



Mississippi Emergency Management Agency
1 MEMA ROAD
Pearl, MS 39208

03 AUGUST 2020

MEMORANDUM FOR VENDORS

SUBJECT: REQUEST FOR QUOTE OF PERSONAL PROTECTION EQUIPMENT

The Mississippi Emergency Management Agency is issuing a Request for Quote for **Level 3 SURGICAL MASKS**. MEMA intends to make a single purchase award, on an “**all or none**” basis, to satisfy this requirement. Quotes for partial fulfillment of this RFQ will only be considered in the event that a single purchase award is not practicable.

1. **Specifications of ITEM:** The **LEVEL 3 SURGICAL MASKS** must meet all FDA guidelines and regulations. All masks will be approved by the Mississippi Department of Health. The following is a list of specifications the listed item must meet:

- Cleared by the US FDA as a surgical mask.
- The product meets fluid resistance testing (liquid barrier performance) consistent with standard ASTM F186211 Standard Test Method for Resistance of Medical Face Masks to Penetration by Synthetic Blood (Horizontal Projection of Fixed Volume at a Known Velocity);

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- The product meets Class I or Class II flammability requirement per 16 CFR 1610 (unless labeled with a recommendation against use in the presence of high intensity heat source or flammable gas);
 - The product includes labeling that accurately describes the product as a surgical mask and includes a list of the body contacting materials (which does not include any drugs or biologics); and
 - The product is not intended for any use that would create an undue risk in light of the public health emergency, for example the labeling does not include uses for antimicrobial or antiviral protection or related uses or uses for infection prevention or reduction or related uses and does not include particulate filtration claims.
 - **American made product (Made in the USA).**
 - Pictures and specs must be submitted.
2. **Quantity:** MEMA requests **5,000,000** FDA approved **LEVEL 3 Surgical Masks**.
 3. **Packaging Instructions:** Boxes must be palletized. The Purchase Request number shall be affixed to the pallet.
 4. **Quotes:** All quotes shall contain the following:
 - Technical: Vendor demonstrates an understanding of the minimum requirements in the specifications attached.
 - Quantity: The number and type of items to be supplied.
 - Price: The unit price for the supplies that are required including freight.
 - Specifications: include a copy of product specifications for items quoted
 5. **Purchase Orders:** Purchase Orders will be processed once full order is received, verified, and shipping and payment invoice is provided. Purchase Order payments take up to 14 working days after receipt of products. There will be no partial Purchase Order payments. Purchase Orders will be paid once all items on the Purchase Order are received.

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6. **Closing Date:** Quotes shall be submitted to the Business Emergency Operations Center by 13:00 (1 p.m.) Central Standard Time on Tuesday, August 11, 2020. Quotes should be submitted via email to ljpgatlin@mema.ms.gov or rmccluskey@mema.ms.gov. Offerors should confirm receipt of quote.

7. **DELIVERY:** Items shall be delivered in full Monday, September 28, 2020. Partial shipments will be considered with approval.
 - MEMA
131 FREIGHTWAY DRIVE
JACKSON, MS 39208

8. MEMA and the Mississippi Department of Health exercise their right of refusal if the product arrives but **does not meet the above specifications**. MEMA and MSDH will also exercise this right if products are **not delivered within 72 hours** of the agreed upon delivery date.

9. **REMEDY FOR REPUDIATION OR NON-DELIVERY**

In the event of repudiation or non-delivery by the seller, the seller agrees to pay MEMA any difference in excess of the contract price and the market price of the goods at the time MEMA learns of the repudiation or non-delivery. The market price of the goods shall be determined according to the price of the same or similarly, substantial goods prevailing in Mississippi when MEMA learns of the repudiation or non-delivery.

10. For any questions or concerns pertaining to this Memorandum, please contact LaJessica Gatlin or Ric McCluskey at ljpgatlin@mema.ms.gov or rmccluskey@mema.ms.gov.

