DEVELOPMENT PERMIT REVIEW CHECKLIST

PERMIT NO. ____________________

1. Is development site in the Special Flood Hazard Area?  □ Yes  □ No
   Type of development: Excavation □ Fill □ Grading □
   Buildings or other structures □ Other alterations (specify) □

   If yes, what is the Flood Zone? ____________________________________________

2. Is permit application complete?
   □ Appropriate spaces are filled out.
   □ Attached plans adequately describe the proposed development.
   □ Elevations of the lowest floor of proposed structures are provided.
   □ Required certificates (for floodproofing methods) are attached, signed, and sealed.
   □ Base Flood Elevation data is provided for large subdivision proposals.

3. Does proposed development require other permits?  □ Yes  □ No
   □ They are attached.
   Location of Proposed Development __________________________________________

4. What is the Base Flood Elevation (or depth number) at the development site? __________

   How does this compare to the lowest floor elevation? ___________________________

   Feet above Base Flood Elevation ______ Feet below Base Flood Elevation ______

5. Does proposed development meet NFIP General Standards?
   □ Construction materials and methods resistant to flood damage.
   □ Anchored properly.
   □ Utilities safe from flooding.
   Specific Standards?
   □ Lowest floor elevated/floodproofed above BFE.
   □ Subdivisions designed to minimize flood damage.
   □ Encroachments - proposed action will not obstruct flood waters.

6. Is proposed development in designated floodway?  □ Yes  □ No
   If yes, has applicant demonstrated that development will result in NO increase in flood heights?
   □ Yes  □ No

RECOMMENDATION

□ Grant Permit □ Request Additional Information □ Deny Permit

DATE ____________________ LOCAL ADMINISTRATOR