

# COVID-19 Guidance: Purchasing Under FEMA Awards During Periods of Emergency or Exigency

---

The Federal Emergency Management Agency (FEMA) provides financial assistance to state, local, tribal, and territorial governments; non-profit organizations; institutions of higher education; and other non-Federal entities. For COVID-19 related disaster declarations prior to November 12, 2020, FEMA grant programs are subject to the Federal procurement standards found at [2 C.F.R. §§ 200.317-326](#). Due to recent changes to 2 C.F.R. 200, all grants associated with FEMA awards or disasters declared on or after November 12, 2020 are subject to the Federal procurement standards found at [2 C.F.R. §§ 200.317-327](#). For more information on the changes to 2 C.F.R. 200, see FEMA's [2 CFR Grants Management Policy Updates](#).

This **one-hour training** provides guidance to FEMA award recipients and sub-recipients on the Federal procurement rules applicable when purchasing under a FEMA award during emergency or exigent circumstances. The President's unprecedented [Nationwide Emergency Declaration](#), and the Secretary of Health and Human Services' declaration of a [Public Health Emergency for COVID-19](#) establish that exigent and emergency circumstances currently exist.

## Target Audience

This training is appropriate for FEMA award recipients and subrecipients, including state, local, tribal, and territorial government personnel; nonprofit organization staff; eligible private entities; and other non-Federal entities. This training is also appropriate for FEMA staff.

## Topics Include

- Federal procurement rules for states and non-state entities
- Sole sourcing under Emergency or Exigency (E&E)
- Additional requirements under E&E
- Time-and-materials contract types
- Contract provisions
- Contractor responsibility determination
- Documentation requirements
- Use of pre-existing contracts during E&E
- Tools and resources for procurement under grants

## Delivery Format

Online training through Adobe Connect. If you have never used this platform, please [test your connection in advance here](#). Training dates and access information are provided below in the Training Schedule.



To register for any of the trainings listed below, please select “click here” for the day of training you would like to attend. Please note all trainings will cover the same material. There is no limit to the number of participants in each training.

### Procurement Under Grants Training Schedule

Training Date	Time	Training Link	Telephone Conference Code
4/6/2021	11 a.m. (EDT)	<a href="#">CLICK HERE</a>	Phone Number: 1-800-320-4330 Access Code: 428092#
4/8/2021	2 p.m. (EDT)	<a href="#">CLICK HERE</a>	Phone Number: 1-800-320-4330 Access Code: 428092#
4/13/2021	3 p.m. (EDT)	<a href="#">CLICK HERE</a>	Phone Number: 1-800-320-4330 Access Code: 428092#
4/15/2021	11 a.m. (EDT)	<a href="#">CLICK HERE</a>	Phone Number: 1-800-320-4330 Access Code: 428092#
4/20/2021	2 p.m. (EDT)	<a href="#">CLICK HERE</a>	Phone Number: 1-800-320-4330 Access Code: 428092#
4/22/2021	3 p.m. (EDT)	<a href="#">CLICK HERE</a>	Phone Number: 1-800-320-4330 Access Code: 428092#
4/27/2021	4 p.m. (EDT)	<a href="#">CLICK HERE</a>	Phone Number: 1-800-320-4330 Access Code: 428092#
4/29/2021	11 a.m. (EDT)	<a href="#">CLICK HERE</a>	Phone Number: 1-800-320-4330 Access Code: 428092#

Training Date	Time	Training Link	Telephone Conference Code
5/4/2021	4 p.m. (EDT)	<a href="#">CLICK HERE</a>	<b>Phone Number:</b> 1-800-320-4330 <b>Access Code:</b> 428092#
5/6/2021	11 a.m. (EDT)	<a href="#">CLICK HERE</a>	<b>Phone Number:</b> 1-800-320-4330 <b>Access Code:</b> 428092#

## Other Resources You Can Explore

- [PDAT Website](#)
- [PDAT Field Manual](#)
- [Public Assistance Disaster Specific Guidance – COVID-19](#)
- [Public Assistance Policy, Guidance, and Fact Sheets Website](#)
- [Memo: Procurement Under Grants Conducted Under E&E Circumstances for COVID-19](#)
- [Fact Sheet - Procurement Under Grants: Exigent or Emergency Circumstances](#)
- [COVID-19 Procurement User Guide - YouTube](#)
- [COVID-19: Resources to State, Local, Tribal & Territorial Governments](#)
- [PDAT Contract Provisions Template](#)
- [Procurement Rules for FEMA Awards Issued on or After November 12, 2020](#)

For additional information and trainings on the Federal procurement standards, please visit the Procurement Disaster Assistance Team website at [www.fema.gov/grants/procurement](http://www.fema.gov/grants/procurement).