MEMORANDUM FOR VENDORS

SUBJECT: REQUEST FOR QUOTE OF MEDICAL GRADE FULL FACE SHIELD

The Mississippi Emergency Management Agency is issuing a Request for Quote for MEDICAL GRADE FULL FACE SHIELD. MEMA intends to make a single purchase award, on an “all or none” basis, to satisfy this requirement. Quotes for partial fulfillment of this RFQ will only be considered in the event that a single purchase award is not practicable.

Specifications of ITEM: The MEDICAL GRADE FULL FACE SHIELD According to the CDC, RECOMMENDS Healthcare Workers PPE FOR COVID-19 Eye Protection with N95 Mask:

- Color: Clear Shield, Blue Headband
- Dimensions: 13 inches (Width) x 9 inches (Height)
- PET Thickness: 0.18mm
- Fastening Type: Foam Headband, Elastic Strap
- Size: One Size Fits Most
- Type: Anti-Fog
- Usage: Disposable Packaging: 10/bag, 20 bags/case

Features:
- Lightweight, anti-fog protection from splashing or spraying
- Foam headband with elastic strap
- Can be used in conjunction with a N95 mask, goggles, glasses or be worn alone without fogging up
- Made from polyethylene terephthalate (PET)

1. **Quantity:** MEMA requests 300,000 MEDICAL GRADE FULL FACE SHIELD
2. **Packaging Instructions**: Cases will contain no more than 200 Face Shields and must be palletized. Cases will be clearly marked with MEMA Purchase Order Number.

3. **Quotes**: All quotes shall contain the following:
   - Technical: Vendor demonstrates an understanding of the minimum requirements in the specifications attached.
   - Quantity: The number and type of items to be supplied.
   - Price: The unit price for the supplies that are required including freight.
   - Specifications: include a copy of product specifications for items quoted

4. **Purchase Orders**: Purchase Orders will be processed once full order is received, verified and payment invoice is provided. Purchase Order payments take up to 45 working days after receipt of products. There will be no partial Purchase Order payments. Purchase Orders will be paid once all items on the Purchase Order are received.

5. **Closing Date**: Quotes shall be submitted to the MEMA Logistics Office by 16:00 (4 p.m.) Central Standard Time on Monday, July 26, 2021. Quotes should be submitted via email to dstewart@mema.ms.gov or dwilson@mema.ms.gov. Offerors should confirm receipt of quote.

6. **DELIVERY**: Items shall be delivered in full no later than Friday, August 27, 2021. Partial shipments will be considered with prior approval.
   - SELOC
     1055 MENDELL DAVIS DRIVE
     BYRAM, MS 39272

7. MEMA and the Mississippi Department of Health exercise their right of refusal if the product arrives but does not meet the above specifications. MEMA and MSDH will also exercise this right if products are not delivered within 72 hours of the agreed upon delivery date.

8. **REMEDY FOR REPUDIATION OR NON-DELIVERY**
   In the event of repudiation or non-delivery by the seller, the seller agrees to pay MEMA any difference in excess of the contract price and the market price of the goods at the time MEMA learns of the repudiation or non-delivery. The market price of the goods shall be determined according to the price of the same or similarly substantial goods prevailing in Mississippi when MEMA learns of the repudiation or non-delivery.
9. For any questions or concerns pertaining to this Memorandum, please contact Dennis Stewart or Don Wilson at dstewart@mema.ms.gov or dwilson@mema.ms.gov.