONTRACT MAY BE FUNDED BY FEDERAL FUNDS

1. Byrd Anti-Lobbying Amendment

Contractors shall file the required certification within Appendix A of this contract through which it certifies that it will not and has not used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Contractor and all authorized subcontractors shall also disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency (MEMA).

2. Clean Air and Water Acts Compliance

- (1) Contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et. seq. and the Federal Water Pollution Control Act, as amended, 33 U.S.C. § 1251 et. seq.
- (2) Contractor agrees to report each violation to MEMA and understands and agrees that MEMA will, in turn, report each violation as required to assure notification to the State of Mississippi, the applicable federal agency, and the appropriate Environmental Protection Agency Regional Office as applicable to this contract.
- (3) Contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with federal assistance if applicable.

3. Procurement of Recovered Materials

- (1) In the performance of this contract, Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired:
 - i. competitively within a timeframe providing for compliance with the contract performance schedule;
 - ii. meeting contract performance requirement; or,
 - iii. at a reasonable price.
- (2) Information about this requirement, along with the list of EPA-designate items, is available at EPA's Comprehensive Procurement Guidelines website, <http://www.epa.gov/smm/comprehensiveprocurement-guideline-cpg-program>.
- (3) Contractor also agrees to comply with all other applicable requirements for Section 6002 of the Solid Waste Disposal Act.

4. Debarment and Suspension

- (1) This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. Pt. 3000. As such Contractor is required to verify that none of Contractor, its principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).
- (2) Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
- (3) This certification is a material representation of fact relied upon by MEMA. If it is later determined that Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to MEMA, the federal government may pursue available remedies, including by not limited to, suspension and/or debarment.
- (4) The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

5. No Obligation by Federal Government

The federal government is not a party to this contract and is not subject to any obligations or liabilities to the non-federal entity, Contractor, or any other party pertaining to any matter resulting from the contract.

6. Program Fraud and False or Fraudulent Statements or Related Acts

Contractor acknowledges that 31 U.S.C Chap. 38 (Administrative Remedies for False Claims and Statements) applies to Contractor's actions pertaining to the contract.

7. Socioeconomic Affirmative Steps

If subcontracts are to be let, the prime contractor is required to take all necessary steps identified in 2 C.F.R. § 200.321(b)(1)-(5) to ensure that small and minority businesses, women's business enterprises, veteran-owned businesses, and labor surplus area firms are used when possible.

**APPLICABLE FEDERAL PROCUREMENT CLAUSES IF THIS CONTRACT IS
ELIGIBLE FOR REIMBURSEMENT SPECIFICALLY WITH FEMA FUNDING**

1. Access to and Retention of Records

- 1) Contractor agrees to provide MEMA, the subgrantees (counties and communities), FEMA, the Comptroller General of the United States, and any of their duly authorized representatives access to any books, documents, papers, and records of Contractor, which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.
- 2) Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
- 3) Contractor agrees to provide the FEMA Administrator or his/her authorized representatives access to construction or other work sites pertaining to the work being completed under the contract.
- 4) In compliance with the Disaster Recovery Act of 2018, MEMA and Contractor acknowledge and agree that no language in this contract is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.
- 5) Contractor agrees to retain all records associated with this contract for three (3) years after MEMA or the subgrantees (counties and communities) make final payment and all other pending matters are closed.

2. DHS Seal, Logo, and Flags

Contractor shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.

3. Compliance with Federal Law, Regulations, and Executive Orders

This is an acknowledgment that should FEMA financial assistance be used to fund all or a portion of the contract. Contractor will comply with all applicable federal laws, regulations, executive orders, FEMA policies, procedures, and directives.

APPENDIX A
44 C.F.R. PART 18- CERTIFICATION REGARDING LOBBYING

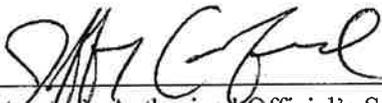
Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

- 1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal Loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- 2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- 3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for such failure.

Contractor, GOTHAMS LLC, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, Contractor understands and agrees that the provisions of 31 U.S.C Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.


Contractor's Authorized Official's Signature

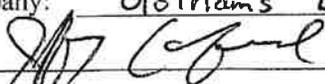
1/6/26
Date

Invitation for Bids
Emergency Standby Transportation Services
IFB RFx# 3160007732

Amendment #1
Questions and Answers

IFB Section, Page Number	Vendor/Contractor Question	Agency Response
		equipment. It is attached hereto as <i>Amendment #1-Revised Contract Cost Analysis and Breakdown</i> . This line item will not be considered during bid evaluation; however, the contractor will be required to honor these prices for the duration of the contract as specified.

Receipt of Amendment #1 Acknowledged:

Company: Gothams LLC
By: 
Printed Name: JEFFREY CRAWFORD
Title: CHIEF FINANCIAL OFFICER

Amendment #1

Attachment A – Revised Contract Cost Analysis and Breakdown

Cost per Prime Mover \$ NA Number Prime Mover Trucks _____ <i>(Truck Only)</i>
Total Cost per Prime Mover Truck \$ 2,000.00 _____ <i>(Total cost should include daily cost of truck, driver, and per diem)</i>

The prices listed below will not be included in the bid evaluation; however, the vendor shall be bound by these prices for the duration of the contract, unless otherwise amended in writing by mutual agreement and approved by the PPRB. These amounts must be itemized on all applicable invoices for documentation and transparency.

TRAILER RENTAL AND MILEAGE

Trailer Rental \$ 975 Flat Rate/Per Day <i>(GPS Tracking fees must be included in this cost)</i>
Mileage Cost \$ 7.50/mi _____

DISPATCHER

Regular Hour Rate \$ 75 _____	Overtime Hour Rate \$ 112.5 _____
Per Diem for On-Site Dispatcher \$ NA _____	

ON-SITE MANAGEMENT

Regular Hour Rate \$ 150 _____	Overtime Hour Rate \$ 225 _____
Per Diem for On-site Management \$ NA _____	

NOTE: *Cross-docking services to be provided and corresponding pricing will be determined at the task-order level. Without known amounts of staff, equipment, square footage, hours, etc., Gothams cannot accurately price at this time. Gothams has access to cross-docking facilities in Purvis, Gluckstadt, and Meridian.*

CROSS-DOCK FACILITY OPERATIONS

Cross-Dock Facility	\$ See above note. _____ <i>(The cost of the rental, operation, or management of a cross-dock facility)</i>
Hourly Forklift Cost	\$ See above note. _____ <i>(Cost of fuel must be included)</i>
Staff Hourly Rate	\$ See above note. _____
Documentation Cost	\$ See above note. _____

- Other Transportation Equipment Costs – Optional** *(check if page attached)* This section is optional. **Information provided will not be considered during bid evaluation or award determination.** Bidders may submit costs related to additional transportation equipment they can provide, separate from the base bid, on a separate attachment.

If this section is completed, the bidder must sign and date the attachment. Submission of this information does not obligate MEMA to procure any additional equipment or services. MEMA may, at its sole discretion, use the information provided for internal planning or market research purposes only. Any future procurement of additional equipment or services will comply with applicable Mississippi procurement laws and regulations.

Invitation for Bids
Emergency Standby Transportation Services
IFB RFX# 3160007732

Amendment #2
Questions and Answers

IFB Section, Page Number	Vendor/Contractor Question	Agency Response
25 Section 4.1.1.D Shuttle Page 5	For billing purposes, are shuttle movements of IFEMA trailers compensated at the same daily prime mover rate as movements of contractor leased trailer?	Yes, they will be considered IFEMA assets and billed at the vendor's established prime mover rate.

Receipt of Amendment #2 Acknowledged:

Company: Gothams LLC
By: [Signature]
Printed Name: JEFFREY CRAWFORD
Title: CHIEF FINANCIAL OFFICER

INVITATION FOR BIDS
Emergency Standby Transportation Services
RFx #3160007732
OSSS Compliance Review

Bidder: Landstar Ranger

Price(s): \$1600.00

AGENCY MUST REVIEW BIDS AND CONFIRM

Please Initial to Confirm

Submission Compliance

	Requirement	Notes <i>(PDF Page Number)</i>
<input checked="" type="checkbox"/>	Bid Submitted Timely — 1:00PM January 6, 2026	January 6, 2026 9:01AM
<input checked="" type="checkbox"/>	Acknowledged Amendments <input checked="" type="checkbox"/> #1 <input checked="" type="checkbox"/> #2	20260105082503
<input checked="" type="checkbox"/>	Attachment A – Bid Cover Sheet Signed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	pp. 22-24 p. 22
<input checked="" type="checkbox"/>	Attachment B – Bid Form Signed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Release of Bid as Public Record Completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Redacted Copy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Included? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	p. 25-27 p. 24 P. 27 N/A
<input checked="" type="checkbox"/>	Attachment A – Contract Cost Analysis and Breakdown Trailer Rental and Mileage Rate(s) Completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Dispatcher Rate(s) Completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No On-site Management Rate(s) Completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Cross-Dock Facility Operations Completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Other Transportation Equipment Costs - Optional <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, Signed and Dated? <input type="checkbox"/> Yes <input type="checkbox"/> No	p. 28 \$0, p. 28 p. 29 p. 29 p. 29 N/A
<input checked="" type="checkbox"/>	Attachment C - References At least 3? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	pp. 30-32 pp. 30-32
<input checked="" type="checkbox"/>	Appendix A – 44 C.F.R. Part 18 – Certification Regarding Lobbying Signed and dated? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	p. 42 p. 42

Minimum Requirements

	Requirement	Notes
<input checked="" type="checkbox"/>	2 Trade References	Score: 12
<input checked="" type="checkbox"/>	Registered in MAGIC	3102146851
<input checked="" type="checkbox"/>	Good Standing/Registered with MS SOS	

INVITATION FOR BIDS
Emergency Standby Transportation Services
RFx #3160007732
OSSS Compliance Review

1/6/28, 4:44 PM

about:blank



Michael Watson
SECRETARY OF STATE

This is not an official certificate of good standing.

Name History

Name	Name Type
LANDSTAR RANGER, INC.	Legal

Business Information

Business Type:	Profit Corporation
Business ID:	657869
Status:	Good Standing
Effective Date:	06/19/1998
State of Incorporation:	DE
Principal Office Address:	13410 Sutton Park Dr S JACKSONVILLE, FL 32224

Registered Agent

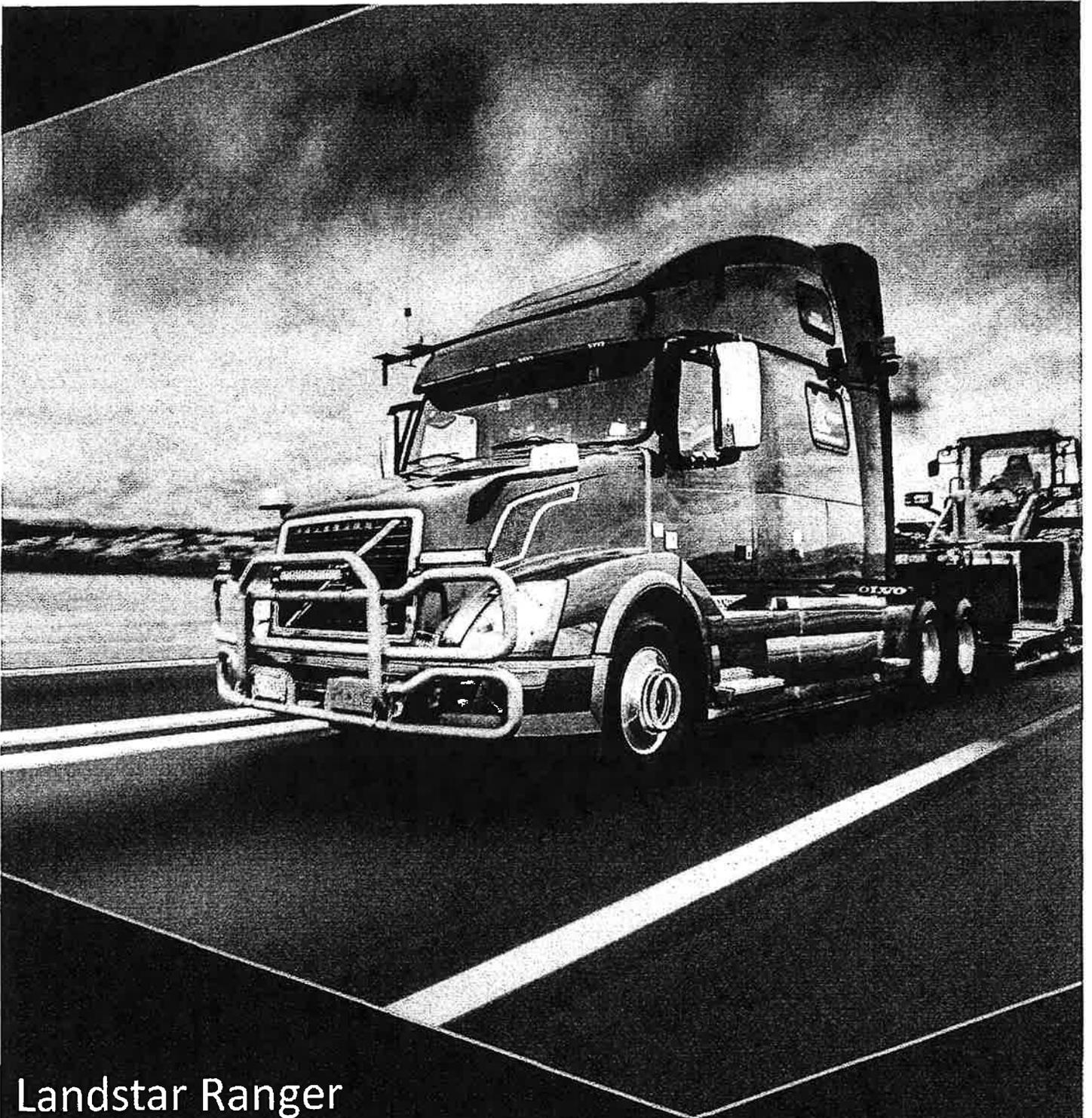
Name
C T CORPORATION SYSTEM
8927 Lorraine Rd. Suite 204-A
Gulfport, MS 39503

Officers & Directors

Name	Title
Joseph J Beacom 13410 Sutton Park Drive South Jacksonville, FL 32224	President
Margaret Rohan 13410 Sutton Park Drive South Jacksonville, FL 32224	Vice President
James P. Todd 13410 Sutton Park Drive South Jacksonville, FL 32224	Director, Treasurer
Michael K. Kneiler 13410 Sutton Park Drive South Jacksonville, FL 32224	Secretary
Michael K. Kneiler 13410 Sutton Park Drive South Jacksonville, FL 32224	Director
Frank A. Lonagro 13410 Sutton Park Drive South Jacksonville, FL 32224	Director

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Landstar Ranger
Request for Proposal to Mississippi
Emergency Management Agency
(MEMA)
IFB Rfx Number: 3160007732
Emergency Standby Transportation
Services



LANDSTAR

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INVITATION FOR BID

IFB RfX Number: 3160007732

Emergency Standby Transportation Services

Issued: November 17, 2025



CLOSING TIME AND DATE

Bids must be received by:

January 6, 1:00 PM CST

CLOSING LOCATION

Mississippi Department of Finance and Administration

501 North West Street, Suite 1301 C

Jackson, Mississippi 39201

BID COORDINATOR

April Burns, Bid Coordinator

Telephone: (601) 359-5286

E-mail: oss@dfa.ms.gov

SECTION 1

1.1 Purpose

The Office of Statewide Strategic Sourcing (hereinafter "OSSS"), on behalf of the Mississippi Emergency Management Agency (hereinafter "MEMA") has issued this solicitation for the purpose of soliciting sealed bids from qualified providers for emergency standby transportation services. The Contractor will perform all tasks and make all assurances outlined in Section 4 of this IFB entitled Scope of Work.

Additional information may be obtained by written request to April Burns, Bid Coordinator osss@dfa.ms.gov.

SECTION 2

2.1 Timeline

Invitation to Bid (IFB) Issue Date:	November 17, 2025
Bid Package Questions:	December 5, 2025, 3:00 PM CST
Question & Answer Deadline:	December 11, 2025, 1:00 PM CST
Bid Package Due:	January 6, 2026, 1:00 PM CST
Bid Opening:	January 6, 2026, 2:00 PM CST
Anticipated Notice of Intent to Award:	January 16, 2026, 2:00 PM CST

MEMA reserves the right to adjust this schedule as it deems necessary and change the dates of the initial contract term without amendment to this IFB.

2.2 This solicitation and any resulting contract shall be governed by the applicable provisions of the *Public Procurement Review Board (PPRB) Office of Personal Services Contract Review (OPSCR) Rules and Regulations*, a copy of which is available on the Mississippi Department of Finance and Administration's website (www.dfa.ms.gov). Any bidder responding to this solicitation is deemed to be on notice of all requirements therein.

2.3 Reconsideration for the Terms of the Solicitation: Any potential bidder may request that MEMA reconsider the terms of this solicitation. Such a request shall be filed with the Bid Coordinator and the Director of OPSCR within three (3) business days following the date of public notice as defined in Section 5.2.1. It is the sole responsibility of the requesting vendor to ensure the request is timely received by all required parties. Failure to timely request reconsideration in compliance with this section and Section 5.2.4 and Section 5.2.4.1 of the OPSCR Rules and Regulations results in a waiver of any claim regarding the terms of the solicitation.

SECTION 3
Contact and Questions/Requests for Clarification

3.1 Bidding vendors must carefully review this solicitation, required contract clauses, risk management provisions, and all attachments for defects, questionable, or objectionable material. Following review, vendors may have questions to clarify or interpret the IFB in order to submit the best bid possible. To accommodate the questions and requests for clarifications, vendors shall submit any such question via email by the deadline reflected in Section 2. All questions and requests for clarifications must be directed by email to:

April Burns, Bid Coordinator
E-mail: osss@dfa.ms.gov

3.2 Vendors should enter "IFB RFX Number 3160007732 - Questions" as the subject of the email. Question submittals should include a reference to the applicable IFB section and be submitted in the format shown below:

	IFB Section, Page Number	Vendor Question/Request for Clarification
1.		

3.3 Official responses will be provided only for questions submitted as described above and only to clarify information already included in the IFB. The identity of the organization submitting the question(s) will not be revealed. All questions and answers will be published on the Mississippi Contract/Procurement Opportunity Search Portal website and MEMA's website as an amendment to the IFB by the date and time reflected in Section 2.

3.4 MEMA will not be bound by any verbal or written information that is not contained within this IFB unless formally noticed and issued by the contact person as an IFB amendment. Vendors are cautioned that any statements made by MEMA personnel that materially change any portion of the bid document shall not be relied upon unless subsequently ratified by a formal written amendment to the bid document.

3.5 All vendor communications regarding this IFB must be directed to the Bid Coordinator. Unauthorized contact regarding the IFB with other MEMA employees may result in the vendor being disqualified, and the vendor may also be suspended or disbarred from the State.

3.6 Acknowledgement of Amendments: Bidders shall acknowledge receipt of any amendment to the IFB in writing. The acknowledgement shall be submitted by signing and returning the amendment with the bid package or by letter or email submission. Each bidder shall submit a written acknowledgement of every amendment to MEMA on or before the submission deadline. It is the bidder's sole responsibility to monitor the websites for any updates or amendments to the IFB.

3.7 Bidder must provide a signed Acknowledgment(s) of IFB Amendment(s) and Questions and Answer document(s) if any were issued/posted on the Mississippi Contract/Procurement Opportunity Search Portal website and MEMA's website.

3.8 The IFB is comprised of the base IFB document, any attachments, any amendments issued prior to the submission deadline, and any other documents released before the contract award.

SECTION 4 Scope of Work

The winning vendor ("contractor") shall provide in a timely and satisfactory manner all services and otherwise do all things necessary for or incidental to the performance of work as set forth below:

4.1 Deliverables

4.1.1 Detailed Minimum Specifications

As emergency situations occur, the need for transportation and logistics services into the area affected by a disaster are most critical. An efficient, reliable, and highly flexible operation is needed to provide the agency as well as local governments with the supplies needed to present relief to citizens in the affected area. The state, in conjunction with the vendor, will establish pre-disaster requirements during a known event. At the time a purchase order will be provided to the vendor to initiate the need of trailers and movement of equipment to the State Staging Area (SSA) as outlined in the agreed plan. The contractor must possess an adequate infrastructure as well as information technology to efficiently manage, communicate and process various levels of supplies to the "affected area". Staging area locations in the state are:

- Camp Shelby, Hattiesburg, Mississippi
- Grenada, Mississippi
- Lee County Agri Center, Tupelo, Mississippi.

The contractor should have knowledge of the state and locations of counties and municipalities as well as a well-established knowledge of the three (3) main coastal counties: Harrison, Hancock, and Jackson as well as South Mississippi. The contractor is responsible for supplying its own equipment, trailers and employees (drivers) in place within the company. MEMA will not provide any equipment, vehicles, or personnel, including drivers, in connection with these services. Additionally, the Contractor must ensure that GPS tracking/monitoring devices are installed on the trailers and/or equipment, so they are easily inventoried and monitored for return after the matters of the disaster are cleared for return to normalcy. The contractor must also appoint a lead contact for this contract that will be responsible for managing staff, meeting project goals

and objectives within the budget limits should the contractor be called on in the event of a disaster. Please see the following requirements below to complete your bid/proposal.

Operational Requirements

- A. **Transportation Brokerage** Over the road truck or fleet truck, one-way service (provide the most cost-effective service) to a vendor provided cross dock facility. Commodities will be cross docked into trailers leased by the selected vendor. The bidder will provide documentation of commodities cross docked from over the road trucks into leased trailers.

- B. **Bidders Dock Management and Facility** The contractor is expected to be available 7 days a week, 24 hours a day (if required) when the contractor is notified of commodities purchased for disaster preparedness and shipped to the contractor's identified address. The contractor will not be required to maintain the facility open 24 hours (unless this is the contractor's normal operation) after the state has received all purchased commodities and starts receiving federal commodities. Dock management and facility must further meet these requirements:
 - i. 24-hour availability during a crisis
 - ii. Centralized management service provider with a director or manager of all operations during crisis period.
 - iii. Flexible labor force to receive loads into a cross docked facility
 - iv. Material handling equipment to move palletized shipments
 - v. Trailer drop yard or space for inbound loads – 50 trailers
 - vi. Secure drop yard, fenced in facility and central entry point
 - vii. Facility must be a flow through operation to efficiently process loads

- C. **Transportation Network Ability** The contractor must be able to move 10 – 75 shuttle loads daily from the State Staging Area (SSA) to designated County Staging Areas (CSA) with through put (as required) to Commodity Point of Distribution (CPOD) site within affected counties and drop trailer as required.

- D. **Shuttle** The contractor shall supply power units to shuttle loads between cross dock location (commodities purchase by the state), state staging facilities, County Staging Areas (CSA) to Point of Distribution (POD) site during crisis period. Provide between 50 – 100 short-term lease trailers (trailers may be owned or leased from outside source) during crisis (mobilize and secure units within 72 hours of potential crisis when alerted by MEMA Logistics and purchase order provided to contractor).
 - i. Utilize centralized management transportation and communicate operational statuses of all equipment during crisis period.
 - ii. P & D (pick-up & delivery) ability to efficiently stage/extract equipment from CPOD (Commodity Point of Distribution) locations.

- iii. Capability to track trailers when dropped at CSA or CPOD site.
 - iv. FEMA will be providing trailers with commodities to the SSA (State Staging Area). These commodities will be tracked and moved to County Staging Area (CSA) and CPOD sites by shuttle power units.
- E. **Fuel Procurement** The contractor must possess the ability to provide fuel to support operations.
- F. **Information Management System** Information management system will be utilized to manage data/information flows back to MEMA Logistics at the State Emergency Operations Center and the SSA. System redundancy is a must. Information management backup systems would preferably be located outside the state. The information management system must also:
- i. Customize reports on status of goods at different stages of crisis period.
 - ii. Provide a low-cost method of data transfer to MEMA.
 - iii. Provide efficient reporting capability in an electronic format.
 - iv. Provide Latitude/Longitude (i.e., 31.559894, -91.405316 format) data for trailer delivery.
 - v. Maintain yard management asset tracking system.
 - vi. Have ability to know current status of trailers in all locations known as CPODs (Commodity Point of Distribution), SSAs (State Staging Areas) and cross dock station.
- G. **Management Structure** The contractor shall possess an operational management structure to be presented in an organization chart. This will be utilized as the chain of command between MEMA, Mississippi Forestry Commission (State Staging Area Manger) and the contractor. The management structure must provide the following:
- i. Liaison personnel at the SEOC (State Emergency Operations Center) and SSA who will coordinate and act as the transportation manager for commodity distribution in conjunction with MEMA Logistics Transportation Manager.
 - ii. Status of all cross-docking matters of state purchased commodities, shuttle fleet, movement and locations of commodities.
 - iii. Shuttle/line haul operations management transferred to/from the SSA to CSA through to CPOD sites as required.
 - iv. Management that includes shuttle driver coordination, data/information management and load deliver documentation.
 - v. Asset status and location.
 - vi. Driver breakdown and emergency roadside service.
 - vii. Rotation of drivers or off-site lodging facilities, driver meals and driver rest facilities provided by the contractor (use of GSA per diem rates).
 - viii. If required, rental of van to shuttle drivers to dining facility, shower, etc.

H. **Delivery Ticket** All deliveries made under this contract must be accompanied with a delivery ticket and Bill of Laden (BOL). An automated version that is industry standard within the assessed tracking program used by the contractor can be utilized as a delivery ticket if agreed upon by the contract officer or the contract office representative. The following is the minimum amount of information needed that can be accomplished by paper or electronic method.

- i. Contractor name
- ii. Purchase order number
- iii. WebEOC reference number
- iv. Referenced BOL from FEMA or vendor
- v. Date of and time of delivery of shipment
- vi. Printed name and signature of individual receiving the order
- vii. GPS location of delivery (use of decimal, i.e., 31.559894, -91.405316)
- viii. BOL
- ix. Shipment and tracking information

I. **24 Hours of Service** When performing under this contract, the contractor must provide qualified personnel 24 hours a day, 7 days a week, who are familiar with the contract terms and conditions. The contractor must provide customer service with the ability to respond within one hour to an order for service or request for assistance. The contractor shall accept orders for service arranged for shipment and perform pick-up and delivery 24 hours a day, 7 days a week. The contracting officer will determine the hours of services when other than 24-hour/7-day service is required.

J. **Contractor Liability for Personal Injury and/or Property Damage** The contractor assumes responsibility for all damage or injury to a person(s) or property associated with the use, maintenance and operation of the contractor's vehicles and other equipment, the action of the contractor and the contractor's employees and agents. The government will in no event be liable or responsible for damage or injury to any person(s) or property associated with the use, maintenance, operation of any vehicle, other equipment, the action of the contractor, or the contractor's employees and agents in performing under this contract. The State of Mississippi shall be indemnified and saved harmless against claims for damage or injury in such cases.

K. **Tracking and Reporting Movement/Management Information System Technology**
The contractor should provide a management information system (MIS) to provide in-transit visibility tracking and related tracing information. In addition, tracking and tracing information should be available to designated government agencies via a secure web site on the internet 24 hours a day, 7 days a week. The contractor will maintain the capability to exchange information with current government systems utilizing the internet, simple mail transfer protocol (SMTP), file transfer protocol (FTP), electronic data interchange (EDI), value added networks (VANs), or other methodology agreed to by the contracting officer. At a minimum, the contractor's database must contain shipment order

information, prices applied to each shipment, movement data and other shipment information the government deems necessary to generate the reports specified in this contract. The contractor's system should include screen print capability and a facility to download reports as either ASCII files or as database file (Microsoft Access or Excel). The contractor's database must be secure and accessible by the worldwide web or personal computer station. The contractor's database must be updated at least once every four (4) hours.

Unless otherwise directed by the contracting officer, the contractor must maintain on-line access to all database elements associated with each shipment for a period of ninety (90) calendar days from the date of shipment delivery. After ninety (90) calendar days, an electronic record of each shipment file should be archived for the life of the contract and turned over to the state upon contract completion. The archived data may be requested by the contract officer or the contract office representative. The archived data must be retrievable within two (2) calendar days of a state request for information, unless otherwise agreed to by the contract officer and the contractor. The contractor will not archive shipment files with claims, billing disputes or similar areas that are unresolved. These files must stay on-line until settlement is reached or full payment is obtained.

Report Requirement

A minimum of four (4) daily reports compiling detailed data for tracking information in routed shipments, completed shipments to CSA or final CPOD sites with receiver information. Leased trailer locations and returned dates back to contractor and cross docking reports of consignment or purchased commodities into leased trailers, (cross docking is not required for federal leased trailers) and trailers awaiting movement to CSA and CPOD sites.

- i. **Weekly Shipping Reports** Cumulative totals of trailers delivered and picked up by county to include dates of arrival and averaged shipping tonnage by commodity. The report should be based on the time of shipment and items delivered.
- ii. **Monthly Billing Report** A monthly billing report detailing shipment and accessorial services provided along with a complete breakdown of charges by percentage as they apply to contract items. The report is due on the 10th day of the month.
- iii. **Final Billing Report** The contractor will provide a final billing report within ninety (90) days after being released from an event by the contract officer. The report shall include documentation of a complete breakdown of charges utilizing a Driver & Government Rep Sign In & Sign Out sheet provided by the contracting officer or an equivalent form from the vendor or BOL approved by the contracting officer. Additional information to be provided will be a report containing at a minimum trailer number, GPS tracking number, date, stationary GPS location.

- iv. **Automated Identification Technology (AIT)** Government shippers frequently use AIT devices to facilitate the tracking and processing of shipments. When any of these devices are part of a package or shipment, tendered by the government under this agreement, the contractor is required to ensure that the device does not become separated from the package. AIT devices usually consist of one or more of the following: linear bar codes, 2D bar codes, radio frequency identification device or optical memory cards (also known as automated manifesting system cards).

Personnel Requirements

The contractor must designate a Contract Designated Representative (CDR) and alternate(s) who are responsible for the contract operations. The contractor will provide a dispatcher/operations officer to the SSA upon start of operation, based on the requirements and request of MEMA; to push commodities to CSA (estimated start of operation will begin at 36 hours after landfall) 24/7 until contract is complete or mission dictates a change of operations. The CDR alternate(s) and contractor employees who have contact with customers must be able to read, write, speak and understand English fluently. English will be the only language used for written correspondence, discussions and other business transactions.

Shipment Routing, Scheduling and Tailored Logistics Services

All shipments referred to the contractor will be routed, scheduled, managed and controlled from receipt of shipment request through delivery. Complete shipping documentation must be in accordance with acceptable commercial practices and applicable federal and state laws.

- i. **Safety** The contractor must comply with all federal, state and local authorities having jurisdiction and with safety and fire regulations promulgated by the Department of Labor (OSHA) under Title 29, Section 1910 of the Code of Federal Regulations. The contractor is solely responsible for compliance and cost of compliance with federal, state and local laws and regulations pertaining to environmental protection, occupational health and safety, transportation, storage and disposal of hazardous materials and waste.

In the event the contractor violates Environmental Protection Agency (EPA) or Occupational Safety and Health Administration (OSHA) regulations, the contractor will be held responsible and will hold the State of Mississippi harmless from any and all administrative and financial involvement. The contractor will perform and be responsible for all necessary cleanup and treatment costs.

- ii. **Permits and Licenses** The contractor will determine specific permitting and license requirements where the contract work is to be performed and provide for the effects, if any, that these requirements may have on the offer or contract

performance. Failure of the contractor to ascertain these requirements beforehand will not excuse noncompliance nor will it be the basis for modifying the contract after the award to compensate for adherence requirements.

- iii. Transportation for Employees during Performance of the Contract The contractor will rent or otherwise provide transportation for employees to purchase necessities as well as to and from meals during the performance of the contract. MEMA will not provide this transportation service; however, the actual costs of transportation will be a reimbursable expense and will be made in accordance with state law.

SECTION 5

Basis for Award

- 5.1** Only objectively measurable criteria set forth in the IFB shall be applied in the bid evaluation. Criteria not set forth in the IFB may not be used to evaluate the bid. Contract(s) may only be awarded to the lowest responsive and responsible bidder(s). In order to determine which bidder(s) is the lowest responsive and responsible bidder, the Agency shall evaluate: (1) whether each bidder was responsive and provided all required information in the format required by the IFB; (2) whether each bidder is responsible and objectively meets the minimum qualifications or other criteria listed in the IFB required to determine whether the bidder has the skills, experience, and/or qualifications to successfully provide the services; and (3) which of the responsive and responsible bidders submitted the lowest overall price.
- 5.2 MINOR INFORMALITIES AND IRREGULARITIES** MEMA has the right to waive minor defects or variations of a bid from the exact requirements of the specifications that do not affect the price, quality, quantity, delivery, or performance time of the services being procured and if doing so does not create an unfair advantage for any bidder. If insufficient information is submitted by a bidder for MEMA to properly evaluate the bid, MEMA has the right to require such additional information as it may deem necessary after the submission deadline, provided that the information requested does not change the price, quality, quantity, delivery, or performance time of the services being procured and such a request does not create an unfair advantage for any bidder.
- 5.3** All bids that are determined to be responsive, responsible, and/or acceptable will continue on to the price bid or cost evaluation.
- 5.4** MEMA intends to award three (3) contracts to provide the services described in this IFB to the lowest responsible and responsive bidders. The contracts will be awarded in the following manner: the lowest most responsible, responsive, and cost will be the primary award winner, the next lowest most responsible, responsive, and cost will be the secondary award winner, and the next lowest most responsible, responsive, and cost will be the tertiary award winner.

SECTION 6
Minimum Bidder Qualifications

To win the bid and be awarded the contract, the vendor must have:

- 6.1 Bidder must devise a written plan that will illustrate its ability to work along with key MEMA personnel to provide a functional transportation system to support commodity distribution within the state during and after a natural or man-made disaster.
- 6.2 **Prior Experience:** Vendor must have been in business and provided emergency transportation services similar in requirements and scale during a state declared emergency to those described in this IFB for a minimum of 5 years. Please provide a description of the emergency services you have provided in the past 5 years. Include the dates of service, contact information of the agency/or entity you worked for, including the smallest and largest agency/entity, as well as the services you provided.
- 6.3 A minimum score of six (6) on the Reference Score Sheet (Attachment D) from reference interviews by agency staff with two (2) bidder references (for a total minimum scoring requirement of twelve (12) points), as well as all other requirements of this IFB.
- 6.4 The bidder may be required before the award of any contract to show to the complete satisfaction of MEMA that it has the necessary facilities, ability, and financial resources to provide the service specified therein in a satisfactory manner. MEMA may make reasonable investigations deemed necessary and proper to determine the ability of the bidder to perform the work, and the bidder shall furnish to the agency all information for this purpose that may be requested. MEMA reserves the right to reject any bid if the evidence submitted by, or investigation of, the bidder fails to satisfy the agency that the bidder is properly qualified to carry out the obligations of the contract and to complete the work described therein.

SECTION 7
Duration

The estimated period of performance for this contract may begin upon the execution of the contract by both parties and end one year from contract execution. At the discretion of MEMA, this contract may be amended and renewed for four (4) periods of twelve (12) months each under the same or amended terms and conditions as the original contract.

SECTION 8 Bid Submission Requirements

8.1 Submission Format

8.1.1 Bid Cover Sheet (Attachment A)

8.1.2 Bid Form (Attachment B) - all pricing must be submitted on the bid form. Failure to complete and/or sign the bid form may result in the bidder being determined non-responsive.

8.1.3 References (Attachment C) - each bidder must furnish a listing of **at least three (3)** trade references along with the contact person, address, and phone number for each. These references must be familiar with the bidder's abilities in the areas involved with this solicitation. MEMA staff will use these references to determine the bidder's ability to perform the services. It is the responsibility of the bidder to ensure that the reference contact information is correct and current. MEMA staff will not track down references. Bidders should verify before submitting their bid that the contact person, phone number and email address are correct for each reference. **Agency staff must be able to reach two (2) references for a bidder within two (2) business days of bid opening or within 48 hours of initial contact to be considered responsive. Further, the bidder must score a minimum of six (6) points on each Reference Score Sheet which will be used by MEMA staff when interviewing the two (2) references (for a total minimum scoring requirement of twelve (12) points) to be considered responsive and/or responsible. (See Attachments C and D.) Only bidders who are found responsive and responsible will have their bids considered for the award. Bidder may submit as many references as desired. MEMA staff will begin contacting references at the top of the list and will continue down the list until they have completed Reference Score Sheets for two (2) references. After two (2) score sheets are completed, the reference check process will end.**

8.2 Submission Requirements

8.2.1 Bidder must submit:

- A. An electronic copy of the signed bid package, along with a redacted copy if applicable, emailed to OSSS@dfa.ms.gov. Files shall not be password protected, shall be in .PDF format, and shall be capable of being copied to other media including readable in Microsoft Word and/or Microsoft Excel. The total size of the email, including all attachments, must not exceed 25MB. Emails exceeding this limit may be rejected and considered late.

8.2.2 A bid shall be considered received when the email containing the bid is successfully delivered to the designated bid submission email address at the Department of

Finance and Administration (DFA), as indicated by the timestamp generated by DFA's email system. All time stamps shall be recorded in Central Standard Time (CST). The subject line of the bid submission email shall clearly state SEALED BID, the bid opening date and time, the Invitation for Bids (IFB) number (e.g., SEALED BID – 1:00 PM CST, January 6, 2026 – IFB #3160007732), and the name of the bidding company. Bids may be rejected if the email subject line does not contain the required information as outlined in the solicitation.

- 8.2.3** All bid packages must be received by OSSS no later than 1:00 PM CST, January 6, 2026. Bids submitted via facsimile (fax) machine, mail, MAGIC, or hand delivery **will not** be accepted. Bidders should ensure that their email system confirms successful delivery to the OSSS inbox and are encouraged to request a delivery or read receipt for verification. OSSS will not be responsible for email delivery failures or delays. The vendor bears full responsibility for ensuring that the bid is submitted to the designated email address on time. Any delay—whether due to technical issues, network problems, file size limitations, or incorrect email address may result in the bid being rejected as late. All vendors are urged to take the possibility of delay into account when submitting a bid.
- 8.2.4** Timely submission of the bid package is the responsibility of the bidder. Bids received after the specified time will be rejected and retained unopened for evaluation in the procurement file to the extent necessary to complete administrative processes, including printing or verification of receipt. A bid received at the place designated in the solicitation for receipt of bids after the exact time specified for receipt will not be considered unless it has been determined by OSSS that the late receipt was due solely to mishandling by OSSS after receipt at the specified address.
- 8.2.5** The time and date of receipt will be recorded by OSSS staff based on the timestamp generated by the designated bid submission email system. The only acceptable evidence to establish the time of receipt at the designated DFA email address is the official email timestamp and any related system-generated documentation used by OSSS to verify receipt.
- 8.2.6** Each page of the bid form and all attachments shall be identified with the name of the bidder.
- 8.2.7** Failure to submit a bid on the bid form provided will be considered cause for rejection of the bid. **Modifications or additions to any portion of the bid document may be cause for rejection of the bid.** MEMA reserves the right to decide, on a case-by-case basis, whether to reject a bid with modifications or additions as non-responsive.

8.2.8 A bid response that includes terms and conditions that do not conform to the terms and conditions in the bid document is subject to rejection as non-responsive. MEMA reserves the right to permit the bidder to withdraw nonconforming terms and conditions from its bid response prior to a determination by the agency of non-responsiveness based on the submission of nonconforming terms and conditions.

8.2.9 As a precondition to bid acceptance, the agency may request the bidder to withdraw or modify those portions of the bid deemed non-responsive that do not affect quality, quantity, price, or delivery of the service.

SECTION 9 Bidder Certification

The bidder agrees that the submission of a signed bid form is certification that the bidder will accept an award made to it as a result of the submission.

SECTION 10 Debarment

By submitting a bid, the bidder certifies that it is not currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi and that it is not an agent of a person or entity that is currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi.

SECTION 11 Registration with Mississippi Secretary of State

By submitting a bid, the bidder certifies that it is registered to do business in the State of Mississippi as prescribed by Mississippi law and the Mississippi Secretary of State or, if not already registered, that it will do so within seven (7) business days of being notified by MEMA that it has been selected for contract award.

SECTION 12 Insurance, Bonds, or Other Sureties

12.1 The successful bidder shall, at its own expense, obtain and maintain insurance, bond, or other surety which shall include the following types and coverage limits:

12.1.1 Insurance Contractor represents that it will maintain workers' compensation insurance in compliance with Mississippi law which shall insure to the benefit of all Contractor's personnel provided hereunder, comprehensive general liability insurance or professional liability insurance with minimum limits of \$1,000,000.00 per occurrence. All general liability and professional liability insurance will provide coverage to MEMA as an additional insured. MEMA reserves the right to request

from carriers, certificates of insurance regarding the required coverage. Insurance carriers shall be licensed or hold a Certificate of Authority from the Mississippi Department of Insurance.

12.1.2 The contractor is responsible for ensuring that any subcontractors provide adequate insurance and/or bond coverage for the activities arising out of subcontracts.

12.2 Additionally:

12.2.1 In no event shall the requirement for an insurance certificate or bond be waived.

12.2.2 All insurance policies will list the State of Mississippi as an additional insured.

12.2.3 All insurance policies shall be issued by companies authorized to do business under the laws of the State of Mississippi, meaning insurance carriers must be licensed or hold a Certificate of Authority from the Mississippi Department of Insurance.

12.2.4 Contractor shall submit to MEMA within 10 days of notification of intent to award, a certificate of insurance and/or bond which outlines the coverage and limits defined in the procurement and contract. There are no provisions for exceptions to this requirement. Failure to provide the certificates of insurance within the 10-day period may be cause for your bid to be declared non-responsive or for your contract to be cancelled.

12.2.5 Contractor shall obtain at Contractor's expense the insurance and/or bond requirements specified in the procurement and contract prior to performing under this Contract, and Contractor shall maintain the required insurance and/or bond coverage throughout the duration of this Contract and all warranty periods. There are no provisions for exceptions to this requirement.

12.2.6 Contractor shall not commence work under this contract until it obtains all insurance and/or bond required under this provision and furnishes a certificate or other form showing proof of current coverage to the State. After work commences, the Contractor will keep in force all required insurance and/or bond until the contract is terminated or expires.

12.2.7 Contractor shall submit renewal certificates as appropriate during the term of the contract.

12.2.8 Contractor shall instruct the insurers to provide MEMA 30 days advance notice of any insurance cancellation.

12.2.9 Contractor shall ensure that should any of the above-described policies be cancelled before the expiration date thereof, or if there is a material change, potential exhaustion of aggregate limits or intent not to renew insurance and/or bond coverage(s), that written notice will be delivered to the Agency Chief Procurement Officer.

12.2.10 There shall be no cancellation, material change, potential exhaustion of aggregate limits or non-renewal of insurance and/or bond coverage(s) to MEMA. Any failure to comply with the reporting provisions of this clause shall constitute a material breach of contract and shall be grounds for immediate termination of this contract by MEMA.

SECTION 13 Bid Opening

Bid opening will not be open to the public; however, this will include opening, reading, and listing the name of each bidder and the bid price of each bid only. No discussions will be entered into with any bidder as to the quality or provisions of the specifications and no award will be made either stated or implied at the bid opening.

SECTION 14 Award Notification

The award for this procurement will be posted on the Mississippi Contract/Procurement Opportunity Search Portal website and the agency website at <http://www.msema.org>. Bidders will be notified via e-mail of the awards.

SECTION 15 Procurement Methodology

15.1 Restrictions on Communications with Agency and Agency Staff

At no time shall any bidder or its personnel contact, or attempt to contact, any MEMA staff regarding this IFB except the contact person as set forth and in the manner prescribed in Section 3.

15.2 Expenses Incurred in Preparing Bid

All parties participating in the procurement process with regard to this solicitation shall bear their own costs of participation, pursuant to Section 1.4.4 of the Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations.

15.3 Independent Price Determination

By submitting a bid, the bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without any consultation, communication, or agreement with any other bidder or competitor, for the purpose of restricting competition.

The prices quoted shall be inclusive of all associated costs outlined in Attachment B. All pricing should include all associated costs with no additional or hidden fees.

15.4 Cancellation of Solicitation or Rejection of Individual Bids

At the Agency's sole discretion, an IFB may be canceled, all bids may be rejected, or individual bids may be rejected when the Agency determines that it is in the Agency's best interest to do so. A memorandum stating the reasons for the cancellation or rejection shall be made part of the Agency Procurement File.

The solicitation process requires expenditure of time and resources for both public Agencies and private businesses. Accordingly, solicitations should only be issued when there is a valid procurement need unless the solicitation states that it is for informational purposes only. However, nothing in the Section shall be construed as conferring any grievance right on any party when an Agency chooses to cancel a solicitation.

15.4.1 Notice of Cancellation of IFB When an IFB is canceled, a Notice of Cancellation shall be prepared. The Notice shall identify the solicitation being canceled and provide any information the Agency deems appropriate. The Notice of Cancellation shall: (1) be posted publicly on the Agency website; (2) be posted publicly on the procurement portal; *and* (3) be distributed to all potential bidders known to have received a copy of the IFB. A memorandum containing the reason for the cancellation shall be made part of the Agency Procurement File.

15.4.2 Rejection of Individual Bids Reasons for rejecting individual bids include but are not limited to:

- the bid was non-responsive to the solicitation;
- the bidder is deemed non-responsible;
- the Agency – in its sole discretion – determined the proposed price is unreasonable even if it was the lowest responsive and responsible bid;
- lack of competitiveness by reason of collusion or knowledge that reasonably available competition did not occur.

15.4.3 Disposition of Bids Where bids are individually rejected, or the solicitation is canceled after bids are received, the Agency shall have the sole discretion to determine whether to return bids to the bidder or retain the bids in the Agency

Procurement File. If the Agency chooses to return the bids to the bidders, the Agency shall ensure enough information is retained in the Agency Procurement File to support the decision to reject the bid.

15.5 Withdrawal of Bids

A bidder may withdraw a bid at any time by written notice to the Agency or the official designated in Section 1.1 of the IFB. If any such withdrawal occurs by the successful bidder(s) after the bid opening and/or issuance of the Notice of Intent to Award, the Agency may cancel the solicitation or proceed with award of a contract as if the withdrawn bid had not been submitted.

15.6 Confirmation of Bid

When MEMA knows or has reason to conclude that a mistake has been made, it may request the bidder to confirm the bid. Situations in which confirmation may be requested include obvious, apparent errors on the face of the bid or a bid which is unreasonably lower than the other bids submitted. If the bidder alleges a mistake, the bid shall be considered withdrawn unless correction meets the definition of a minor informality. The Agency shall have the sole discretion as to whether confirmation of a bid is warranted, but the Agency shall exercise that discretion in a manner that is fair to all bidders.

SECTION 16 Draft Agreement

The bidder understands and agrees that any contract entered into with MEMA pursuant to this IFB shall only be the contract provided by MEMA. MEMA will not accept agreements submitted by the bidder. Should MEMA and the winning bidder fail to enter into a contract, or MEMA ceases doing business with any Contractor selected through this IFB process, for any reason, MEMA reserves the right to contract with the next lowest priced Bidder.

SECTION 17 Contract Rights

Contract rights do not vest in any party until a contract is legally executed. MEMA is under no obligation to award a contract following issuance of this solicitation.

SECTION 18 Property Rights

Property rights do not inure to any Bidder until such time as services have been provided under a legally executed contract. No party responding to this IFB has a legitimate claim of entitlement to be awarded a contract or to the provision of work thereunder. MEMA is under no obligation to award a contract and may terminate a legally executed contract at any time.

SECTION 19
Agency Website

This IFB, questions and answers concerning this IFB, and the Notice of Intent to Award will be posted on the agency website at <http://www.msema.org> and on the Mississippi Contract/Procurement Opportunity Search Portal website.

SECTION 20
Attachments

The attachments to this IFB are made a part of this IFB as if copied herein in words and figures.

Attachment A

BID COVER SHEET

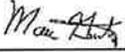
Bids must be received via email at OSSS@dfa.ms.gov as listed below on or before 1:00 PM CST, January 6, 2026. Do not include pricing or any bid content in the body of the email.

PLEASE INCLUDE IN YOUR SUBJECT LINE:

SEALED BID – 1:00 PM CST, January 6, 2026– IFB # 3160007732 – [Bidding Company Name]

Name of Company: Landstar Ranger, Inc.

Quoted By: Gina Huntley

Signature:  Marc Gentry Dir., Customer Contract Admin.

Address: 13410 Sutton Park Dr. S.

City/State/Zip: Jacksonville, FL. 32224

Telephone: 800-872-9400

Fax Number: 800-862-9271

E-Mail Address: melliott@landstar.com

Name and phone number of Company Representative to be contacted by Agencies seeking to contract for services pursuant to this IFB: Gina Huntley - 904-718-4797

In addition to providing the above contact information, please answer the following questions regarding your company:

What year was your company started? Landstar Ranger was incorporated in 1991

How many years has the firm been in business of performing the services called for in this IFB?

Since 2001, Landstar ETS has provided transportation and logistics services to numerous Federal, State, and Local government agencies

Please provide the physical location and mailing address of your company's home office, principal place of business, and place of incorporation. 13410 Sutton Park Dr. S., Jacksonville, FL. 32224

If your company is not physically located within the vicinity, how will you supply the necessary equipment and personnel to provide emergency standby transportation services for MEMA?

Landstar Ranger has more than 8,500 company owned tractors and trailers nationwide, along with over 80,000 carriers in network to handle all emergency transportation services. We have performed similar services for FEMA and other state agencies over the past 25 years with documented success.

Is your company currently for sale or involved in any transaction to expand or to become acquired by another business entity? If yes, please discuss the impact both in organizational and directional terms. No

Is your company licensed and/or certified to provide emergency standby transportation services as required by any and all applicable Federal and State law(s)?

Yes, Landstar Ranger is licensed and certified to handle all emergency transportation services outlined in this IFB.

List all licenses or permits your company possesses that are applicable to perform the services required in this IFB. Landstar Ranger is an approved carrier for the U.S. Government and all agencies

therein, including SAM.gov. Additionally, Landstar Ranger is currently an awarded carrier

for similar emergency transportation contracts with the state of North Carolina and Louisiana.

Describe any specific services that your company offers along with any specialized experience, certification, and/or education of your current staff. Landstar Ranger has over 25 years of experience providing emergency services both domestically and internationally. We have provided on-site coordination, tracking capabilities, tractor and/or trailers, potable water, cross-dock operations, assembled staff, and long-term solutions for effected areas of natural disasters. All operations are different, we adapt to get the job done.

Attachment B

BID FORM

Company: Landstar Ranger, Inc.

Contact Person: Matthew Elliott

Telephone Number: 904-390-1152

The evaluated contract price for emergency standby transportation shall include the total daily cost per prime mover truck, including the driver and the per diem. Bidder shall also submit a **Cost Analysis and Breakdown** (as seen on page 25) detailing all professional fees and expenses in a manner that supports the total evaluated contract price submitted. The contract award will be based solely on the evaluated contract price submitted below. The **Cost Analysis and Breakdown Sheet** will be considered Attachment A with the contract.

The awarded Contractor will be required to submit detailed invoices describing services completed at the time of payment request. Payment will be made in arrears (after the services have been provided) at the amount, and interval (i.e., monthly, quarterly, etc.) as agreed upon by the awarded contractor and MEMA prior to submission to PPRB for contract approval.

Total Cost per Prime Mover Truck: \$ 1,600 /Per Day
(Total cost should include daily cost of truck, driver, and per diem)

**The initial contract term will be one year. MEMA, at its sole discretion, may amend this contract and renew it for four (4) periods of twelve (12) months each under the same or amended terms and conditions as the original contract. **

By signing below, the company Representative certifies that he/she has authority to bind the company, and further acknowledges and certifies on behalf of the company:

1. That he/she has thoroughly read and understands the Invitation for Bids and Attachments thereto;
2. That the company meets all requirements and acknowledges all certifications contained in the Invitation for Bids and Attachments thereto;
3. That the company agrees to all provisions of the Invitation for Bids and Attachments thereto including, but not limited to, the clauses provided in the draft contract (Attachment E).
4. That the company will perform the services required at the prices quoted above;

5. That, to the best of its knowledge and belief, the cost or pricing data submitted is accurate, complete, and current as of the submission date;
6. **NON-DEBARMENT:** By submitting a bid, the bidder certifies that it is not currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi and that it is not an agent of a person or entity that is currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi.
7. **INDEPENDENT PRICE DETERMINATION:** By submitting a bid, the bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without any consultation, communication, or agreement with any other bidder or competitor for the purpose of restricting competition.
8. **BIDDER'S REPRESENTATION REGARDING CONTINGENT FEES:** By responding to the solicitation the bidder represents that It has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract. If the bidder cannot make such a representation, a full and complete explanation shall be submitted in writing with the bidder's response.
9. **REPRESENTATION REGARDING GRATUITIES:** Contractor represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of MEMA a gratuity or offer of employment in connection with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Contractor further represents that no employee or former employee of MEMA has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by contractor. Contractor further represents that it is in compliance with the Mississippi Ethics in Government laws, codified at Mississippi Code Annotated §§ 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.
10. **Release of Bid as Public Record.** The bidder shall acknowledge which of the following statements is applicable regarding the release of its bid as a public record. A bidder may be deemed non-responsive if the bidder does not acknowledge either statement, acknowledges both statements, or fails to comply with the requirements of the statement acknowledged.

CHOOSE ONE:

- Along with a complete copy of its bid, bidder has submitted a second copy of the bid in which all information bidder deems to be confidential commercial and financial information and/or trade secrets is redacted in black. Bidder acknowledges that it may be subject to exclusion pursuant to Chapter 15 of the PPRB OPSCR Rules and Regulations

if MEMA or the Public Procurement Review Board determine redactions were made in bad faith in order to prohibit public access to portions of the bid which are not subject to Miss. Code Ann. §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. Bidder acknowledges and agrees that MEMA may release the redacted copy of the bid at any time as a public record without further notice to bidder. A bidder who selects this option but fails to submit a redacted copy of its bid may be deemed non-responsive.

- Bidder hereby certifies that the complete unredacted copy of its bid may be released as a public record by MEMA at any time without notice to bidder. The bid contains no information bidder deems to be confidential commercial and financial information and/or trade secrets in accordance with Miss. Code Ann. §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. *Bidder explicitly waives any right to receive notice of a request to inspect, examine, copy, or reproduce its bid as provided in Miss. Code Ann. § 25-61-9(1)(a).* A bidder who selects this option but submits a redacted copy of its bid may be deemed non-responsive.

Company Name: Landstar Ranger, Inc.

Printed Name of Representative: Marc Gentry

Date: January 6, 2026

Signature: *Marc Gentry*

Note: Failure to sign the bid form may result in the bid being rejected as non-responsive. Modifications or additions to any portion of this bid document may be cause for rejection of the bid.

Amendment #1

Attachment A – Revised Contract Cost Analysis and Breakdown

Cost per Prime Mover	\$ 1600	Number Prime Mover Trucks	100
	_____		_____
<i>(Truck Only)</i>			
Total Cost per Prime Mover Truck	\$ 1600		

<i>(Total cost should include daily cost of truck, driver, and per diem)</i>			

The prices listed below will not be included in the bid evaluation; however, the vendor shall be bound by these prices for the duration of the contract, unless otherwise amended in writing by mutual agreement and approved by the PPRB. These amounts must be itemized on all applicable invoices for documentation and transparency.

TRAILER RENTAL AND MILEAGE

Trailer Rental	\$ 120	Flat Rate/Per Day

<i>(GPS Tracking fees must be included in this cost)</i>		
Mileage Cost	\$4/mile	

DISPATCHER

Regular Hour Rate	\$ 0	Overtime Hour Rate	\$0
	_____		_____
Per Diem for On-Site Dispatcher	\$	\$0	_____

ON-SITE MANAGEMENT

Regular Hour Rate \$ 83.33	Overtime Hour Rate \$ 0
_____	_____
Per Diem for On-site Management \$ 0	

CROSS-DOCK FACILITY OPERATIONS

Cross-Dock Facility	\$ 30,000/month all-in (Min. 3 months, including facility, equipment, staff, documentation and on-site management)
<i>(The cost of the rental, operation, or management of a cross-dock facility)</i>	
Hourly Forklift Cost	\$ 0

<i>(Cost of fuel must be included)</i>	
Staff Hourly Rate	\$ 0

Documentation Cost	\$ 0

Other Transportation Equipment Costs – Optional *(check if page attached)* This section is optional. **Information provided will not be considered during bid evaluation or award determination.** Bidders may submit costs related to additional transportation equipment they can provide, separate from the base bid, on a separate attachment.

If this section is completed, the bidder must sign and date the attachment. Submission of this information does not obligate MEMA to procure any additional equipment or services. MEMA may, at its sole discretion, use the information provided for internal planning or market research purposes only. Any future procurement of additional equipment or services will comply with applicable Mississippi procurement laws and regulations.

**Attachment C
REFERENCES**

Bidder may submit as many references as desired by submitting as many additional copies of Attachment C, References, as deemed necessary. References will be contacted in the order listed until two references have been interviewed and Reference Score Sheets completed for each of the two references. No further references will be contacted; however, bidders are encouraged to submit additional references to ensure that at least two references are available for interview. Agency staff must be able to contact two references within two (2) business days of bid opening or 48 hours of initial contact.

REFERENCE 1

Name of Company: Florida Department of Health - Division of Emergency Preparedness

Dates of Service: 2005 - Present

Contact Person: Jacob Kemp

Telephone Number: 850-688-2992

Cell Number: 850-688-2992

E-mail: jacob.kemp@flhealth.gov

Alternative Contact Person (optional): _____

Telephone Number: _____

Cell Number: _____

E-mail: _____

REFERENCE 2

Name of Company: North Carolina Department of Public Safety - Division of Emergency Management

Dates of Service: 2015 - Present

Contact Person: Christopher Call

Telephone Number: 919-605-6923

Cell Number: 919-605-6923

E-mail: chris.call@ncdps.gov

Alternative Contact Person (optional): _____

Telephone Number: _____

Cell Number: _____

E-mail: _____

REFERENCE 3

Name of Company: Administration for Strategic Preparedness and Response (ASPR) - Centers for Disease Control and Prevention (CDC)
Division of Strategic National Stockpile (DSNS)

Dates of Service: 2004 - Present

Contact Person: Jack Darrington

Telephone Number: 404-639-0772

Cell Number: 404-851-7911

E-mail: jdarrington@cdc.gov

Alternative Contact Person (optional): _____

Telephone Number: _____

Cell Number: _____

E-mail: _____

REFERENCE 4

Name of Company: Governor's Office of Homeland Security and Emergency Preparedness (GOSHEP)

Dates of Service: 2004 - Present

Contact Person: Kristopher Gregoire

Telephone Number: 225-376-6095

Cell Number: _____

E-mail: kristopher.gregoire@la.gov

Alternative Contact Person (optional): Colonel Joseph Griffin

Telephone Number: 504-343-6902

Cell Number: _____

E-mail: _____

REFERENCE 5

Name of Company: _____

Dates of Service: _____

Contact Person: _____

Telephone Number: _____

Cell Number: _____

E-mail: _____

Alternative Contact Person (optional): _____

Telephone Number: _____

Cell Number: _____

E-mail: _____

Attachment D

References Score Sheet

**IFB RFx #3160007732
IFB for Emergency Standby Transportation Services**

TO BE COMPLETED BY MEMA STAFF ONLY

Bidder Name: _____

Reference Name: _____

Person Contacted, Title/Position: _____

Date/Time Contacted: _____

Service From/To Dates: _____

Able to provide emergency transportation services when you called?	Yes	No
Satisfied with the services provided and final product? If no, please explain.	Yes	No
Vendor easy to work with in scheduling services?	Yes	No
Was the project completed on time and within budget?	Yes	No
Vendor listened when you had an issue and readily offered a solution? (If never had an issue, please check here ____.)	Yes	No
Would you enter into a contract with them again?	Yes	No
Would you recommend them?	Yes	No

Bidder must have a minimum of 6 "yes" answers on the questions above from two references (total of 12 "yes" answers) to be considered responsible and for its bid to be considered.

Score: Pass / Fail

Do you have any business, professional or personal interest in the vendor's organization? If yes, please explain.	Yes	No
---	-----	----

A "yes" to the above question may result in an automatic disqualification of the provided reference; therefore, resulting in a score of zero as responses to previous questions become null and void.

Notes:

Called by:

Name, Title

Date

Signature

Attachment E

Required Contract Clauses

1. Applicable Law

The contract shall be ^{201 Present} governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflicts of laws provisions, and any litigation with respect thereto shall be brought in the courts of Mississippi.

2. Approval

It is understood that if this contract requires approval by the Public Procurement Review Board ("PPRB") and/or the Department of Finance and Administration Office of Personal Service Contract Review ("OPSCR"), and this contract is not approved by PPRB and/or OPSCR, it is void and no payment shall be made hereunder.

3. Availability of Funds

It is expressly understood and agreed that the obligation of MEMA to proceed under this agreement is conditioned upon the appropriation of funds by the Mississippi State Legislature and the receipt of the appropriated funds. If the funds anticipated for the continuing time fulfillment of the agreement are, at any time, not forthcoming or insufficient, regardless of the source of funding, MEMA shall have the right upon 10 business days written notice to Contractor, to terminate this agreement without damage, penalty, cost of expense to MEMA of any kind whatsoever. The effective date of termination shall be as specified in the notice of termination.

4. Certification of Independent Price Determination

By submitting a bid, the bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without any consultation, communication, or agreement with any other bidder or competitor for the purpose of restricting competition.

5. Compliance with Equal Opportunity in Employment Policy

Contractor understands that MEMA is an equal opportunity employer and therefore, maintains a policy which prohibits unlawful discrimination based on race, color, creed, sex, age, national origin, physical handicap, disability, genetic information, or any other consideration made unlawful by federal, state, or local laws. All such discrimination is unlawful, and Contractor agrees during the term of the agreement that Contractor will strictly adhere to this policy in its employment practices and provision of services.

6. Compliance with Laws

Contractor shall comply with, and all activities under this agreement shall be subject to, all applicable federal, state, and local laws and regulations, as now existing and as may be amended or modified.

7. E-Payment

Contractor agrees to accept all payments in United States currency via the State of Mississippi's electronic payment and remittance vehicle. The Agency agrees to make payment in accordance with Mississippi "Timely Payments for Purchases by Public Bodies" laws, which generally provide for payment of undisputed amounts by the Agency within 45 calendar days of receipt of invoice. Mississippi Code Annotated § 31-7-301, et seq.

8. E-Verification

If applicable, Contractor represents and warrants that it will ensure its compliance with the Mississippi Employment Protection Act and will register and participate in the status verification system for all newly hired employees. Mississippi Code Annotated §§ 71-11-1 and 71-11-3. Contractor agrees to provide a copy of each verification upon request of MEMA subject to approval by any agencies of the United State Government. Contractor further represents and warrants that any person assigned to perform services hereafter meets the employment eligibility requirements of all immigration laws.

The breach of this clause may subject Contractor to the following: (1) termination of this contract and exclusion pursuant to Chapter 15 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*; (2) the loss of any license, permit, certification or other document granted to Contractor by an agency, department, or Governmental entity for the right to do business in Mississippi; or (3) both. In the event of such termination, Contractor would also be liable for any additional costs incurred by the Agency due to Contract cancellation or loss of license or permit to do business in the state.

9. Contractor's Representation Regarding Contingent Fees

By executing the contract the contractor represents that it has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract. If the contractor cannot make such a representation, a full and complete explanation shall be submitted in writing to the Agency prior to contract execution.

10. Paymode

Payments by MEMA using the state's accounting system shall be made and remittance information provided electronically as directed by the state and deposited into the bank account of Contractor's choice. MEMA may, at its sole discretion, require Contractor to electronically submit Invoices and supporting documentation at any time during the term of this Agreement. Contractor understands and agrees that the Agency is exempt from the payment of Mississippi taxes. All payments shall be in United States currency.

11. Procurement Regulations

This contract shall be governed by the applicable provisions of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*, a copy of which is available on the Mississippi Department of Finance and Administration's website (www.dfa.ms.gov). Any bidder responding to a solicitation for personal and professional services and any contractor doing business with a state Agency is deemed to be on notice of all requirements therein.

12. Representation Regarding Gratuities

Contractor represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of MEMA a gratuity or offer of employment in connection with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Contractor further represents that no employee or former employee of MEMA has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by contractor. Contractor further represents that it is in compliance with the Mississippi Ethics in Government laws, codified at Mississippi Code Annotated §§ 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.

13. Required Public Records and Transparency

Upon execution of a contract, the provisions of the contract which contain the personal or professional services provided, the unit prices, the overall price to be paid, and the term of the contract shall not be deemed to be a trade secret or confidential commercial or financial information pursuant to Mississippi Code Annotated § 25-61-9(7). The contract shall be posted publicly on www.transparency.ms.gov and shall be available for at the Agency for examination, inspection, or reproduction by the public. The contractor acknowledges and agrees that MEMA and this contract are subject to the *Mississippi Public Records Act of 1983* codified at Mississippi Code Annotated §§ 25-61-1, *et seq.* and its exceptions, Mississippi Code Annotated § 79-23-1, and the *Mississippi Accountability and Transparency Act of 2008*, codified at Mississippi Code Annotated §§ 27-104-151, *et seq.*

14. Stop Work Order

MEMA may, by written order to Contractor at any time, require Contractor to stop all or any part of the work called for by this contract. This order shall be for a period of time specified by MEMA. Upon receipt of such an order, Contractor shall forthwith comply with its terms and take reasonable steps to minimize any further cost to MEMA. Upon execution of the stop work order, unless MEMA has terminated that part of the agreement or terminated the agreement in its entirety, MEMA is not liable for payment for services which were not rendered due to the stop work order.

15. Termination

Termination for Convenience. MEMA may, when the interests of the Agency so require, terminate this contract in whole or in part, for the convenience of the Agency. MEMA shall give written notice of the termination to Contractor specifying the part of the contract terminated and when termination becomes effective. Contractor shall incur no further obligations in connection with the terminated work and on the date set in the notice of termination Contractor will stop work to the extent specified. Contractor shall complete the work not terminated by the notice of termination and may incur obligations as are necessary to do so.

Termination for Default. If MEMA gives the Contractor a notice that the personal or Professional services are being provided in a manner that is deficient, the Contractor shall have 30 days to cure the deficiency. If the Contractor fails to cure the deficiency, MEMA may terminate the contract for default and the Contractor will be liable for the additional costs to MEMA to procure the personal and professional services from another source. Termination under this paragraph could result in Contractor being excluded from future contract awards pursuant to Chapter 15 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*. Any termination wrongly labelled termination for default shall be deemed a termination for convenience.

APPLICABLE FEDERAL PROCUREMENT CLAUSES AS THIS CONTRACT MAY BE FUNDED BY FEDERAL FUNDS

1. Byrd Anti-Lobbying Amendment

Contractors shall file the required certification within Appendix A of this contract through which it certifies that it will not and has not used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Contractor and all authorized subcontractors shall also disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency (MEMA).

2. Clean Air and Water Acts Compliance

- (1) Contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et. seq. and the Federal Water Pollution Control Act, as amended, 33 U.S.C. § 1251 et. seq.
- (2) Contractor agrees to report each violation to MEMA and understands and agrees that MEMA will, in turn, report each violation as required to assure notification to the State of Mississippi, the applicable federal agency, and the appropriate Environmental Protection Agency Regional Office as applicable to this contract.
- (3) Contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with federal assistance if applicable.

3. Procurement of Recovered Materials

- (1) In the performance of this contract, Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired:
 - i. competitively within a timeframe providing for compliance with the contract performance schedule;
 - ii. meeting contract performance requirement; or,
 - iii. at a reasonable price.
- (2) Information about this requirement, along with the list of EPA-designate items, is available at EPA's Comprehensive Procurement Guidelines website, <http://www.epa.gov/smm/comprehensiveprocurement-guideline-cpg-program>.
- (3) Contractor also agrees to comply with all other applicable requirements for Section 6002 of the Solid Waste Disposal Act.

4. Debarment and Suspension

- (1) This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. Pt. 3000. As such Contractor is required to verify that none of Contractor, its principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).
- (2) Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
- (3) This certification is a material representation of fact relied upon by MEMA. If it is later determined that Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to MEMA, the federal government may pursue available remedies, including by not limited to, suspension and/or debarment.
- (4) The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

5. No Obligation by Federal Government

The federal government is not a party to this contract and is not subject to any obligations or liabilities to the non-federal entity, Contractor, or any other party pertaining to any matter resulting from the contract.

6. Program Fraud and False or Fraudulent Statements or Related Acts

Contractor acknowledges that 31 U.S.C Chap. 38 (Administrative Remedies for False Claims and Statements) applies to Contractor's actions pertaining to the contract.

7. Socioeconomic Affirmative Steps

If subcontracts are to be let, the prime contractor is required to take all necessary steps identified in 2 C.F.R. § 200.321(b)(1)-(5) to ensure that small and minority businesses, women's business enterprises, veteran-owned businesses, and labor surplus area firms are used when possible.

APPLICABLE FEDERAL PROCUREMENT CLAUSES IF THIS CONTRACT IS ELIGIBLE FOR REIMBURSEMENT SPECIFICALLY WITH FEMA FUNDING

1. Access to and Retention of Records

- 1) Contractor agrees to provide MEMA, the subgrantees (counties and communities), FEMA, the Comptroller General of the United States, and any of their duly authorized representatives access to any books, documents, papers, and records of Contractor, which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.
- 2) Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
- 3) Contractor agrees to provide the FEMA Administrator or his/her authorized representatives access to construction or other work sites pertaining to the work being completed under the contract.
- 4) In compliance with the Disaster Recovery Act of 2018, MEMA and Contractor acknowledge and agree that no language in this contract is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.
- 5) Contractor agrees to retain all records associated with this contract for three (3) years after MEMA or the subgrantees (counties and communities) make final payment and all other pending matters are closed.

2. DHS Seal, Logo, and Flags

Contractor shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.

3. Compliance with Federal Law, Regulations, and Executive Orders

This is an acknowledgment that should FEMA financial assistance be used to fund all or a portion of the contract. Contractor will comply with all applicable federal laws, regulations, executive orders, FEMA policies, procedures, and directives.

**APPENDIX A
44 C.F.R. PART 18- CERTIFICATION REGARDING LOBBYING**

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

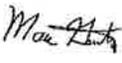
- 1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal Loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

- 2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

- 3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for such failure.

Contractor, Landstar Ranger, Inc., certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, Contractor understands and agrees that the provisions of 31 U.S.C Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.


Contractor's Authorized Official's Signature

January 6, 2026
Date



Landstar System, Inc.

(Parent Company)
www.landstar.com
Nasdaq: LSTR
FID #06-1313069
DUNS #62-386-4857

Landstar is an asset-light provider of integrated transportation management solutions. The Company offers services to its customers across multiple transportation modes, with the ability to arrange for individual shipments of freight to enterprise-wide solutions to manage all of a customer's transportation and logistics needs. Landstar provides services principally throughout the United States and to a lesser extent in Canada and between the United States and Canada, Mexico and other countries around the world. The Company's services emphasize safety, information coordination and customer service and are delivered through a network of independent commission sales agents and third party capacity providers linked together by a series of technological applications which are provided and coordinated by the Company.

FACILITIES

<p><u>Corporate Headquarters/Jacksonville Service Center</u> 13410 Sutton Park Drive South Jacksonville FL 32224-5270 (904) 398-9400 or (800) 872-9400 Website: www.Landstar.com</p>	<p><u>Rockford Service Center</u> 1000 Simpson Road Rockford IL 61102-4625 (800) 872-9400</p>
<p><u>Automotive Service Center</u> Two Town Square, Suite 250 Southfield, MI 48076 (248) 353-6929</p>	<p><u>Mexican Operations Center</u> 18702 Metropolitan Road Laredo, TX 78045 (956) 729-0604</p>
<p><u>Landstar Canada, Inc.</u> 7100 Woodbine Ave Ste 113 Markham, ON L3R5J2 (905) 752-3466</p>	

MISC.

Type of Business	Large Corporation	Truck Count / Leased BCOs	11,864/11,057
Incorporation	DE - 1988	Brokerage Carriers	90,346
Years in Business	34	Trailer Count	Over 18,362 vans, platforms and specialized equipment

Insurance | I.C.C. Approved Self Insured Carriers. Certificate Available Upon Request. High Value Cargo Insurance Available

Certifications - ISO 9001:2015, RC 14001:2015, C-TPAT, FAST, PIP, Smartway, IATA (Landstar Express Only)

Services Provided - Van Truckload, Legal Platform, Heavy Haul, LTL, Intermodal, Drayage, Temperature Control, Expedited, Ocean, Air and Third Party Logistics

Methods of Tender Acceptance - EDI, Email, Web-based applications, Fax and Phone

CONTACTS

Operations/Dispatch	Independent Landstar Agent	Claims - Cargo Loss Prevention	800-872-9103 cargolossprevention@landstar.com
Accounts Receivables	800-872-9400 accountsreceivables@landstar.com	Insurance - Risk Management	800-872-9104 insurance-RMCS@landstar.com
ACH Setup	Melissa Russell - 904-390-1519 mrussell@landstar.com	Contracts	Marc Gentry - 904-390-1178 customercontracts@landstar.com

4.5 Vendor Experience

Landstar Emergency Transportation Services

Landstar's Emergency Transportation Services (ETS) provides all modes of transportation services to Federal, State, and Local government agencies. When a State of Emergency Declaration is issued by the appropriate authority, ETS begins planning, sourcing, and executing transportation services as directed by the governmental department. ETS typically supports FEMA and State Emergency Management Divisions; however, we also provide emergency support to other agencies, such as the Department of Defense, Department of Health and Human Services, and the Department of the Interior.

Emergency Transportation Services Overview

Emergency Transportation Services (ETS) is a core function within Landstar's Government Services Department.

ETS supports and assists Landstar Government-Approved Agents with State and Local Government Emergency Services to include proposals, bids, and solicitations.

ETS currently supports emergency transportation operation plans for FEMA, U.S. Dept. of Health, and multiple State Emergency Departments to include Florida, South Carolina, North Carolina, Alabama, Louisiana, Mississippi, and Texas.

Emergency Transportation Services Performed

- All line haul transportation services including:
 - Dry vans (53' trailers)
 - Flatbeds
 - Heavy-haul/specialized trailers
 - Refrigerated vans
 - Refrigerated and dry straight trucks with lift gates
 - Sprinter vans
 - GPS Tracking
- Prepositioning/long term leasing of flatbed trailers
- Shuttle services from distribution centers to point of need
- 24/7 on-site management of shuttle drivers or truck pools
- Ocean charters, both barge and ship
- Air cargo charters

Emergency Transportation Services History

Since 2001, Landstar ETS has provided transportation and logistics services to numerous Federal, State, and Local government agencies. From the 9/11 terrorist attacks in New York and Washington D.C. to the 2024-2025 hurricane season. In the last 25 years of emergency transportation services at Landstar, we have assisted with the following:

- 35+ hurricanes across 10 different states
- 10 floods
- 5 winter storms
- 4 wildfires
- 2 H1N1 outbreaks
- 2 tornados
- 2 typhoons
- 1 terrorist attack
- 1 chemical spill
- 1 earthquake
- 1 state power outage
- 1 COVID global pandemic

Some more detailed examples of these federal and state missions that Landstar has assisted with include:

- 2001
 - 9/11 Terrorist Attack – New York City, NY and Washington, D.C.
 - 309 task orders completed, emergency worker buses to/from the World Trade Center, straight trucks w/ liftgates, flatbeds w/ forklifts provided to assist with search and rescue.
- 2002
 - Hurricane Lili
 - 39 tasks, 114 orders completed for shuttle and line haul trucks
- 2003
 - Hurricane Isabel
 - 97 tasks, 422 orders completed for shuttle, line haul, trailer rental and on-site coordination at Ft. Eustis, VA.
- 2004
 - Hurricanes Charley, Frances, Ivan, and Jeanne
 - 575 tasks, 10,619 orders completed for various driver and trailer requirements across multiple states
 - Successful execution resulted in longstanding FDEM relationship
- 2005
 - Hurricanes Dennis, Emily, Katrina, Rita, Ophelia, and Wilma

- 593 tasks, 25,086 orders completed for all equipment types, primarily to assist with Katrina
- 2006
 - Landstar listed as a primary vendor for the now defunct FAA/DOT contract
 - Hurricane Ernesto, Flooding in NY and PA, and Wildfires In CA
 - 609 orders, 9,911 orders completed for prepositioned trailers, providing tractors and forklifts, and on-site coordination
- 2009
 - Awarded three-year contingency contract for Mississippi Emergency Management Agency (MEMA)
- 2010
 - Hurricanes Gustav and Irene
 - Responded to the State of North Carolina for movement of life sustaining commodities. Commodities moved from warehouses to County Staging Areas (CSA) using bobtails and trailers when requested
- 2012
 - Hurricanes Isaac and Sandy
 - Moved stated stored life sustaining commodities via bobtail and trailers provided from Aug-Oct 2012
 - Pre-positioned forklifts and utilized specialized equipment (Moffat trailers, Dry Van w/ liftgate)
 - Moved mobile fuel tanks supporting FAA in NY, NJ, VA, and MD to assist with Superstorm Sandy
- 2021/2022
 - Hurricane Ida
 - 8 tasks, 228 orders completed primary carrier for shuttle missions spanning more than 50 days for the state of Louisiana including tractors, trailers, and potable water tankers
 - Hurricane Ian
 - 10 tasks, 25 orders completed for State of Florida providing Gatekeeper shipments
- 2024
 - Hurricane Francine
 - 50 bobtails and on-site coordination provided as primary carrier for state of Louisiana
- Current
 - Registered vendor for all Gulf Coast emergency services and FEMA
 - Awarded Contract # 4400029788 for Emergency Truck Driver Rental Packages and Potable Water Tankers for the state of Louisiana through 2026

5.3 Project Organization

Landstar's team listed in the table provided for this proposal have 25+ years of experience with different State and Federal Agencies (FEMA, DHHS, USDA, DoD) to provide emergency transportation services as demonstrated by the events previously listed. The team listed to support the work needed by the State of Mississippi in this RFP are easily supplemented with the full resources needed to be successful and with additional experienced agency locations and staff of Landstar System, Inc. and the Government Services Department therein. In addition to providing emergency transportation services to the State of Mississippi, we will continue to proudly support FEMA and similar State Emergency Divisions should disaster strike.

Project Manager – Matthew Elliott, Director, Strategic Government Account Operations

Mr. Elliott has 15+ years' experience in all modes of domestic and international cargo transportation and freight forwarding and has worked for Landstar for 8 years, handling emergency services since 2020. He has successfully overseen the award of multiple contracts from various State Emergency Divisions and has directly supervised emergency operations for hurricanes, both in the office and on-site.

Primary 24-Hour Emergency Order Representative – Gina Huntley, Landstar Agency Owner

Mrs. Huntley is a second-generation Landstar Agency Owner following in the footsteps of her father, Doug Chappellear, who has been the primary Emergency Services provider for Landstar since 2000 and beyond. Her agency's sales and operations team specializes in developing additional emergency operations customers and providing operational support for State and Federal Agencies. She has personally handled emergency operations right alongside her father since 2006 and is well versed in the day-to-day operations required to urgently meet requirements when a state of emergency is declared.

Secondary 24-Hour Emergency Order Representative – Vanessa Howard, Operations Coordinator

Mrs. Howard has been working alongside Gina and Doug for over 27 years handling all dispatching and emergency operations. She has assisted with all the events previously listed with precision and organization.

Contract Position	Name	Telephone	Email
Project Manager	Matthew Elliott Director, Strategic Government Account Operations	Office: 904-390- 1152 Cell: 904-813-3582	melliott@landstar.com
Contract Administrator and Alternate Project Manager	Charlie Ward Account Executive	Office: 904-390- 4840 Cell: 904-635-8105	cward@landstar.com
24-Hour Emergency Order Representative (Primary Contact)	Gina Huntley Agency Owner	Office: 904-733- 1866 Cell: 904-718-4797	gina.huntley@globalsjx.com
24-Hour Emergency Order Representative (Secondary Contact)	Vanessa Howard Operations Manager	Office: 904-733- 1866 Cell: 904-718-3215	vanessa.howard@globalsjx.com
On-Site Fleet Manager (When requested)	Bruce Augsburger Fleet Manager	Office: 352-563- 9913 Cell: 352-257-8377	baugsburger@hotmail.com
Billing Administration	Amy Flood Director, Administration	Office: 815-972- 6915	aflood@landstar.com

Thank you for your time and
consideration.



Invitation for Bids
Emergency Standby Transportation Services
 IFB RFx# 3160007732

Amendment #1
Questions and Answers

	IFB Section, Page Number	Vendor/Contractor Question	Agency Response
1.	Deliverables 4.1.1, page 3	<p>“At the time a purchase order will be provided to the vendor to initiate the need of trailers and movement of equipment to State Staging Area (SSA).”</p> <p>Is there a specific trailer type to be provided (i.e., 53ft or 48ft Dry Van, Reefer, Flatbed)?</p>	53' Dry Van
2.	Operational Requirements A, page 4	<p>The RFP states the vendor will provide a cross-dock facility, as well as equipment for loading and unloading operations of trailers.</p> <p>Will the state provide a line item on pricing sheet in the proposal for cross dock facility, labor and equipment?</p>	<p>The <i>Contract Cost Analysis and Breakdown</i> has been modified to include a line-item for the cross-dock facility operations cost. It is attached hereto as <i>Amendment #1-Revised Contract Cost Analysis and Breakdown</i>. This line item will not be considered during bid evaluation; however, the contractor will be required to honor these prices for the duration of the contract as specified.</p> <p>The cross docking will depend on the nature of the disaster.</p>
3.	Fuel Procurement, Section E, page 5	<p>“The contractor must possess the ability to provide fuel to support operations.”</p> <p>Will costs associated with the rental, operation, or management of a cross-dock facility (used for the transfer and staging of commodities as part of contract performance) be reimbursable by the State of Mississippi to the Contractor?</p>	<p>Costs associated with the rental, operation, or management of a cross-dock facility used for the transfer and staging of commodities is reimbursable.</p> <p>Accordingly, the <i>Contract Cost Analysis and Breakdown</i> has been revised to include a specific line item for cross-dock facility operations. It is attached hereto as <i>Amendment #1-Revised Contract Cost Analysis and Breakdown</i>. While the line item will not be considered during the bid evaluation, the contractor will be required to honor these</p>

Invitation for Bids
Emergency Standby Transportation Services
 IFB RFx# 3160007732

Amendment #1
Questions and Answers

IFB Section, Page Number	Vendor/Contractor Question	Agency Response
		<p>prices for the duration of the contract as specified.</p> <p>As a clarification related to previously stated operational requirements, the cost of fuel shall be included in the forklift hourly rate.</p>
4. Operational Requirements I, page 6	Is scheduled work hour assumption based on an 8-hour or 12-hour shift per day rate?	12-hour operations
5. Draft Agreement, Section 16, page 17	<p>“The bidder understands and agrees that any contract entered into with MEMA pursuant to this IFB shall only be the contract provided by MEMA.”</p> <p>Will there be a sample contract provided for review prior to submission?</p>	No; however, clauses located in <i>Attachment E – Required Contract Clauses</i> and the <i>Required Federal Contract Clauses</i> will be included in the contract. Bidders may review these clauses, but they cannot be edited or rewritten in any way.
6. Attachment A, page 25	If there are additional trailer types/sizes specified, will additional line items for pricing be included on the pricing sheet?	<p>Please note <i>Other Transportation Equipment Costs</i> section on <i>Amendment #1-Revised Contract Cost Analysis and Breakdown</i>. This option is provided for bidders who have additional trailer types/sizes and wish to list them separately, either on another sheet or on a form created by the bidder. Other transportation equipment costs will not be considered in the bid evaluation. They will be included as a separate attachment within the contract.</p>
MEMA IFB AMENDMENTS		
7. Attachment A – Contract Cost Analysis and Breakdown		The <i>Contract Cost Analysis and Breakdown</i> has been modified to include a line-item for the cross-dock facility, labor and

Invitation for Bids
Emergency Standby Transportation Services
IFB RFx# 3160007732

Amendment #1
Questions and Answers

IFB Section, Page Number	Vendor/Contractor Question	Agency Response
		equipment. It is attached hereto as <i>Amendment #1-Revised Contract Cost Analysis and Breakdown</i> . This line item will not be considered during bid evaluation; however, the contractor will be required to honor these prices for the duration of the contract as specified.

Receipt of Amendment #1 Acknowledged:

Company: Landstar Ranger
By: 
Printed Name: Matthew Elliott
Title: Director, Strategic Govt Accounts Operations

Amendment #1

Attachment A – Revised Contract Cost Analysis and Breakdown

Cost per Prime Mover \$ _____ Number Prime Mover Trucks _____ <i>(Truck Only)</i>
Total Cost per Prime Mover Truck \$ _____ <i>(Total cost should include daily cost of truck, driver, and per diem)</i>

The prices listed below will not be included in the bid evaluation; however, the vendor shall be bound by these prices for the duration of the contract, unless otherwise amended in writing by mutual agreement and approved by the PPRB. These amounts must be itemized on all applicable invoices for documentation and transparency.

TRAILER RENTAL AND MILEAGE

Trailer Rental \$ _____ Flat Rate/Per Day
<i>(GPS Tracking fees must be included in this cost)</i>
Mileage Cost \$ _____

DISPATCHER

Regular Hour Rate \$ _____	Overtime Hour Rate \$ _____
Per Diem for On-Site Dispatcher \$ _____	

ON-SITE MANAGEMENT

Regular Hour Rate \$ _____	Overtime Hour Rate \$ _____
Per Diem for On-site Management \$ _____	

CROSS-DOCK FACILITY OPERATIONS

Cross-Dock Facility	\$ _____
<i>(The cost of the rental, operation, or management of a cross-dock facility)</i>	
Hourly Forklift Cost	\$ _____
<i>(Cost of fuel must be included)</i>	
Staff Hourly Rate	\$ _____
Documentation Cost	\$ _____

- Other Transportation Equipment Costs – Optional** *(check if page attached)* This section is optional. **Information provided will not be considered during bid evaluation or award determination.** Bidders may submit costs related to additional transportation equipment they can provide, separate from the base bid, on a separate attachment.

If this section is completed, the bidder must sign and date the attachment. Submission of this information does not obligate MEMA to procure any additional equipment or services. MEMA may, at its sole discretion, use the information provided for internal planning or market research purposes only. Any future procurement of additional equipment or services will comply with applicable Mississippi procurement laws and regulations.

Invitation for Bids
Emergency Standby Transportation Services
 IFB RFx# 3160007732

Amendment #2
Questions and Answers

IFB Section, Page Number	Vendor/Contractor Question	Agency Response	
1.	Section 4.1.1.B - Dock Mgmt and Facility, Page 4	Part B of Operational Requirements notes that vendor must provide a Facility and multiple drop yards. Must these be vendor owned or can they be leased/subcontracted. And does vendor need to possess and maintain the facility year round? Or just needs the access to it?	Contractor must provide access to leased, subcontracted, or vendor-owned facilities and drop yards, but only in the event of a state or federally declared emergency disaster.
2.	Section 4.1.1.B - Dock Mgmt and Facility, Page 4	Re the above section and question - how will facility, ancillary labor and equipment costs be priced into the contract? There is no price submission for these items despite them being an essential part of operations, according to Part B - Bidders Dock Mgmt and Facility	The agency published <i>Amendment #1-Revised Contract Cost Analysis and Breakdown</i> on December 9, 2025, which is available on the agency website. The addition of a line-item for cross-dock facility operations cost is included in this amendment. This line item will not be considered during bid evaluation; however, the contractor will be required to honor these prices for the duration of the contract as specified.
3.	Section 4.1.1.B - Dock Mgmt and Facility, Page 4	Is the "contractor's identified address" where state-purchased commodities are shipped the same physical location as the required cross-dock facility?	No, it does not have to be the same address. The cross-dock address can be identified by the vendor.
4.	Section 4.1.1.B - Dock Mgmt and Facility, Page 4	Must the cross-dock facility be located within the State of Mississippi, or may the facility be located in an adjacent state (e.g., Alabama, Louisiana, Tennessee) within reasonable proximity to the State Staging Areas?	The cross-dock facility should be located within reasonable proximity to the state staging areas.
5.	Section 4.1.1.B - Dock Mgmt and Facility, Page 4	If the cross-dock facility must be located within Mississippi, is there a required geographic area or maximum distance from the State Staging Areas?	There is not a required geographic area or maximum distance from the state staging areas for the cross-dock facility.

Invitation for Bids
Emergency Standby Transportation Services
 IFB RFx# 3160007732

Amendment #2
Questions and Answers

IFB Section, Page Number	Vendor/Contractor Question	Agency Response
6.	Section 4.1.1.B - Dock Mgmt and Facility, Page 4	No, as long as it meets the safety requirements of the vendor for the transfer of commodities.
7.	Section 4.1.1.B - Dock Mgmt and Facility, Page 4	If temporary, the structure and operation will only be required during the declared disaster and may be erected upon activation and demobilized after each event.
8.	Section 4.1.1.B - Dock Mgmt and Facility, Page 4	Yes, the contractor can lease or partner with a third-party facility for cross docking.
9.	Section 4.1.1.A - Transportation Network Ability, Page 4	Anticipated support is based on the disaster, with an estimated radius of no more than 150 miles.
10.	Section 4.1.1.A - Transportation Network Ability, Page 4	With a major hurricane, the lower six (6) counties anticipate 30 or more CPODs.
11.	Section 4.1.1.A - Transportation Network Ability, Page 4	CPODs are predetermined and will be provided to the contractor; however, the address may change based on damages.
12.	Section 4.1.1.A - Transportation Network Ability, Page 4	Anticipated timeline to delivery to the CPODs is 72 hours after landfall. Some deliveries may be required at 48 hours.
13.	Section 4.1.1 - Detailed Minimum Specs, Page 3	MEMA will designate specific SSAs based on the disaster's geographic impact.

Invitation for Bids
Emergency Standby Transportation Services
 IFB RFx# 3160007732

Amendment #2
Questions and Answers

	IFB Section, Page Number	Vendor/Contractor Question	Agency Response
		based on the disaster's geographic impact?	
14.	Section 4.1.1 - Detailed Minimum Specs, Page 3	If multiple SSAs are activated, is the contractor expected to provide separate personnel and equipment at each active SSA concurrently?	Yes, if MEMA is operating an additional SSA staffing will need to be at each site for vendor continuity.
15.	Section 4.1.1.D - Shuttle, Page 4	What criteria determine whether MEMA will require 50 trailers versus 100 trailers for a given activation?	Estimates will be made based on the storm's category, anticipated landfall, and population density.
16.	Section 4.1.1.D - Shuttle, Page 4	Is the contractor required to have all 100 trailers available and mobilization-ready within 72 hours, or only the minimum of 50 trailers with the remaining 50 available on an as-needed basis with additional lead time?	The contractor will be part of the planning process when MEMA estimates the orders for the commodities. For example, 2025 estimate of bottled water for a Category 3 hurricane strike at Biloxi, MS with support to 13 counties initial is 57 trailers loads for 2 DOS. The current bottled water vendor per trailer load of 16.9 oz bottles is 38,304 bottles.
17.	Section 4.1.1.D - Shuttle, Page 4	If MEMA initially requests 50 trailers and subsequently requires an additional 50 trailers during an ongoing activation, what is the expected mobilization timeframe for the additional units?	MEMA will order a minimum two-day supply; then, follow-up requests will be based on anticipated recovery of utilities in the disaster area.
18.	Section 4.1.1.D - Shuttle, Page 4	What are the required trailer specifications, including length, type, and weight capacity?	Specific trailer specifications are not available. The Contractor should ensure that trailers are capable of transporting loads such as approximately 38,304 bottles of 16.9 oz bottled water or palletized shelf-stable meals averaging 1,100 lbs. per pallet. All pallets must remain accessible by pallet jack at the delivery endpoint.

Invitation for Bids
Emergency Standby Transportation Services
 IFB RFx# 3160007732

Amendment #2
Questions and Answers

	IFB Section, Page Number	Vendor/Contractor Question	Agency Response
19.	Section 4.1.1.D - Shuttle, Page 4	Are refrigerated trailers required for any portion of the 50-100 trailer fleet?	No
20.	Section 4.1.1.D - Shuttle, Page 5	Will FEMA deliver all federal commodities directly and exclusively to the SSA, or may FEMA also deliver commodities to the contractor's cross-dock facility for consolidation and subsequent transport to the SSA?	MEMA will utilize FEMA commodities transported on FEMA trailers between the SSA and CPOD. The contractor will move trailers between the CPOD and SSA as needed. Returned FEMA trailers will be segregated at the SSA for pickup by FEMA prime movers at the conclusion of the disaster. No cross-docking of these trailers will occur.
21.	Section 4.1.1.D - Shuttle, Page 5	When FEMA delivers trailers directly to the SSA, is the contractor responsible for any handling, unloading, or cross-docking of FEMA trailer contents at the SSA?	No, but cross docking of FEMA trailers will be required. The contractor's responsibility is limited to transporting FEMA or contractor trailers between the CPOD and SSA; responsibility for the contents of the trailers is excluded.
22.	Section 4.1.1.D - Shuttle, Page 5	If the contractor is not responsible for handling FEMA trailer contents at the SSA, is the contractor's sole responsibility to provide power units to shuttle intact FEMA trailers to CSA and CPOD sites?	Correct, the contents will remain in the FEMA trailer and will be transported by the vendor's prime mover to the established CPOD by the IMAT.
23.	Section 4.1.1.D - Shuttle, Page 5	Do FEMA trailers and their associated tracking, documentation, and reporting requirements follow the same procedures as contractor-leased trailers, or do separate procedures apply?	The state will sign for the FEMA commodities. The vendor will track and deliver the trailers using the same accountability procedures.
24.	Section 4.1.1.D - Shuttle, Page 5	If separate procedures apply to FEMA trailers, please provide the FEMA-specific requirements.	Once received at the SSA, the trailer will be state property and accountable. FEMA trailers will be returned to the SSA from the CPOD by the vendor's prime movers for FEMA pick up.

Invitation for Bids
Emergency Standby Transportation Services
IFB RFx# 3160007732

Amendment #2
Questions and Answers

	IFB Section, Page Number	Vendor/Contractor Question	Agency Response
25.	Section 4.1.1.D - Shuttle, Page 5	For billing purposes, are shuttle movements of FEMA trailers compensated at the same daily prime mover rate as movements of contractor-leased trailers?	Yes, they will be considered MEMA assets and billed at the vendors established prime mover rate.

Receipt of Amendment #2 Acknowledged:

Company: Landstar Ranger

By: 

Printed Name: Matthew Elliott

Title: Director, Strategic Govt Account Operations

INVITATION FOR BIDS
Emergency Standby Transportation Services
RFx #3160007732
OSSS Compliance Review

Bidder: Lipsey Trucking LLC

Price(s): \$1650.00

AGENCY MUST REVIEW BIDS AND CONFIRM

Please Initial to Confirm

Submission Compliance

	Requirement	Notes <small>(PDF Page Number)</small>
<input checked="" type="checkbox"/>	Bid Submitted Timely — 1:00PM January 6, 2026	January 6, 2026 11:36AM
<input checked="" type="checkbox"/>	Acknowledged Amendments <input checked="" type="checkbox"/> #1 <input checked="" type="checkbox"/> #2	<i>Emergency Standby Transportation Services IFB RFx# 3160007732 Amendment #1</i> <i>Amendment #2 IFB #3160007732 Lipsey Trucking LLC</i>
<input checked="" type="checkbox"/>	Attachment A – Bid Cover Sheet Signed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	pp. 2-4 p. 2
<input checked="" type="checkbox"/>	Attachment B – Bid Form Signed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Release of Bid as Public Record Completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Redacted Copy? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Included? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	p. 6-8 p. 8 p. 8 N/A
<input checked="" type="checkbox"/>	Attachment A – Contract Cost Analysis and Breakdown Trailer Rental and Mileage Rate(s) Completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Dispatcher Rate(s) Completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No On-site Management Rate(s) Completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Cross-Dock Facility Operations Completed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <hr/> Other Transportation Equipment Costs - Optional <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, Signed and dated? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<i>Emergency Standby Transportation Services IFB RFx# 3160007732 Amendment #1</i> p. 4 p. 4 p. 4 p. 5 <i>Lipsey Trucking Additional Logistical Services 3160007732 updated</i> p. 2
<input checked="" type="checkbox"/>	Attachment C - References At least 3? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	p. 11-13 p. 11-13
<input checked="" type="checkbox"/>	Appendix A – 44 C.F.R. Part 18 – Certification Regarding Lobbying Signed and dated? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	p. 23 p. 23

INVITATION FOR BIDS
Emergency Standby Transportation Services
RFx #3160007732
OSSS Compliance Review

Minimum Requirements

	Requirement	Notes
<input checked="" type="checkbox"/>	2 Trade References	Score: 12
<input checked="" type="checkbox"/>	Registered in MAGIC	3102111593
<input type="checkbox"/>	Good Standing/Registered with MS SOS	No registration found.

January 6, 2026

Mississippi Emergency Management Agency
Mississippi Department of Finance and Administration
Office of State Procurement
Jackson, Mississippi

Re: Invitation for Bid (IFB) RFx No. 3160007732 – Emergency Standby Transportation Services

Dear Evaluation Committee,

On behalf of Lipsey Trucking LLC, I am pleased to submit our bid in response to the Mississippi Emergency Management Agency's Invitation for Bid (IFB) RFx No. 3160007732 for Emergency Standby Transportation Services, issued on November 17, 2025. As Vice President of Government Operations, I confirm our full understanding of MEMA's operational requirements and our readiness to execute the Scope of Work outlined in Section 4 of the IFB.

Lipsey Trucking LLC acknowledges all terms, conditions, submission requirements, and deadlines established in this solicitation, including the bid submission deadline of January 6, 2026, at 1:00 PM CST. We confirm that our bid package has been prepared and submitted in full compliance with the IFB instructions, pricing structure, cost analysis requirements, insurance provisions, certifications, and applicable state and federal regulations.

Operational readiness is central to Lipsey Truckings' approach to emergency response support. *We maintain established transportation brokerage capabilities, dock and staging management experience, shuttle and evacuation support resources, and GPS-enabled tracking systems to provide real-time visibility of trailers, equipment, and assets during emergency operations.* Our team is structured to rapidly mobilize personnel and transportation capacity, coordinate with state and local agencies, and sustain operations for the duration of emergency events.

Lipsey Trucking LLC brings more than 11 years of direct experience supporting emergency transportation and disaster-response logistics for public-sector clients. We maintain a written emergency transportation support plan, a scalable operating model, and trained personnel capable of executing under dynamic and high-demand conditions. Our organization is fully capable of providing equipment, staffing, compliance, and strong operational performance – ensuring MEMA receives a turnkey, accountable transportation solution.

By submitting this bid, Lipsey Trucking LLC certifies that it is not debarred from contracting with the State of Mississippi, agrees to comply with legal, insurance, and contractual obligations, and is prepared to register to do business in Mississippi within the required timeframe upon award. We understand that no contractual rights vest until execution of a legally binding agreement and approval by the Public Procurement Review Board.

We appreciate MEMA's consideration of our bid and stand ready to support the State of Mississippi with reliable, disciplined, and mission-focused emergency standby transportation services.

Respectfully,

Michael Knaby
Vice President, Government Operations
Lipsey Trucking LLC

Emergency Standby Transportation Services/ IFB RFx# 3160007732

LOGISTICS

Attachment A

BID COVER SHEET

Bids must be received via email at OSSS@dfa.ms.gov as listed below on or before 1:00 PM CST, January 6, 2026. Do **not** include pricing or any bid content in the body of the email.

PLEASE INCLUDE IN YOUR SUBJECT LINE:

SEALED BID – 1:00 PM CST, January 6, 2026– IFB # 3160007732 – [Bidding Company Name]

Name of Company: Lipsey Trucking LLC

Quoted By: Michael Knaby, VP of Government Operations

Signature: Michael Knaby

Address: 400 Birmingham Hwy

City/State/Zip: Chattanooga, TN 37419

Telephone: (770) 870-7920

Fax Number: (678) 680-5329

E-Mail Address: mknaby@lipseytrucking.com

Name and phone number of Company Representative to be contacted by Agencies seeking to contract for services pursuant to this IFB: Michael Knaby / (770) 870-7920

In addition to providing the above contact information, please answer the following questions regarding your company:

What year was your company started? 2014

How many years has the firm been in business of performing the services called for in this IFB?
11 years

Please provide the physical location and mailing address of your company's home office, principal place of business, and place of incorporation. 400 Birmingham Hwy Chattanooga, TN 37419

Emergency Standby Transportation Services/ IFB RFX# 3160007732

LIPSEY LOGISTICS

If your company is not physically located within the vicinity, how will you supply the necessary equipment and personnel to provide emergency standby transportation services for MEMA?

Lipsey Trucking has over (800) power only units, (1200) 53' dry vans and (200) 53' reefers available to the state. We can have the first truck arrive to you within (4) hours and Lipsey office personnel and operational personnel will be on the ground within (8) hours.

Is your company currently for sale or involved in any transaction to expand or to become acquired by another business entity? If yes, please discuss the impact both in organizational and directional terms. Yes. Lipsey Trucking is currently involved in a strategic acquisition by Covenant Logistics Group, Inc., a publicly traded transportation and logistics company listed on the Nasdaq Stock Exchange under the ticker symbol CVLG.

From an organizational perspective, the transaction is expected to enhance stability, scalability, and access to tremendous operational and financial resources, while maintaining continuity in day-to-day operations. Directionally, the acquisition aligns with long-term growth objectives by expanding capabilities, strengthening service offerings, and positioning the company to better serve customers within a broader, well-established logistics platform with the newest technology in the market. Overall, we are very excited about the sale we have so many more resources going forward.

Is your company licensed and/or certified to provide emergency standby transportation services as required by any and all applicable Federal and State law(s)?

Yes _____

List all licenses or permits your company possesses that are applicable to perform the services required in this IFB. TIA, FMCSA, SAFER, USDOT, SMARTWAY, HIGHWAY _____

Describe any specific services that your company offers along with any specialized experience, certification, and/or education of your current staff. Lipsey Logistics and its response and recovery service division is able to provide a wide array of emergency management services, including, but not limited to EOC staff augmentation, LSA and POD management, warehouse and commodity management.



**STATE OF MISSISSIPPI
MS EMERGENCY MANAGEMENT AGENCY
AMENDMENT
Invitation for Bid**

RESPONSES REQUIRED BY:

Submission Date : 01/06/2026
Submission Time : 13:00:00 CST

RESPONSES OPENED ON:

Opening Date : 00/00/0000
Opening Time : 13:00:00 CST

VENDOR NO: VND211834801

VENDOR NAME & ADDRESS:

(To be completed by Vendor)

Lipsey Trucking, LLC
400 Birmingham Hwy
Chattanooga, TN 37419

SUBMIT NON-ELECTRONIC RESPONSE:

TO :
P O BOX 5644
PEARL MS 39288
US

RFx number : 3160007732
Smart number : 1741-26-R-IFBD-00002-V03
Buyer : Sallie Sones
Buyer Phone : (601) 581-7563
Email : SSONES@MEMA.MS.GOV

DELIVERY POINT

NOTICE TO VENDOR:

This Invitation for Bids is for Emergency Standby Transportation Services to be utilized in the event of a disaster.

Vendor Telephone Number	770-870-7920	Title	Date
		VP of Government Operations	01/06/26
(Typed or printed) Name of Bidder	Signature of Authorized Bidder		
Michael Knaby			

Attachment B

BID FORM

Company: Lipsey Logistics Worldwide LLC

Contact Person: Michael Knaby

Telephone Number: (770) 870-7920

The evaluated contract price for emergency standby transportation shall include the total daily cost per prime mover truck, including the driver and the per diem. **Bidder shall also submit a Cost Analysis and Breakdown (as seen on page 25) detailing all professional fees and expenses in a manner that supports the total evaluated contract price submitted. The contract award will be based solely on the evaluated contract price submitted below. The Cost Analysis and Breakdown Sheet will be considered Attachment A with the contract.**

The awarded Contractor will be required to submit detailed invoices describing services completed at the time of payment request. Payment will be made in arrears (after the services have been provided) at the amount, and interval (i.e., monthly, quarterly, etc.) as agreed upon by the awarded contractor and MEMA prior to submission to PPRB for contract approval.

Total Cost per Prime Mover Truck: \$1650.00 /Per Day

(Total cost should include daily cost of truck, driver, and per diem)

**The initial contract term will be one year. MEMA, at its sole discretion, may amend this contract and renew it for four (4) periods of twelve (12) months each under the same or amended terms and conditions as the original contract. **

By signing below, the company Representative certifies that he/she has authority to bind the company, and further acknowledges and certifies on behalf of the company:

1. That he/she has thoroughly read and understands the Invitation for Bids and Attachments thereto;
2. That the company meets all requirements and acknowledges all certifications contained in the Invitation for Bids and Attachments thereto;
3. That the company agrees to all provisions of the Invitation for Bids and Attachments thereto including, but not limited to, the clauses provided in the draft contract (Attachment E).
4. That the company will perform the services required at the prices quoted above;

5. That, to the best of its knowledge and belief, the cost or pricing data submitted is accurate, complete, and current as of the submission date;
6. **NON-DEBARMENT:** By submitting a bid, the bidder certifies that it is not currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi and that it is not an agent of a person or entity that is currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi.
7. **INDEPENDENT PRICE DETERMINATION:** By submitting a bid, the bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without any consultation, communication, or agreement with any other bidder or competitor for the purpose of restricting competition.
8. **BIDDER'S REPRESENTATION REGARDING CONTINGENT FEES:** By responding to the solicitation the bidder represents that it has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract. If the bidder cannot make such a representation, a full and complete explanation shall be submitted in writing with the bidder's response.
9. **REPRESENTATION REGARDING GRATUITIES:** Contractor represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of MEMA a gratuity or offer of employment in connection with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Contractor further represents that no employee or former employee of MEMA has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by contractor. Contractor further represents that it is in compliance with the Mississippi Ethics in Government laws, codified at Mississippi Code Annotated §§ 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.
10. **Release of Bid as Public Record.** The bidder shall acknowledge which of the following statements is applicable regarding the release of its bid as a public record. A bidder may be deemed non-responsive if the bidder does not acknowledge either statement, acknowledges both statements, or fails to comply with the requirements of the statement acknowledged.

CHOOSE ONE:

- Along with a complete copy of its bid, bidder has submitted a second copy of the bid in which all information bidder deems to be confidential commercial and financial information and/or trade secrets is redacted in black. Bidder acknowledges that it may be subject to exclusion pursuant to Chapter 15 of the PPRB OPSCR Rules and Regulations

if MEMA or the Public Procurement Review Board determine redactions were made in bad faith in order to prohibit public access to portions of the bid which are not subject to Miss. Code Ann. §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. Bidder acknowledges and agrees that MEMA may release the redacted copy of the bid at any time as a public record without further notice to bidder. A bidder who selects this option but fails to submit a redacted copy of its bid may be deemed non-responsive.

- Bidder hereby certifies that the complete unredacted copy of its bid may be released as a public record by MEMA at any time without notice to bidder. The bid contains no information bidder deems to be confidential commercial and financial information and/or trade secrets in accordance with Miss. Code Ann. §§ 25-61-9, 75-26-1 through 75-26-19, and/or 79-23-1. Bidder explicitly waives any right to receive notice of a request to inspect, examine, copy, or reproduce its bid as provided in Miss. Code Ann. § 25-61-9(1)(a). A bidder who selects this option but submits a redacted copy of its bid may be deemed non-responsive.

Company Name: Lipsev Trucking LLC.

Printed Name of Representative: Michael Knaby

Date: January 5th 2026

Signature: Michael Knaby

Note: Failure to sign the bid form may result in the bid being rejected as non-responsive. Modifications or additions to any portion of this bid document may be cause for rejection of the bid.

Attachment A – Contract Cost Analysis and Breakdown

Cost per Prime Mover <u> \$1550 </u>	Number Prime Mover Trucks <u> 100 </u>
<i>(Truck Only)</i>	
Total Cost per Prime Mover Truck <u> \$1650 </u>	
<i>(Total cost should include daily cost of truck, driver, and per diem)</i>	

The prices listed below will not be included in the bid evaluation; however, the vendor shall be bound by these prices for the duration of the contract, unless otherwise amended in writing by mutual agreement and approved by the PPRB. These amounts must be itemized on all applicable invoices for documentation and transparency.

TRAILER RENTAL AND MILEAGE

Trailer Rental <u> \$425.00 </u>	Flat Rate/Per Day
<i>(GPS Tracking fees must be included in this cost)</i>	
Mileage Cost <u> \$0.00 </u>	

DISPATCHER

Regular Hour Rate <u> \$45.00 </u>	Overtime Hour Rate <u> \$67.50 </u>
Per Diem for On-Site Dispatcher <u> \$250.00 </u>	

ON-SITE MANAGEMENT

Regular Hour Rate <u> \$65.00 </u>	Overtime Hour Rate <u> \$97.50 </u>
Per Diem for On-site Management <u> \$250.00 </u>	

Other Transportation Equipment Costs – Optional *(check if page attached)* This section is optional. **Information provided will not be considered during bid evaluation or award**

determination. Bidders may submit costs related to additional transportation equipment they can provide, separate from the base bid, on a separate attachment.

If this section is completed, the bidder must sign and date the attachment. Submission of this information does not obligate MEMA to procure any additional equipment or services. MEMA may, at its sole discretion, use the information provided for internal planning or market research purposes only. Any future procurement of additional equipment or services will comply with applicable Mississippi procurement laws and regulations.

**Attachment C
REFERENCES**

Bidder may submit as many references as desired by submitting as many additional copies of Attachment C, References, as deemed necessary. References will be contacted in the order listed until two references have been interviewed and Reference Score Sheets completed for each of the two references. No further references will be contacted; however, bidders are encouraged to submit additional references to ensure that at least two references are available for interview. Agency staff must be able to contact two references within two (2) business days of bid opening or 48 hours of initial contact.

REFERENCE 1

Name of Company: GEMA

Dates of Service: 9-30-24 to 10-15-24

Contact Person: Greg Koller

Telephone Number: 404-635-7521

Cell Number: 404-615-9589

E-mail: greg.koller@gema.ga.gov

Alternative Contact Person (optional): Michaela Schiesser

Telephone Number: _____

Cell Number: 404-218-1580

E-mail: michaela.schiesser@gema.ga.gov

REFERENCE 2

Name of Company: FEMA

Dates of Service: 9-20-24 to 10-30-24

Contact Person: Derek "Doc" Abbott

Telephone Number: _____

Cell Number: 202-341-4830

E-mail: derek.abbott@fema.dhs.gov

Alternative Contact Person (optional): Earl Cabness Jr

Telephone Number: _____

Cell Number: (202) 286-4303

Emergency Standby Transportation Services/ IFB RFx# 3160007732



E-mail: Earl.cabnessjr@fema.dhs.gov

REFERENCE 3

Name of Company: Infinity Communications/ T-Mobile Emergency Management

Dates of Service: 9-28-22 to 1-5-26

Contact Person: Tod Peeler

Telephone Number: _____

Cell Number: 919-730-5701

E-mail: tpeeler@infinity24-7.com

REFERENCE 4

Name of Company: American Water

Dates of Service: 11-15-21 to 1-5-26

Contact Person: Thomas O'Drain Jr.

Telephone Number: 856-955-4128

Cell Number: 609-678-6012

E-mail: thomas.odrain@amwater.com

REFERENCE 5

Name of Company: North Carolina Department of Public Safety

Dates of Service: 9-25-24 to 5-1-25

Contact Person: Hendrix Valenzuela

Telephone Number: _____

Cell Number: 984-365-2613

E-mail: hendrix.valenzuela@ncdps.gov

Alternative Contact Person (optional): Krystie Terry

Telephone Number: 919-324-6276

Cell Number: _____

E-mail: krystie.terry@ncdps.gov

REFERENCE 6

Name of Company: American Red Cross

Dates of Service: 11-15-21 to 1-5-26

Contact Person: Christina LaRubbio

Telephone Number: _____

Cell Number: 980-328-8193

E-mail: christina.larubbio@redcross.org

REFERENCE 7

Name of Company: Mississippi Emergency Management Agency

Dates of Service: 11-25-21 to 1-5-26

Contact Person: Don Wilson

Telephone Number: 601-933-6705

Cell Number: 601-519-1883

E-mail: dwilson@mema.ms.gov

Attachment D

References Score Sheet

IFB RFx #3160007732

IFB for Emergency Standby Transportation Services

TO BE COMPLETED BY MEMA STAFF ONLY

Bidder Name: _____

Reference Name: _____

Person Contacted, Title/Position: _____

Date/Time Contacted: _____

Service From/To Dates: _____

Able to provide emergency transportation services when you called?	Yes	No
Satisfied with the services provided and final product? If no, please explain.	Yes	No
Vendor easy to work with in scheduling services?	Yes	No
Was the project completed on time and within budget?	Yes	No
Vendor listened when you had an issue and readily offered a solution? (If never had an issue, please check here ____.)	Yes	No
Would you enter into a contract with them again?	Yes	No
Would you recommend them?	Yes	No

Bidder must have a minimum of 6 "yes" answers on the questions above from two references (total of 12 "yes" answers) to be considered responsible and for its bid to be considered.

Score: Pass / Fail

Do you have any business, professional or personal interest in the vendor's organization? If yes, please explain.	Yes	No
---	-----	----

Emergency Standby Transportation Services/ IFB RFx# 3160007732

LIPSEY LOGISTICS

A "yes" to the above question may result in an automatic disqualification of the provided reference; therefore, resulting in a score of zero as responses to previous questions become null and void.

Notes:

Called by:

Name, Title

Date

Signature

Attachment E

Required Contract Clauses

1. Applicable Law

The contract shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflicts of laws provisions, and any litigation with respect thereto shall be brought in the courts of Mississippi.

2. Approval

It is understood that if this contract requires approval by the Public Procurement Review Board ("PPRB") and/or the Department of Finance and Administration Office of Personal Service Contract Review ("OPSCR"), and this contract is not approved by PPRB and/or OPSCR, it is void and no payment shall be made hereunder.

3. Availability of Funds

It is expressly understood and agreed that the obligation of MEMA to proceed under this agreement is conditioned upon the appropriation of funds by the Mississippi State Legislature and the receipt of the appropriated funds. If the funds anticipated for the continuing time fulfillment of the agreement are, at any time, not forthcoming or insufficient, regardless of the source of funding, MEMA shall have the right upon 10 business days written notice to Contractor, to terminate this agreement without damage, penalty, cost of expense to MEMA of any kind whatsoever. The effective date of termination shall be as specified in the notice of termination.

4. Certification of Independent Price Determination

By submitting a bid, the bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without any consultation, communication, or agreement with any other bidder or competitor for the purpose of restricting competition.

5. Compliance with Equal Opportunity in Employment Policy

Contractor understands that MEMA is an equal opportunity employer and therefore, maintains a policy which prohibits unlawful discrimination based on race, color, creed, sex, age, national origin, physical handicap, disability, genetic information, or any other consideration made unlawful by federal, state, or local laws. All such discrimination is unlawful, and Contractor agrees during the term of the agreement that Contractor will strictly adhere to this policy in its employment practices and provision of services.

6. Compliance with Laws

Contractor shall comply with, and all activities under this agreement shall be subject to, all applicable federal, state, and local laws and regulations, as now existing and as may be amended or modified.

7. E-Payment

Contractor agrees to accept all payments in United States currency via the State of Mississippi's electronic payment and remittance vehicle. The Agency agrees to make payment in accordance with Mississippi "Timely Payments for Purchases by Public Bodies" laws, which generally provide for payment of undisputed amounts by the Agency within 45 calendar days of receipt of invoice. Mississippi Code Annotated § 31-7-301, et seq.

8. E-Verification

If applicable, Contractor represents and warrants that it will ensure its compliance with the Mississippi Employment Protection Act and will register and participate in the status verification system for all newly hired employees. Mississippi Code Annotated §§ 71-11-1 and 71-11-3. Contractor agrees to provide a copy of each verification upon request of MEMA subject to approval by any agencies of the United State Government. Contractor further represents and warrants that any person assigned to perform services hereafter meets the employment eligibility requirements of all immigration laws.

The breach of this clause may subject Contractor to the following: (1) termination of this contract and exclusion pursuant to Chapter 15 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*; (2) the loss of any license, permit, certification or other document granted to Contractor by an agency, department, or Governmental entity for the right to do business in Mississippi; or (3) both. In the event of such termination, Contractor would also be liable for any additional costs incurred by the Agency due to Contract cancellation or loss of license or permit to do business in the state.

9. Contractor's Representation Regarding Contingent Fees

By executing the contract the contractor represents that it has not retained any person or agency on a percentage, commission, or other contingent arrangement to secure this contract. If the contractor cannot make such a representation, a full and complete explanation shall be submitted in writing to the Agency prior to contract execution.

10. Paymode

Payments by MEMA using the state's accounting system shall be made and remittance information provided electronically as directed by the state and deposited into the bank account of Contractor's choice. MEMA may, at its sole discretion, require Contractor to electronically submit invoices and supporting documentation at any time during the term of

this Agreement. Contractor understands and agrees that the Agency is exempt from the payment of Mississippi taxes. All payments shall be in United States currency.

11. Procurement Regulations

This contract shall be governed by the applicable provisions of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*, a copy of which is available on the Mississippi Department of Finance and Administration's website (www.dfa.ms.gov). Any bidder responding to a solicitation for personal and professional services and any contractor doing business with a state Agency is deemed to be on notice of all requirements therein.

12. Representation Regarding Gratuities

Contractor represents that it has not, is not, and will not offer, give, or agree to give any employee or former employee of MEMA a gratuity or offer of employment in connection with any approval, disapproval, recommendation, development, or any other action or decision related to the solicitation and resulting contract. Contractor further represents that no employee or former employee of MEMA has or is soliciting, demanding, accepting, or agreeing to accept a gratuity or offer of employment for the reasons previously stated; any such action by an employee or former employee in the future, if any, will be rejected by contractor. Contractor further represents that it is in compliance with the Mississippi Ethics in Government laws, codified at Mississippi Code Annotated §§ 25-4-101 through 25-4-121, and has not solicited any employee or former employee to act in violation of said law.

13. Required Public Records and Transparency

Upon execution of a contract, the provisions of the contract which contain the personal or professional services provided, the unit prices, the overall price to be paid, and the term of the contract shall not be deemed to be a trade secret or confidential commercial or financial information pursuant to Mississippi Code Annotated § 25-61-9(7). The contract shall be posted publicly on www.transparency.ms.gov and shall be available for at the Agency for examination, inspection, or reproduction by the public. The contractor acknowledges and agrees that MEMA and this contract are subject to the *Mississippi Public Records Act of 1983* codified at Mississippi Code Annotated §§ 25-61-1, *et seq.* and its exceptions, Mississippi Code Annotated § 79-23-1, and the *Mississippi Accountability and Transparency Act of 2008*, codified at Mississippi Code Annotated §§ 27-104-151, *et seq.*

14. Stop Work Order

MEMA may, by written order to Contractor at any time, require Contractor to stop all or any part of the work called for by this contract. This order shall be for a period of time specified by MEMA. Upon receipt of such an order, Contractor shall forthwith comply with its terms and take reasonable steps to minimize any further cost to MEMA. Upon execution of the stop work order, unless MEMA has terminated that part of the agreement or terminated the

agreement in its entirety. MEMA is not liable for payment for services which were not rendered due to the stop work order.

15. Termination

Termination for Convenience. MEMA may, when the interests of the Agency so require, terminate this contract in whole or in part, for the convenience of the Agency. MEMA shall give written notice of the termination to Contractor specifying the part of the contract terminated and when termination becomes effective. Contractor shall incur no further obligations in connection with the terminated work and on the date set in the notice of termination Contractor will stop work to the extent specified. Contractor shall complete the work not terminated by the notice of termination and may incur obligations as are necessary to do so.

Termination for Default. If MEMA gives the Contractor a notice that the personal or Professional services are being provided in a manner that is deficient, the Contractor shall have 30 days to cure the deficiency. If the Contractor fails to cure the deficiency, MEMA may terminate the contract for default and the Contractor will be liable for the additional costs to MEMA to procure the personal and professional services from another source. Termination under this paragraph could result in Contractor being excluded from future contract awards pursuant to Chapter 15 of the *Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations*. Any termination wrongly labelled termination for default shall be deemed a termination for convenience.

**APPLICABLE FEDERAL PROCUREMENT CLAUSES AS THIS CONTRACT MAY BE
FUNDED BY FEDERAL FUNDS**

1. Byrd Anti-Lobbying Amendment

Contractors shall file the required certification within Appendix A of this contract through which it certifies that it will not and has not used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Contractor and all authorized subcontractors shall also disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding agency (MEMA).

2. Clean Air and Water Acts Compliance

- (1) Contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et. seq. and the Federal Water Pollution Control Act, as amended, 33 U.S.C. § 1251 et. seq.
- (2) Contractor agrees to report each violation to MEMA and understands and agrees that MEMA will, in turn, report each violation as required to assure notification to the State of Mississippi, the applicable federal agency, and the appropriate Environmental Protection Agency Regional Office as applicable to this contract.
- (3) Contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with federal assistance if applicable.

3. Procurement of Recovered Materials

- (1) In the performance of this contract, Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired:
 - i. competitively within a timeframe providing for compliance with the contract performance schedule;
 - ii. meeting contract performance requirement; or,
 - iii. at a reasonable price.
- (2) Information about this requirement, along with the list of EPA-designate items, is available at EPA's Comprehensive Procurement Guidelines website, <http://www.epa.gov/smm/comprehensiveprocurement-guideline-cpg-program>.
- (3) Contractor also agrees to comply with all other applicable requirements for Section 6002 of the Solid Waste Disposal Act.

4. Debarment and Suspension

- (1) This contract is a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. Pt. 3000. As such Contractor is required to verify that none of Contractor, its principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).
- (2) Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
- (3) This certification is a material representation of fact relied upon by MEMA. If it is later determined that Contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available to MEMA, the federal government may pursue available remedies, including by not limited to, suspension and/or debarment.
- (4) The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

5. No Obligation by Federal Government

The federal government is not a party to this contract and is not subject to any obligations or liabilities to the non-federal entity, Contractor, or any other party pertaining to any matter resulting from the contract.

6. Program Fraud and False or Fraudulent Statements or Related Acts

Contractor acknowledges that 31 U.S.C Chap. 38 (Administrative Remedies for False Claims and Statements) applies to Contractor's actions pertaining to the contract.

7. Socioeconomic Affirmative Steps

If subcontracts are to be let, the prime contractor is required to take all necessary steps identified in 2 C.F.R. § 200.321(b)(1)-(5) to ensure that small and minority businesses, women's business enterprises, veteran-owned businesses, and labor surplus area firms are used when possible.

APPLICABLE FEDERAL PROCUREMENT CLAUSES IF THIS CONTRACT IS ELIGIBLE FOR REIMBURSEMENT SPECIFICALLY WITH FEMA FUNDING

1. Access to and Retention of Records

- 1) Contractor agrees to provide MEMA, the subgrantees (counties and communities), FEMA, the Comptroller General of the United States, and any of their duly authorized representatives access to any books, documents, papers, and records of Contractor, which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.
- 2) Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
- 3) Contractor agrees to provide the FEMA Administrator or his/her authorized representatives access to construction or other work sites pertaining to the work being completed under the contract.
- 4) In compliance with the Disaster Recovery Act of 2018, MEMA and Contractor acknowledge and agree that no language in this contract is intended to prohibit audits or internal reviews by the FEMA Administrator or the Comptroller General of the United States.
- 5) Contractor agrees to retain all records associated with this contract for three (3) years after MEMA or the subgrantees (counties and communities) make final payment and all other pending matters are closed.

2. DHS Seal, Logo, and Flags

Contractor shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval.

3. Compliance with Federal Law, Regulations, and Executive Orders

This is an acknowledgment that should FEMA financial assistance be used to fund all or a portion of the contract. Contractor will comply with all applicable federal laws, regulations, executive orders, FEMA policies, procedures, and directives.

APPENDIX A
44 C.F.R. PART 18- CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

- 1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal Loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- 2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- 3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for such failure.

Contractor, Lipsey Trucking LLC, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, Contractor understands and agrees that the provisions of 31 U.S.C Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

Michael Knaby

Contractor's Authorized Official's Signature

1-5-2026

Date

10

Emergency Standby Transportation Services/ IFB RFX# 3160007732

LIPSEY LOGISTICS

INVITATION FOR BID

IFB RFX Number: 3160007732

Emergency Standby Transportation Services

Issued: November 17, 2025



CLOSING TIME AND DATE

Bids must be received by:

January 6, 1:00 PM CST

CLOSING LOCATION

Mississippi Department of Finance and Administration

501 North West Street, Suite 1301 C

Jackson, Mississippi 39201

BID COORDINATOR

April Burns, Bid Coordinator

Telephone: (601) 359-5286

E-mail: osss@dfa.ms.gov

SECTION 1

1.1 Purpose

The Office of Statewide Strategic Sourcing (hereinafter "OSSS"), on behalf of the Mississippi Emergency Management Agency (hereinafter "MEMA") has issued this solicitation for the purpose of soliciting sealed bids from qualified providers for emergency standby transportation services. The Contractor will perform all tasks and make all assurances outlined in Section 4 of this IFB entitled Scope of Work.

Additional information may be obtained by written request to April Burns, Bid Coordinator osss@dfa.ms.gov.

SECTION 2

2.1 Timeline

Invitation to Bid (IFB) Issue Date:	November 17, 2025
Bid Package Questions:	December 5, 2025, 3:00 PM CST
Question & Answer Deadline:	December 11, 2025, 1:00 PM CST
Bid Package Due:	January 6, 2026, 1:00 PM CST
Bid Opening:	January 6, 2026, 2:00 PM CST
Anticipated Notice of Intent to Award:	January 16, 2026, 2:00 PM CST

MEMA reserves the right to adjust this schedule as it deems necessary and change the dates of the initial contract term without amendment to this IFB.

2.2 This solicitation and any resulting contract shall be governed by the applicable provisions of the *Public Procurement Review Board (PPRB) Office of Personal Services Contract Review (OPSCR) Rules and Regulations*, a copy of which is available on the Mississippi Department of Finance and Administration's website (www.dfa.ms.gov). Any bidder responding to this solicitation is deemed to be on notice of all requirements therein.

2.3 Reconsideration for the Terms of the Solicitation: Any potential bidder may request that MEMA reconsider the terms of this solicitation. Such a request shall be filed with the Bid Coordinator and the Director of OPSCR within three (3) business days following the date of public notice as defined in Section 5.2.1. It is the sole responsibility of the requesting vendor to ensure the request is timely received by all required parties. Failure to timely request reconsideration in compliance with this section and Section 5.2.4 and Section 5.2.4.1 of the OPSCR Rules and Regulations results in a waiver of any claim regarding the terms of the solicitation.

SECTION 3
Contact and Questions/Requests for Clarification

3.1 Bidding vendors must carefully review this solicitation, required contract clauses, risk management provisions, and all attachments for defects, questionable, or objectionable material. Following review, vendors may have questions to clarify or interpret the IFB in order to submit the best bid possible. To accommodate the questions and requests for clarifications, vendors shall submit any such question via email by the deadline reflected in Section 2. All questions and requests for clarifications must be directed by email to:

April Burns, Bid Coordinator
E-mail: osss@dfa.ms.gov

3.2 Vendors should enter "IFB RfX Number 3160007732 - Questions" as the subject of the email. Question submittals should include a reference to the applicable IFB section and be submitted in the format shown below:

	IFB Section, Page Number	Vendor Question/Request for Clarification
1.		

3.3 Official responses will be provided only for questions submitted as described above and only to clarify information already included in the IFB. The identity of the organization submitting the question(s) will not be revealed. All questions and answers will be published on the Mississippi Contract/Procurement Opportunity Search Portal website and MEMA's website as an amendment to the IFB by the date and time reflected in Section 2.

3.4 MEMA will not be bound by any verbal or written information that is not contained within this IFB unless formally noticed and issued by the contact person as an IFB amendment. Vendors are cautioned that any statements made by MEMA personnel that materially change any portion of the bid document shall not be relied upon unless subsequently ratified by a formal written amendment to the bid document.

3.5 All vendor communications regarding this IFB must be directed to the Bid Coordinator. Unauthorized contact regarding the IFB with other MEMA employees may result in the vendor being disqualified, and the vendor may also be suspended or disbarred from the State.

3.6 Acknowledgement of Amendments: Bidders shall acknowledge receipt of any amendment to the IFB in writing. The acknowledgement shall be submitted by signing and returning the amendment with the bid package or by letter or email submission. Each bidder shall submit a written acknowledgement of every amendment to MEMA on or before the submission deadline. It is the bidder's sole responsibility to monitor the websites for any updates or amendments to the IFB.

3.7 Bidder must provide a signed Acknowledgment(s) of IFB Amendment(s) and Questions and Answer document(s) if any were issued/posted on the Mississippi Contract/Procurement Opportunity Search Portal website and MEMA's website.

3.8 The IFB is comprised of the base IFB document, any attachments, any amendments issued prior to the submission deadline, and any other documents released before the contract award.

SECTION 4

Scope of Work

The winning vendor ("contractor") shall provide in a timely and satisfactory manner all services and otherwise do all things necessary for or incidental to the performance of work as set forth below:

4.1 Deliverables

4.1.1 Detailed Minimum Specifications

As emergency situations occur, the need for transportation and logistics services into the area affected by a disaster are most critical. An efficient, reliable, and highly flexible operation is needed to provide the agency as well as local governments with the supplies needed to present relief to citizens in the affected area. The state, in conjunction with the vendor, will establish pre-disaster requirements during a known event. At the time a purchase order will be provided to the vendor to initiate the need of trailers and movement of equipment to the State Staging Area (SSA) as outlined in the agreed plan. The contractor must possess an adequate infrastructure as well as information technology to efficiently manage, communicate and process various levels of supplies to the "affected area". Staging area locations in the state are:

- Camp Shelby, Hattiesburg, Mississippi
- Grenada, Mississippi
- Lee County Agri Center, Tupelo, Mississippi.

The contractor should have knowledge of the state and locations of counties and municipalities as well as a well-established knowledge of the three (3) main coastal counties: Harrison, Hancock, and Jackson as well as South Mississippi. The contractor is responsible for supplying its own equipment, trailers and employees (drivers) in place within the company. MEMA will not provide any equipment, vehicles, or personnel, including drivers, in connection with these services. Additionally, the Contractor must ensure that GPS tracking/monitoring devices are installed on the trailers and/or equipment, so they are easily inventoried and monitored for return after the matters of the disaster are cleared for return to normalcy. The contractor must also appoint a lead contact for this contract that will be responsible for managing staff, meeting project goals

and objectives within the budget limits should the contractor be called on in the event of a disaster. Please see the following requirements below to complete your bid/proposal.

Operational Requirements

A. Transportation Brokerage Over the road truck or fleet truck, one-way service (provide the most cost-effective service) to a vendor provided cross dock facility. Commodities will be cross docked into trailers leased by the selected vendor. The bidder will provide documentation of commodities cross docked from over the road trucks into leased trailers.

B. Bidders Dock Management and Facility The contractor is expected to be available 7 days a week, 24 hours a day (**if required**) when the contractor is notified of commodities purchased for disaster preparedness and shipped to the contractor's identified address. The contractor will not be required to maintain the facility open 24 hours (unless this is the contractor's' normal operation) after the state has received all purchased commodities and starts receiving federal commodities. Dock management and facility must further meet these requirements:

- i. 24-hour availability during a crisis
- ii. Centralized management service provider with a director or manager of all operations during crisis period.
- iii. Flexible labor force to receive loads into a cross docked facility
- iv. Material handling equipment to move palletized shipments
- v. Trailer drop yard or space for inbound loads – 50 trailers
- vi. Secure drop yard, fenced in facility and central entry point
- vii. Facility must be a flow through operation to efficiently process loads

C. Transportation Network Ability The contractor must be able to move 10 – 75 shuttle loads daily from the State Staging Area (SSA) to designated County Staging Areas (CSA) with through put (as required) to Commodity Point of Distribution (CPOD) site within affected counties and drop trailer as required.

D. Shuttle The contractor shall supply power units to shuttle loads between cross dock location (commodities purchase by the state), state staging facilities, County Staging Areas (CSA) to Point of Distribution (POD) site during crisis period. Provide between 50 – 100 short-term lease trailers (trailers may be owned or leased from outside source) during crisis (mobilize and secure units within 72 hours of potential crisis when alerted by MEMA Logistics and purchase order provided to contractor).

- i. Utilize centralized management transportation and communicate operational statuses of all equipment during crisis period.

- ii. P & D (pick-up & delivery) ability to efficiently stage/extract equipment from CPOD (Commodity Point of Distribution) locations.
- iii. Capability to track trailers when dropped at CSA or CPOD site.
- iv. FEMA will be providing trailers with commodities to the SSA (State Staging Area). These commodities will be tracked and moved to County Staging Area (CSA) and CPOD sites by shuttle power units.

E. Fuel Procurement The contractor must possess the ability to provide fuel to support operations.

F. Information Management System Information management system will be utilized to manage data/information flows back to MEMA Logistics at the State Emergency Operations Center and the SSA. System redundancy is a must. Information management backup systems would preferably be located outside the state. The information management system must also:

- i. Customize reports on status of goods at different stages of crisis period.
- ii. Provide a low-cost method of data transfer to MEMA.
- iii. Provide efficient reporting capability in an electronic format.
- iv. Provide Latitude/Longitude (i.e., 31.559894, -91.405316 format) data for trailer delivery.
- v. Maintain yard management asset tracking system.
- vi. Have ability to know current status of trailers in all locations known as CPODs (Commodity Point of Distribution), SSAs (State Staging Areas) and cross dock station.

G. Management Structure The contractor shall contractor possess an operational management structure to be presented in an organization chart. This will be utilized as the chain of command between MEMA, Mississippi Forestry Commission (State Staging Area Manger) and the contractor. The management structure must provide the following:

- i. Liaison personnel at the SEOC (State Emergency Operations Center) and SSA who will coordinate and act as the transportation manager for commodity distribution in conjunction with MEMA Logistics Transportation Manager.
- ii. Status of all cross-docking matters of state purchased commodities, shuttle fleet, movement and locations of commodities.
- iii. Shuttle/line haul operations management transferred to/from the SSA to CSA through to CPOD sites as required.
- iv. Management that includes shuttle driver coordination, data/information management and load deliver documentation.
- v. Asset status and location.
- vi. Driver breakdown and emergency roadside service.

- vii. Rotation of drivers or off-site lodging facilities, driver meals and driver rest facilities provided by the contractor (use of GSA per diem rates).
- viii. If required, rental of van to shuttle drivers to dining facility, shower, etc.

H. **Delivery Ticket** All deliveries made under this contract must be accompanied with a delivery ticket and Bill of Laden (BOL). An automated version that is industry standard within the assessed tracking program used by the contractor can be utilized as a delivery ticket if agreed upon by the contract officer or the contract office representative. The following is the minimum amount of information needed that can be accomplished by paper or electronic method.

- i. Contractor name
- ii. Purchase order number
- iii. WebEOC reference number
- iv. Referenced BOL from FEMA or vendor
- v. Date of and time of delivery of shipment
- vi. Printed name and signature of individual receiving the order
- vii. GPS location of delivery (use of decimal, i.e., 31.559894, -91.405316)
- viii. BOL
- ix. Shipment and tracking information

I. **24 Hours of Service** When performing under this contract, the contractor must provide qualified personnel 24 hours a day, 7 days a week, who are familiar with the contract terms and conditions. The contractor must provide customer service with the ability to respond within one hour to an order for service or request for assistance. The contractor shall accept orders for service arranged for shipment and perform pick-up and delivery 24 hours a day, 7 days a week. The contracting officer will determine the hours of services when other than 24-hour/7-day service is required.

J. **Contractor Liability for Personal Injury and/or Property Damage** The contractor assumes responsibility for all damage or injury to a person(s) or property associated with the use, maintenance and operation of the contractor's vehicles and other equipment, the action of the contractor and the contractor's employees and agents. The government will in no event be liable or responsible for damage or injury to any person(s) or property associated with the use, maintenance, operation of any vehicle, other equipment, the action of the contractor, or the contractor's employees and agents in performing under this contract. The State of Mississippi shall be indemnified and saved harmless against claims for damage or injury in such cases.

K. **Tracking and Reporting Movement/Management Information System Technology** The contractor should provide a management information system (MIS) to provide in-transit visibility tracking and related tracing information. In addition, tracking and tracing information should be available to designated government agencies via a secure web site

on the internet 24 hours a day, 7 days a week. The contractor will maintain the capability to exchange information with current government systems utilizing the internet, simple mail transfer protocol (SMTP), file transfer protocol (FTP), electronic data interchange (EDI), value added networks (VANs), or other methodology agreed to by the contracting officer. At a minimum, the contractor's database must contain shipment order information, prices applied to each shipment, movement data and other shipment information the government deems necessary to generate the reports specified in this contract. The contractor's system should include screen print capability and a facility to download reports as either ASCII files or as database file (Microsoft Access or Excel). The contractor's database must be secure and accessible by the worldwide web or personal computer station. The contractor's database must be updated at least once every four (4) hours.

Unless otherwise directed by the contracting officer, the contractor must maintain on-line access to all database elements associated with each shipment for a period of ninety (90) calendar days from the date of shipment delivery. After ninety (90) calendar days, an electronic record of each shipment file should be archived for the life of the contract and turned over to the state upon contract completion. The archived data may be requested by the contract officer or the contract office representative. The archived data must be retrievable within two (2) calendar days of a state request for information, unless otherwise agreed to by the contract officer and the contractor. The contractor will not archive shipment files with claims, billing disputes or similar areas that are unresolved. These files must stay on-line until settlement is reached or full payment is obtained.

Report Requirement

A minimum of four (4) daily reports compiling detailed data for tracking information in routed shipments, completed shipments to CSA or final CPOD sites with receiver information. Leased trailer locations and returned dates back to contractor and cross docking reports of consignment or purchased commodities into leased trailers, (cross docking is not required for federal leased trailers) and trailers awaiting movement to CSA and CPOD sites.

- i. **Weekly Shipping Reports** Cumulative totals of trailers delivered and picked up by county to include dates of arrival and averaged shipping tonnage by commodity. The report should be based on the time of shipment and items delivered.
- ii. **Monthly Billing Report** A monthly billing report detailing shipment and accessorial services provided along with a complete breakdown of charges by percentage as they apply to contract items. The report is due on the 10th day of the month.
- iii. **Final Billing Report** The contractor will provide a final billing report within ninety (90) days after being released from an event by the contract officer. The report shall include documentation of a complete breakdown of charges utilizing a Driver

& Government Rep Sign In & Sign Out sheet provided by the contracting officer or an equivalent form from the vendor or BOL approved by the contracting officer. Additional information to be provided will be a report containing at a minimum trailer number, GPS tracking number, date, stationary GPS location.

- iv. **Automated Identification Technology (AIT)** Government shippers frequently use AIT devices to facilitate the tracking and processing of shipments. When any of these devices are part of a package or shipment, tendered by the government under this agreement, the contractor is required to ensure that the device does not become separated from the package. AIT devices usually consist of one or more of the following: linear bar codes, 2D bar codes, radio frequency identification device or optical memory cards (also known as automated manifesting system cards).

Personnel Requirements

The contractor must designate a Contract Designated Representative (CDR) and alternate(s) who are responsible for the contract operations. The contractor will provide a dispatcher/operations officer to the SSA upon start of operation, based on the requirements and request of MEMA; to push commodities to CSA (estimated start of operation will begin at 36 hours after landfall) 24/7 until contract is complete or mission dictates a change of operations. The CDR alternate(s) and contractor employees who have contact with customers must be able to read, write, speak and understand English fluently. English will be the only language used for written correspondence, discussions and other business transactions.

Shipment Routing, Scheduling and Tailored Logistics Services

All shipments referred to the contractor will be routed, scheduled, managed and controlled from receipt of shipment request through delivery. Complete shipping documentation must be in accordance with acceptable commercial practices and applicable federal and state laws.

- i. **Safety** The contractor must comply with all federal, state and local authorities having jurisdiction and with safety and fire regulations promulgated by the Department of Labor (OSHA) under Title 29, Section 1910 of the Code of Federal Regulations. The contractor is solely responsible for compliance and cost of compliance with federal, state and local laws and regulations pertaining to environmental protection, occupational health and safety, transportation, storage and disposal of hazardous materials and waste.

In the event the contractor violates Environmental Protection Agency (EPA) or Occupational Safety and Health Administration (OSHA) regulations, the contractor will be held responsible and will hold the State of Mississippi harmless from any

and all administrative and financial involvement. The contractor will perform and be responsible for all necessary cleanup and treatment costs.

- ii. **Permits and Licenses** The contractor will determine specific permitting and license requirements where the contract work is to be performed and provide for the effects, if any, that these requirements may have on the offer or contract performance. Failure of the contractor to ascertain these requirements beforehand will not excuse noncompliance nor will it be the basis for modifying the contract after the award to compensate for adherence requirements.
- iii. **Transportation for Employees during Performance of the Contract** The contractor will rent or otherwise provide transportation for employees to purchase necessities as well as to and from meals during the performance of the contract. MEMA will not provide this transportation service; however, the actual costs of transportation will be a reimbursable expense and will be made in accordance with state law.

SECTION 5 Basis for Award

5.1 Only objectively measurable criteria set forth in the IFB shall be applied in the bid evaluation. Criteria not set forth in the IFB may not be used to evaluate the bid. Contract(s) may only be awarded to the lowest responsive and responsible bidder(s). In order to determine which bidder(s) is the lowest responsive and responsible bidder, the Agency shall evaluate: (1) whether each bidder was responsive and provided all required information in the format required by the IFB; (2) whether each bidder is responsible and objectively meets the minimum qualifications or other criteria listed in the IFB required to determine whether the bidder has the skills, experience, and/or qualifications to successfully provide the services; and (3) which of the responsive and responsible bidders submitted the lowest overall price.

5.2 MINOR INFORMALITIES AND IRREGULARITIES MEMA has the right to waive minor defects or variations of a bid from the exact requirements of the specifications that do not affect the price, quality, quantity, delivery, or performance time of the services being procured and if do so does not create an unfair advantage for any bidder. If insufficient information is submitted by a bidder for MEMA to properly evaluate the bid, MEMA has the right to require such additional information as it may deem necessary after the submission deadline, provided that the information requested does not change the price, quality, quantity, delivery, or performance time of the services being procured and such a request does not create an unfair advantage for any bidder.

5.3 All bids that are determined to be responsive, responsible, and/or acceptable will continue on to the price bid or cost evaluation.

5.4 MEMA intends to award three (3) contracts to provide the services described in this IFB to the lowest responsible and responsive bidders. The contracts will be awarded in the following manner: the lowest most responsible, responsive, and cost will be the primary award winner, the next lowest most responsible, responsive, and cost will be the secondary award winner, and the next lowest most responsible, responsive, and cost will be the tertiary award winner.

SECTION 6

Minimum Bidder Qualifications

To win the bid and be awarded the contract, the vendor must have:

6.1 Bidder must devise a written plan that will illustrate its ability to work along with key MEMA personnel to provide a functional transportation system to support commodity distribution within the state during and after a natural or man-made disaster.

6.2 Prior Experience: Vendor must have been in business and provided emergency transportation services similar in requirements and scale during a state declared emergency to those described in this IFB for a minimum of 5 years. Please provide a description of the emergency services you have provided in the past 5 years. Include the dates of service, contact information of the agency/or entity you worked for, including the smallest and largest agency/entity, as well as the services you provided.

6.3 A minimum score of six (6) on the Reference Score Sheet (Attachment D) from reference interviews by agency staff with two (2) bidder references (for a total minimum scoring requirement of twelve (12) points), as well as all other requirements of this IFB.

6.4 The bidder may be required before the award of any contract to show to the complete satisfaction of MEMA that it has the necessary facilities, ability, and financial resources to provide the service specified therein in a satisfactory manner. MEMA may make reasonable investigations deemed necessary and proper to determine the ability of the bidder to perform the work, and the bidder shall furnish to the agency all information for this purpose that may be requested. MEMA reserves the right to reject any bid if the evidence submitted by, or investigation of, the bidder fails to satisfy the agency that the bidder is properly qualified to carry out the obligations of the contract and to complete the work described therein.

SECTION 7

Duration

The estimated period of performance for this contract may begin upon the execution of the contract by both parties and end one year from contract execution. At the discretion of MEMA, this contract may be amended and renewed for four (4) periods of twelve (12) months each under the same or amended terms and conditions as the original contract.

SECTION 8
Bid Submission Requirements

8.1 Submission Format

8.1.1 Bid Cover Sheet (Attachment A)

8.1.2 Bid Form (Attachment B) - all pricing must be submitted on the bid form. Failure to complete and/or sign the bid form may result in the bidder being determined non-responsive.

8.1.3 References (Attachment C) - each bidder must furnish a listing of **at least three (3)** trade references along with the contact person, address, and phone number for each. These references must be familiar with the bidder's abilities in the areas involved with this solicitation. MEMA staff will use these references to determine the bidder's ability to perform the services. It is the responsibility of the bidder to ensure that the reference contact information is correct and current. MEMA staff will not track down references. Bidders should verify before submitting their bid that the contact person, phone number and email address are correct for each reference. **Agency staff must be able to reach two (2) references for a bidder within two (2) business days of bid opening or within 48 hours of initial contact to be considered responsive. Further, the bidder must score a minimum of six (6) points on each Reference Score Sheet which will be used by MEMA staff when interviewing the two (2) references (for a total minimum scoring requirement of twelve (12) points) to be considered responsive and/or responsible.** (See Attachments C and D.) Only bidders who are found responsive and responsible will have their bids considered for the award. Bidder may submit as many references as desired. MEMA staff will begin contacting references at the top of the list and will continue down the list until they have completed Reference Score Sheets for two (2) references. After two (2) score sheets are completed, the reference check process will end.

8.2 Submission Requirements

8.2.1 Bidder must submit:

- A. An electronic copy of the signed bid package, along with a redacted copy if applicable, emailed to OSSS@dfa.ms.gov. Files shall not be password protected, shall be in .PDF format, and shall be capable of being copied to other media including readable in Microsoft Word and/or Microsoft Excel. The total size of the email, including all attachments, must not exceed 25MB. Emails exceeding this limit may be rejected and considered late.
- 8.2.2** A bid shall be considered received when the email containing the bid is successfully delivered to the designated bid submission email address at the Department of Finance and Administration (DFA), as indicated by the timestamp generated by DFA's email system. All time stamps shall be recorded in Central Standard Time (CST).
- 8.2.3** All bid packages must be received by OSSS no later than 1:00 PM CST, January 6, 2026. Bids submitted via facsimile (fax) machine, mail, MAGIC, or hand delivery **will not** be accepted. Bidders should ensure that their email system confirms successful delivery to the OSSS inbox and are encouraged to request a delivery or read receipt for verification. OSSS will not be responsible for email delivery failures or delays. The vendor bears full responsibility for ensuring that the bid is submitted to the designated email address on time. Any delay—whether due to technical issues, network problems, file size limitations, or incorrect email address may result in the bid being rejected as late. All vendors are urged to take the possibility of delay into account when submitting a bid.
- 8.2.4** Timely submission of the bid package is the responsibility of the bidder. Bids received after the specified time will be rejected and retained unopened for evaluation in the procurement file to the extent necessary to complete administrative processes, including printing or verification of receipt. A bid received at the place designated in the solicitation for receipt of bids after the exact time specified for receipt will not be considered unless it has been determined by OSSS that the late receipt was due solely to mishandling by OSSS after receipt at the specified address.
- 8.2.5** The time and date of receipt will be recorded by OSSS staff based on the timestamp generated by the designated bid submission email system. The only acceptable evidence to establish the time of receipt at the designated DFA email address is the official email timestamp and any related system-generated documentation used by OSSS to verify receipt.
- 8.2.6** Each page of the bid form and all attachments shall be identified with the name of the bidder.

8.2.7 Failure to submit a bid on the bid form provided will be considered cause for rejection of the bid. **Modifications or additions to any portion of the bid document may be cause for rejection of the bid.** MEMA reserves the right to decide, on a case-by-case basis, whether to reject a bid with modifications or additions as non-responsive.

8.2.8 A bid response that includes terms and conditions that do not conform to the terms and conditions in the bid document is subject to rejection as non-responsive. MEMA reserves the right to permit the bidder to withdraw nonconforming terms and conditions from its bid response prior to a determination by the agency of non-responsiveness based on the submission of nonconforming terms and conditions.

8.2.9 As a precondition to bid acceptance, the agency may request the bidder to withdraw or modify those portions of the bid deemed non-responsive that do not affect quality, quantity, price, or delivery of the service.

SECTION 9 Bidder Certification

The bidder agrees that the submission of a signed bid form is certification that the bidder will accept an award made to it as a result of the submission.

SECTION 10 Debarment

By submitting a bid, the bidder certifies that it is not currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi and that it is not an agent of a person or entity that is currently debarred from submitting bids for contracts issued by any political subdivision or agency of the State of Mississippi.

SECTION 11 Registration with Mississippi Secretary of State

By submitting a bid, the bidder certifies that it is registered to do business in the State of Mississippi as prescribed by Mississippi law and the Mississippi Secretary of State or, if not already registered, that it will do so within seven (7) business days of being notified by MEMA that it has been selected for contract award.

SECTION 12 Insurance, Bonds, or Other Sureties

12.1 The successful bidder shall, at its own expense, obtain and maintain insurance, bond, or other surety which shall include the following types and coverage limits:

12.1.1 Insurance Contractor represents that it will maintain workers' compensation insurance in compliance with Mississippi law which shall insure to the benefit of all Contractor's personnel provided hereunder, comprehensive general liability insurance or professional liability insurance with minimum limits of \$1,000,000.00 per occurrence. All general liability and professional liability insurance will provide coverage to MEMA as an additional insured. MEMA reserves the right to request from carriers, certificates of insurance regarding the required coverage. Insurance carriers shall be licensed or hold a Certificate of Authority from the Mississippi Department of Insurance.

12.1.2 The contractor is responsible for ensuring that any subcontractors provide adequate insurance and/or bond coverage for the activities arising out of subcontracts.

12.2 Additionally:

12.2.1 In no event shall the requirement for an insurance certificate or bond be waived.

12.2.2 All insurance policies will list the State of Mississippi as an additional insured.

12.2.3 All insurance policies shall be issued by companies authorized to do business under the laws of the State of Mississippi, meaning insurance carriers must be licensed or hold a Certificate of Authority from the Mississippi Department of Insurance.

12.2.4 Contractor shall submit to MEMA within 10 days of notification of intent to award, a certificate of insurance and/or bond which outlines the coverage and limits defined in the procurement and contract. There are no provisions for exceptions to this requirement. Failure to provide the certificates of insurance within the 10-day period may be cause for your bid to be declared non-responsive or for your contract to be cancelled.

12.2.5 Contractor shall obtain at Contractor's expense the insurance and/or bond requirements specified in the procurement and contract prior to performing under this Contract, and Contractor shall maintain the required insurance and/or bond coverage throughout the duration of this Contract and all warranty periods. There are no provisions for exceptions to this requirement.

12.2.6 Contractor shall not commence work under this contract until it obtains all insurance and/or bond required under this provision and furnishes a certificate or other form showing proof of current coverage to the State. After work commences, the Contractor will keep in force all required insurance and/or bond until the contract is terminated or expires.

- 12.2.7** Contractor shall submit renewal certificates as appropriate during the term of the contract.
- 12.2.8** Contractor shall instruct the insurers to provide MEMA 30 days advance notice of any insurance cancellation.
- 12.2.9** Contractor shall ensure that should any of the above-described policies be cancelled before the expiration date thereof, or if there is a material change, potential exhaustion of aggregate limits or intent not to renew insurance and/or bond coverage(s), that written notice will be delivered to the Agency Chief Procurement Officer.
- 12.2.10** There shall be no cancellation, material change, potential exhaustion of aggregate limits or non-renewal of insurance and/or bond coverage(s) to MEMA. Any failure to comply with the reporting provisions of this clause shall constitute a material breach of contract and shall be grounds for immediate termination of this contract by MEMA.

SECTION 13 Bid Opening

Bid opening will not be open to the public; however, this will include opening, reading, and listing the name of each bidder and the bid price of each bid only. No discussions will be entered into with any bidder as to the quality or provisions of the specifications and no award will be made either stated or implied at the bid opening.

SECTION 14 Award Notification

The award for this procurement will be posted on the Mississippi Contract/Procurement Opportunity Search Portal website and the agency website at <http://www.msema.org>. Bidders will be notified via e-mail of the awards.

SECTION 15 Procurement Methodology

15.1 Restrictions on Communications with Agency and Agency Staff

At no time shall any bidder or its personnel contact, or attempt to contact, any MEMA staff regarding this IFB except the contact person as set forth and in the manner prescribed in Section 3.

15.2 Expenses Incurred in Preparing Bid

All parties participating in the procurement process with regard to this solicitation shall bear their own costs of participation, pursuant to Section 1.4.4 of the Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations.

15.3 Independent Price Determination

By submitting a bid, the bidder certifies that the prices submitted in response to the solicitation have been arrived at independently and without any consultation, communication, or agreement with any other bidder or competitor, for the purpose of restricting competition.

The prices quoted shall be inclusive of all associated costs outlined in Attachment B. All pricing should include all associated costs with no additional or hidden fees.

15.4 Cancellation of Solicitation or Rejection of Individual Bids

At the Agency's sole discretion, an IFB may be canceled, all bids may be rejected, or individual bids may be rejected when the Agency determines that it is in the Agency's best interest to do so. A memorandum stating the reasons for the cancellation or rejection shall be made part of the Agency Procurement File.

The solicitation process requires expenditure of time and resources for both public Agencies and private businesses. Accordingly, solicitations should only be issued when there is a valid procurement need unless the solicitation states that it is for informational purposes only. However, nothing in the Section shall be construed as conferring any grievance right on any party when an Agency chooses to cancel a solicitation.

15.4.1 Notice of Cancellation of IFB When an IFB is canceled, a Notice of Cancellation shall be prepared. The Notice shall identify the solicitation being canceled and provide any information the Agency deems appropriate. The Notice of Cancellation shall: (1) be posted publicly on the Agency website; (2) be posted publicly on the procurement portal; *and* (3) be distributed to all potential bidders known to have received a copy of the IFB. A memorandum containing the reason for the cancellation shall be made part of the Agency Procurement File.

15.4.2 Rejection of Individual Bids Reasons for rejecting individual bids include but are not limited to:

- the bid was non-responsive to the solicitation;

- the bidder is deemed non-responsible;
- the Agency – in its sole discretion – determined the proposed price is unreasonable even if it was the lowest responsive and responsible bid;
- lack of competitiveness by reason of collusion or knowledge that reasonably available competition did not occur.

15.4.3 Disposition of Bids Where bids are individually rejected, or the solicitation is canceled after bids are received, the Agency shall have the sole discretion to determine whether to return bids to the bidder or retain the bids in the Agency Procurement File. If the Agency chooses to return the bids to the bidders, the Agency shall ensure enough information is retained in the Agency Procurement File to support the decision to reject the bid.

15.5 Withdrawal of Bids

A bidder may withdraw a bid at any time by written notice to the Agency or the official designated in Section 1.1 of the IFB. If any such withdrawal occurs by the successful bidder(s) after the bid opening and/or issuance of the Notice of Intent to Award, the Agency may cancel the solicitation or proceed with award of a contract as if the withdrawn bid had not been submitted.

15.6 Confirmation of Bid

When MEMA knows or has reason to conclude that a mistake has been made, it may request the bidder to confirm the bid. Situations in which confirmation may be requested include obvious, apparent errors on the face of the bid or a bid which is unreasonably lower than the other bids submitted. If the bidder alleges a mistake, the bid shall be considered withdrawn unless correction meets the definition of a minor informality. The Agency shall have the sole discretion as to whether confirmation of a bid is warranted, but the Agency shall exercise that discretion in a manner that is fair to all bidders.

SECTION 16 Draft Agreement

The bidder understands and agrees that any contract entered into with MEMA pursuant to this IFB shall only be the contract provided by MEMA. MEMA will not accept agreements submitted by the bidder. Should MEMA and the winning bidder fail to enter into a contract, or MEMA ceases doing business with any Contractor selected through this IFB process, for any reason, MEMA reserves the right to contract with the next lowest priced Bidder.

SECTION 17 Contract Rights

Contract rights do not vest in any party until a contract is legally executed. MEMA is under no obligation to award a contract following issuance of this solicitation.

SECTION 18
Property Rights

Property rights do not inure to any Bidder until such time as services have been provided under a legally executed contract. No party responding to this IFB has a legitimate claim of entitlement to be awarded a contract or to the provision of work thereunder. MEMA is under no obligation to award a contract and may terminate a legally executed contract at any time.

SECTION 19
Agency Website

This IFB, questions and answers concerning this IFB, and the Notice of Intent to Award will be posted on the agency website at <http://www.msema.org> and on the Mississippi Contract/Procurement Opportunity Search Portal website.

SECTION 20
Attachments

The attachments to this IFB are made a part of this IFB as if copied herein in words and figures.

Change Parked Invoice Document 5102099114 2026

Menu | Save Parked Document | Back | Exit | Cancel | System | Show PO Structure | Service | Save as Completed | Message | Help

Transaction: Invoice | 5102099114 | 2026 | Balance | 0.00 USD

Vendor 7002004663

Basic Data | Payment | Details | Tax | Withholding tax | Contacts | Note

Invoice date: 10/30/2025 | Reference: INV7766297

Posting Date: 02/18/2026

Amount: 4,572.31

Tax Amount: USD | 10 (AP sales tax, 0%)

Text: INV7766297

Payment Terms: Due immediately

Baseline Date: 02/16/2026

Company Code: SOHS State of Mississippi Jackson

Lot No:

PO Reference: Contract Reference | 8200079325

Contract:

Item	Amount	Quantity	Ord	Online age	Ap
1	3,565.61	22 AU	5500046309	1	
2	1,006.70	38 AU	5500046309	2	

Simulate Document in USD (Document currency)

Position	A. Obj.	Acct/Ass/Vndr	Smart Number	Amount	Curr.	Purchasing
1 K	20200000	Robert J Young Co N.L.		4,572.31	USD	
3 S	61420000	Equipment Rental		162.07	USD	
5 S	61420000	Equipment Rental		162.08	USD	
7 S	61420000	Equipment Rental		162.08	USD	
9 S	61420000	Equipment Rental		162.08	USD	
11 S	61420000	Equipment Rental		162.07	USD	
13 S	61420000	Equipment Rental		162.07	USD	
15 S	61420000	Equipment Rental		162.07	USD	
17 S	61420000	Equipment Rental		162.07	USD	
19 S	61420000	Equipment Rental		162.07	USD	
21 S	61420000	Equipment Rental		162.07	USD	
23 S	61420000	Equipment Rental		162.08	USD	
25 S	61420000	Equipment Rental		162.08	USD	
27 S	61420000	Equipment Rental		162.08	USD	
29 S	61420000	Equipment Rental		162.07	USD	
31 S	61420000	Equipment Rental		162.08	USD	
33 S	61420000	Equipment Rental		162.07	USD	
35 S	61420000	Equipment Rental		162.07	USD	
37 S	61420000	Equipment Rental		162.07	USD	
39 S	61420000	Equipment Rental		162.07	USD	

Debit: 4,572.31 | Credit: 4,572.31 | Bal: 0.00

Change Parked Invoice Document 5102099114 2026

Menu | Save Parked Document | Back | Exit | Cancel | System | Show PO Structure | Simulate | Save as Completed | Messages | Help

Transaction: Invoice | 5102099114 | 2026 | Balance: 0.00 USD

Vendor: 7002004663

Robert J Young Co
PO Box 306412
Nashville TN 37230-6412

Payment: Details | Tax | Withholding tax | Contacts | Note

Reference: INV7766297

Invoice date: 10/30/2025

Posting Date: 02/18/2026

Amount: 4,572.31

USD

Calculate tax

Tax Amount: 10 (A/P sales tax, 0%)

Text: INV7766297

Paymt terms: Due immediately

Baseline Date: 02/18/2026

Company Code: SOMS State of Mississippi Jackson

Lot No.

PO Reference

Contract Reference

8200079325

Item | Amount | Quantity | Ord... | Outline agre... | Agree... | Central Cont... | Central Cont... | Contract Item of Service Text

Item	Amount	Quantity	Ord...	Outline agre...	Agree...	Central Cont...	Central Cont...	Contract Item of Service Text
1	3,565.61		22 AU	5500046309	1	8200079325	1	Copper Rental
2	1,006.70		38 AU	5500046309	2	8200079325	2	Overages

Ice Pricing

Item	Rate	Delivery Time	Notes
7 lb. Ice Bags - Grey Sky	\$0.30/lb. (per pound)	14–24 hours upon confirmed PO	275–285 bags per pallet, 19 pallets per truck
20 lb. Ice Bags - Grey Sky	\$0.30/lb. (per pound)	14–24 hours upon confirmed PO	110–122 bags per pallet, 17 pallets per truck
<i>Minimum Order</i>	<i>40,000 lbs. minimum</i>		<i>Minimum weight requirement</i>

Bottled Water Pricing

Item	Rate	Delivery Time
Bottled Water (Full Truckload, Grey Sky all-inclusive Delivered Price)	\$9,500	12–20 hours upon confirmed PO

Available Pack Sizes – 0.5L Bottled Water

Size	Pack	Cases per Pallet	Pallets per Truck	Bottles per Truckload
0.5L	24	84	19	38,304
0.5L	32	60	20	38,400
0.5L	35	60	18	37,800
0.5L	40	48	20	38,400

Delivery Information

- Typical Delivery Window: 12–24 hours upon confirmed receipt of a purchase order.
- Delivery Definition: Driver arrives and checks in with the product.
- * *During Grey Sky's; pack size may vary due to availability.*
- Detention Time: Begins at check-in.
 - o Includes 3 hours of free unload.
 - o “No Touch” for the driver – driver does not assist in unloading

Logistics Equipment Pricing

Equipment Description	
Semi-Truck with 53 ft Reefer with CDL Licensed Driver	\$2350/a day
48 ft Flatbed with Power and Driver	\$2350/a day
Sprinter Van, open cargo area with ventilation	\$1150/a day
Pick-up Truck, AWD, 3/4 ton, with 10,000# hitch	\$1075/a day
Pick-up Truck, AWD, 1 ton, with 10,000# hitch	\$1250/a day
Bumper Pull	\$1350/a day
Dump Truck with Driver	\$1550/a day
RGN, Maxi Stretch Trailers & Double Drops with Power	Due to permitting and the possible need for freight escorts. Prices will be given based on the freight service that is requested by the customer.
18'- 26' Straight Truck w. lift gate and driver	\$1450/ a day
Water tanker 5500-Gal (potable-Food grade) w/ power unit and driver	\$5800/day, 5 Day Minimum. Refills \$1250 per occurrence or \$5.00 a mile or whichever is greater.

Print: Michael Knaby

Title: VP of Government Operations

Signature: *Michael Knaby VP of Government Operations*

Date: 01/06/2026

Invitation for Bids
Emergency Standby Transportation Services
 IFB RFx# 3160007732

Amendment #1
Questions and Answers

IFB Section, Page Number	Vendor/Contractor Question	Agency Response
1. Deliverables 4.1.1, page 3	<p>“At the time a purchase order will be provided to the vendor to initiate the need of trailers and movement of equipment to State Staging Area (SSA).”</p> <p>Is there a specific trailer type to be provided (i.e., 53ft or 48ft Dry Van, Reefer, Flatbed)?</p>	53' Dry Van
2. Operational Requirements A, page 4	<p>The RFP states the vendor will provide a cross-dock facility, as well as equipment for loading and unloading operations of trailers.</p> <p>Will the state provide a line item on pricing sheet in the proposal for cross dock facility, labor and equipment?</p>	<p>The <i>Contract Cost Analysis and Breakdown</i> has been modified to include a line-item for the cross-dock facility operations cost. It is attached hereto as <i>Amendment #1-Revised Contract Cost Analysis and Breakdown</i>. This line item will not be considered during bid evaluation; however, the contractor will be required to honor these prices for the duration of the contract as specified.</p> <p>The cross docking will depend on the nature of the disaster.</p>
3. Fuel Procurement, Section E, page 5	<p>“The contractor must possess the ability to provide fuel to support operations.”</p> <p>Will costs associated with the rental, operation, or management of a cross-dock facility (used for the transfer and staging of commodities as part of contract performance) be reimbursable by the State of Mississippi to the Contractor?</p>	<p>Costs associated with the rental, operation, or management of a cross-dock facility used for the transfer and staging of commodities is reimbursable.</p> <p>Accordingly, the <i>Contract Cost Analysis and Breakdown</i> has been revised to include a specific line item for cross-dock facility operations. It is attached hereto as <i>Amendment #1-Revised Contract Cost Analysis and Breakdown</i>. While the line item will not be considered during the bid evaluation, the contractor will be required to honor these</p>

Invitation for Bids
Emergency Standby Transportation Services
 IFB RFx# 3160007732

Amendment #1
Questions and Answers

IFB Section, Page Number	Vendor/Contractor Question	Agency Response
		<p>prices for the duration of the contract as specified.</p> <p>As a clarification related to previously stated operational requirements, the cost of fuel shall be included in the forklift hourly rate.</p>
4. Operational Requirements I, page 6	Is scheduled work hour assumption based on an 8-hour or 12-hour shift per day rate?	12-hour operations
5. Draft Agreement, Section 16, page 17	<p>“The bidder understands and agrees that any contract entered into with MEMA pursuant to this IFB shall only be the contract provided by MEMA.”</p> <p>Will there be a sample contract provided for review prior to submission?</p>	No; however, clauses located in <i>Attachment E – Required Contract Clauses</i> and the <i>Required Federal Contract Clauses</i> will be included in the contract. Bidders may review these clauses, but they cannot be edited or rewritten in any way.
6. Attachment A, page 25	If there are additional trailer types/sizes specified, will additional line items for pricing be included on the pricing sheet?	<p>Please note <i>Other Transportation Equipment Costs</i> section on <i>Amendment #1-Revised Contract Cost Analysis and Breakdown</i>. This option is provided for bidders who have additional trailer types/sizes and wish to list them separately, either on another sheet or on a form created by the bidder. Other transportation equipment costs will not be considered in the bid evaluation. They will be included as a separate attachment within the contract.</p>
MEMA IFB AMENDMENTS		
7. Attachment A – Contract Cost Analysis and Breakdown		The <i>Contract Cost Analysis and Breakdown</i> has been modified to include a line-item for the cross-dock facility, labor and

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Amendment #1
Questions and Answers

IFB Section, Page Number	Vendor/Contractor Question	Agency Response
		equipment. It is attached hereto as <i>Amendment #1-Revised Contract Cost Analysis and Breakdown</i> . This line item will not be considered during bid evaluation; however, the contractor will be required to honor these prices for the duration of the contract as specified.

Receipt of Amendment #1 Acknowledged:

Company: Lipsey Trucking, LLC

By: 

Printed Name: Michael Knaby

Title: VP of Government Operations

Amendment #1

Attachment A – Revised Contract Cost Analysis and Breakdown

Cost per Prime Mover <i>(Truck Only)</i>	<u>\$ 1550.00</u>	Number Prime Mover Trucks	<u>100</u>
Total Cost per Prime Mover Truck <u>\$ 1650.00</u>			
<i>(Total cost should include daily cost of truck, driver, and per diem)</i>			

The prices listed below will not be included in the bid evaluation; however, the vendor shall be bound by these prices for the duration of the contract, unless otherwise amended in writing by mutual agreement and approved by the PPRB. These amounts must be itemized on all applicable invoices for documentation and transparency.

TRAILER RENTAL AND MILEAGE

Trailer Rental	<u>\$ 375.00</u>	Flat Rate/Per Day
<i>(GPS Tracking fees must be included in this cost)</i>		
Mileage Cost	<u>\$ 0.00</u>	

DISPATCHER

Regular Hour Rate	<u>\$ 45.00</u>	Overtime Hour Rate	<u>\$ 67.50</u>
Per Diem for On-Site Dispatcher <u>\$ 250.00</u>			

ON-SITE MANAGEMENT

Regular Hour Rate	<u>\$ 65.00</u>	Overtime Hour Rate	<u>\$ 97.50</u>
Per Diem for On-site Management <u>\$ 250.00</u>			

CROSS-DOCK FACILITY OPERATIONS

Cross-Dock Facility	<u>\$ 24,350.00 / day</u>
<i>(The cost of the rental, operation, or management of a cross-dock facility)</i>	
Hourly Forklift Cost	<u>\$ 105.00</u>
<i>(Cost of fuel must be included)</i>	
Staff Hourly Rate	<u>\$ 48.00</u>
Documentation Cost	<u>\$ 0.00</u>

- Other Transportation Equipment Costs – Optional** *(check if page attached)* This section is optional. **Information provided will not be considered during bid evaluation or award determination.** Bidders may submit costs related to additional transportation equipment they can provide, separate from the base bid, on a separate attachment.

If this section is completed, the bidder must sign and date the attachment. Submission of this information does not obligate MEMA to procure any additional equipment or services. MEMA may, at its sole discretion, use the information provided for internal planning or market research purposes only. Any future procurement of additional equipment or services will comply with applicable Mississippi procurement laws and regulations.

Invitation for Bids
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Amendment #2
Questions and Answers

	IFB Section, Page Number	Vendor/Contractor Question	Agency Response
1.	Section 4.1.1.B - Dock Mgmt and Facility, Page 4	Part B of Operational Requirements notes that vendor must provide a Facility and multiple drop yards. Must these be vendor owned or can they be leased/subcontracted. And does vendor need to possess and maintain the facility year round? Or just needs the access to it?	Contractor must provide access to leased, subcontracted, or vendor-owned facilities and drop yards, but only in the event of a state or federally declared emergency disaster.
2.	Section 4.1.1.B - Dock Mgmt and Facility, Page 4	Re the above section and question - how will facility, ancillary labor and equipment costs be priced into the contract? There is no price submission for these items despite them being an essential part of operations, according to Part B - Bidders Dock Mgmt and Facility	The agency published <i>Amendment #1-Revised Contract Cost Analysis and Breakdown</i> on December 9, 2025, which is available on the agency website. The addition of a line-item for cross-dock facility operations cost is included in this amendment. This line item will not be considered during bid evaluation; however, the contractor will be required to honor these prices for the duration of the contract as specified.
3.	Section 4.1.1.B - Dock Mgmt and Facility, Page 4	Is the "contractor's identified address" where state-purchased commodities are shipped the same physical location as the required cross-dock facility?	No, it does not have to be the same address. The cross-dock address can be identified by the vendor.
4.	Section 4.1.1.B - Dock Mgmt and Facility, Page 4	Must the cross-dock facility be located within the State of Mississippi, or may the facility be located in an adjacent state (e.g., Alabama, Louisiana, Tennessee) within reasonable proximity to the State Staging Areas?	The cross-dock facility should be located within reasonable proximity to the state staging areas.
5.	Section 4.1.1.B - Dock Mgmt and Facility, Page 4	If the cross-dock facility must be located within Mississippi, is there a required geographic area or maximum distance from the State Staging Areas?	There is not a required geographic area or maximum distance from the state staging areas for the cross-dock facility.

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 IFB RFx# 3160007732

Amendment #2
Questions and Answers

IFB Section, Page Number	Vendor/Contractor Question	Agency Response
6. Section 4.1.1.B - Dock Mgmt and Facility, Page 4	Must the cross-dock facility be a permanent structure, or may the contractor utilize a temporary structure (e.g., tensioned fabric building, portable warehouse) that meets all operational requirements?	No, as long as it meets the safety requirements of the vendor for the transfer of commodities.
7. Section 4.1.1.B - Dock Mgmt and Facility, Page 4	If a temporary structure is permitted, must the temporary facility be in place year-round for the duration of the contract, or may it be erected upon activation and demobilized after each event?	If temporary, the structure and operation will only be required during the declared disaster and may be erected upon activation and demobilized after each event.
8. Section 4.1.1.B - Dock Mgmt and Facility, Page 4	May the contractor lease or partner with a third-party facility provider to meet the cross-dock facility requirement, or must the contractor own or directly lease the facility?	Yes, the contractor can lease or partner with a third-party facility for cross docking.
9. Section 4.1.1.A - Transportation Network Ability, Page 4	What are the anticipated CSA locations, or what is the typical distance range from each SSA to its associated CSAs?	Anticipated support is based on the disaster, with an estimated radius of no more than 150 miles.
10. Section 4.1.1.A - Transportation Network Ability, Page 4	How many CPOD sites should the contractor anticipate servicing per activation?	With a major hurricane, the lower six (6) counties anticipate 30 or more CPODs.
11. Section 4.1.1.A - Transportation Network Ability, Page 4	Are CSA and CPOD locations pre-determined and published, or are they established dynamically based on the disaster's geographic impact?	CPODs are predetermined and will be provided to the contractor; however, the address may change based on damages.
12. Section 4.1.1.A - Transportation Network Ability, Page 4	If CSA and CPOD locations are established dynamically, what is the expected notification lead time before the contractor must begin deliveries to a newly designated CSA or CPOD?	Anticipated timeline to delivery to the CPODs is 72 hours after landfall. Some deliveries may be required at 48 hours.
13. Section 4.1.1 - Detailed Minimum Specs, Page 3	Will all three State Staging Areas be activated simultaneously during a disaster event, or will MEMA designate specific SSAs?	MEMA will designate specific SSAs based on the disaster's geographic impact.

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Amendment #2
Questions and Answers

IFB Section, Page Number	Vendor/Contractor Question	Agency Response
14. Section 4.1.1 - Detailed Minimum Specs, Page 3	<p>based on the disaster's geographic impact?</p> <p>If multiple SSAs are activated, is the contractor expected to provide separate personnel and equipment at each active SSA concurrently?</p>	<p>Yes, if MEMA is operating an additional SSA staffing will need to be at each site for vendor continuity.</p>
15. Section 4.1.1.D - Shuttle, Page 4	<p>What criteria determine whether MEMA will require 50 trailers versus 100 trailers for a given activation?</p>	<p>Estimates will be made based on the storm's category, anticipated landfall, and population density.</p>
16. Section 4.1.1.D - Shuttle, Page 4	<p>Is the contractor required to have all 100 trailers available and mobilization-ready within 72 hours, or only the minimum of 50 trailers with the remaining 50 available on an as-needed basis with additional lead time?</p>	<p>The contractor will be part of the planning process when MEMA estimates the orders for the commodities. For example, 2025 estimate of bottled water for a Category 3 hurricane strike at Biloxi, MS with support to 13 counties initial is 57 trailers loads for 2 DOS. The current bottled water vendor per trailer load of 16.9 oz bottles is 38,304 bottles.</p>
17. Section 4.1.1.D - Shuttle, Page 4	<p>If MEMA initially requests 50 trailers and subsequently requires an additional 50 trailers during an ongoing activation, what is the expected mobilization timeframe for the additional units?</p>	<p>MEMA will order a minimum two-day supply; then, follow-up requests will be based on anticipated recovery of utilities in the disaster area.</p>
18. Section 4.1.1.D - Shuttle, Page 4	<p>What are the required trailer specifications, including length, type, and weight capacity?</p>	<p>Specific trailer specifications are not available. The Contractor should ensure that trailers are capable of transporting loads such as approximately 38,304 bottles of 16.9 oz bottled water or palletized shelf-stable meals averaging 1,100 lbs. per pallet. All pallets must remain accessible by pallet jack at the delivery endpoint.</p>

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Amendment #2
Questions and Answers

IFB Section, Page Number	Vendor/Contractor Question	Agency Response
19. Section 4.1.1.D - Shuttle, Page 4	Are refrigerated trailers required for any portion of the 50-100 trailer fleet?	No
20. Section 4.1.1.D - Shuttle, Page 5	Will FEMA deliver all federal commodities directly and exclusively to the SSA, or may FEMA also deliver commodities to the contractor's cross-dock facility for consolidation and subsequent transport to the SSA?	MEMA will utilize FEMA commodities transported on FEMA trailers between the SSA and CPOD. The contractor will move trailers between the CPOD and SSA as needed. Returned FEMA trailers will be segregated at the SSA for pickup by FEMA prime movers at the conclusion of the disaster. No cross-docking of these trailers will occur.
21. Section 4.1.1.D - Shuttle, Page 5	When FEMA delivers trailers directly to the SSA, is the contractor responsible for any handling, unloading, or cross-docking of FEMA trailer contents at the SSA?	No, but cross docking of FEMA trailers will be required. The contractor's responsibility is limited to transporting FEMA or contractor trailers between the CPOD and SSA; responsibility for the contents of the trailers is excluded.
22. Section 4.1.1.D - Shuttle, Page 5	If the contractor is not responsible for handling FEMA trailer contents at the SSA, is the contractor's sole responsibility to provide power units to shuttle intact FEMA trailers to CSA and CPOD sites?	Correct, the contents will remain in the FEMA trailer and will be transported by the vendor's prime mover to the established CPOD by the IMAT.
23. Section 4.1.1.D - Shuttle, Page 5	Do FEMA trailers and their associated tracking, documentation, and reporting requirements follow the same procedures as contractor-leased trailers, or do separate procedures apply?	The state will sign for the FEMA commodities. The vendor will track and deliver the trailers using the same accountability procedures.
24. Section 4.1.1.D - Shuttle, Page 5	If separate procedures apply to FEMA trailers, please provide the FEMA-specific requirements.	Once received at the SSA, the trailer will be state property and accountable. FEMA trailers will be returned to the SSA from the CPOD by the vendor's prime movers for FEMA pick up.

Invitation for Bids
Emergency Standby Transportation Services
IFB RFx# 3160007732

Amendment #2
Questions and Answers

IFB Section, Page Number	Vendor/Contractor Question	Agency Response
25. Section 4.1.1.D - Shuttle, Page 5	For billing purposes, are shuttle movements of FEMA trailers compensated at the same daily prime mover rate as movements of contractor-leased trailers?	Yes, they will be considered MEMA assets and billed at the vendors established prime mover rate.

Receipt of Amendment #2 Acknowledged:

Company: Lipsev Trucking, LLC

By: 

Printed Name: Michael Knaby

Title: VP of Government Operations