Welcome, Mississippi Applicants

Applicant Guidance Meeting

DR-4528-MS
Welcome, Mississippi Applicants

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DR-4528-MS
Topics for Today's Meeting

1. The PA Program and Request for Public Assistance (RPA) for FEMA-DR-4528-MS
2. Changes in FEMA guidelines and interim policies regarding COVID-19 / FEMA-DR-4528-MS
3. The new Recovery Scoping Video versus the Recovery Scoping Meeting you may be used to, and FEMA Timelines as they apply to FEMA-DR-4528-MS
4. Streamlined Project Application Considerations versus Standard Project Application Considerations
5. Documentation Best Management Practices
6. Looking Forward
Staff for Today's Meeting

Presenter(s)

Chat Administrator

Q&A Facilitator
Meeting Format and How To Engage

• There will be an approximately 30-to-45-minute presentation, followed by a Q&A session. The entire meeting will last up to 2 hours of total time (the presentation will move quickly, but the Q&A portion will be slower and more in-depth).

• To ensure that we do not run out of time, all microphones will be muted by our team during the presentation portion, except for the staff member presenting information.

• Please, type your questions, as we go along during the presentation, into the Zoom chat that you would like addressed by our staff. The Chat Administrator will take the questions and we will answer them during the Q&A portion – please make sure that your name, the name of the agency you represent, your email address and your cell phone number are listed with the question.

• You will be provided with links to the documents that we discuss in the presentation

• You will also be informed how to acquire the name and contact information of your MEMA project officer for DR-4528 to allow you to follow-up after this meeting

• You may always attend other AGMs, at a later date, to get additional up-to-date information
What is the FEMA PA Program?

• Public Assistance (PA) is FEMA's largest grant program providing funds to assist communities responding to and recovering from major disasters or emergencies declared by the President.

• FEMA reimburses state and local governments and certain types of private nonprofit organizations for the cost of disaster-related debris removal, emergency protective measures to protect life and property, and permanent repair work to damaged or destroyed infrastructure.
What is the FEMA PA Program regarding COVID-19?

• Under President Donald J. Trump’s March 13, 2020, Coronavirus (COVID-19) emergency declaration and subsequent major disaster declarations for COVID-19, state, local, tribal, and territorial (SLTT) government entities and certain private nonprofit (PNP) organizations are eligible to apply for assistance under the FEMA Public Assistance (PA) Program.

• Mississippi was declared under FEMA-DR-4528-MS (Category B Only)
How To Apply

• Request for Public Assistance (RPA) for FEMA-DR-4528-MS
  • Grants Portal Registration and Application (https://grantee.fema.gov)
    • The Grants Portal is FEMA’s online platform used by state, local, tribal, and territorial (SLTT) governments and eligible non-profit organizations to manage grant applications.
  • FEMA Form 009-0-49
How To Apply

• Once you have created an account in Grants Portal you will be asked to create and submit a “Request for Public Assistance” (RPA)
How To Apply

DEPARTMENT OF HOMELAND SECURITY
Federal Emergency Management Agency
REQUEST FOR PUBLIC ASSISTANCE

Paperwork Burden Disclosure Notice
Public reporting burden for this data collection is estimated to average 15 minutes per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and submitting this form. This collection of information is required to obtain or retain benefits. You are not required to respond to this collection of information unless a valid OMB control number is displayed in the upper right corner of this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing the burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW., Washington, DC 20472; Paperwork Reduction Project (1660-0017) NOTE: Do not send your completed form to this address.

Privacy Act Statement

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<th>APPLICANT (Political subdivision or eligible applicant)</th>
<th>DATE SUBMITTED</th>
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<td>COUNTY (Location of Damages. If located in multiple counties, please indicate)</td>
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APPLICANT PHYSICAL LOCATION

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<th>STREET ADDRESS</th>
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MAILING ADDRESS (If different from Physical Location)

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How to acquire the name and contact information of your MEMA Project Officer

Once your RPA is approved, a Recipient Project Officer and Alternate will be assigned to you and placed in the Grants Portal under “Staff / Contacts” on your “Applicant Event Profile” Page.
How to acquire the name and contact information of your MEMA Project Officer

It may take a few days for your Project Officer to be assigned on Grants Portal after your RPA is approved.

If you feel you may need assistance with completing your RPA in the Grants Portal, please let us know in the Chat, and stay on this Zoom meeting after the end of the Q&A session to be informed how you can get help.
PA Program and COVID-19

• The Changing COVID Recovery Environment
  • Normal Processes versus COVID Processes (COVID has changed everything)
  • Examples – Brief Overview
    • PAPPG v3.1 versus Event Specific Policies
    • 44 CFR § 206.202; Recovery Scoping Video and Regulatory Time Limits
    • To PDMG or Not to PDMG – That is the Question
PA Program and COVID-19

• Normal Processes versus COVID Processes
  • Such as - PAPPG v3.1 versus Event Specific Policies
FACT SHEET

Coronavirus (COVID-19) Pandemic: Eligible Emergency Protective Measures

Consistent with the President’s national emergency declaration for the coronavirus (COVID-19) pandemic on March 13, 2020, FEMA urges officials to, without delay, take appropriate actions that are necessary to protect public health and safety pursuant to public health guidance and conditions and capabilities in their jurisdictions. FEMA provides the following guidance on the types of emergency protective measures that may be eligible under FEMA’s Public Assistance Program in accordance with the COVID-19 Emergency Declaration in order to ensure that resource constraints do not inhibit efforts to respond to this unprecedented disaster. Please note that this fact sheet was superseded by the Coronavirus (COVID-19) Pandemic: Work Eligible for Public Assistance policy and is only applicable to work performed prior to September 15, 2020.

FEMA Public Assistance Program

In accordance with section 502 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. §5121–5207 (the “Stafford Act”), eligible emergency protective measures taken to respond to the COVID-19 emergency at the direction or guidance of public health officials may be reimbursed under Category B of FEMA’s Public Assistance program. FEMA will not duplicate assistance provided by the U.S. Department of Health and Human Services (HHS), to include the Centers for Disease Control and Prevention (CDC), or other federal agencies.

State, territorial, tribal, and local government entities and certain private nonprofit organizations are eligible to apply for Public Assistance. FEMA assistance will be provided at a 75 percent federal cost share. This assistance will require execution of a FEMA-State/Tribal/Territory Agreement, as appropriate, and execution of an applicable emergency plan. Local governments and other eligible PA applicants will apply through their respective state, tribal or territorial jurisdiction.

Eligible Assistance

Under the COVID-19 Emergency Declaration described above, FEMA may provide assistance for emergency protective measures including, but not limited to, the following: if not funded by the HHS/CDC or other federal agency. While some activities listed may be eligible for funding through HHS/CDC, final reimbursement determinations will be coordinated by PPS and FEMA. FEMA will not duplicate any assistance provided by HHS/CDC:

- Management, control and reduction of immediate threats to public health and safety;
- Emergency Operation Center costs.
PA Program and COVID-19

• Normal Processes versus COVID Processes
  • 44 CFR § 206.202; Recovery Scoping Video and Regulatory Time Limits

[...]  
(d) Project Worksheets. 
[...]  
(ii) The applicant will have 60 days following its first substantive meeting with us to identify and to report damage to us.
PA Program and COVID-19

May 14, 2020

MEMORANDUM FOR: Regional Administrators
FEMA Regions I-X

FROM: Keith Turi
Assistant Administrator
Recovery Directorate

SUBJECT: COVID-19 Damage Identification Deadline

On March 13, 2020, the President declared the ongoing coronavirus (COVID-19) pandemic of sufficient severity and magnitude to warrant a nationwide emergency declaration covering all states, tribes, territories, and the District of Columbia pursuant to section 501(b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 5121-5207 (the “Stafford Act”). Consistent with the declaration of a national emergency and due to the nature of this incident, it is necessary and appropriate to amend certain deadlines for the Public Assistance Program (44 CFR Part 206, Subpart G, Public Assistance Project Administration) on a national basis for the effective administration of the national emergency declaration and meet the needs of Recipients and Applicants across the country. This memo follows up on my March 21, 2020, memo addressing the deadline for Requests for Public Assistance. This memo addresses the 60-day deadline to identify and report damage for the nationwide emergency declaration and all subsequent major disaster declarations for the incident.

As stipulated in 44 CFR § 206.202(d)(1)(ii), an Applicant has 60 days from its first substantive meeting with FEMA (typically the Recovery Scoping Meeting) to identify and report damage to FEMA. For COVID-19 declarations, some Applicants will begin to reach the deadlines in late May. Due to the unprecedented number of Applicants for the COVID-19 declarations and changes FEMA has made to streamline the Public Assistance application process, it is not feasible to conduct Recovery Scoping Meetings with each Applicant without significantly delaying the provision of federal assistance.

Based on the national impacts of COVID-19, the unprecedented nature of the national...
PA Program and COVID-19

• The Changing COVID Recovery Environment
  • Normal Processes versus COVID Processes
    • To PDMG or Not to PDMG – That is the Question
The New Application Process

- Streamlined Project Applications Considerations
  - Small Project Application Considerations
  - Large Project Application Considerations
    - Expedited Project Application Considerations
    - Standard Project Application Considerations
The New Application Process

- Streamlined Project Application
- 79-page document

Category B Streamlined Project Application Reference Guide

September 4, 2020

FEMA
The New Application Process

• Streamlined Project Applications Considerations

Table 1 illustrates the circumstances under which each schedule and survey should be completed.

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<th>Cost Basis</th>
<th>Funding Request Type</th>
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<th>Actual Costs</th>
<th>Actual Costs &amp; Estimated Costs</th>
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When to Submit Multiple Project Applications

FEMA will process each project application submitted as a separate funding request. Applicants may prefer to report all emergency protective measure activities on one project application. However, submitting a separate project application for distinct activities or time periods is advisable in certain scenarios.
The New Application Process

• Streamlined Project Application
• 13-page document

Completing and Submitting Streamlined Project Applications
Applicant and Recipient Information

FEMA developed streamlined Project Applications to simplify the Applicant experience in navigating the Public Assistance (PA) process. Project Applications are formal online requests for PA Program funding. This document provides step-by-step guidance for Applicants and Recipients on completing, submitting, and tracking streamlined Project Applications.

FEMA is releasing streamlined Project Applications iteratively. Project Applications are currently available for emergency protective measures (Category B), debris removal (Category A), and management costs (Category Z). For Applicants, the management costs selection is not enabled until FEMA has obligated at least one of the Applicant’s Project Applications for that event. For Recipients, the management costs selection is available to facilitate initial funding for management costs requests. For more information please refer to Public Assistance Management Costs (interim) FEMA Recovery Policy FP 104-11-2.

The Applicant should plan to spend 1-2 hours completing a Project Application either completing it fully or saving and completing over several sessions. Please refer to the Resources section of the Grants Portal Support Center for reference guides depicting information and documentation required for each Project Application. For COVID-19 declarations, refer to the COVID-19 resources in Grants Portal.
The New Application Process

- Streamlined Project Application
The New Application Process

- Streamlined Project Application

![Streamlined Project Application screenshot](image-url)
The Law, The Regulations & Codified Policy


- 2 CFR 200 and 44 CFR 206

- FEMA PAPPG and COVID Event Specific Eligibility Policy Special Considerations
  - 20 JAN 20 through 14 SEP 20 versus 15 SEP 20 onward – or until changed

Current as of 12/18/2020

This Act constitutes the statutory authority for most Federal disaster response activities especially as they pertain to FEMA and FEMA programs.

https://www.fema.gov/disasters/stafford-act
The Law, The Regulations & Codified Policy

• 2 CFR 200 and 44 CFR 206
The Law, The Regulations & Codified Policy

- COVID Event Specific Eligibility Policy Special Considerations
  - 20 JAN 20 through 14 SEP 20 versus 15 SEP 20 onward – or until changed
The Law, The Regulations & Codified Policy

Guidance

- January 20, 2020 – Ongoing
  - Public Assistance Program and Policy Guide (PAPPG) v. 3.1 FP104-009-2/April 2018
  - Coronavirus (COVID-19) Pandemic: Medical Care Costs Eligible for Public Assistance FP 104-010-04
  - Coronavirus (COVID-19) Pandemic: Purchase and Distribution of Food Eligible for Public Assistance FP 104-010-03
  - FEMA Emergency Non-Congregate Sheltering during the COVID-19 Public Health Emergency (Interim) FP 104-009-18
  - Fact Sheet: Coronavirus (COVID-19) Pandemic: Alternate Care Site (ACS) “Warm Sites”
  - Coronavirus (COVID-19) Pandemic: Non-congregate Sheltering FAQ
Guidance – Fact Sheets

- Fact Sheet: Procurement Under Grants Conducted Under Exigent or Emergency Circumstances
- Fact Sheet: Accessible Public Service Announcements Category B: Emergency Protective Measures
- Fact Sheet: Coronavirus (COVID-19) Pandemic: Private Nonprofit Organizations
- Fact Sheet: Coronavirus Disease 2019 (COVID-19) Public Health Emergency: Coordinating Public Assistance and Other Sources of Federal Funding
The Law, The Regulations & Codified Policy

Guidance

- January 20, 2020 – September 14, 2020
  - Fact Sheet: Coronavirus (COVID-19) Pandemic: Eligible Emergency Protective Measures

- September 15, 2020 – Ongoing
  - Coronavirus (COVID-19) Pandemic Work Eligible for Public Assistance (Interim) FP 104-009-19
The Law, The Regulations & Codified Policy

Coronavirus (COVID-19) Pandemic: Work Eligible for Public Assistance (Interim)
FEMA Policy FP 104-009-19

BACKGROUND
Under the President Donald J. Trump’s March 13, 2020, Coronavirus (COVID-19) emergency declaration¹ and subsequent major disaster declarations for COVID-19, state, local, tribal, and territorial (SLTT) government entities and certain private nonprofit (PNP) organizations are eligible to apply for assistance under the FEMA Public Assistance (PA) Program.²

PURPOSE
This interim policy defines the framework, policy details, and requirements for determining...
The Law, The Regulations & Codified Policy

- Possible Policy Changes through a Presidential Administration Change of Direction; and/or,

- Currently a Cooperative Effort is Taking Place on Federal, State, and Local Level to Advance Congressional Legislation
Telling Your Story

Project Scope Description (Narrative) Considerations

- Start with the Law, the Regulations, and the Codified Policies and how you worked within them
- Fill in the Who, Why, What, Where, When, How, How Much, etc.
Document Your Story

Project’s Substantiating Documentation

- Meat and Potatoes (How we got to this point)
  - *Federal, State and Local Declarations, EO’s, Proclamations, etc.*
- Legal Authority/Requirement (Authority Having Jurisdiction – AHJ)
  - *US Code, State Law, Local Ordinance*
- Regulatory Authority/Requirement
  - *Code of Federal Regulations, State and Local Procedural Requirements*
- Documentation of Procurement Requirements (Fed, State, Local)
  - *Actual Steps Taken (if procurement was accomplished)*
Project’s Substantiating Documentation Continued...

• Describe the Emergency Protective Necessity within the Description of the Project – 44 CFR § 206.225 (a)(1); (2), and (3)(i)

§ 206.225 Emergency work.

(a) General.

(1) Emergency protective measures to save lives, to protect public health and safety, and to protect improved property are eligible.

(2) In determining whether emergency work is required, the Regional Administrator may require certification by local State, and/or Federal officials that a threat exists, including identification and evaluation of the threat and recommendations of the emergency work necessary to cope with the threat.

(3) In order to be eligible, emergency protective measures must:

(i) Eliminate or lessen immediate threats to life, public health or safety; ...
Project’s Substantiating Documentation Continued...

• Exigent and Medically Emergent Requirement Documentation Specific to this Project
  • Medical Officer Direction or Guidance and how it Applies
    • HHS, CDC, MSDH, Etc.
  • Official Policy and Procedure References Specific to this Project
    • FEMA PAPPG, FEMA Event Specific Policy, Federal Guidance Documents, State Policy Guidance Documents, Local Policy Documents
In Our Experience

• Lessons Learned To-Date
Intermission
Your Turn…

QUESTIONS
Thank you for attending.
Thank you for Attending.
The Applicant Guidance Meeting
DR-4528-MS