

**FEMA****TEMPORARY FACILITY SURVEY**

Instructions: Applicants must complete this survey if the activities reported in Section II of the project application include the set-up or operation of a temporary facility. The Applicant must submit the information in this survey for each temporary facility.

For more information on these requirements, see the [Coronavirus \(COVID-19\) Pandemic: Environmental and Historic Preservation and Emergency Protective Measures Fact Sheet](#), the [Coronavirus \(COVID-19\) Pandemic: Floodplain Considerations for Temporary Critical Facilities Fact Sheet](#), and the PAPPG at pp. 76-80.

A. FACILITY INFORMATION

What is the name of this temporary facility?

What dates were or will the temporary facility used?

Start date: _____ (MM/DD/YY) End date: _____ (MM/DD/YY)

What services did or will the temporary facility provide?

- Emergency medical care
- Sheltering
- Other. *Please describe:*

Please describe the temporary facility:

Please provide the GPS coordinates for each site (decimal degrees with five decimal places):

Latitude: Longitude:

Why was or is the temporary facility needed?

- Existing facilities were or are forecasted to become overloaded and cannot accommodate the need.
- Quarantine of COVID-19 affected individuals.
- Additional space needed to accommodate COVID-19 related response activities.
- Other. *Please describe:*

Is or will the temporary facility be accessible to and usable by disabled persons, as required by the Americans with Disabilities Act?

- Yes, the existing facility is in compliance with the Americans with Disabilities Act and no alterations were or will be required to make the facility ADA-compliant.
- Yes, the Applicant has made or will make all required alterations to ensure that the facility is in compliance with the Americans with Disabilities Act.
- No. *Please describe why compliance is not applicable to this facility:*

For additional information on Americans with Disabilities Act, see PAPPG at pp. 95-96.

Please indicate how the Applicant did or will establish the temporary facility and attach a cost analysis justifying the selection. Please select all that apply.

- Rent a facility. *Please provide a lease agreement.*
- Purchase a facility. *Please provide documentation to support the purchase price.*
- Construct a new facility.
- Modify/expand an existing facility.

If purchasing or constructing a new facility, has the Applicant completed its use of the temporary facility?

- No.
- Yes. If the Applicant purchased or constructed a temporary facility, it must return to FEMA the federal share of the equity in the facility. The Applicant must report the equity to FEMA when the approved deadline has expired or when the facility is no longer needed for the authorized purpose, whichever occurs first. For more information on this requirement, see PAPPG at pp. 79-80. *Please ensure disposition proceeds are captured and associated questions answered in Schedule B or C as applicable.*

What method(s) of work did or will the Applicant use to establish the temporary facility:

- Repurposing, renovating, or reusing existing facilities.
- Placing prefabricated facilities on a site.
- Constructing new facilities.

Will the Applicant only repurpose or reuse an existing facility?

- Yes, and the temporary use is the same as the most recent use of the facility. *Please skip the remaining questions in this survey.*
- Yes, but the temporary use is not the same as the most recent use of the facility. *Please describe the temporary use and the most recent use of the facility:*

Please skip the remaining questions in this survey.

- No, the temporary use required renovation, placing prefabricated facilities, or new construction. *Please continue to the next section in this survey.*

B. RENOVATION AND CONSTRUCTION INFORMATION

If the facility is not new construction, what year was the facility built?

Please provide year built and note whether the date is approximate or exact: _____ Approximate Exact

Please describe the work in detail or attach plans or other documentation describing the work:

The description should include a description of the following: For existing buildings, interior and exterior modification descriptions including quantities, dimensions, and material types; and utility upgrade descriptions. For construction of new facilities, a description of site activities and new construction. For placement of prefabricated facilities on sites, a description of the prefabricated facility and any site work to be carried out.

Will the activity occur entirely within an already-developed area?

Examples of developed areas include an existing parking lot, a lot previously developed for construction with existing utility tie-ins, an existing asphalt or concrete pad, or an artificial playing field.

- Yes.
- No. If no, will the activity require the construction of a concrete or asphalt pad?
 - No.
 - Yes. If yes, will the pad be removed when the temporary facility is no longer needed?
 - No.
 - Yes. Please describe planned demolition activities:

Will any ground disturbing activities occur as part of construction?

Ground disturbing activities may include site clearing and preparation, laying utilities, or expanding of existing utilities.

- No.
 - Yes. Please attach a site plan for the temporary facility, including GPS coordinates and dimensions (length, width, and depth) of the ground disturbance.
- If yes, will the ground disturbance occur outside of an existing footprint or previously disturbed Right-of-Way?
- No.
 - Yes. If yes, will rooted vegetation be removed or cleared?
 - No.
 - Yes. Please provide the GPS coordinates (decimal degrees with five decimal places):
Latitude: _____ Longitude: _____

If yes, will trees be removed?

- No.
 - Yes. Please provide the GPS coordinates (decimal degrees with five decimal places):
Latitude: _____ Longitude: _____
- Number of trees: _____
- Diameter of trees (approximate): _____ Units: _____

Will the activities include the use of staging areas for equipment or materials?

- No.
- Yes. Please provide the GPS coordinates for each site (decimal degrees with five decimal places):
Latitude: _____ Longitude: _____

What surface does each staging area have (paved, gravel, grass field, etc.)? Please describe:

Will the activities include expansion of parking facilities?

- No.
- Yes.

Will the activities involve the disposal of any existing materials as part of site preparation or construction?

- No.
- Yes. If yes, what are the types of debris? Please select all that apply.
 - Vegetative
 - Construction and demolition

- Hazardous Materials
- Large Appliances
- Electronics
- Other. Please describe:

If yes, how will debris be removed?

- Using a contractor. Please provide the name of the vendor:
- Using other non-contracted resources.

If yes, where will the debris be disposed?

Please provide permits (if available) and the GPS coordinates (decimal degrees with five decimal places):

Latitude: Longitude:

Will there be any temporary staging of debris?

- No.
- Yes. Please provide permits (if available) and the GPS coordinates (decimal degrees with five decimal places):
Latitude: Longitude:

If vegetative was selected above, will any vegetative debris be burned?

- No.
- Yes. If yes, what is the method of ash disposal? Please provide permits, if available.
 - Disposing in a Landfill.
 - Spreading.
 - Burying.
 - Other. Please describe:

Will fill or borrow material be used for site preparation?

- No.
- Yes. If yes, what is the quantity of fill? _____ Units: Cubic yards Tons Other:

If yes, what is the type of fill and borrow material?

- Soil
- Sand
- Gravel
- Rock
- Other material. Please describe:

If yes, what is the source of the fill and borrow material?

- Commercial. Please provide name of vendor:
- Private
- Municipal
- Other location. Please describe:

Please provide the GPS coordinates (decimal degrees with five decimal places) of the fill and borrow sources:

Latitude: Longitude:

Are there any large, undeveloped or undisturbed areas on, or near, the site?

Select yes if there are large tracts of forestland, farmland, grassland, or naturally preserved areas, etc.

- No.
 Yes. Please describe:

Are any of the following environmental issues associated with the site or facility? Select all that apply.

- Conservation Area or Wildlife Refuge
 Non-Attainment Area (Clean Air Act)
 Underground storage tanks
 Old gas stations or other potential toxic substance generators like dry cleaning, laboratories, landfills, dumps, industrial sites
 Brownfield or Superfund sites
 Fuel or oil spills
 Other. Please describe:
 None apply
 Unsure if any apply

Are there any of the following known hazardous materials at or adjacent to the site? If any are selected, please attach applicable permits, if available.

- Solvents (thinners, cleaners, varnishes, and adhesives)
 Oil/Fuel/Hydraulics
 Chemical, pesticide or fuel storage tanks (above or below ground)
 Lead based paints, solder, flashing
 Pesticides
 Mercury containing waste (mercury switches, fluorescent bulbs, thermostats, etc.)
 PCB containing materials (transformers, caulking, etc.)
 Hazardous Medical Waste
 Asbestos containing products (sealants, insulation, tile, etc.)
 No.
 Unsure

Will any of the activities described in Section II be performed on any of the following? Select all that apply.

A facility listed in or eligible for listing in a local, state, or national register. Please describe:

A site in or adjacent to a historic district. Please describe:

A locally recognized landmark. Please describe:

A National Historic Landmark. Please describe:

- No.
 Unsure

If the Applicant selected any of the facility types listed above, and/or the facility is more than 45 years old: Will the Applicant be requiring interior installations or exterior modifications?

- No.
- Unsure
- Yes. Please describe:

Please provide the following documentation, if available, to aid FEMA's review of temporary facility activities. Check each box if the referenced documentation is provided.

- Permits and correspondence with regulatory agencies, if applicable.
- Site map showing the location of all proposed areas where the Applicant will conduct site work or construction and the extent of ground disturbance (including staging areas, access roads, parking, landscaping, grading or utilities)
- Photographs of the site

You have completed this survey. Please save and upload this file where it is requested in Grants Portal.