Unit 10: Course Summary and Final Exam
Objectives

At the end of this unit, you should be able to:

1. Summarize the key points from this course.
2. Identify specific areas of continuity planning on which to focus in the near term.

Scope

- Introduction and Unit Overview
- Next Steps
- Final Exam
- Course Summary and Adjournment

Time Plan

The suggested time plan for this unit is shown below.

<table>
<thead>
<tr>
<th>Topic</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduction and Unit Overview</td>
<td>5 minutes</td>
</tr>
<tr>
<td>Next Steps</td>
<td>20 minutes</td>
</tr>
<tr>
<td>Final Exam</td>
<td>30 minutes</td>
</tr>
<tr>
<td>Course Summary and Adjournment</td>
<td>5 minutes</td>
</tr>
<tr>
<td><strong>Total Time</strong></td>
<td><strong>1 hour</strong></td>
</tr>
</tbody>
</table>
In this unit, you will participate in an activity to summarize the course and identify your future continuity planning efforts.

You will also take the final exam for the course.
Unit Objectives

- Summarize the key points from this course.
- Identify specific areas of continuity planning on which to focus in the near term.
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Activity: Future Planning Efforts

**Purpose:** The purpose of this activity is twofold:

- To enlist your help in summarizing the key learning points from the course
- To provide you with an opportunity to identify your immediate continuity planning efforts

**Instructions:** Follow the steps below to complete this activity:

1. Work in table groups, as assigned by the Instructor.
2. Develop a list of your agency’s immediate continuity planning requirements.
3. You will have 10 minutes to complete this activity.
4. When you have finished, be prepared to present and discuss your requirements with the class.
<table>
<thead>
<tr>
<th>Topic</th>
<th>FINAL EXAM</th>
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</table>

Your instructor will give you instructions on how to take the final exam.
Unit 10 provided an opportunity for you to review the key points from the course and focus on your next planning efforts.