

RFX 3160004933 -- Amendment 1

Questions and Answers

1. Does MEMA plan to host a pre-bid conference/meeting for this opportunity?

There is no pre-bid conference planned/scheduled for this RFX. However, if requested by an offeror, MEMA will host a conference via Microsoft Teams or Zoom.

2. Section 2.1 of the IFB identifies the work as “updating the hazard mitigation plan for the state.” Section 2.2 REQUIRED DELIVERABLES/TASK only lists work related to updating the Hazard Identification and Risk Assessment (HIRA) portion of the plan. Can you advise if this is a HIRA update or a full HMP update?

This update for the State Hazard Mitigation Plan is a HIRA update only.

3. Can the State share what funding stream has been made available to complete this effort?

The funding source may include federal and state funds.

4. Is there an estimated cost of services anticipated by the State?

There is no estimated cost for this project.

5. Section 2.2 specifies that the first objective is to “Conduct a Hazards Identification and Risk Assessment that re-assesses the state’s vulnerabilities and risks as a part of the update of the State’s Hazard Mitigation Plan with a Man-Made Hazards Risk Component to include Cyber[1]Terrorism and Climate Change/Sea Level Rise.’ However, the following bullets request that the consultant “Provide a description of all man-made hazards that have the potential to most affect.” Are additional man-made hazards to be considered in the HIRA outside what is specified?

Yes, there could be additional hazards outside of those that are listed.

6. How many planning team meetings / workshops do you prefer? Of these, how many do you prefer in person v. virtual?

One virtual meeting and one in-person meeting.

7. What is the maximum number of 1-year extensions allowable under this resulting contract? Section 2.3 indicates the contract term is for a period of one (1) year but “may be renewed by MEMA for a period of three (3) successive one-year period(s) under the same prices, terms and conditions as in the original contract.” However, the section closes with “The total number of renewal years permitted shall not exceed one (1) year.” The following section 2.4 states “contract for services may be entered for a period of time not to exceed four (4) years with an option to renew for one (1) year”.

The maximum amount of contract years is 4. There is an annual renewal of the contract and funding (if needed). If the contract is not renewed within the amount of time, it will

be expired; therefore, each renewal is only good for one year, but the life of the contract for 4 years.

8. Is RFX Number 3160004933 the number intended to appear on the first page coversheet? Also, do sections 4.1 and 4.1.1, where RFX Number 3160004933 appears, simply reference the entire ITB document as a whole, or an additional attachment not included?

The reference to RFX number 3160004933 is only for solicitation language. The only attachments to include in the submission are included in this solicitation and the RFX number is noted on them. You do not have to note this RFX number within your solicitation.

9. Please confirm all attachments are due one the Solicitation due date of 5/18 and not 5/10 as listed on Attachment A.

This date was generated by the MAGIC software. There is nothing due past May 10. Please have all your attachments and any other bid submission information before the bid opening scheduled for May 10, 2022 at 1 PM CST.

10. Please confirm you will not be accepting exceptions or red lines as stated in Section 1.1 and Section 4.1.3.

If you see you have made a mistake within your submission prior to the May 10 bid opening deadline and make corrections, that is ok as long as it is notated and initialed. Mistakes can be corrected after the opening prior to publishing the intent to award or claiming the bid award winner. There are rules that can be placed and utilized per the Office of Personal Service Contract Review regarding correcting bid mistakes.

Receipt of Acknowledgement of Amendment

Company Name _____

By _____

Printed Name _____

Title _____