MEMORANDUM FOR VENDORS

SUBJECT: REQUEST FOR QUOTE OF PERSONAL PROTECTION EQUIPMENT

The Mississippi Emergency Management Agency is issuing a Request for Quote for Electrostatic Compatible Disinfectant. MEMA intends to make a single purchase award, on an “all or none” basis, to satisfy this requirement. Quotes for partial fulfillment of this RFQ will only be considered in the event that a single purchase award is not practicable.

1. **Specifications of ITEM**: The Electrostatic Compatible Disinfectant must meet U.S. Environmental Protection Agency (EPA) requirements as eligible on List N: Disinfectants for Use Against SARS-CoV-2. The following is a list of specifications the listed item must meet the following specifications.

- **Made in the USA**
- Kills 99.999% of Bacteria and Viruses
- Sanitizes 99.9999% of Bacteria on Food Contact Surfaces with No-Rinse Required
- Kills Mold Spores and Prevents Mold Regrowth on Tile and Other Material Up to Seven (7) Months
- Eliminates Odor at A Molecular Level Without Masking with Fragrance
- EPA Toxicity Level IV
- No Harsh Chemicals, Non-Irritating to Skin, No Nauseous Fumes
- No Volatile Organic Compounds (VOCs)
- Hypo-Allergenic
- EPA-Registered Hospital Disinfectant
- EPA Approved Formulation for Electrostatic Sprayers
- NSF-Registered “No Rinse on Food Contact Surfaces” Sanitizer
- Leaves Little to No Residue
- No Wipe Required After Spray
• Bleach Free
• Must Contain Chlorine Dioxide
• Immediate Bystander Re-Entry After Disinfection
• Product: Vital Oxide (or Comparable)

2. **Quantity:** MEMA needs **400 gallons Electrostatic Compatible Disinfectant.**

3. **Packaging Instructions:** 1 Gallon Containers; 4 per case. Boxes must be palletized, and the Purchase Request number shall be affixed to the pallet.

4. **Quotes:** All quotes shall contain the following:
   - Material Safety Data Sheet specifying material components and EPA registration.
   - Technical: Vendor demonstrates an understanding of the minimum requirements in the specifications attached.
   - Quantity: The number and type of items to be supplied.
   - Price: The unit price for the supplies that are required including freight.
   - Specifications: include a copy of product specifications for items quoted.

5. **Purchase Orders:** Purchase Orders will be processed once full order is received, verified and shipping and payment invoice is provided. Purchase Order payments take up to 14 working days after receipt of products. There will be no partial Purchase Order payments. Purchase Orders will be paid once all items on the Purchase Order are received. All vendors are required to be registered and cleared in both MAGIC and PAYMODE in order to be awarded Purchase Order and payment. Registration must be completed at the time of proposal submission. MEMA will make no exceptions. Please utilize the following links:
   - PayMode: [https://www.paymode.com/mississippi](https://www.paymode.com/mississippi)
   - Additional Information: [https://www.dfa.ms.gov/dfa-offices/mmrs/mississippi-suppliers-vendors/](https://www.dfa.ms.gov/dfa-offices/mmrs/mississippi-suppliers-vendors/)

6. **Closing Date:** Quotes shall be submitted to the Business Emergency Operations Center by 1300 (1 p.m.) Central Standard Time on Wednesday, August 26, 2020. Quotes should be submitted via email to [ljqatlin@memag.ms.gov](mailto:ljqatlin@memag.ms.gov). Offerors should confirm receipt of quote.
7. **DELIVERY**: Items shall be delivered in full on Tuesday, September 15, 2020 via FEDEX or UPS. Partial shipments will be considered with approval.
   - MEMA – Attn: LaJessica Gatlin
     1 MEMA DRIVE
     PEARL, MS 39208

8. MEMA and the Mississippi Department of Health exercise their right of refusal if the product arrives but **does not meet the above specifications**. MEMA and MSDH will also exercise this right if products are **not delivered within 72 hours** of the agreed upon delivery date.

9. **REMEDY FOR REPUDIATION OR NON-DELIVERY**

   In the event of repudiation or non-delivery by the seller, the seller agrees to pay MEMA any difference in excess of the contract price and the market price of the goods at the time MEMA learns of the repudiation or non-delivery. The market price of the goods shall be determined according to the price of the same or similarly substantial goods prevailing in Mississippi when MEMA learns of the repudiation or non-delivery.

10. For any questions or concerns pertaining to this Memorandum, please contact LaJessica Gatlin at ligatlin@mema.ms.gov.